



Wilsonville-Metro Community Enhancement Committee

MEETING Minutes Tuesday, March 23, 2021 6:00pm Zoom Virtual Meeting

1. Call to Order; Welcome & Overview of the Meeting

Amanda Johnson, Vice Chair welcomed everyone and called the meeting to order at 6:01pm.

Vice Chair Johnson asked staff to call the roll.

City Councilor Ben West, Amanda Johnson, City Councilor Joann Linville, Amy Day, Metro Councilor Craig Dirksen, and Jordan Snyder were all present.

2. Select a Chair and Vice Chair

Vice Chair Johnson asked for nominations for a Chair.

Ben West made a motion to appoint Amanda Johnson as Chair. Amy Day seconded the motion. The motion passed unanimously.

Chair Johnson asked for nominations for Vice Chair.

Joann Linville made a motion to appoint Amy Day as Vice Chair. Ben West seconded the motion. The motion passed unanimously.

3. 2020-21 Project Update

Chair Johnson asked staff, Zoe Monahan, to provide project updates. Monahan reminded the committee that they are in the sixth project cycle and they can award funds but are not required to. She also noted that they can go up to three years without awarding funds. Monahan also reminded the committee that this is a reimbursement program and outlined how staff is trying to increase program outreach. She walked the committee through the status of the awarded projects from the 2019-2020 and 2020-2021 project cycles.

4. 2021-22 Program Budget

Staff noted that over the life of the program the city has received \$487,235.80 in revenue and allocated \$419,870. Staff expects that an additional \$40,000 will be received in the third and fourth quarter of the fiscal year. Staff noted that revenue is generated by the wet waste processed at Republic Services, and receives \$1 for every one ton of wet waste processed in Wilsonville. Staff outlined that they track funds that are allocated, spent and

unspent. There is expected to be a total of \$107,366 available. Staff expects to receive \$80,000 in FY 21-22 as well.

5. 2021-2020 Program

Monahan explained that the application process was open from November to January. Six applications were received. One did not meet the goals and the other was withdrawn. Of the remaining four applications, two are from community groups, totally about \$18,000. The applicants will provide presentations to the committee at the March 30 meeting. The other two city applications are withdrawn as well. Once the projects are considered, the City Manager will provide a proposal to open another grant cycle for ice storm relief projects.

Staff also noted the desire to continue to improve the program by evaluating a scoring rubric this summer or fall. She would also like the committee to consider weighted criteria such as a match or meeting multiple goals.

Linville expressed an interest in revisiting the edits made to the application in 2019 as well.

6. Adjourn

Chair Johnson adjourned the meeting at 6:30pm.

Next Meeting: March 30, 2021 at 6:00pm

Respectfully submitted by Zoe Monahan on March 24, 2021.