



City Council Meeting March 15, 2021

**Executive Session 5:00 pm
Work Session 5:25 pm
Council Meeting 7:00 p.m.
Urban Renewal Agency Following Council Meeting
(All held in Council Chambers)**

This meeting is taking place with social distancing precautions in place:

- Councilors are participating virtually, via Zoom videoconferencing.

To Provide Public Comment:

- Written comments may be submitted to the City Recorder (Wilsonville City Hall, 29799 SW Town Center Loop East, Wilsonville, OR 97070).
- Digital comments (email) may be submitted to cityrecorder@ci.wilsonville.or.us.
- Individuals may participate online through the Zoom videoconferencing platform.
- Contact City Recorder at (503) 570-1506 cityrecorder@ci.wilsonville.or.us to register.

You can watch the City Council Meeting here:

You Tube: [youtube.com/c/CityofWilsonvilleOR](https://www.youtube.com/c/CityofWilsonvilleOR)

Zoom: <https://us02web.zoom.us/j/81536056468>

City of Wilsonville

Urban Renewal Agency Meeting

March 15, 2021



URA AGENDA

**CITY OF WILSONVILLE
URBAN RENEWAL AGENCY**

**MARCH 15, 2021
7:00 P.M.**

**CITY HALL
29799 SW TOWN CENTER LOOP
WILSONVILLE, OREGON**

Immediately Following City Council Meeting

Chair Julie Fitzgerald

Board Member Kristin Akervall
Board Member Ben West

Board Member Charlotte Lehan
Board Member Joann Linville

CALL TO ORDER

A. Roll Call

CITIZEN INPUT

This is an opportunity for visitors to address the Urban Renewal Agency Board on items *not* on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the Board will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

CONSENT AGENDA

A. **URA Resolution No. 316**

A Resolution Of The City Of Wilsonville Urban Renewal Agency Board Authorizing The City Manager To Execute An Agreement For Provision Of Preliminary Engineering Services In Connection With Grade Crossing Improvements With Portland & Western Railroad For Phase Ii – Preliminary Engineering And Construction Engineering Inspection Services For The 5th Street Railroad Crossing Work Associated With The 5th Street / Kinsman Road Extension Project. (Weigel)

B. Minutes of the March 1, 2021 URA Meeting. (Veliz)

NEW BUSINESS

A. None.

CONTINUING BUSINESS

A. None.

PUBLIC HEARING

A. None.

ADJOURN



**URBAN RENEWAL AGENCY MEETING
STAFF REPORT**

Meeting Date: March 15, 2021		Subject: URA Resolution No. 316 Authorizing the City Manager to Execute an Agreement for Provision of Preliminary Engineering Services in Connection with Grade Crossing Improvements with Portland & Western Railroad for Phase II - Preliminary Engineering and Construction Engineering Inspection services for the 5 th Street railroad crossing work associated with the 5 th Street / Kinsman Road Extension project (Capital Improvement Project No. 1139, 2099, & 4196)	
		Staff Member: Zachary Weigel, P.E. Capital Projects Engineering Manager	
		Department: Community Development	
Action Required		Advisory Board/Commission Recommendation	
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Board Direction <input checked="" type="checkbox"/> Consent Agenda		<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input type="checkbox"/> Not Applicable Comments: N/A	
Staff Recommendation: Staff recommends the Urban Renewal Agency (URA) adopt the URA Consent Agenda.			
Recommended Language for Motion: I move to approve the URA Consent Agenda.			
Project / Issue Relates To:			
<input checked="" type="checkbox"/> Council Goals/Priorities: A.2. Complete the preliminary work necessary to solicit bids on Phase 1 of the Boones Ferry/Brown Road project (Old Town Escape – 5th to Kinsman project)	<input checked="" type="checkbox"/> Adopted Master Plan(s): Transportation System Plan Project RE-04	<input type="checkbox"/> Not Applicable	

ISSUE BEFORE BOARD:

An Urban Renewal Agency Resolution approving an Agreement for Provision of Preliminary Engineering Services in Connection with Grade Crossing Improvements with Portland & Western Railroad in the amount of \$146,342.00 for Phase II – Preliminary Engineering and Construction Engineering Inspection for the 5th Street railroad crossing work associated with the 5th Street / Kinsman Road Extension (CIP #1139, 2099, and 4196) project.

EXECUTIVE SUMMARY:

The 5th Street / Kinsman Road Extension project (Project) is identified as a high priority project in the 2013 Transportation System Plan (TSP amended in 2020) as Project RE-04 and the Year 2000 Urban Renewal Plan. The Project will extend 1000 feet of Kinsman Road south of Wilsonville Road, 1800 feet of 5th Street west of Boones Ferry Road with a new intersection of Kinsman Road and 5th Street, and 2000 feet of Ice Age Tonquin Trail and includes installation of two bridge crossings of Coffee Lake Creek and a upgraded railroad crossing at 5th Street, and extension of sanitary and water mains.

Design and construction of the 5th Street railroad crossing as part of the Project requires the City enter into agreement with Portland & Western Railroad (Railroad). The Railroad hires their own engineer and contractor to design and construct the railroad crossing improvements in coordination with the Project. The City reimburses the Railroad for all coordination, design and construction costs associated with the railroad crossing improvements.

On June 16, 2017, the City entered into an Agreement for Provision of Preliminary Engineering Services in Connection with Grade Crossing Improvements (Agreement) with the Railroad for preliminary engineering design of the 5th Street railroad crossing as part of the Project.

Now that the Phase 1 – Preliminary Engineering work is complete, the scope of work for the Phase II- Preliminary Engineering and Construction Engineering Inspection has been developed and the cost determined. Because the Agreement has expired, a new Railroad Agreement is necessary to continue with this work. Upon completion of the Phase II design work, further contract amendments with the Railroad for railroad crossing construction is anticipated.

EXPECTED RESULTS:

Portland and Western Railroad will provide engineered design plans for the 5th Street railroad crossing improvements in coordination with the 5th Street / Kinsman Road Extension project.

TIMELINE:

Design of 5th Street railroad crossing improvements is anticipated to be complete and ready for construction in third quarter of 2022, in coordination with construction of the 5th Street / Kinsman Road Extension project.

CURRENT YEAR BUDGET IMPACTS:

The water portion, Project #1139 is funded through water system development charges (SDC). The amended FY20/21 budget includes \$1,895,795 for design, property acquisition, construction, contract administration, and overhead for the portion of work related to the water system. The water portion of the First Amendment to the Agreement is estimated at \$15,804.94, within the budgeted amount for the Project.

The sewer portion, Project #2099 is funded through sewer SDCs. The amended FY20/21 budget includes \$3,513,426 for design, property acquisition, construction, contract administration, and overhead for the portion of work related to the sewer system. The sewer portion of the First Amendment to the Agreement is estimated at \$31,609.87, within the budgeted amount for the Project.

The street portion, Project #4196 is funded through Year 2000 Urban Renewal funds. The amended FY20/21 budget includes \$7,055,473 for design, property acquisition, construction, contract administration, and overhead for the portion of work related to the street system. The street portion of the First Amendment to the Agreement is estimated at \$98,927.19, within the budgeted amount for the Project.

FINANCIAL REVIEW / COMMENT:

Reviewed by: CAR Date: 3/10/2021

LEGAL REVIEW / COMMENT:

Reviewed by: JRA Date: 3/10/2021

Legal has no ability to make changes here because P&WRR will not negotiate. The contract is not the form we would use (i.e. no jurisdictional clause, etc.) but overall appears to be on the lower end of the risk spectrum.

COMMUNITY INVOLVEMENT PROCESS:

The Boones Ferry Road to Brown Road Connector Corridor Plan included an extensive community involvement process with multiple stakeholder meetings, two public meetings, an on-line survey, and hearings before both City Council and the Planning Commission.

During the 2017 design phase of the 5th Street / Kinsman Road Extension project, engagement of the community has included three public open houses, meetings with several landowners, two City Council meetings, and regular informational updates on the project website and social media.

Coordination and outreach to the surrounding community and adjacent property owners will continue throughout construction, providing regular updates and notifications through the use of flyers, door hangers, social media posts, press releases, and Boones Ferry Messenger articles.

POTENTIAL IMPACTS or BENEFIT TO THE COMMUNITY:

Construction of the 5th Street / Kinsman Road Extension project will provide additional connectivity in south Wilsonville with a new route between Old Town and Kinsman Road that parallels Wilsonville Road and provides an alternate to using the Wilsonville Road / Boones Ferry Road intersection, which experiences frequent congestion when I-5 approaches capacity. This project will also provide infrastructure and access to serve future industrial and residential development in the Arrowhead Creek Planning Area.

Along with constructing the roadway, both water and sanitary sewer will be extended within the road right-of-way. The project will construct a significant segment of Ice Age Tonquin Trail providing bicycle and pedestrian connectivity between the residential neighborhoods in southwest Wilsonville to commercial businesses along Boones Ferry Road, to Boones Ferry Park and Memorial Park, and to the neighborhoods east of I-5 and south of Wilsonville Road.

ALTERNATIVES:

Current final project design is based on coordination between City Staff, the design consultant team, neighboring property owners, the Old Town neighborhood, and City Council direction over the course of the Project design since 2016.

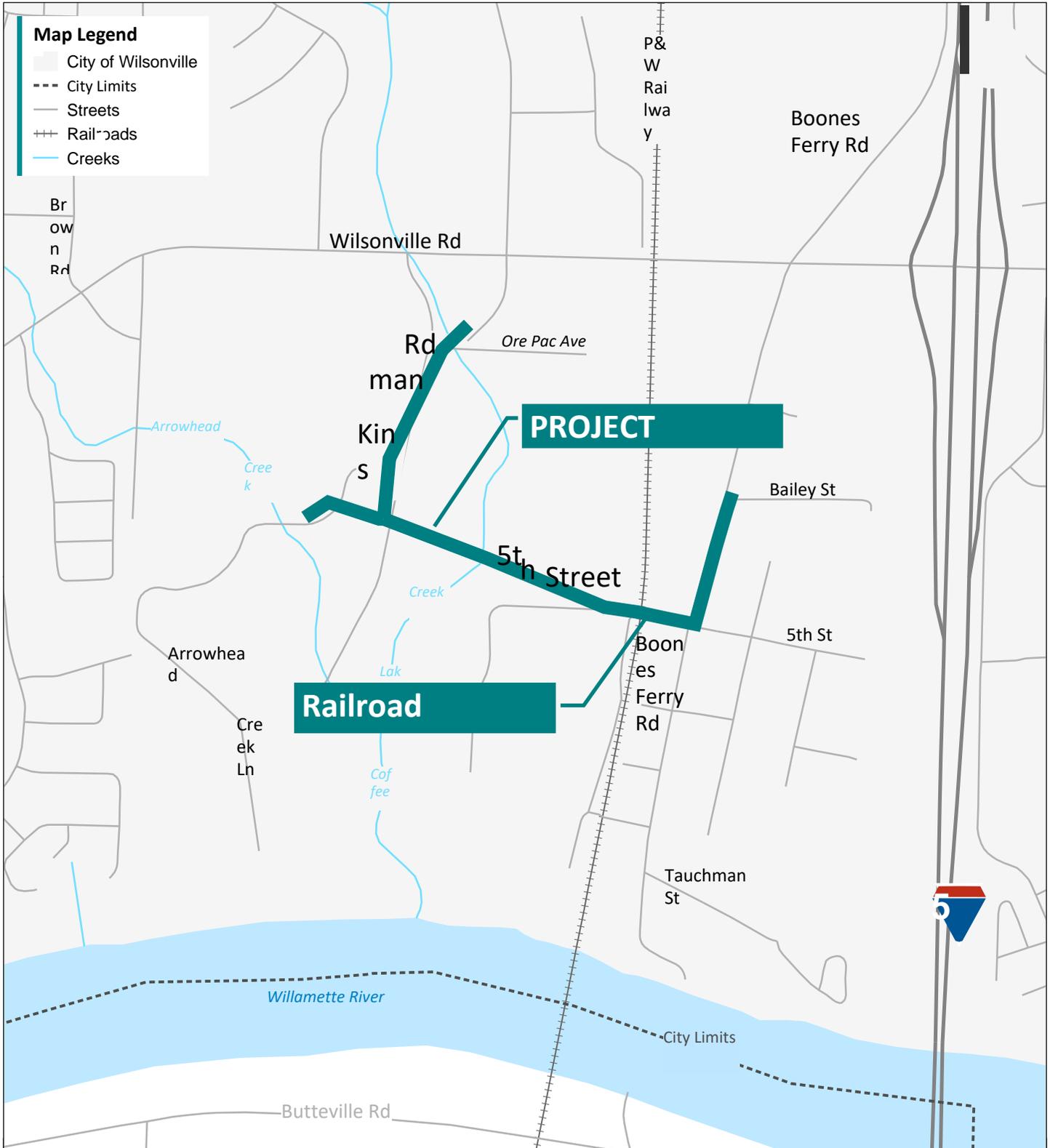
The 5th Street railroad crossing must be improved to current design standards as part of the 5th Street and Kinsman Road extension. Design and construction of the railroad crossing must be completed in accordance with Portland and Western Railroad requirements.

CITY MANAGER COMMENT:

N/A

ATTACHMENTS:

1. Project Location Map
2. URA Resolution No. 316
 - A. Agreement for Provision of Preliminary Engineering Services in Connection with Grade Crossing Improvements.



5th Street / Kinsman Road Extension Project
 Project Location Map

DISCLAIMER

This product is for informational purposes and may not have been prepared for, or be suitable for, legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.



THE URBAN RENEWAL AGENCY OF THE CITY OF WILSONVILLE
URA RESOLUTION NO. 316

A RESOLUTION OF THE CITY OF WILSONVILLE URBAN RENEWAL AGENCY BOARD AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR PROVISION OF PRELIMINARY ENGINEERING SERVICES IN CONNECTION WITH GRADE CROSSING IMPROVEMENTS WITH PORTLAND & WESTERN RAILROAD FOR PHASE II – PRELIMINARY ENGINEERING AND CONSTRUCTION ENGINEERING INSPECTION SERVICES FOR THE 5TH STREET RAILROAD CROSSING WORK ASSOCIATED WITH THE 5TH STREET / KINSMAN ROAD EXTENSION PROJECT.

WHEREAS, the City has planned and budgeted for completion of Capital Improvements Projects #1139, 2099, and 4196, known as 5th Street / Kinsman Road Extension project (the Project); and

WHEREAS, the extension of 5th Street and Kinsman Road as part of the Project necessitate safety and regulatory improvement of the 5th Street railroad crossing; and

WHEREAS, the 5th Street railroad crossing is under the jurisdiction of Portland & Western Railroad (Railroad) and subject to Railroad design and construction requirements; and

WHEREAS, the City entered into an Agreement for Provision of Preliminary Engineering Services in Connection with Grade Crossing Improvements (Agreement) with Portland & Western Railroad for Phase 1 – Preliminary Engineering of the 5th Street railroad crossing as part of the Project; and

WHEREAS, the Railroad performed and completed Phase 1 services to the satisfaction of the City.

WHEREAS, the City desires to enter into an Agreement with the Railroad to perform Phase II – Preliminary Engineering and Construction Engineering Inspection services for the 5th Street railroad crossing as part of the Project; and

WHEREAS, completion of the Phase II services will allow for coordinated construction between the Project and the 5th Street railroad crossing,

NOW, THEREFORE, THE URBAN RENEWAL AGENCY OF THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

Section 1. The Urban Renewal Agency Board authorizes the City Manager to enter into and execute an Agreement for Provision of Preliminary Engineering Services in Connection with Grade Crossing Improvements with Portland & Western Railroad for a not to exceed amount of \$146,342.00, which is substantially similar to **Exhibit A** attached hereto.

Section 2. This resolution is effective upon adoption.

ADOPTED by the Wilsonville Urban Renewal Agency at a regular meeting there of this 15th day of March 2021, and filed with the Wilsonville City Recorder this date.

Julie Fitzgerald, Chair

ATTEST:

Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

Chair Fitzgerald

Board Member Akervall

Board Member Lehan

Board Member West

Board Member Linville

EXHIBIT:

- A. Agreement for Provision of Preliminary Engineering Services in Connection with Grade Crossing Improvements.

**AGREEMENT FOR PROVISION OF PRELIMINARY ENGINEERING SERVICES
IN CONNECTION WITH GRADE CROSSING IMPROVEMENTS**

This Agreement between **PORTLAND & WESTERN RAILROAD, INC.**, a New York corporation (hereinafter "**Railway**"), and the **CITY OF WILSONVILLE**, a political division of the State of Oregon (hereinafter "**Roadway Authority**"), made this ____ day of _____ 2021, (hereinafter "**Effective Date**"), is intended to cover preliminary engineering services in connection with alteration of the 5th Street Crossing (hereinafter "Crossing") of the Railway's tracks near Railway's station of Wilsonville, Oregon Electric District near Wilsonville, Oregon.

WHEREAS, the **RAILWAY** owns the track and operates the corridor via a Rail Service Easement, dated November 25, 1997 between Burlington Northern & Santa Fe Railway Company and Portland & Western Railroad, Inc. and the Oregon Department of Transportation, successor in land ownership to Burlington Northern & Santa Fe Railway Company, hereinafter called "**ODOT**", owns the land situated at or near the City of Wilsonville, Clackamas County, State of Oregon, at Mile Post 39.20, Oregon Electric District, and **RAILWAY** has the prior and superior right to possess and to operate over the Premises; and

WHEREAS, in the interest of public safety and aiding motor vehicle traffic, **Roadway Authority** wishes to expand the Crossing, specifically referred to as **RAILWAY's DOT#058317F, 5th Street, M.P. 42.97, Oregon Electric District, Railroad Project # 17PWRR__R**, hereinafter called "**Project**", located in the City of Wilsonville, Clackamas County, State of Oregon; and

WHEREAS, the **Roadway Authority** is willing to undertake the entire cost and expense of preliminary engineering of the Project with **Roadway Authority** funds available for this purpose and the **Railway** is willing to consent to and assist with the work related to the implementation of the Project upon the terms and conditions herein stated and not otherwise; and

WHEREAS, **Roadway Authority** is developing plans for obtaining approval for the expansion of the Crossing and to obtain an Oregon Department of Transportation (ODOT) Order under ODOT's rules and regulations; and

WHEREAS, the Crossing and adjacent roadway configuration has been defined by a Conceptual Design prepared by Otak, Inc. in October 2016; and

WHEREAS, the **Roadway Authority** and **Railway** acknowledge that as of the effective date of this agreement, the ODOT Order approving the expansion of the existing Crossing and **Railway** preliminary engineering plans for the expansion of the Crossing are not yet issued or final and the parties agree to cooperate and collaborate in the preparation of the preliminary engineering to further define the Crossing and roadway configurations, to prepare the application for the ODOT Order and prepare the **Railway** preliminary engineering plans with attached Exhibit A defining the Railway engineering costs;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, it is mutually agreed as follows:

1. **DEFINITIONS**

Terms used in this Agreement have the meanings indicated below which are applicable to both the singular and plural thereof.

- 1.1 **Preliminary Engineering Services.** All engineering performed by the **Railway** and/or its consultants, prior to commencement of construction engineering, including but not limited to preparation of construction plans, specifications and cost estimates (hereinafter "**Preliminary**

Engineering Plans”) and to assist with the preparation of the ODOT Order Application and the FRA Quiet Zone Application.

- 1.2 **Railway’s Contractor.** A contractor selected by **Railway** to perform part or all of the alteration or construction of the Crossing covered by this Agreement.
- 1.3 **Exhibit A.** The attached document defines the cost to provide the **Preliminary Engineering Services** and to develop the **Railway’s** final Preliminary Engineering Plans, as defined in the ODOT Order (if not materially different from the ODOT Order Application).
- 1.5 **Railway’s Consulting Engineer.** The consulting engineer selected by **Railway** to perform part or all of **Preliminary Engineering Services** in conjunction with the alteration or construction of the Crossing.

2. SERVICES

- 2.1 **Basic Services.** **Railway** and/or **Railway’s Consulting Engineer** will proceed, together with **Roadway Authority**, to expeditiously develop the ODOT Order Application and FRA Quiet Zone Application. Upon issuance of the ODOT Order, **Railway** and/or **Railway’s Consulting Engineer** shall commence to prepare the **Preliminary Engineering Plans** in accordance with the ODOT Order. The foregoing described scope of work is hereinafter referred to as the **“Basic Services”**. **Roadway Authority** shall reimburse **Railway** for all costs and expenses it incurs in connection with the Basic Services.
- 2.3 **Additional Services.** If authorized in writing by **Roadway Authority**, **Railway** may furnish or obtain services that are not included as part of the **Basic Services**, except to the extent otherwise provided in Exhibit A (hereinafter **“Additional Services”**). Payment for Additional Services shall be as set forth in a supplement to this Agreement.

3. PAYMENT

Railway will endeavor to invoice **Roadway Authority** monthly for services performed under this Agreement. **Roadway Authority** agrees to accept the invoice or reject the invoice if it does not comply with this Agreement and return it to **Railway** within 10 days of receipt. **Roadway Authority** agrees to pay all invoices not rejected by it in writing within 30 days of receipt.

4. TERM AND TERMINATION

The term of this Agreement shall commence on the Effective Date and continue until December 31, 2018. **Roadway Authority** may terminate this Agreement at its convenience, upon written notice, effective upon delivery. In such event, **Railway** will be entitled to compensation for the services performed or costs accrued up to the date of termination. **Railway** may terminate this Agreement for any breach hereof by **Roadway Authority**.

5. DESIGN REVIEW

- 5.1 After **Railway** has submitted a complete set of Preliminary Engineering Plans including specifications and cost estimates to **Roadway Authority**, **Roadway Authority** will have two weeks to review and provide its approval or comments to **Railway**. **Railway** agrees to consider and incorporate where practical **Roadway Authority** comments which do not significantly impact project cost or schedule. Upon approval, it is anticipated that **Railway** will prepare final construction contract documents for **Roadway Authority** review and execution, after which bidding and, in turn, construction will commence.
- 5.2 BY ITS REVIEW, APPROVAL OR PREPARATION OF THE **PRELIMINARY ENGINEERING PLANS**, ODOT ORDER OR OTHER DOCUMENTS PREPARED PURSUANT TO THIS AGREEMENT (COLLECTIVELY, THE **“DOCUMENTS”**), **RAILWAY** SIGNIFIES ONLY THAT THE **DOCUMENTS**

AND THE PROJECT PROPOSED TO BE CONSTRUCTED IN ACCORDANCE WITH THE **DOCUMENTS** SATISFY **RAILWAY'S** REQUIREMENTS. **RAILWAY** EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS AND WARRANTIES IN CONNECTION WITH THE **DOCUMENTS**, INCLUDING, BUT NOT LIMITED TO, THE INTEGRITY, SUITABILITY OR FITNESS FOR THE PURPOSES OF **ROADWAY AUTHORITY** OR OTHER PERSONS OF SUCH **DOCUMENTS** OR THE PROJECT CONSTRUCTED IN ACCORDANCE WITH THE **DOCUMENTS**.

6. MISCELLANEOUS PROVISIONS

- 6.1 If any of the work described in Exhibit A shall have been performed prior to execution of this Agreement by any party hereto, then in such event this Agreement shall take effect as of the date such work actually commenced.
- 6.2 This Agreement and any authorized supplements shall constitute the entire agreement between the parties and supersedes any prior agreements and conditions. This Agreement can be modified and supplemented only by written instrument signed by both parties.
- 6.3 If either party fails to enforce its respective rights under this Agreement, or fails to insist upon the performance of the other party's obligations hereunder, such failure shall not be construed as a permanent waiver of any rights or obligations in this Agreement.
- 6.4 In no event shall either party be liable for any indirect, special, consequential or punitive damages.
- 6.5 This Agreement shall be governed by the laws of the State of Oregon, exclusive of its choice of law rules.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed effective the day and year first set forth above.

PORTLAND & WESTERN RAILROAD, INC.

CITY OF WILSONVILLE

By: _____

By: _____

[PRINTED NAME]

[PRINTED NAME]

[TITLE]

[TITLE]

Exhibit A – Cost Estimate



Estimate No.: 058317F - 3/3/21

PORTLAND AND WESTERN RAILROAD (PNWR) WILSONVILLE (CLACKAMAS), OREGON - 5th Street

DOT# : 058317F
RR MP.: 42.97

(WESTERN) Region
Subdivision

RAILROAD # : 17PWRR43R
XORAIL# : 105476

Summary

CROSSING WARNING SYSTEM (Includes all design, requisition, labor, materials, shop wiring, and installation)	TBD
CROSSING SURFACE/RESURFACE (Includes all design, requisition, labor, materials, and installation)	TBD
TRACK GRADE AND REHABILITATION (Includes all design, requisition, labor, materials, and installation)	In Surface
PRELIMINARY ENGINEERING (Phase 1) (Includes CONTRACT Labor for all Engineering, Agency Coordination, and Project Management)	\$0.00
AGREEMENTS & APPROVALS (Phase 2) (Includes CONTRACT Labor for all Engineering, Agency Coordination, and Project Management)	\$6,253.00
CONSTRUCTION ENGINEERING (Phase 3) (Includes CONTRACT Labor for all Engineering, Agency Coordination, and Project Management)	\$5,089.00
CROSSING CONTROL CIRCUIT DESIGN (Phase 1)	\$74,000.00
CIVIL / STRUCTURAL ENGINEERING (Phase 1) (Includes Costs For Services Provided by Wiser Rail Engineering)	\$0.00
CONSTRUCTION ENGINEERING INSPECTION (Includes Costs For Services Provided by Wiser Rail Engineering)	\$32,000.00
PRELIMINARY ENGINEERING (Phase 2)	\$24,000.00
CIVIL / STRUCTURAL ENGINEERING (Phase 2) (Includes Costs For Services Provided by Wiser Rail Engineering)	\$0.00
RIGHT OF ENTRY FEE (Right of Entry Fee of \$1,500 is valid for 60 days, after 60 days, additional fees of \$750 per 30 days are required.)	\$0.00
FLAGGING SERVICES (Estimated Flagging Services cost based on 0 days @ \$1050 per day)	\$0.00
AC POWER SERVICE (Includes all Power Service Charges not included in other costs)	\$0.00
OTHER: PNWR Office Engineering (\$1500) and 15% contingency (tbd)	\$5,000.00
TOTAL ESTIMATE COST	\$146,342.00

DATE: 3/3/21

RESPONSIBLE PARTY:

Name: City of Wilsonville
Number: 0
Contact: Bryan Cosgrove

NOTE : This Estimate has been prepared based on site conditions, anticipated work duration periods, material prices, labor rates, manpower, resource availability, and other factors known as of the date prepared. The actual cost for Railroad work may differ based upon the agency's requirements, their contractors work procedures, and/or other conditions that become apparent once construction commences or during the progress of the work. If any extended time elapses from the date of this Estimate, the Railroad will reserve the right to update the estimate to current price values, and require agency's approval before any work by Railroad will commence.

**CITY OF WILSONVILLE
URBAN RENEWAL AGENCY
MARCH 1, 2021**

The Urban Renewal Agency held a regular meeting on Monday, March 1, 2021 in the Wilsonville City Hall immediately following the adjournment of the City Council meeting.

The following Board Members were present:

Chair Fitzgerald
Member Akervall
Member Lehan
Member West
Member Linville

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder
Andy Stone, IT Director
Beth Wolf, Information Systems Analyst

CALL TO ORDER

Chair Fitzgerald called the URA meeting to order at 7:49 p.m. followed by roll call.

CITIZEN INPUT

There was none.

CONSENT AGENDA

Ms. Jacobson read the titles of the URA consent agenda items into the record.

A. URA Resolution No. 314

A Resolution Of The City Of Wilsonville Urban Renewal Agency Board Authorizing The City Manager To Execute A Construction Contract With Moore Excavation, Inc. For Construction Of The 5th Street / Kinsman Road Extension Project.

B. Minutes of the February 18, 2021 URA Meeting.

Motion: Ms. Linville moved to approve the URA consent agenda. Ms. Lehan seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Chair Fitzgerald	Yes
Member Akervall	Yes
Member Lehan	Yes
Member West	Yes
Member Linville	Yes

NEW BUSINESS

A. None.

CONTINUING BUSINESS

A. None.

PUBLIC HEARING

A. None.

ADJOURN

The URA meeting adjourned at 7:51 p.m.

Respectfully submitted,

Kimberly Veliz, City Recorder

ATTEST:

Julie Fitzgerald, Chair