



**PLANNING COMMISSION**  
**WEDNESDAY, NOVEMBER 13, 2019**

**III. INFORMATIONAL**

D. City Council Action Minutes (Oct. 7 & 21, 2019)

City Council Meeting Action Minutes  
October 7, 2019

**City Council members present included:**

Mayor Knapp  
Council President Akervall  
Councilor Lehan  
Councilor West  
Councilor Linville

Chris Neamtzu, Community Develop. Director  
Cathy Rodocker, Finance Director  
Keith Katko, Assistant Finance Director  
Mark Ottenad, Public/Government Affairs Director  
Zoe Monahan, Assistant to the City Manager  
Jordan Vance, Economic Development Manager  
Patty Nelson, City Engineer  
Dan Pauly, Planning Manager  
Delora Kerber, Public Works Director  
Dan Carlson, Building Official

**Staff present included:**

Barbara Jacobson, City Attorney  
Kimberly Veliz, City Recorder  
Jeanna Troha, Assistant City Manager

AGENDA ITEM	ACTIONS
<b>WORK SESSION</b>	
A. Council Goal E-1 – Electric Vehicle (EV) Ready Homes	Council agreed with staff’s recommendation to await the October 1, 2020 statewide adoption of construction codes for all new homes to be made EV ready.
B. Tall Wood Structures – Fire Safety During Construction	Staff presented on the fire safety of tall wood structures during construction.
C. PERS Contribution Rate Relief Through the State’s EIF & UALRP	Council concurred with the recommendation to support participation in the State’s contribution rate relief program.
D. Tax Increment Financing Zone Program Expiration and Redesign	Council and staff discussed the Tax Increment Financing (TIF) Zone Program. Discussion to continue at a future Work Session.
E. 2019 Oregon Legislative Report	Staff provided a report on results of the 2019 Oregon legislative session and status of City priorities.
<b>REGULAR MEETING</b>	
<u>Mayor’s Business</u>	
A. World Polio Day Proclamation	The Mayor read a proclamation declaring the 24 <sup>th</sup> day of October as World Polio Day and presented a proclamation to Rotary members.
B. Updating 2019 Wilsonville City Council Representative Appointments to Regional and State Intergovernmental Bodies.	Councilor Linville was selected to the French Prairie Forum Local Governments Working Group and Willamette Falls Locks Commission.

<p>C. Council Member Appointment to the Wilsonville-Metro Community Enhancement Committee</p> <p>D. Upcoming Meetings</p>	<p>Councilor Linville was appointed to the Wilsonville-Metro Community Enhancement Committee.</p> <p>Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.</p>
<p><u>Public Hearing</u></p> <p>A. <b>Resolution No. 2768</b> A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2019-20.</p>	<p>After a public hearing was conducted, Resolutions No. 2768 was approved 5-0.</p>
<p><u>Continuing Business</u></p> <p>A. <b>Ordinance No. 838</b> An Ordinance Of The City Of Wilsonville Declaring And Authorizing The Vacation Of An Approximately 2,075 Square Foot Stub Of SW Cherbourg Lane Public Street Right-Of-Way North Of SW Berlin Avenue In Villebois Legally Described In Attachment 3.</p>	<p>Ordinance No. 838 was adopted on second reading by a vote of 5-0.</p>
<p><u>City Manager's Business</u></p>	<p>Council was reminded of the Multi-City Equity Summit being held at Lake Oswego High School on Saturday, October 19, 2019.</p>
<p><u>Legal Business</u></p>	<p>The City Attorney updated Council on the following items: Basalt Creek and Aurora Airport.</p>
<p><b>URBAN RENEWAL AGENCY</b></p>	
<p><u>Consent Agenda</u></p> <p>A. Minutes of July 1, 2019 URA Meeting.</p>	<p>The URA Consent Agenda was approved 5-0.</p>
<p><u>Public Hearing</u></p> <p>A. <b>URA Resolution No. 303</b> A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2019-20.</p>	<p>After a public hearing was conducted, URA Resolutions No. 303 was approved 5-0.</p>
<p><b>ADJOURN</b></p>	<p>8:21 p.m.</p>

City Council Meeting Action Minutes  
October 21, 2019

**City Council members present included:**

Mayor Knapp  
Council President Akervall  
Councilor Lehan  
Councilor West  
Councilor Linville

Cathy Rodocker, Finance Director  
Mark Ottenad, Public/Government Affairs Director  
Miranda Bateschell, Planning Director  
Patty Nelson, City Engineer  
Delora Kerber, Public Works Director  
Kim Rybold, Senior Planner  
Beth Penner, Finance Operations Manager  
Cricket Jones, Accountant  
Dan Pauly, Planning Manager  
Bill Evans, Communications & Marketing Manager  
Cindy Luxhoj, Associate Planner

**Staff present included:**

Barbara Jacobson, City Attorney  
Kimberly Veliz, City Recorder  
Jeanna Troha, Assistant City Manager  
Chris Neamtzu, Community Develop. Director

AGENDA ITEM	ACTIONS
<b>WORK SESSION</b>	
A. Continued Discussion on the Water Rate Review	Council requested that staff return at a future Work Session to continue discussion.
B. Equitable Housing Strategic Plan	Council heard an update on the progress of the Equitable Housing Strategic Plan and provided feedback.
C. IGA Willamette Water Supply System Commission and Tualatin Valley Water District for Raw Water Facility Project	Staff updated Council on Resolution No. 2770, authorizing the City Manager to enter into an Intergovernmental Agreement (IGA) with Willamette Water Supply Program Commission and Tualatin Valley Water District for the Water District for the Raw Water Facilities Project (RWF_1.0).
D. Washington County FD-20 Zoning Related to Contractor's Establishments in the Coffee Creek and Basalt Creek Industrial Areas	Council provided staff direction to address concerns about Washington County Future Development 20-Acre District zoning in the Coffee Creek and Basalt Creek Industrial Areas.
E. Basalt Creek Parkway Extension	Staff sought Council's input on the preferred alignment for Washington County's planned Basalt Creek Parkway Extension project.

<b>REGULAR MEETING</b>	
<u>Communications</u> A. Republic Services Presentation of 2019 Annual Report	Republic Services presented the annual report for 2019, detailing service goals and a summary of current operations.
<u>Mayor's Business</u> A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.
<u>Consent Agenda</u> A. <b>Resolution No. 2770</b> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Enter Into An Intergovernmental Agreement With Willamette Water Supply Program Commission And Tualatin Valley Water District For The Raw Water Facilities Project (RWF_1.0).	Council made a motion to move this item to the New Business portion of the agenda. Motion passed 5-0.
<u>New Business</u> A. <b>Resolution No. 2770</b> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Enter Into An Intergovernmental Agreement With Willamette Water Supply Program Commission And Tualatin Valley Water District For The Raw Water Facilities Project (RWF_1.0).	Resolution No. 2770 was adopted 5-0.
<u>City Manager's Business</u> A. A Toast to Imagination  B. Meadows Parking Update	<p>Staff reminded Council that they are invited to the Wilsonville Public Library Foundation's annual fundraiser, "A Toast to Imagination" on Saturday, November 9, 2019 from 7-9:30 p.m. at the Wilsonville Public Library.</p> <p>Staff reported on the concerns brought forth by the Meadows neighborhood and the various ways staff has attempted to alleviate those concerns.</p>
<u>Legal Business</u>	No report.
<b>ADJOURN</b>	9:11 p.m.