



PLANNING COMMISSION

WEDNESDAY, SEPTEMBER 12, 2018

III. INFORMATIONAL

A. City Council Action Minutes (August 6 and August 20, 2018)

City Council Meeting Action Minutes
August 6, 2018

City Council members present included:

Mayor Knapp
Councilor Starr
Councilor Stevens - Excused
Councilor Lehan
Councilor Akervall

Daniel Pauly, Senior Planner, Planning
Nancy Kraushaar, Community Develop. Director
Susan Cole, Finance Director
Mark Ottenad, Public/Government Affairs Director
Andy Stone, IT Manager
Dwight Brashear, SMART Director
Kimberly Rybold, Associate Planner
Chris Neamtzu, Planning Director
Miranda Bateschell, Planning Manager
Nicole Hendrix, Transit Management Analyst
Eric Loomis, Transit Field Supervisor

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager

AGENDA ITEM	ACTIONS
WORK SESSION	
A. TMP Amendment Update & Programs Enhancement Strategy	Council provided feedback on the draft Programs Enhancement Strategy.
B. Basalt Creek Concept Plan	Council was briefed on Resolution No. 2697, adopting a concept plan for the Basalt Creek Planning Area.
C. PSA with Carollo Engineers, Inc. -Water Treatment Surge Tank Project (CIP #1111)	Council was informed of Resolution No. 2704, authorizing the City Manager to execute the first amendment to the professional services agreement with Carollo Engineers, Inc. for bid support and construction engineering services for the Water Treatment Surge Tank Project.
REGULAR MEETING	
<u>Communications</u>	
A. Clackamas County Public Health Division, Tobacco Retail Licensing	Dr. Dawn Emerick presented on the proposed framework for a county-wide Tobacco Retail Licensing (TRL) to prevent youth access to tobacco and nicotine products.
<u>Mayor's Business</u>	
A. Relay for Life Proclamation	The Mayor read a proclamation declaring the 16 th day of August, 2018 as "Wilsonville Relay for Life Day" and presented a proclamation to the Relay for Life Committee.
B. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.

<p><u>Consent Agenda</u></p> <p>A. Resolution No. 2704 A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute The First Amendment To The Professional Services Agreement With Carollo Engineers, Inc. For Bid Support And Construction Engineering Services For The Water Treatment Plant Surge Tank Project (Capital Improvement Project #1111).</p>	<p>The Consent Agenda was adopted 4-0.</p>
<p><u>Public Hearing</u></p> <p>A. Resolution No. 2697 A Resolution Of The City Of Wilsonville Adopting A Concept Plan For The Basalt Creek Planning Area.</p> <p>B. Ordinance No. 818 An Ordinance Of The City Of Wilsonville Repealing And Replacing Chapter 8 – Environment Of The Wilsonville Code And To Repeal Ordinance No. 482.</p> <p>C. Ordinance No. 825 Accessory Dwelling Unit Development Code Amendments.</p>	<p>After a public hearing was conducted, Resolution No. 2697 was adopted on first reading by a vote of 4-0.</p> <p>Council moved to continue the public hearing for Ordinance No. 818 to August 20, 2018. 4-0</p> <p>Council moved to continue the public hearing for Ordinance No. 825 to October 1, 2018. 4-0</p>
<p><u>New Business</u></p> <p>A. Resolution No. 2701 A Resolution Of The City Of Wilsonville Authorizing The City Manager To Proceed With Upgrading The City’s Core Financial And Permitting Software To Products Within Tyler Technologies.</p> <p>B. Resolution No. 2698 A Resolution Of The City Of Wilsonville Authorizing Removal Of A Non-Vehicular Access Reserve Strip Recorded On The 2017 Aspen Meadows Subdivision Plat.</p>	<p>Resolution No. 2701 was adopted 4-0.</p> <p>Resolution No. 2698 was adopted 4-0.</p>
<p><u>Continuing Business</u></p> <p>A. Ordinance No. 823 An Ordinance Of The City Of Wilsonville Approving A Comprehensive Plan Map Amendment From Residential 0-1 Dwelling Units Per Acre To Residential 4-5 Dwelling Units Per Acre On Approximately 2.22 Acres Located At 28600 SW Canyon Creek Road South; The Land Is More Particularly Described As Tax Lot 6200, Section 13BD, Township 3 South, Range 1 West, Willamette Meridian, City Of Wilsonville, Clackamas County, Oregon. Scott Miller, Samm-Miller, LLC – Applicant For David Kersten – Owner.</p>	<p>Ordinance No. 823 was adopted on second reading by a vote of 3-0-1.</p>

<p>B. Ordinance No. 824 An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Residential Agriculture-Holding (RA-H) Zone To The Planned Development Residential-3 (PDR-3) Zone On Approximately 2.22 Acres Located At 28600 SW Canyon Creek Road South; The Land Is More Particularly Described As Tax Lot 6200, Section 13BD, Township 3 South, Range 1 West, Willamette Meridian, City Of Wilsonville, Clackamas County, Oregon. Scott Miller, Samm-Miller, LLC – Applicant For David Kersten – Owner.</p>	<p>Ordinance No. 824 was adopted on second reading by a vote of 3-0-1.</p>
<p><u>City Manager’s Business</u></p>	<p>No report.</p>
<p><u>Legal Business</u> A. Oregon Department of Aviation letter to Senator Courtney and Representative Kotek dated July 27, 2018.</p>	<p>Council approved a motion for the Mayor Knapp to communicate Council's concerns over the proposed Aurora Airport expansion. 4-0</p>
<p>ADJOURN</p>	<p>9:18 p.m.</p>

City Council Meeting Action Minutes
August 20, 2018

City Council members present included:

Mayor Knapp
Councilor Starr - Excused
Councilor Stevens
Councilor Lehan
Councilor Akervall

Kerry Rappold, Natural Resources Manager
Nancy Kraushaar, Community Develop. Director
Delora Kerber, Public Works Director
Mark Ottenad, Public/Government Affairs Director
Amanda Guile-Hinman, Assistant City Attorney
Mike McCarty, Parks and Recreation Director
Chris Neamtzu, Planning Director
Miranda Bateschell, Planning Manager
Bill Evans, Communications & Marketing Manager
Erica Behler, Recreation Coordinator
Zach Weigel, Capital Projects Engineering Manager

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager
Dominique Huffman, Civil Engineer

AGENDA ITEM	ACTIONS
WORK SESSION	
A. Wilsonville Town Center Plan	Council received an update on the Wilsonville Town Center Plan and provided staff with feedback.
B. Chapter 8 Updates	Council was briefed and provided input on Ordinance No. 818, repealing and replacing Chapter 8 – Environment of the Wilsonville code and to repeal Ordinance No. 482.
C. Street Maintenance Professional Services Agreement	Council was informed of Resolution No. 2705, authorizing the City Manager to execute a professional services agreement with Kittelson & Associates, Inc. for design and construction engineering services for the 2018 street maintenance of Wilsonville Road and Boones Ferry Road.
D. Affordable Housing Bond	Resolution No. 2706, supporting the Metro regional affordable housing ballot measure and Oregon state constitutional amendment ballot measure at the November 2018 general election, was discussed as an addition to the Council meeting under new business.
REGULAR MEETING	
<u>Mayor's Business</u>	
A. Reaffirmation of Sister-City Relationship	The reaffirmation of sister-city friendship was signed by the Mayors of Wilsonville and Kitakata. Followed by the planting of the ceremonial tree and gift exchange.

<p><u>Consent Agenda</u></p> <p>A. <u>Resolution No. 2705</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Kittelson & Associates, Inc. For Design And Construction Engineering Services For The 2018 Street Maintenance Of Wilsonville Road And Boones Ferry Road (Capital Improvement Project #4104 And #4118).</p>	<p>The Consent Agenda was adopted 4-0.</p>
<p><u>New Business</u></p> <p>A. <u>Resolution No. 2706</u> A Resolution Of The City Of Wilsonville Supporting The Metro Regional Affordable Housing Ballot Measure And Oregon State Constitutional Amendment Ballot Measure At The November 2018 General Election.</p>	<p>Resolution No. 2706 was adopted by a vote of 4-0.</p>
<p><u>Public Hearing</u></p> <p>A. <u>Resolution No. 2702</u> Boones Ferry Park Master Plan</p> <p>B. <u>Ordinance No. 818</u> An Ordinance Of The City Of Wilsonville Repealing And Replacing Chapter 8 – Environment Of The Wilsonville Code And To Repeal Ordinance No. 482.</p>	<p>Council moved to continue the public hearing for Resolution No. 2702 to November 5, 2018. 4-0</p> <p>Council moved to continue the public hearing for Ordinance No. 818 to September 6, 2018. 4-0</p>
<p><u>City Manager’s Business</u></p>	<p>Reminded Council of the Anniversary dinner celebration with the Kitakata delegation at McMenamins Church on Tuesday, August 21, 2018.</p>
<p><u>Legal Business</u></p>	<p>No report.</p>
<p>ADJOURN</p>	<p>8:45 p.m.</p>