

**RESOLUTION NO. 3256**

**A RESOLUTION OF THE CITY OF WILSONVILLE AUTHORIZING A SUPPLEMENTAL BUDGET ADJUSTMENT FOR FISCAL YEAR 2025-26.**

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2025-26 by Resolution No. 3200; and

WHEREAS, certain expenditures are expected to exceed the original adopted budget in some of the City's funds and budgetary transfers are necessary within these funds to provide adequate appropriation levels to expend the unforeseen costs; and

WHEREAS, ORS 294.463 provides that a city may adjust appropriations within appropriation categories provided the enabling resolution states the need for the adjustment, purpose of the expenditure and corresponding amount of appropriation; and,

WHEREAS, all transfers from contingencies within the fiscal year to date that exceed fifteen percent (15%) of the fund's total appropriations are included in the supplemental budget adjustment request; and,

WHEREAS, all expenditure transfers within the fiscal year to date in aggregate exceed ten percent (10%) of the fund's total expenditures are included in the supplemental budget adjustment request; and,

WHEREAS, consistent with local budget law and based upon the foregoing, the staff report in this matter and public hearing input, the public interest is served in the proposed supplemental budget adjustment,

WHEREAS, to facilitate clarification of the adjustments in this resolution, Attachment A to this resolution provides a summary by fund of the appropriation categories affected by the proposed transfer of budget appropriation and the purpose of the expenditure.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

The City amends and adjusts the estimated revenues and appropriations within the funds and categories delineated and set forth in Attachment A, attached hereto and incorporated by reference herein as if fully set forth.

This resolution becomes effective upon adoption.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 20<sup>th</sup> of April, 2026, and filed with the Wilsonville City Recorder this date.

Signed by:  
*Mayor Shawn M. O'Neil*  
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Shawn O'Neil, Mayor

ATTEST:

DocuSigned by:  
*Kimberly Veliz*  
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Kimberly Veliz, City Recorder, MMC

SUMMARY OF VOTES:

|                         |     |
|-------------------------|-----|
| Mayor O'Neil            | Yes |
| Council President Berry | Yes |
| Councilor Cunningham    | Yes |
| Councilor Scull         | Yes |
| Councilor Shevlin       | Yes |

EXHIBIT:

A. Need, Purpose and Amount: Detail by Fund & Category

**ATTACHMENT A**  
**NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY**

|  | Current<br>Appropriations | Change in<br>Appropriations | Amended<br>Appropriations |
|--|---------------------------|-----------------------------|---------------------------|
| <b>110-General Fund</b>  |                           |                             |                           |
| <b>Resources</b>   |                           |                             |                           |
| Taxes  | \$ 17,528,500             | \$ -                        | \$ 17,528,500             |
| Licenses and permits   | 171,700                   | -                           | 171,700                   |
| Intergovernmental  | 3,254,985                 | -                           | 3,254,985                 |
| Charges for services   | 384,102                   | -                           | 384,102                   |
| Other Revenues   | 175,650                   | 153,800                     | 329,450                   |
| Fines and forfeitures  | 180,000                   | -                           | 180,000                   |
| Investment Revenue   | 531,000                   | -                           | 531,000                   |
| Proceeds of interfund loan   | 500,000                   | -                           | 500,000                   |
| Transfers in   | 6,477,241                 | 30,239                      | 6,507,480                 |
| Fund balances - beginning  | 18,001,194                | -                           | 18,001,194                |
| Total Resources  | \$ 47,204,372             | \$ 184,039                  | \$ 47,388,411             |
| <b>Requirements</b>  |                           |                             |                           |
| Administration   | \$ 2,713,191              | \$ -                        | \$ 2,713,191              |
| Finance  | 2,247,636                 | -                           | 2,247,636                 |
| Information Technology/GIS   | 2,021,215                 | -                           | 2,021,215                 |
| Legal  | 894,710                   | 50,000                      | 944,710                   |
| Human Resources and Risk Management  | 1,390,650                 | -                           | 1,390,650                 |
| Public Works Administration  | 1,178,310                 | -                           | 1,178,310                 |
| Facilities   | 2,315,294                 | -                           | 2,315,294                 |
| Parks Maintenance  | 2,964,012                 | -                           | 2,964,012                 |
| Parks & Recreation   | 2,245,194                 | -                           | 2,245,194                 |
| Library  | 3,047,236                 | -                           | 3,047,236                 |
| Law/Code Enforcement   | 7,450,424                 | 382,000                     | 7,832,424                 |
| Municipal Court  | 254,570                   | -                           | 254,570                   |
| Transfers to Other Funds   | 6,549,658                 | 98,800                      | 6,648,458                 |
| Contingency  | 7,643,272                 | (346,761)                   | 7,296,511                 |
| <i>Unappropriated</i>  | 4,289,000                 | -                           | 4,289,000                 |
| Total Requirements   | \$ 47,204,372             | \$ 184,039                  | \$ 47,388,411             |
| Resource increases are due to insurance proceeds to complete the Public Works Complex project (CIP 8113), and overhead from capital improvement project (CIP) changes. Requirement increases are due to an unanticipated increase in the Police Contract with Clackamas County for contracted police services, outside legal council, RV towing, and the roll over of budget authority from the prior fiscal year for the Behavioral Health Clinician. |                           |                             |                           |

| <b>231-Community Development Fund</b> |                     |                  |                     |
|---------------------------------------|---------------------|------------------|---------------------|
| <b>Resources</b>                      |                     |                  |                     |
| Licenses and permits                  | \$ 446,718          | \$ -             | \$ 446,718          |
| Intergovernmental                     | 598,995             | -                | 598,995             |
| Charges for services                  | 457,002             | -                | 457,002             |
| Investment Revenue                    | 93,000              | -                | 93,000              |
| Transfers in                          | 4,627,515           | 61,050           | 4,688,565           |
| Fund balances - beginning             | 2,566,468           | -                | 2,566,468           |
| <b>Total Resources</b>                | <b>\$ 8,789,698</b> | <b>\$ 61,050</b> | <b>\$ 8,850,748</b> |
| <b>Requirements</b>                   |                     |                  |                     |
| C.D. Administration                   | \$ 562,690          | \$ -             | \$ 562,690          |
| Engineering                           | 2,872,890           | -                | 2,872,890           |
| Planning                              | 1,591,930           | -                | 1,591,930           |
| Transfers to Other Funds              | 1,170,209           | -                | 1,170,209           |
| Contingency                           | 1,589,379           | 61,050           | 1,650,429           |
| <i>Unappropriated</i>                 | 1,002,600           | -                | 1,002,600           |
| <b>Total Requirements</b>             | <b>\$ 8,789,698</b> | <b>\$ 61,050</b> | <b>\$ 8,850,748</b> |

Resource increases are due to overhead from capital improvement project (CIP) changes.

| <b>240-Road Operating Fund</b> |                     |             |                     |
|--------------------------------|---------------------|-------------|---------------------|
| <b>Requirements</b>            |                     |             |                     |
| Road Operations                | \$ 1,407,864        | \$ 35,000   | \$ 1,442,864        |
| Debt Service                   | 360,000             | -           | 360,000             |
| Transfers to Other Funds       | 1,420,588           | -           | 1,420,588           |
| Contingency                    | 409,765             | (35,000)    | 374,765             |
| <i>Unappropriated</i>          | 272,700             | -           | 272,700             |
| <b>Total Requirements</b>      | <b>\$ 3,870,917</b> | <b>\$ -</b> | <b>\$ 3,870,917</b> |

Requirement increases are due to unanticipated additional costs for the Charbonneau Tree Preservation Program and Traffic Signal Maintenance.

| <b>510-Water Operating Fund</b> |                      |             |                      |
|---------------------------------|----------------------|-------------|----------------------|
| <b>Requirements</b>             |                      |             |                      |
| Water Distribution              | \$ 1,914,912         | \$ -        | \$ 1,914,912         |
| Water Treatment Plant           | 6,328,442            | -           | 6,328,442            |
| Debt Service                    | 375,000              | -           | 375,000              |
| Transfers to Other Funds        | 3,700,814            | 432,795     | 4,133,609            |
| Contingency                     | 10,730,007           | (432,795)   | 10,297,212           |
| <i>Unappropriated</i>           | 1,782,714            | -           | 1,782,714            |
| <b>Total Requirements</b>       | <b>\$ 24,831,889</b> | <b>\$ -</b> | <b>\$ 24,831,889</b> |

Requirement increases are to fund capital improvement project (CIP) increases.

| <b>515-Water Capital Projects Fund</b>  |                     |                   |                     |
|---|---------------------|-------------------|---------------------|
| <b>Resources</b>  |                     |                   |                     |
| Intergovernmental   | \$ 915,879          | \$ 379,000        | \$ 1,294,879        |
| Lease Revenue   | 173,577             | -                 | 173,577             |
| Transfers in  | 6,879,923           | 377,795           | 7,257,718           |
| Total Resources   | <u>\$ 7,969,379</u> | <u>\$ 756,795</u> | <u>\$ 8,726,174</u> |
| <b>Requirements</b>   |                     |                   |                     |
| Capital Projects  | \$ 6,963,799        | \$ 665,506        | \$ 7,629,305        |
| Transfers to Other Funds  | 1,005,580           | 91,289            | 1,096,869           |
| Total Requirements  | <u>\$ 7,969,379</u> | <u>\$ 756,795</u> | <u>\$ 8,726,174</u> |
| <p>Requirement increases are due to unanticipated additional costs for the oversight of ongoing Willamette Water Supply Program (WWSP) - CIP 1127, of which costs are reimbursable to the City, Reservoir Security Improvements (AWIA) - CIP 1153, and Water System SCADA Upgrade - CIP 1160, with a transfer in from the Water Operating Fund.</p> |                     |                   |                     |
| <b>335-Facilities Capital Projects Fund</b>   |                     |                   |                     |
| <b>Resources</b>  |                     |                   |                     |
| Intergovernmental   | \$ 1,534,000        | \$ -              | \$ 1,534,000        |
| Transfers in  | 4,783,839           | 153,800           | 4,937,639           |
| Total Resources   | <u>\$ 6,317,839</u> | <u>\$ 153,800</u> | <u>\$ 6,471,639</u> |
| <b>Requirements</b>   |                     |                   |                     |
| Capital Projects  | \$ 6,168,989        | \$ 153,800        | \$ 6,322,789        |
| Transfers to Other Funds  | 148,850             | -                 | 148,850             |
| Total Requirements  | <u>\$ 6,317,839</u> | <u>\$ 153,800</u> | <u>\$ 6,471,639</u> |
| <p>Requirement increases are due to insurance proceeds to complete the Public Works Complex project (CIP 8113), with a transfer in from the General Fund.</p>   |                     |                   |                     |