

RESOLUTION NO. 3260

A RESOLUTION OF THE CITY OF WILSONVILLE ESTABLISHING GRAFFITI ABATEMENT PROGRAMS.

WHEREAS, The City Council adopted Goal 2: Public Safety as one of its 2025-27 Council Goals; and

WHEREAS, a number of strategies were identified to achieve this goal, including Strategy 2.4 of development of graffiti reward and abatement programs; and

WHEREAS, through work with an interdepartmental City team and several work sessions, Council identified three programs to implement: a graffiti tip rewards program, a private property subsidization program for graffiti removal, and a graffiti removal loaner kit.


NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

Section 1. Establishment of Programs. The Wilsonville City Council hereby establishes the proposed graffiti tip reward program, graffiti removal subsidization program, and graffiti removal kit program, attached hereto and incorporated by reference herein as Exhibits 1, 2, and 3, respectively.

Section 2. Implementation. The Wilsonville City Council directs staff to begin the process of implementing the three approved programs. The City Manager or designee may take appropriate implementation measures that will allow the programs to operate efficiently and effectively.

Section 3. Effective Date. This Resolution is effective upon adoption.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 6th day of April, 2026, and filed with the Wilsonville City Recorder this date.

Signed by:

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Shawn O'Neil, Mayor

ATTEST:

DocuSigned by:
Kimberly Veliz
E781DE10276B498...

Kimberly Veliz, MMC, City Recorder

SUMMARY OF VOTES:

Mayor O'Neil	Yes
Council President Berry	Excused
Councilor Cunningham	Yes
Councilor Scull	Yes
Councilor Shevlin	Yes

EXHIBITS:

1. Graffiti Vandalization Tip Rewards Program
2. Graffiti Removal Subsidization Program
3. Graffiti Removal Loaner Kit Program

EXHIBIT 1



City of Wilsonville Graffiti Vandalization Tip Reward Program

Program Background

As part of its 2025-27 Council Goals, the City Council adopted Goal 2: Public Safety. The first outcome identified in Goal 2 is to “streamline response to code enforcement challenges.” To achieve this outcome, Strategies 2.4 calls for the City to “investigate developing a graffiti enforcement/reward program.”

For graffiti on City property, Wilsonville’s Public Works Department has a timely standard operating procedure operated by both Public Works and Parks Departments. The City is responsible for removing graffiti from City-owned assets in the public right-of-way and notifying utility operators of vandalism to their assets.

The Graffiti Tip Reward Program was created to incentivize citizens to take an active role in mitigating graffiti vandalism in Wilsonville.

Authorization

ORS 131.892 authorizes an organization, association, or person to offer a reward for information leading to the apprehension and conviction of any person who has committed a criminal offense. Wilsonville’s reward program will provide payment to any person who provides information on the identity of a graffiti vandal that leads to their apprehension and conviction.

Procedures

Each step must occur for an applicant to be eligible for reward.

Step 1. Applicant reports to Wilsonville police an act of graffiti vandalization.

Reports must be of a graffiti act in progress, about to occur, or having occurred recently. Please call Clackamas County Sheriff's Office non-emergency dispatch at 503-655-8211 to report the graffiti act. The graffiti act must have occurred within city limits and be visible from the public street. The applicant must be able to provide sufficient useful information (identified below) for law enforcement to arrest the suspected perpetrator.

Qualifying useful information includes:

- names and descriptions of vandals,
- specific tags, or markings,
- when and where the graffiti was done
- anything that assists police in making the arrest.

Step 2. Suspected violator is arrested.

Step 3. Violator is charged with graffiti vandalism or possession of vandalism tools.

Step 4. Following a criminal charge, the witness may submit a claim to the City for a reward.

A claim for reward must be filed by a witness within 90 days of the report and confirmation

from law enforcement. To be eligible for the reward, disclosure of the applicant's name and cooperation with law enforcement are required. To submit a request for a reward, please visit <https://www.wilsonvilleoregon.gov/publicworks/page/graffiti-and-vandalism>.

Payment

The reward offered for accurate and useful information is \$250 or the cost of the damages, whichever is less. In the City's sole discretion, larger rewards may be offered depending on severity of damage and usefulness of the information applicant provides. Only one reward is provided per incident. If two or more people provide tips, the first to do so will be eligible for the reward.

City employees, city appointed or elected officials, and city contractors are not eligible for the reward.

EXHIBIT 2



City of Wilsonville Graffiti Removal Subsidization Program

Program Background

As part of its 2025-27 Council Goals, the City Council adopted Goal 2: Public Safety. The first outcome identified in Goal 2 is to “streamline response to code enforcement challenges.” To achieve this outcome, Strategies 2.4 calls for the City to “investigate developing a graffiti enforcement/reward program”

For graffiti on City property, Wilsonville’s Public Works Department has a timely standard operating procedure operated by both Public Works and Parks Departments. The City is responsible for removing graffiti from City-owned assets in the public right-of-way and notifying utility operators of vandalism to their assets.

The Graffiti Subsidization Program was developed in recognition of the gap in procedures to address vandalized private property, and the opportunity for the City to assist community members in removing graffiti.

Reimbursement Eligibility

1. Applications will be accepted for vandalized private property that would not otherwise fall under the maintenance responsibility of the Public Works Department or Parks and Recreation Department.
2. Property-owners may only apply for one reimbursement for one property in a calendar year.
3. First-time applicants will be given priority over previous applicants.
4. Priority will be given to residential applications.
5. For removals that require more service, or for property-owners who are unable to complete the removal themselves, a separate application PRIOR to work commencing can be filed with the City with 3 competitive bids for removal services. The City will cover 50% of the lowest bid or 50% of the service completed, whichever is lowest, subject to a \$500 cap.
6. Work must be completed within 30 days of application approval. If this deadline is not able to be met, applicant may apply for a one-time extension as determined by the City. Applicant must contact the City at least 5 days prior to the work deadline if an extension is necessary.

Use of Funds

1. Reimbursable funds may only be used for the repair or repair products to remove graffiti from private property.
2. To access reimbursement funds, property owners must obtain competitive bids for jobs that require a permit. The maximum reimbursement will be 50% of the lowest bid or 50% of the actual invoiced amount, whichever is less, regardless of who the property-owner chooses for the work, subject to a cap of \$500 per application.
3. All reimbursement awards will be made on a first-come, first-served basis, subject to the availability of funds in the approved City Budget. Once the budgeted amount has been expended, no further applications will be approved for the current fiscal year.

4. The lack of sufficient funds to cover the number of applications received by the City in any given year will not excuse the property owner from the responsibility of removing the graffiti from their property within the allotted time frame described in [WC 6230-6.250](#).
5. The annual program budget will be allocated an equal amount each quarter of the fiscal year. Any remaining funds from the previous quarter will roll over to the next quarter.

Procedures

Step 1. Property owner submits application form with receipt/invoice attached.

Applications may be emailed to David Valenzuela at dvalenzuela@wilsonvilleoregon.gov or mailed to City Hall Attn: Graffiti Reimbursement Program 29799 SW Town Center Loop E Wilsonville, OR 97070. Applications must be signed by the owner of the subject property with copies of any product receipts and any copies of bids attached.*

* For removals that require more service, or for property owners who are unable to complete the removal themselves, a separate application PRIOR to work commencing can be filed with the City with 3 competitive bids for removal services. Applications must be signed by the owner of the subject property and have copies of bids attached. Bids must be itemized.

Step 2. City confirms reimbursement eligibility and approves application. Work begins.

For removal product reimbursement, receipt attached will be verified and reimbursement will be issued for 50% of total cost, subject to available funds.

For removal services, PRIOR to work, the property owner may submit application with bids attached. Application may be approved, subject to available funds and will be notified that work may proceed.

Work must be completed within 30 days of either receipt approval or service application approval unless property-owner requests an extension within 5 days of deadline. Applicant must contact the City at least 5 days prior to the work deadline if an extension is necessary.

Step 3. Work complete. Property-owner pays contractor & submits Reimbursement Request with final invoice.

After the work has been completed, the homeowner must submit the actual itemized invoice from the contractor along with a signed Graffiti Removal Reimbursement Request form. Upon approval by the City, the Reimbursement funds will be disbursed in the amount of 50% of the invoice or 50% of the lowest bid for jobs requiring a permit subject to a cap of \$500.



GRAFFITI REMOVAL SERVICE REIMBURSEMENT PROGRAM APPLICATION FORM

Owner Applicant Name: _____
 Mailing Address: _____
 Phone Numbers: _____
 Email address: _____
 Project location address: _____
 Size of Project (square feet): _____ Estimated Cost: _____
 Project description: _____

Attach Copies of Bids:

_____ \$ _____
 _____ \$ _____
 _____ \$ _____

Certification:

By signing this application, I certify that, 1) I am the legal owner of the property where the proposed graffiti removal project will take place, 2) that all the information on this application and accompanying material is true and accurate to the best of my knowledge. If awarded a Reimbursement, I agree to comply with all the rules and conditions set forth in the application packet and on the permit forms.

Signature: _____ Date: _____

Applications may be scanned and emailed to: mailed to City Hall Attn: Graffiti Removal Reimbursement Program 29799 SW Town Center Loop E Wilsonville, OR 97070.

Questions?

Contact David Valenzuela, Code Compliance Coordinator at dvalenzuela@wilsonvilleoregon.gov or (503)570-1603.

EXHIBIT 3



City of Wilsonville

Graffiti Removal Loaner Kit Program

Program Background

As part of its 2025-27 Council Goals, the City Council adopted Goal 2: Public Safety. The first outcome identified in Goal 2 is to “streamline response to code enforcement challenges.” To achieve this outcome, Strategies 2.4 calls for the City to “investigate developing a graffiti enforcement/reward program”

For graffiti on City property, Wilsonville’s Public Works Department has a timely standard operating procedure operated by both Public Works and Parks Departments. The City is responsible for removing graffiti from City-owned assets in the public right-of-way and notifying utility operators of vandalism to their assets.

The Graffiti Removal Loaner Kit Program was developed to provide city resources for citizens and volunteer groups to address graffiti vandalization on private property.

Request a Kit

Kits are available for Wilsonville residents and organizations free of charge. If removing graffiti on private property, permission from the property owner is required. Information for requesting a kit is available at <https://www.wilsonvilleoregon.gov/publicworks/page/graffiti-and-vandalism>.

Kit Materials

The graffiti removal kit includes:

- Graffiti cleaning spray
- Towel
- Plastic scraper (to remove stickers)
- Safety gloves
- Safety goggled
- Small Bucket

How to Use the Removal Kit

Use on glass and metal: Graffiti removal kits include a paint removal spray that works best on nonporous surfaces like glass and metal.

This includes metal bike racks, public trash cans, utility boxes and newspaper boxes, fire hydrants, and the backs of metal street signs.

Do NOT use on: Wood, concrete, brick, painted surfaces, the front of street signs, or public art. The best option for removing graffiti from wood, brick, or concrete is to use a power washer or to paint over it.