

RESOLUTION NO. 3211

A RESOLUTION OF THE CITY OF WILSONVILLE AUTHORIZING A SUPPLEMENTAL BUDGET ADJUSTMENT FOR FISCAL YEAR 2025-26.

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2025-26 by Resolution No. 3200; and

WHEREAS, certain expenditures are expected to exceed the original adopted budget in some of the City's funds and budgetary transfers are necessary within these funds to provide adequate appropriation levels to expend the unforeseen costs; and

WHEREAS, ORS 294.463 provides that a city may adjust appropriations within appropriation categories provided the enabling resolution states the need for the adjustment, purpose of the expenditure and corresponding amount of appropriation; and,

WHEREAS, all transfers from contingencies within the fiscal year to date that exceed fifteen percent (15%) of the fund's total appropriations are included in the supplemental budget adjustment request; and,

WHEREAS, all expenditure transfers within the fiscal year to date in aggregate exceed ten percent (10%) of the fund's total expenditures are included in the supplemental budget adjustment request; and,

WHEREAS, consistent with local budget law and based upon the foregoing, the staff report in this matter and public hearing input, the public interest is served in the proposed supplemental budget adjustment,

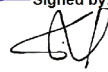
WHEREAS, to facilitate clarification of the adjustments in this resolution, Attachment A to this resolution provides a summary by fund of the appropriation categories affected by the proposed transfer of budget appropriation and the purpose of the expenditure.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

The City amends and adjusts the estimated revenues and appropriations within the funds and categories delineated and set forth in Attachment A, attached hereto and incorporated by reference herein as if fully set forth.

This resolution becomes effective upon adoption.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 6th of October, 2025 and filed with the Wilsonville City Recorder this date.

Signed by:

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Shawn O'Neil, Mayor

ATTEST:

DocuSigned by:

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Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

Mayor O'Neil

Council President Berry

Councilor Shevlin

Councilor Cunningham

EXHIBIT:

A. Need, Purpose and Amount: Detail by Fund & Category

ATTACHMENT A

NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY

	Current Appropriations	Change in Appropriations	Amended Appropriations
110-General Fund			
Resources			
Taxes	\$ 17,528,500	\$ -	\$ 17,528,500
Licenses and permits	171,700	-	171,700
Intergovernmental	3,254,985	-	3,254,985
Charges for services	384,102	-	384,102
Other Revenues	175,650	-	175,650
Fines and forfeitures	180,000	-	180,000
Investment Revenue	531,000	-	531,000
Proceeds of interfund loan	500,000	-	500,000
Transfers in	6,165,827	311,414	6,477,241
Fund balances - beginning	13,501,194	4,500,000	18,001,194
Total Resources	<u>\$ 42,392,958</u>	<u>\$ 4,811,414</u>	<u>\$ 47,204,372</u>
Requirements			
Administration	\$ 2,713,191	\$ -	\$ 2,713,191
Finance	2,247,636	-	2,247,636
Information Technology/GIS	2,021,215	-	2,021,215
Legal	894,710	-	894,710
Human Resources and Risk Management	1,390,650	-	1,390,650
Public Works Administration	1,178,310	-	1,178,310
Facilities	2,315,294	-	2,315,294
Parks Maintenance	2,964,012	-	2,964,012
Parks & Recreation	2,245,194	-	2,245,194
Library	3,047,236	-	3,047,236
Law/Code Enforcement	7,450,424	-	7,450,424
Municipal Court	254,570	-	254,570
Transfers to Other Funds	4,049,122	2,500,536	6,549,658
Contingency	5,332,394	2,310,878	7,643,272
<i>Unappropriated</i>	4,289,000	-	4,289,000
Total Requirements	<u>\$ 42,392,958</u>	<u>\$ 4,811,414</u>	<u>\$ 47,204,372</u>

Resource increases are due to overhead from capital improvement project (CIP) changes. Also recognizes unspent budget authority relating to CIPs from FY 2024-25 as well as adjusts for beginning fund balance.

231-Community Development Fund**Resources**

Licenses and permits	\$	446,718	\$	-	\$	446,718
Intergovernmental		514,500		84,495		598,995
Charges for services		457,002		-		457,002
Investment Revenue		93,000		-		93,000
Transfers in		4,264,049		363,466		4,627,515
Fund balances - beginning		2,566,468		-		2,566,468
Total Resources	\$	8,341,737	\$	447,961	\$	8,789,698

Requirements

C.D. Administration	\$	547,690	\$	15,000	\$	562,690
Engineering		2,872,890		-		2,872,890
Planning		1,591,930		-		1,591,930
Transfers to Other Funds		1,085,714		84,495		1,170,209
Contingency		1,240,913		348,466		1,589,379
<i>Unappropriated</i>		1,002,600		-		1,002,600
Total Requirements	\$	8,341,737	\$	447,961	\$	8,789,698

Adjustments are due to overhead and funding sources for CIPs, as well as the Willamette Riverbank Restoration contract.

260-Transit Operations Fund**Resources**

Taxes	\$	6,300,000	\$	-	\$	6,300,000
Intergovernmental		2,757,000		-		2,757,000
Charges for services		20,000		-		20,000
Investment Revenue		703,000		-		703,000
Other Revenues		16,000		-		16,000
Fund balances - beginning		17,458,746		2,300,000		19,758,746
Total Resources	\$	27,254,746	\$	2,300,000	\$	29,554,746

Requirements

Transit	\$	9,944,118	\$	-	\$	9,944,118
Transfers to Other Funds		2,691,600		370,648		3,062,248
Contingency		12,861,728		1,929,352		14,791,080
<i>Unappropriated</i>		1,757,300		-		1,757,300
Total Requirements	\$	27,254,746	\$	2,300,000	\$	29,554,746

Recognize unspent budget authority relating to CIPs from FY 2024-25 as well as adjust for beginning fund balance.

240-Road Operating Fund			
Resources			
Intergovernmental	\$ 2,181,000	\$ -	\$ 2,181,000
Investment Revenue	26,000	-	26,000
Proceeds of Interfund Loan	469,940	-	469,940
Transfers in	40,000	-	40,000
Fund balances - beginning	753,584	400,393	1,153,977
Total Resources	<u>\$ 3,470,524</u>	<u>\$ 400,393</u>	<u>\$ 3,870,917</u>
Requirements			
Road Operations	\$ 1,407,864	\$ -	\$ 1,407,864
Debt Service	360,000	-	360,000
Transfers to Other Funds	1,020,195	400,393	1,420,588
Contingency	409,765	-	409,765
<i>Unappropriated</i>	272,700	-	272,700
Total Requirements	<u>\$ 3,470,524</u>	<u>\$ 400,393</u>	<u>\$ 3,870,917</u>
Recognize unspent budget authority relating to CIPs from FY 2024-25 as well as adjust for beginning fund balance.			
241-Road Maintenance Fund			
Resources			
Charges for services	\$ 2,661,000	\$ -	\$ 2,661,000
Investment Revenue	172,000	-	172,000
Fund balances - beginning	4,302,471	900,000	5,202,471
Total Resources	<u>\$ 7,135,471</u>	<u>\$ 900,000</u>	<u>\$ 8,035,471</u>
Requirements			
Transfers to Other Funds	\$ 2,392,000	\$ 689,080	\$ 3,081,080
Contingency	4,743,471	210,920	4,954,391
Total Requirements	<u>\$ 7,135,471</u>	<u>\$ 900,000</u>	<u>\$ 8,035,471</u>
Recognize unspent budget authority relating to CIPs from FY 2024-25 as well as adjust for beginning fund balance.			
510-Water Operating Fund			
Resources			
Charges for services	\$ 10,864,000	\$ -	\$ 10,864,000
Investment Revenue	412,000	-	412,000
Other Revenues	40,000	-	40,000
Fund balances - beginning	10,515,889	3,000,000	13,515,889
Total Resources	<u>\$ 21,831,889</u>	<u>\$ 3,000,000</u>	<u>\$ 24,831,889</u>
Requirements			
Water Distribution	\$ 1,914,912	\$ -	\$ 1,914,912
Water Treatment Plant	4,837,799	1,490,643	6,328,442
Debt Service	375,000	-	375,000
Transfers to Other Funds	2,322,263	1,378,551	3,700,814
Contingency	10,599,201	130,806	10,730,007
<i>Unappropriated</i>	1,782,714	-	1,782,714
Total Requirements	<u>\$ 21,831,889</u>	<u>\$ 3,000,000</u>	<u>\$ 24,831,889</u>
Recognize unspent budget authority relating to CIPs from FY 2024-25 as well as adjust for beginning fund balance. Includes reroofing for outbuilding at WTP and other miscellaneous rollovers.			

520-Sewer Operating Fund			
Resources			
Charges for services	\$ 7,833,000	\$ -	\$ 7,833,000
Investment Revenue	380,000	-	380,000
Other Revenues	31,500	-	31,500
Issuance of Debt	10,500,000	-	10,500,000
Transfers in	600,000	-	600,000
Fund balances - beginning	9,501,164	1,400,000	10,901,164
Total Resources	<u>\$ 28,845,664</u>	<u>\$ 1,400,000</u>	<u>\$ 30,245,664</u>
Requirements			
Wastewater Collections	\$ 1,341,902	\$ 60,290	\$ 1,402,192
Wastewater Treatment Plant	3,937,430	10,000	3,947,430
Debt Service	2,886,000	-	2,886,000
Transfers to Other Funds	13,513,137	310,518	13,823,655
Contingency	6,104,305	1,019,192	7,123,497
<i>Unappropriated</i>	1,062,890	-	1,062,890
Total Requirements	<u>\$ 28,845,664</u>	<u>\$ 1,400,000</u>	<u>\$ 30,245,664</u>
Recognize unspent budget authority relating to CIPs from FY 2024-25 as well as adjust for beginning fund balance. Includes other miscellaneous rollovers.			
550-Street Lighting Operating Fund			
Resources			
Charges for services	\$ 549,000	\$ 10,000	\$ 559,000
Investment Revenue	34,000	-	34,000
Fund balances - beginning	791,605	337,012	1,128,617
Total Resources	<u>\$ 1,374,605</u>	<u>\$ 347,012</u>	<u>\$ 1,721,617</u>
Requirements			
Street Lighting	\$ 367,290	\$ -	\$ 367,290
Transfers to Other Funds	702,850	577,977	1,280,827
<i>Unappropriated</i>	73,500	-	73,500
Total Requirements	<u>\$ 1,374,605</u>	<u>\$ 347,012</u>	<u>\$ 1,721,617</u>
Recognize unspent budget authority relating to CIPs from FY 2024-25 as well as adjust for beginning fund balance.			
570-Stormwater Fund			
Resources			
Charges for services	\$ 3,581,000	\$ -	\$ 3,581,000
Investment Revenue	242,000	-	242,000
Fund balances - beginning	6,044,954	850,000	6,894,954
Total Resources	<u>\$ 9,867,954</u>	<u>\$ 850,000</u>	<u>\$ 10,717,954</u>
Requirements			
Stormwater Maintenance	\$ 1,374,824	\$ -	\$ 1,374,824
Debt Service	325,000	-	325,000
Transfers to Other Funds	4,392,135	366,871	4,759,006
Contingency	3,509,995	483,129	3,993,124
<i>Unappropriated</i>	266,000	-	266,000
Total Requirements	<u>\$ 9,867,954</u>	<u>\$ 850,000</u>	<u>\$ 10,717,954</u>
Recognize unspent budget authority relating to CIPs from FY 2024-25 as well as adjust for beginning fund balance.			

515-Water Capital Projects Fund**Resources**

Intergovernmental	\$ 751,089	\$ 164,790	\$ 915,879
Lease Revenue	173,577	-	173,577
Transfers in	3,222,545	3,657,378	6,879,923
Total Resources	<u>\$ 4,147,211</u>	<u>\$ 3,822,168</u>	<u>\$ 7,969,379</u>

Requirements

Capital Projects	\$ 3,319,731	\$ 3,644,068	\$ 6,963,799
Transfers to Other Funds	827,480	178,100	1,005,580
Total Requirements	<u>\$ 4,147,211</u>	<u>\$ 3,822,168</u>	<u>\$ 7,969,379</u>

Recognize unspent budget authority relating to CIPs from FY 2024-25 and related funding resources. Includes WTP O&M agreement.

525-Sewer Capital Projects Fund**Resources**

Transfers in	\$ 14,121,384	\$ 328,082	\$ 14,449,466
Total Resources	<u>\$ 14,121,384</u>	<u>\$ 328,082</u>	<u>\$ 14,449,466</u>

Requirements

Capital Projects	\$ 12,985,881	\$ 272,681	\$ 13,258,562
Transfers to Other Funds	1,135,503	55,401	1,190,904
Total Requirements	<u>\$ 14,121,384</u>	<u>\$ 328,082</u>	<u>\$ 14,449,466</u>

Recognize unspent budget authority relating to CIPs from FY 2024-25 and related funding resources.

345-Road Capital Projects Fund**Resources**

Intergovernmental	\$ 469,940	\$ 79,577	\$ 549,517
Transfers in	12,597,962	2,913,153	15,511,115
Fund balances - beginning	-	1,561,616	1,561,616
Total Resources	<u>\$ 13,067,902</u>	<u>\$ 4,554,346</u>	<u>\$ 17,622,248</u>

Requirements

Capital Projects	\$ 11,531,377	\$ 4,304,738	\$ 15,836,115
Debt Service	469,940	-	469,940
Transfers to Other Funds	1,066,585	249,608	1,316,193
Total Requirements	<u>\$ 13,067,902</u>	<u>\$ 4,554,346</u>	<u>\$ 17,622,248</u>

Recognize unspent budget authority relating to CIPs from FY 2024-25 and related funding resources.

575-Stormwater Capital Projects Fund**Resources**

Transfers in	\$ 4,054,215	\$ 474,636	\$ 4,528,851
Total Resources	<u>\$ 4,054,215</u>	<u>\$ 474,636</u>	<u>\$ 4,528,851</u>

Requirements

Capital Projects	\$ 3,524,515	\$ 441,920	\$ 3,966,435
Transfers to Other Funds	529,700	32,716	562,416
Total Requirements	<u>\$ 4,054,215</u>	<u>\$ 474,636</u>	<u>\$ 4,528,851</u>

Recognize unspent budget authority relating to CIPs from FY 2024-25 and related funding resources.

335-Facilities Capital Projects Fund**Resources**

Intergovernmental	\$ 1,534,000	\$ -	\$ 1,534,000
Transfers in	2,835,500	1,948,339	4,783,839
Total Resources	<u>\$ 4,369,500</u>	<u>\$ 1,948,339</u>	<u>\$ 6,317,839</u>

Requirements

Capital Projects	\$ 4,238,300	\$ 1,930,689	\$ 6,168,989
Transfers to Other Funds	131,200	17,650	148,850
Total Requirements	<u>\$ 4,369,500</u>	<u>\$ 1,948,339</u>	<u>\$ 6,317,839</u>

Recognize unspent budget authority relating to CIPs from FY 2024-25 and related funding resources.

395-Parks Capital Projects Fund**Resources**

Intergovernmental	\$ 1,208,504	\$ -	\$ 1,208,504
Transfers in	1,820,179	2,749,093	4,569,272
Total Resources	<u>\$ 3,028,683</u>	<u>\$ 2,749,093</u>	<u>\$ 5,777,776</u>

Requirements

Capital Projects	\$ 2,841,283	\$ 2,607,688	\$ 5,448,971
Transfers to Other Funds	187,400	141,405	328,805
Total Requirements	<u>\$ 3,028,683</u>	<u>\$ 2,749,093</u>	<u>\$ 5,777,776</u>

Recognize unspent budget authority relating to CIPs from FY 2024-25 and related funding resources. Includes Town Center Water Feature upgrades and Forest and River Shelter repairs.

516-Water Development Charges Fund**Resources**

System Development Charges	\$ 1,000,000	\$ -	\$ 1,000,000
Investment Revenue	65,000	-	65,000
Fund balances - beginning	1,631,280	1,800,000	3,431,280
Total Resources	<u>\$ 2,696,280</u>	<u>\$ 1,800,000</u>	<u>\$ 4,496,280</u>

Requirements

Materials & Services	\$ 14,570	\$ -	\$ 14,570
Debt Service	453,000	-	453,000
Transfers to Other Funds	1,691,894	2,196,596	3,888,490
Reserved for Future Expenditures	536,816	(396,596)	140,220
Total Requirements	<u>\$ 2,696,280</u>	<u>\$ 1,800,000</u>	<u>\$ 4,496,280</u>

Recognize unspent budget authority relating to CIPs from FY 2024-25 as well as adjust for beginning fund balance.

526-Sewer Development Charges Fund**Resources**

System Development Charges	\$ 1,000,000	\$ -	\$ 1,000,000
Investment Revenue	30,000	-	30,000
Fund balances - beginning	760,502	740,000	1,500,502
Total Resources	<u>\$ 1,790,502</u>	<u>\$ 740,000</u>	<u>\$ 2,530,502</u>

Requirements

Materials & Services	\$ 12,380	\$ -	\$ 12,380
Transfers to Other Funds	1,733,967	17,564	1,751,531
Reserved for Future Expenditures	44,155	722,436	766,591
Total Requirements	<u>\$ 1,790,502</u>	<u>\$ 740,000</u>	<u>\$ 2,530,502</u>

Recognize unspent budget authority relating to CIPs from FY 2024-25 as well as adjust for beginning fund balance.

346-Road Development Charges Fund**Resources**

System Development Charges	\$ 2,100,000	\$ -	\$ 2,100,000
Investment Revenue	287,000	-	287,000
Fund balances - beginning	7,183,596	2,460,000	9,643,596
Total Resources	<u>\$ 9,570,596</u>	<u>\$ 2,460,000</u>	<u>\$ 12,030,596</u>

Requirements

Materials & Services	\$ 40,760	\$ -	\$ 40,760
Transfers to Other Funds	7,511,825	701,356	8,213,181
Reserved for Future Expenditures	2,018,011	1,758,644	3,776,655
Total Requirements	<u>\$ 9,570,596</u>	<u>\$ 2,460,000</u>	<u>\$ 12,030,596</u>

Recognize unspent budget authority relating to CIPs from FY 2024-25 as well as adjust for beginning fund balance.

336-Frog Pond West Fund**Resources**

Licenses and permits	\$ 2,500,000	\$ -	\$ 2,500,000
Investment Revenue	27,000	-	27,000
Fund balances - beginning	662,681	3,900,000	4,562,681
Total Resources	<u>\$ 3,189,681</u>	<u>\$ 3,900,000</u>	<u>\$ 7,089,681</u>

Requirements

Materials & Services	\$ 19,540	\$ -	\$ 19,540
Transfers to Other Funds	1,234,346	2,338,831	3,573,177
Reserved for Future Expenditures	1,935,795	1,561,169	3,496,964
Total Requirements	<u>\$ 3,189,681</u>	<u>\$ 3,900,000</u>	<u>\$ 7,089,681</u>

Recognize unspent budget authority relating to CIPs from FY 2024-25 as well as adjust for beginning fund balance.

576-Stormwater Development Charges Fund**Resources**

System Development Charges	\$	170,000	\$	-	\$	170,000
Investment Revenue		144,000		-		144,000
Fund balances - beginning		3,611,563		107,765		3,719,328
Total Resources	\$	<u>3,925,563</u>	\$	<u>107,765</u>	\$	<u>4,033,328</u>

Requirements

Materials & Services	\$	5,650	\$	-	\$	5,650
Transfers to Other Funds		539,880		107,765		647,645
Reserved for Future Expenditures		3,380,033		-		3,380,033
Total Requirements	\$	<u>3,925,563</u>	\$	<u>107,765</u>	\$	<u>4,033,328</u>

Recognize unspent budget authority relating to CIPs from FY 2024-25 as well as adjust for beginning fund balance.

396-Parks Development Charges Fund**Resources**

System Development Charges	\$	1,320,000	\$	-	\$	1,320,000
Investment Revenue		77,000		-		77,000
Fund balances - beginning		1,922,725		770,000		2,692,725
Total Resources	\$	<u>3,319,725</u>	\$	<u>770,000</u>	\$	<u>4,089,725</u>

Requirements

Materials & Services	\$	9,490	\$	-	\$	9,490
Transfers to Other Funds		889,057		29,500		918,557
Reserved for Future Expenditures		2,421,178		740,500		3,161,678
Total Requirements	\$	<u>3,319,725</u>	\$	<u>770,000</u>	\$	<u>4,089,725</u>

Recognize unspent budget authority relating to CIPs from FY 2024-25 as well as adjust for beginning fund balance.