

**WILSONVILLE PUBLIC LIBRARY
LIBRARY BOARD MEETING AGENDA**

DATE: JUNE 24, 2020

TIME/PLACE: 6:30 P.M. AT THE LIBRARY – ROSE ROOM & ONLINE VIA ZOOM

WILSONVILLE PUBLIC LIBRARY BOARD: Megan Chuinard, Chair; Yasmin Ismail, Vice Chair; Caroline Berry; Richard Dougall; Miriam Pinoli; Olivia Jensen, Youth Representative

AGENDA:

CALL TO ORDER

APPROVAL OF MINUTES OF FEBRUARY 26, 2020

ONGOING BUSINESS/CALENDAR ITEMS

- 1. Youth Services Report**
- 2. Librarian's Report**
 - **Projects During Closure**
 - **Re-entry for Users**
 - **LINCC Libraries Situations**
 - **Approved Budget**
- 3. Review Annual Calendar**
- 4. Election of officers (fiscal year 2021)**
- 5. Strategic Plan**
 - **Set Aside. Monthly Contact with Stu**
- 6. Policies and Procedures**
 - **Re-entry policies:**
 - **Masks required**
 - **Users obvious illness**
- 7. Library Boards Comment to City Council**

NEW BUSINESS

ROUND ROBIN

ADJOURNMENT

NEXT REGULAR MEETING DATE – JULY 22 AT 6:30 P.M. AT THE LIBRARY

**Quarterly Statistical Report
January-March 2020**

	3rd QTR 2020	3rd QTR 2019	3rd QTR 2018	% Change 20-19	% Change 20-18
CIRCULATION					
Adult Non-Fiction	11796	14636	11542	-19%	2%
Adult Fiction	12389	15512	15029	-20%	-18%
Total Adult Books	24185	30148	26571	-20%	-9%
 Young Adult Books	 2183	 2578	 2323	-15%	-6%
Children's Non-Fiction	6331	7375	6094	-14%	4%
Children's Fiction	24172	29050	25070	-17%	-4%
Total Children's Books	30503	36425	31164	-16%	-2%
TOTAL BOOK CIRCULATION	56871	69151	60058	-18%	-5%
Software/Videogames	292	372	481	-22%	-39%
Magazines	851	1175	1403	-28%	-39%
Videos/DVDs	17015	22155	24635	-23%	-31%
Audio Books/Kits	3231	3780	4666	-15%	-31%
CD Music	1711	3106	2603	-45%	-34%
Library of Things	155				
TOTAL PHYSICAL CIRCULATION	80126	99739	93846	-20%	-15%
Library 2Go	11321	10382	8979	9%	26%
TOTAL CIRCULATION	91447	110121	102825	-17%	-11%
 FIRST TIME CHECK-OUTS	 68687	 81880	 74567	-16%	-8%
 INTERLIBRARY LOANS					
Borrowed	31168	27119	27145	15%	15%
Loaned	35954	38608	36235	-7%	-1%
NET I.L.L.	4786	11489	9090	-58%	-47%
 BORROWERS (at month's end)	 15901	 16133	 17146	-1%	-7%
 ITEMS PROCESSED					
Purchased Items	2305	2457	1874		
Gifts Added	84	217	195		
TOTAL ITEMS ADDED	2389	2674	2069		
Items Withdrawn	7238	1634	3589		
 RESERVATIONS-MEETING ROOMS	 827	 817	 514		
 VOLUNTEER HOURS	 2521	 2973	 2847	-15%	-11%

Monthly Statistical Report
April 2020

	APRIL 2020	APRIL 2019	APRIL 2018	% Change 20-19	% Change 20-18
CIRCULATION					
Adult Non-Fiction	63	4727	3282	-99%	-98%
Adult Fiction	85	5215	4953	-98%	-98%
Total Adult Books	148	9942	8235	-99%	-98%
Young Adult Books	6	1138	823	-99%	-99%
Children's Non-Fiction	17	2781	2525	-99%	-99%
Children's Fiction	79	9584	8250	-99%	-99%
Total Children's Books	96	12365	10775	-99%	-99%
TOTAL BOOK CIRCULATION	250	23445	19833	-99%	-99%
Software/Videogames	0	107	135	-100%	-100%
Magazines	7	437	331	-98%	-98%
Videos/DVDs	88	6784	7064	-99%	-99%
Audio Books/Kits	16	1250	1445	-99%	-99%
CD Music	0	957	697	-100%	-100%
Library of Things	1				
TOTAL PHYSICAL CIRCULATION	362	32980	29505	-99%	-99%
Library 2Go	3461	3461	2940	0%	18%
TOTAL CIRCULATION	3823	36441	32445	-90%	-88%
FIRST TIME CHECK-OUTS	4914	26725	23280	-82%	-79%
INTERLIBRARY LOANS					
Borrowed	49	9212	8982	-99%	-99%
Loaned	280	13046	9526	-98%	-97%
NET I.L.L.	231	3834	544	-94%	-58%
BORROWERS (at month's end)	15946	16290	17247	-2%	-8%
ITEMS PROCESSED					
Purchased Items	509	1473	643		
Gifts Added	32	47	10		
TOTAL ITEMS ADDED	541	1520	653		
Items Withdrawn	2652	620	968		
RESERVATIONS-MEETING ROOMS	0	387	17		
VOLUNTEER HOURS	34	1128	968	-97%	-96%

Monthly Statistical Report
May 2020

	May 2020	MAY 2019	MAY 2018	% Change 20-19	% Change 20-18
CIRCULATION					
Adult Non-Fiction	131	4616	3641	-97%	-96%
Adult Fiction	200	5114	4921	-96%	-96%
Total Adult Books	331	9730	8562	-97%	-96%
Young Adult Books	26	809	863	-97%	-97%
Children's Non-Fiction	24	2319	2421	-99%	-99%
Children's Fiction	42	8703	8241	-100%	-99%
Total Children's Books	66	11022	10662	-99%	-99%
TOTAL BOOK CIRCULATION	423	21561	20087	-98%	-98%
Videogames/Software	0	91	117	-100%	-100%
Magazines	18	471	214	-96%	-92%
Videos/DVDs	98	6550	6437	-99%	-98%
Audio Books/Kits	33	1310	1444	-97%	-98%
CD Music	12	791	974	-98%	-99%
TOTAL PHYSICAL CIRCULATION	584	30774	29273	-98%	-98%
Library 2Go	5119	3606	3006	42%	70%
TOTAL CIRCULATION	5703	34380	32279	-83%	-82%
FIRST TIME CHECK-OUTS	5641	25026	23212	-77%	-76%
INTERLIBRARY LOANS					
Borrowed	224	8968	8518	-98%	-97%
Loaned	693	12380	10154	-94%	-93%
NET I.L.L.	469	3412	1636	-86%	-71%
BORROWERS (at month's end)	15963	16552	17369	-4%	-8%
ITEMS PROCESSED					
Purchased Items	583	576	713		
Gifts Added	22	7	29		
TOTAL ITEMS ADDED	605	583	742		
Items Withdrawn	2511	1023	796		
RESERVATIONS-MEETING ROOMS	0	336	26		
VOLUNTEER HOURS	44	1027	909	-96%	-95%