

**WILSONVILLE PUBLIC LIBRARY
LIBRARY BOARD MEETING AGENDA**

DATE: JULY 24, 2019

TIME/PLACE: 6:30 P.M. AT THE LIBRARY – DIRECTORS CONFERENCE ROOM

WILSONVILLE PUBLIC LIBRARY BOARD: Megan Chuinard, Chair; Miriam Pinoli, Vice Chair; Caroline Berry; Richard Dougall; Yasmin Ismail; Olivia Jensen, Youth Representative

AGENDA:

CALL TO ORDER

APPROVAL OF MINUTES OF JUNE 26, 2019

ONGOING BUSINESS/CALENDAR ITEMS

- 1. New Staff Introduction – Jo Caisse, Youth Services Librarian**
- 2. Youth Services Report**
- 3. Librarian's Report**
- 4. Strategic Plan**
- 5. FY20 work plan presentation**
- 6. Election of officers (fiscal year 2020)**
- 7. Behavior Policies – Recap and Forecast**
- 8. Friends of the Library Report**
- 9. Library Foundation Report**
- 10. Library District Advisory Committee Report**
- 11. Library Boards Comment to City Council**

NEW BUSINESS

ROUND ROBIN

ADJOURNMENT

NEXT REGULAR MEETING DATE – AUGUST 28 AT 6:30 P.M. AT THE LIBRARY

**Fiscal Year Statistical Report
July 1, 2018--June 30, 2019**

	Fiscal Yr 2019	Fiscal Yr 2018	Fiscal Yr 2017	% Change 19-18	% Change 19-17
CIRCULATION					
Adult Non-Fiction	56256	48755	56086	15%	0%
Adult Fiction	62844	61451	60664	2%	4%
Total Adult Books	119100	110206	116750	8%	2%
 Young Adult Books	 11444	 10992	 10633	4%	8%
Children's Non-Fiction	29935	27734	30182	8%	-1%
Children's Fiction	119944	109617	116258	9%	3%
Total Children's Books	149879	137351	146440	9%	2%
TOTAL BOOK CIRCULATION	280423	258549	273823	8%	2%
 Software/Videogames	 1388	 1281	 1248	8%	11%
Magazines	5133	5201	5162	-1%	-1%
Videos/DVDs	90401	98555	112656	-8%	-20%
Audio Books/Kits	16857	19785	23523	-15%	-28%
CD Music	12749	12359	15649	3%	-19%
TOTAL PHYSICAL CIRCULATION	406951	395730	432061	3%	-6%
Library 2Go	41408	34245	26338	21%	57%
TOTAL CIRCULATION	448359	429975	458399	4%	-2%
 FIRST TIME CHECK-OUTS	 331869	 314813	 336905	5%	-1%
 INTERLIBRARY LOANS					
Borrowed	108165	104694	103197	3%	5%
Loaned	148790	147092	167649	1%	-11%
NET I.L.L.	40625	42398	64658	-4%	-37%
 BORROWERS (at month's end)	 16763	 17586	 18593	-5%	-10%
 ITEMS PROCESSED					
Purchased Items	8707	9051	9908		
Gifts Added	633	636	764		
TOTAL ITEMS ADDED	9340	9687	10672		
Items Withdrawn	8364	11889	15256		
 RESERVATIONS-MEETING ROOMS	 3352	 2215	 2781		
 VOLUNTEER HOURS	 12371	 11551	 11795	7%	5%

**Quarterly Statistical Report
April-June 2019**

	4th QTR 2019	4th QTR 2018	4th QTR 2017	% Change 19-18	% Change 19-17
CIRCULATION					
Adult Non-Fiction	14103	11342	14239	24%	-1%
Adult Fiction	15684	14977	15238	5%	3%
Total Adult Books	29787	26319	29477	13%	1%
Young Adult Books	3164	2721	2696	16%	17%
Children's Non-Fiction	7796	7329	7985	6%	-2%
Children's Fiction	29959	26823	29692	12%	1%
Total Children's Books	37755	34152	37677	11%	0%
TOTAL BOOK CIRCULATION	70706	63192	69850	12%	1%
Software/Videogames	318	370	418	-14%	-24%
Magazines	1349	1006	1123	34%	20%
Videos/DVDs	20781	20872	26697	0%	-22%
Audio Books/Kits	3858	4465	5757	-14%	-33%
CD Music	2652	2726	3843	-3%	-31%
TOTAL PHYSICAL CIRCULATION	99664	92631	107688	8%	-7%
Library 2Go	10642	9094	7237	17%	47%
TOTAL CIRCULATION	110306	101725	114925	8%	-4%
FIRST TIME CHECK-OUTS	80211	74952	84222	7%	-5%
INTERLIBRARY LOANS					
Borrowed	27068	26000	26051	4%	4%
Loaned	37844	30534	39037	24%	-3%
NET I.L.L.	10776	4534	13224	138%	-19%
BORROWERS (at month's end)	16763	17586	18593	-5%	-10%
ITEMS PROCESSED					
Purchased Items	2870	1965	2207		
Gifts Added	119	82	106		
TOTAL ITEMS ADDED	2989	2047	2313		
Items Withdrawn	2871	2670	3059		
RESERVATIONS-MEETING ROOMS	131	131	858		
VOLUNTEER HOURS	3215	2847	3075	13%	5%

**Monthly Statistical Report
June 2019**

	JUNE 2019	JUNE 2018	JUNE 2017	% Change 19-18	% Change 19-17
CIRCULATION					
Adult Non-Fiction	4760	4419	4840	8%	-2%
Adult Fiction	5355	5103	5289	5%	1%
Total Adult Books	10115	9522	10129	6%	0%
Young Adult Books	1217	1035	1061	18%	15%
Children's Non-Fiction	2696	2383	2602	13%	4%
Children's Fiction	11672	10332	11303	13%	3%
Total Children's Books	14368	12715	13905	13%	3%
TOTAL BOOK CIRCULATION	25700	23272	25095	10%	2%
Software/Videogames	120	118	167	2%	-28%
Magazines	441	461	411	-4%	7%
Videos/DVDs	7447	7371	9238	1%	-19%
Audio Books/Kits	1298	1576	2051	-18%	-37%
CD Music	904	1055	1065	-14%	-15%
TOTAL PHYSICAL CIRCULATION	35910	33853	38027	6%	-6%
Library 2Go	3575	3148	2488	14%	44%
TOTAL CIRCULATION	39485	37001	40515	7%	-3%
FIRST TIME CHECK-OUTS	28460	28460	30518	0%	-7%
INTERLIBRARY LOANS					
Borrowed	8888	8500	8752	5%	2%
Loaned	12418	10854	12622	14%	-2%
NET I.L.L.	3530	2354	4141	50%	-15%
BORROWERS (at month's end)	16763	17586	18593	-5%	-10%
ITEMS PROCESSED					
Purchased Items	821	609	1282		
Gifts Added	65	43	23		
TOTAL ITEMS ADDED	886	652	1305		
Items Withdrawn	1228	906	1364		
RESERVATIONS-MEETING ROOMS	319	88	260		
VOLUNTEER HOURS	1060	970	887	9%	20%