

**WILSONVILLE PUBLIC LIBRARY
LIBRARY BOARD MEETING AGENDA**

DATE: OCTOBER 25, 2017

TIME/PLACE: 6:30 P.M. AT THE LIBRARY – ROSE ROOM

WILSONVILLE PUBLIC LIBRARY BOARD: Richard Dougall, Chair; Caroline Berry; Megan Chrisman; Reggie Gaines; Miriam Pinoli; Mallory Nelson, Youth Representative

AGENDA:

CALL TO ORDER

APPROVAL OF MINUTES OF SEPTEMBER 27, 2017

ONGOING BUSINESS/CALENDAR ITEMS

- 1. Staff Member Meet and Greet**
- 2. Youth Services**
- 3. Librarian's Report**
- 4. Policies and Procedures**
- 5. Fiscal Year 2018 Workplan presentation**
- 6. Annual Library Report**
- 7. Fiscal Year 2019 Goals and Objectives Review**
- 8. Friends Report**
- 9. Foundation Report**
- 10. Library District Advisory Committee Report**

NEW BUSINESS

ROUND ROBIN

ADJOURNMENT

NEXT REGULAR MEETING DATE – DECEMBER 6 AT 6:30 P.M. AT THE LIBRARY

**Wilsonville Public Library
Monthly Statistical Report
September 2017**

| | SEPT 2017 | SEPT 2016 | SEPT 2015 | % Change 17-16 | % Change 17-15 |
|-----------------------------------|----------------------|----------------------|----------------------|---------------------------|---------------------------|
| CIRCULATION | | | | | |
| Adult Non-Fiction | 4163 | 4515 | 4660 | -8% | -11% |
| Adult Fiction | 5162 | 4978 | 4916 | 4% | 5% |
| Total Adult Books | 9325 | 9493 | 9576 | -2% | -3% |
| Young Adult Books | 966 | 1005 | 904 | -4% | 7% |
| Children's Non-Fiction | 2355 | 2358 | 2404 | 0% | -2% |
| Children's Fiction | 9400 | 9256 | 11337 | 2% | -17% |
| Total Children's Books | 11755 | 11614 | 13741 | 1% | -14% |
| TOTAL BOOK CIRCULATION | 22046 | 22112 | 24221 | 0% | -9% |
| Software | 112 | 97 | 88 | 15% | 27% |
| Magazines | 453 | 520 | 380 | -13% | 19% |
| Videos/DVDs | 8552 | 8636 | 8885 | -1% | -4% |
| Audio Books/Kits | 1746 | 2106 | 2159 | -17% | -19% |
| CD Music | 1025 | 1227 | 1180 | -16% | -13% |
| TOTAL PHYSICAL CIRCULATION | 33934 | 38914 | 37029 | -13% | -8% |
| Library 2GO | 2527 | 2158 | 2043 | 17% | 24% |
| TOTAL CIRCULATION | 36461 | 41072 | 39072 | -11% | -7% |
| FIRST TIME CHECK-OUTS | 26698 | 27267 | 28657 | -2% | -7% |
| INTERLIBRARY LOANS | | | | | |
| Borrowed | 8199 | 8211 | 8563 | 0% | -4% |
| Loaned | 12766 | 14216 | 14074 | -10% | -9% |
| NET I.L.L. | 4538 | 6005 | 5511 | -24% | -18% |
| BORROWERS (at month's end) | 19227 | 17038 | 18857 | 13% | 2% |
| ITEMS PROCESSED | | | | | |
| Purchased Items | 1362 | 1035 | 1268 | | |
| Gifts Added | 84 | 74 | 260 | | |
| TOTAL ITEMS ADDED | 1446 | 1109 | 1528 | | |
| Items Withdrawn | 875 | 3063 | 942 | | |
| RESERVATIONS-MEETING ROOMS | 269 | 214 | 260 | 26% | 3% |
| VOLUNTEER HOURS | 848 | 905 | 994 | -9% | -15% |

**Wilsonville Public Library
Quarterly Statistical Report
July-September 2017**

| | 1st QTR 2017 | 1st QTR 2016 | 1st QTR 2015 | % Change 17-16 | % Change 17-14 |
|-----------------------------------|-----------------|-----------------|-----------------|-------------------|-------------------|
| CIRCULATION | | | | | |
| Adult Non-Fiction | 13716 | 14505 | 14377 | -5% | -5% |
| Adult Fiction | 16699 | 15680 | 16180 | 6% | 3% |
| Total Adult Books | 30415 | 30185 | 30557 | 1% | 0% |
| | | | | | |
| Young Adult Books | 3305 | 3446 | 3452 | -4% | -4% |
| | | | | | |
| Children's Non-Fiction | 7185 | 7358 | 8422 | -2% | -15% |
| Children's Fiction | 30025 | 30947 | 35826 | -3% | -16% |
| Total Children's Books | 37210 | 38305 | 44248 | -3% | -16% |
| TOTAL BOOK CIRCULATION | 70930 | 71936 | 78257 | -1% | -9% |
| | | | | | |
| Software | 407 | 351 | 286 | 16% | 42% |
| Magazines | 1360 | 1531 | 1363 | -11% | 0% |
| DVDs | 27940 | 28242 | 28386 | -1% | -2% |
| Audio Books/Kits | 5468 | 6697 | 6979 | -18% | -22% |
| CD Music | 3650 | 3633 | 4271 | 0% | -15% |
| | | | | | |
| TOTAL PHYSICAL CIRCULATION | 109755 | 112390 | 119651 | -2% | -8% |
| Library 2GO | 8149 | 6232 | 6470 | 31% | 26% |
| TOTAL CIRCULATION | 117904 | 118622 | 126121 | -1% | -7% |
| | | | | | |
| FIRST TIME CHECK-OUTS | 86954 | 87253 | 91576 | 0% | -5% |
| | | | | | |
| INTERLIBRARY LOANS | | | | | |
| Borrowed | 25681 | 25483 | 27734 | 1% | -7% |
| Loaned | 39507 | 43993 | 44825 | -10% | -12% |
| NET I.L.L. | 13752 | 18510 | 17091 | -26% | -20% |
| | | | | | |
| BORROWERS (at month's end) | 19227 | 17038 | 18857 | 13% | 2% |
| | | | | | |
| ITEMS PROCESSED | | | | | |
| Purchased Items | 2753 | 2932 | 2859 | | |
| Gifts Added | 183 | 197 | 710 | | |
| TOTAL ITEMS ADDED | 2936 | 3129 | 3569 | | |
| Items Withdrawn | 1971 | 4129 | 2411 | | |
| | | | | | |
| RESERVATIONS-MEETING ROOMS | 773 | 671 | 683 | | |
| | | | | | |
| VOLUNTEER HOURS | 2916 | 2913 | 3182 | 0% | -8% |