

DRAFT

**Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
JUNE 24, 2020**

MEMBERS PRESENT: Megan Chuinard, Chair; Miriam Pinoli, Vice-Chair; Rich Dougall; Caroline Berry; Yasmin Ismail; Olivia Jensen, Youth Representative

STAFF PRESENT: Pat Duke, Library Director; Molly Muldoon, Secretary

MEMBERS EXCUSED: Miriam Pinoli, Vice-Chair

Chair Megan Chuinard called the meeting to order at 6:32 P.M. via Zoom.

The Board approved minutes of the February 26, 2020 meeting as distributed.

ONGOING BUSINESS/CALENDAR ITEMS

1. Youth Services – Olivia Jensen reported that teen events have gone virtual, though attendance has been minimal. Over the summer, they are doing blanket teen events for flexibility, themed around an online escape room with a gameshow feel. They also introduced writing prompts, with a new one each week.

2. Librarians Report – Pat Duke reported that the library building opened to the public in limited capacity on June 23. The building had been closed since March. While closed, staff worked on several projects such as inventory of all items and providing online services for the public, including Online Storytime, Toddler Time, Baby Rhyme Time, Book Club and the new Article Club. Director's Group put more money into ebooks as well as moving budgeted money from print to ebooks. LINCC debuted eCards which let patrons access online material from home. Staff has daily check in meetings. Curbside hold pick up began in May and continued through June. Current services provided with the building open include holds pickup, placing holds and getting a library card.

3. Review Annual Calendar – Molly Muldoon presented a draft of the Annual Calendar. The Election of Officers was moved to July and the Library Tour was made virtual and also moved to July. Molly will update as needed.

4. Election of Officers (Fiscal Year 2021) – The Board voted to move election of officers to the July meeting.

5. Strategic Plan – Pat Duke reported that he talks with the consultant once a month but they have had no time to work on the strategic plan. They will continue to check in once a month.

6. Policies and Procedures – Pat Duke reported that masks are now required in the library building, as per the governor’s orders as well as Wilsonville EOC’s. Patrons with obvious illness will be asked not to come inside per the general behavior policy.

7. Library Boards Comments to City Council – Megan Chuinard reported that the Board would like to try and set up a liaison with the city council, especially now as Zoom makes it easy to digitally join a meeting.

NEW BUSINESS - None

ROUND ROBIN

Meeting adjourned at 8:04 P.M.

The next regular meeting is scheduled for July 22 at 6:30 P.M. via Zoom

Respectfully submitted,
Molly Muldoon
Board Secretary

***Copy available from Board Secretary**