

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
February 28, 2018

MEMBERS PRESENT: Rich Dougall, Chair; Reggie Gaines, Vice-Chair; Caroline Berry; Megan Chrisman; Mallory Nelson, Youth Representative

MEMBERS EXCUSED: Miriam Pinoli

STAFF PRESENT: Patrick Duke, Library Director; Brad Clark, Secretary; Burton Haun, Reference Librarian

The meeting was called to order by Chair Rich Dougall at 6:25 P.M. in the Children's Room at the Library.

Minutes of the January 24, 2017 meeting were approved as distributed.

ONGOING BUSINESS/CALENDAR ITEMS:

1. Staff Meet and Greet – Burton Haun joined the board and shared some of his experiences and the changes he has seen working at this library for the last 14 years.

2. Youth Services – Mallory Nelson reported that the Teen Advisory Board's last mystery mini-event, a game called Keep Talking And Nobody Explodes, took place at Starbuck the previous week and the following week they would be attempting a second BreakOutEDU box.

3. Library Renovation Update – Pat Duke shared the following updates:

- Fiction Shelves are down and the old carpet, which has been found to be excessively glued down, will soon be taken out of that section. The new carpet should be delivered and installation should begin mid-March, which has pushed the substantial completion date back to June 28.
- A doorway from the children's room to the outside patio is back on the table. Money saved from the halt in collection purchases will be channeled to that project.
- Due to structural issues and cost the entry to the children's room will not be lifted 18 inches.
- Several paint swatches and some areas of colored paint are already up. The Board took a short tour after the meeting to see progress.

4. Librarian's Report – Pat Duke reported that Mental Health First Aid Training was scheduled for the upcoming Friday. Almost all regular staff will attend.

Current laws surrounding sleeping in public buildings are under review to help inform decisions on policy in the library. There has been a variety of people sleeping in the library.

The Board discussed both topics and their effect on staff. Caroline Berry commented on the awareness and compassion that she has seen demonstrated by staff.

Pat Duke also shared that the expansion of the Dolly Parton Imagination Library to the entire WLWV School District is still moving forward, along with continued expansion around the country and DPIL's 100 millionth book being given away.

5. Annual Board Report Card- Brad Clark distributed the annual report card and most board members filled it out immediately. Results will be reviewed at the next meeting.

6. Friends Report – Pat Duke reported that the Friends did not meet.

7. Foundation Report – Caroline Berry reported on the Foundation's DPIL 6th Anniversary in Wilsonville event held at a Tuesday night Storytime at the City Council Chamber the previous week.

The foundations regular meeting mapped out their calendar of events with a likely renovation celebration in early July, the Foundation's 20th Anniversary celebration/fundraiser in October, and Fun-Run/Farmers Market representation.

Regarding a question about possible quorums of Library Board members at Foundation meetings Pat Duke reported that public notice is required and library business was not to be transacted. To that end it was recommended that Board members be mindful of items that may be construed as business and abstain from voting in those circumstances.

12. Library District Advisory Committee Report – Pat Duke reported that the Committee created two task forces. The first one will focus on changes needed to the County Commissioner's Board Order in order to accommodate the deal that has been made between the city of Gladstone and Clackamas County regarding building a library. The second will address longer term funding issues throughout the district.

Pat Duke shared that Caroline Berry is stepping down from the LDAC so a new representative is needed. Meetings are currently monthly, fourth Monday each month in Oregon City from 7-9pm, but likely will be less frequent in the future.

NEW BUSINESS: Megan Chrisman requested better direct communication when library issues are presented outside of meetings, so it is clear they are being dealt with in a timely manner.

ROUND ROBIN

Meeting adjourned at 8:01 P.M.

The next regular meeting is scheduled for March 28 at 6:30 P.M. at the Library.

Respectfully submitted,
Brad Clark
Board Secretary

***Copy available from Board Secretary**