

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
December 5, 2018

MEMBERS PRESENT: Megan Chrisman, Chair; Miriam Pinoli, Vice-Chair; Caroline Berry; Rich Dougall; Yasmin Ismail; Halle Schweigert, Youth Representative

MEMBERS EXCUSED:

STAFF PRESENT: Pat Duke, Library Director; Shasta Barnes, Library Operations Manager; Brad Clark, Secretary
City Counselor Susie Stevens also in attendance

The meeting was called to order by Chair Megan Chrisman at 6:31 P.M. in the Director's Conference Room at the Library.

Minutes from the October 24, 2018 meeting were amended to correct a misspelled name and the Board approved those minutes as amended.

ONGOING BUSINESS/CALENDAR ITEMS:

1. Youth Services – Halle Schweigert reported that the third after school program has just wrapped up in the teen area with lots of participation for games, and a movie. November's BreakOut Box (like an escape room) was a big hit with all who participated, and on December 14 is a winter Teen Lounge Night with Hot Cocoa Bar, Kahoot quizzes, and Karaoke.

2. Librarians Report – Shasta Barnes shared that the interviews for new on-call clerks just took place, applications for the Technical Service position are being reviewed for interviews in the next weeks, and another 20-hour position will also soon be filled to replace an employee who moved away.

The Mexican Folk Dancing class that has been meeting on Saturdays will have their performance for family and the public on Tuesday evening December 11.

History Pub planning includes an upcoming Pinball Wars program and more.

A new contact was made with a retired college professor who may possibly teach some classes.

Pat Duke was on his first day back after an extended medical leave. He shared his journey of recovery and that he is just getting up to speed on what's been happening around the library with several projects. The Electric Avenue charging station is one such project. The board discussed again the pro's and con's of the project and is interested but tentative wanting to know that it won't cost the city anything. If charging spaces were for electric cars only or could be used by non-electric cars, and the aesthetics were the other main concerns shared.

3. Behavior Policies – Shasta Barnes provided a one sheet summary* of the previously discussed restroom use policy as well as samplings of policies regarding personal belongings in the library for discussion. It was suggested a blanket addition be made to the restroom

use policy “or other improper use.” The Board discussed the personal belongings and Shasta will draft a final wording for the next meeting.

Additionally Shasta shared that behavior contracts had recently been used with a handful of teens after multiple problematic interactions with staff and improper computer use.

4. Fiscal Year 20 Goals and Objectives Review – Pat Duke shared that he does not have these ready yet, as he is just getting back to work, and there is work to be done.

5. Fiscal Year 20 Budget Discussion – Pat Duke reported that the budget is due by January 30. Areas he is currently considering changes in print material budgets versus electronic resources, and possibly adding hours in outreach.

6. Friends of the Library Report – Shasta Barnes reported from the Friends that it was “business as usual”.

7. Foundation Report – Caroline Berry reported that while the numbers were not in yet from the Annual Fundraiser it was as successful as the previous year, and possibly even more. An end of year summary letter is going out encouraging end of year donations, and on December 11 the Foundation’s meeting will celebrate with a dinner.

8. Library District Advisory Committee Report – Megan Chrisman shared that there was nothing new to report and that the Committee is not meeting again until January.

9. Library Boards Comment to City Council – Megan Chrisman suggested that comments from earlier regarding Electric Avenue be summed up and passed along. Suzie Stevens asked if a summary could be written and given to the City Manager.

NEW BUSINESS:

ROUND ROBIN

The board discussed the new council beginning on January 7, and Suzie Stevens remark how much she was looking forward to working with the two new councilors. She also shared a bit about the Aurora Airport expansion meeting and the possible land purchase for a walking/bike overpass.

Pat thanked the staff for doing a great job while he was gone and Shasta for doing a great job while filling in for him.

Meeting adjourned at 7:52 P.M.

The next regular scheduled meeting is January 23 at 6:30 P.M. in the Directors Conference Room at the Library.

Respectfully submitted,
Brad Clark
Board Secretary

***Copy available from Board Secretary**