



# **Libraries in Clackamas County (LINCC) Educator Card FAQ**

## **What is an Educator Card?**

An Educator Card is a separate card that allows up to 80 checkouts at a time, for a six-week loan period, and up to 40 holds. There are no overdue fines.

## **How do I qualify?**

- Must be a teacher or childcare provider working in childcare, kindergarten through twelfth grade, homeschool education, or an afterschool program
- Must be responsible for planning and providing educational activities for youth. o Classified staff members (office, cafeteria, instructional assistants) are not eligible.
- Educators must live in our Clackamas County service area or teach at a school in LINCC's service area.

## **How do I get an Educator Card?**

Visit any LINCC library location in person and bring valid identification and proof of current educator status:

- school or childcare identification
- school or childcare pay stub
- letter of school or childcare letterhead from the school administrator or childcare director
- letter of acknowledgement of homeschooling from the local Education Service District (ESD)
- Oregon State Child Care Division certification

## **Do I have to pay fines or fees?**

While there are no late fines charged to your account, we expect all items to be renewed and returned by the due date. Once an item is 45 days past the due date, it will automatically be marked lost, and you will be sent a bill. The cardholder (not the school) is responsible for all lost and damaged items.

## **How do I renew my Educator Card?**

Educator cards will expire on June 30 annually, regardless of when in the school year you signed up for your card. To renew your card for the upcoming school year, you must visit a LINCC library in person with your photo ID and proof of current educator status after July 1. Cards cannot be renewed for the next school year until the balance is \$0.

## **What other services are available for teachers?**

We encourage you to connect with staff at the library closest to your school. In addition to Educator Cards, LINCC library staff can support students, teachers, and childcare providers by offering a variety of other services including:

- Library tours and readalouds
- Visits to your classroom. We can share book talks, stories, and other library information.
- Help select materials related to your classroom curriculum

Service availability may vary by location. Please connect with your local library staff to find out more.

***Thanks for using Libraries in Clackamas County!***