



Addendum No. 1
RFP On-Call Arborist Services
CITY OF WILSONVILLE

ISSUE DATE: 6/18/2025

TO: RFP PROPOSERS (Quest CDN # 9716861)

FROM: Brie Galareaux, Associate Engineer

RE: REVISIONS TO RFP DOCUMENTS

The following Addenda to the RFP for On-Call Arborist Services shall be considered merged with the original RFP as if they were whole. Proposers shall acknowledge receipt of this Addendum in Section IX of the RFP.

DATE & TIME: 6/24/2025, 2:00PM Pacific Time

CLARIFICATIONS

ITEM #1: A question was submitted Would the City of Wilsonville be able to provide, based on past experience, an estimated number of hours for which the City would require on-call Arborist services annually?

As a clarification, with no change to the RFP Documents, the City provides the following response: The City had nearly 20 Task Orders for the last contract cycle starting in 2021.

ITEM #2: A question was submitted Could you clarify the page limits for the current request for Arborist Services? Additionally, could you confirm whether Attachment A and Attachment B are included within the 6-page limit requirements?

As a clarification, with no change to the RFP Documents, the City provides the following response: The intent is to reduce the amount of space from 6+2 per category to just 6, as this contract type will be Goods and Services rather than Professional Services. Attachment A and Attachment B are excluded from the 6 total pages limit.

ITEM #3 A question was submitted Is this retainer expected to be mostly consulting or mostly labor related (tree trimming, landscape maintenance, etc.)? What is the intent of a less-than-full fiscal year contract? How many consultants does the City intend to select?

As a clarification, with no change to the RFP Documents, the City provides the following response: Mostly consulting services can be expected. The intent was to be a full fiscal year but we ran into scheduling constraints while publishing this RFP. The City intends to select up to three.

END OF ADDENDUM #1