

City of Wilsonville

City Council Meeting

September 16, 2019



AGENDA

**WILSONVILLE CITY COUNCIL MEETING
SEPTEMBER 16, 2019
7:00 P.M.**

**CITY HALL
29799 SW TOWN CENTER LOOP EAST
WILSONVILLE, OREGON**

Mayor Tim Knapp

Council President Kristin Akervall
Councilor Charlotte Lehan

Councilor Joann Linville
Councilor Ben West

CITY COUNCIL MISSION STATEMENT

To protect and enhance Wilsonville's livability by providing quality service to ensure a safe, attractive, economically vital community while preserving our natural environment and heritage.

Executive Session is held in the Willamette River Room, City Hall, 2nd Floor

- 5:00 P.M. EXECUTIVE SESSION [15 min.]**
A. Pursuant to: ORS 192.660 (2)(e) Real Property Transactions
ORS 192.660(2)(h) Legal Counsel / Litigation
- 5:15 P.M. REVIEW OF AGENDA AND ITEMS ON CONSENT [5 min.]**
- 5:20 P.M. COUNCILORS' CONCERNS [5 min.]**
- 5:25 P.M. PRE-COUNCIL WORK SESSION**
- A. Public Work Complex Update (Kerber/SEA) [30 min.]
 - B. Aurora Airport Master Plan Hearing (Cosgrove) [20 min.]
 - C. Business Retention and Expansion Results (Vance) [15 min.]
 - D. Kitakata Sister City (Behler/Monahan) [15 min.]
 - E. Dial-a-Ride Committee Outreach (Hendrix) [10 min.]
- 6:55 P.M. ADJOURN**
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CITY COUNCIL MEETING

The following is a summary of the legislative and other matters to come before the Wilsonville City Council a regular session to be held, Monday, September 16, 2019 at City Hall. Legislative matters must have been filed in the office of the City Recorder by 10 a.m. on September 2, 2019. Remonstrances and other documents pertaining to any matters listed in said summary filed at or prior to the time of the meeting may be considered there with except where a time limit for filing has been fixed.

7:00 P.M. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance
- C. Motion to approve the following order of the agenda and to remove items from the consent agenda.

*Swear In Newly Elected Councilors. – The Honorable Judge Weinhouse
Break for refreshments.*

7:25 P.M. COMMUNICATIONS

- A. Multi-City Equity Summit (Troha)

7:40 P.M. CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items *not* on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

7:50 P.M. MAYOR'S BUSINESS

- A. Aurora Airport Master Plan Hearing
- B. Upcoming Meetings

8:00 P.M. COUNCILOR COMMENTS

- A. Council President Akervall
- B. Councilor Lehan
- C. Councilor West
- D. Councilor Linville

8:10 P.M. PUBLIC HEARING

- A. **Ordinance No. 838** - 1st Reading (*Land Use Hearing*)
An Ordinance Of The City Of Wilsonville Declaring And Authorizing The Vacation Of An Approximately 2,075 Square Foot Stub Of Sw Cherbourg Lane Public Street Right-Of-Way North Of SW Berlin Avenue In Villebois Legally Described In Attachment 3. (Pauly)

8:30 P.M. CITY MANAGER'S BUSINESS

8:35 P.M. LEGAL BUSINESS

8:40 P.M. ADJOURN

INFORMATION ITEMS – No Council Action Necessary.

Time frames for agenda items are not time certain (i.e. Agenda items may be considered earlier than indicated.) Assistive Listening Devices (ALD) are available for persons with impaired hearing and can be scheduled for this meeting if required at least 48 hours prior to the meeting. The city will also endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting: Qualified sign language interpreters for persons with speech or hearing impairments. Qualified bilingual interpreters. To obtain services, please contact the City Recorder, (503) 570-1506 or cityrecorder@ci.wilsonville.or.us.



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: September 16, 2019	Subject: Business Retention and Expansion Results Staff Member: Jordan Vance, Economic Development Manager Department: Community Development	
Action Required	Advisory Board/Commission Recommendation	
<input type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable Comments: N/A	
Staff Recommendation: N/A		
Recommended Language for Motion: N/A		
Project / Issue Relates To:		
<input type="checkbox"/> Council Goals/Priorities	<input checked="" type="checkbox"/> Adopted Master Plan(s): Economic Development Strategy	<input type="checkbox"/> Not Applicable

ISSUE BEFORE COUNCIL:

Results of Business Retention and Expansion (BRE) summer pilot.

EXECUTIVE SUMMARY:

The City's Economic Development staff has conducted a business retention and expansion pilot program over the summer to gather input from Wilsonville-based businesses about current challenges, interest in expansion, satisfaction with City services and appetite for workforce assistance resources. The program aims to encourage ongoing growth of Wilsonville businesses and the initial pilot targeted two main audiences—traded sector and high-growth (i.e. "Gazelles") businesses.

Business Retention and Expansion is a critical component to Wilsonville's economic development strategy for a few reasons. First, given land constraints and Wilsonville's very low industrial vacancy rate, there is limited vacant land to support new business recruitments until the Coffee Creek Industrial Area is ready for development in 2020. Additionally, studies repeatedly show that 80% of growth comes from expansion of existing local firms that tend to create more jobs and pay higher wages. Business Retention and Expansion is especially important leading up to and during an economic downturn. The information gathered from Business Retention and Expansion outreach can help inform coordination among City departments and improve the development processes leading to a better customer experience. The effort will also help promote and reinforce Wilsonville as a business-friendly and highly responsive organization.

Wilsonville is home to a thriving economy with over 1,080 businesses and 20,317 jobs, of which over 50% are in high-wage professional/technical or industrial occupations engaged in manufacturing, software and engineering. The pilot prioritized a list of 60 large manufacturers or high-growth potential businesses for participation in an online survey and face-to-face interviews.

Business Retention & Expansion Results:

Topline Summary

- Survey: 37 business respondents (62% response rate)
- Face-to-face interviews: 16 traded-sector participants (27% response rate)
- 20 business assists provided by Economic Development Department
 - 8 workforce training / hiring
 - 4 site selection
 - 2 SMART transit services
 - 3 grant assistance (export assistance, end-of-trip facilities, etc.)
 - 2 city assistance
 - 1 sustainability resources
- 10 current or potential expansions
 - 58% of survey participants and 63% of traded-sector interview participants indicated plans to expand operations or employment in Wilsonville, resulting in increased investment and jobs in the community
- Survey participants ranked the following as the top three issues or barriers facing their business today:
 - 1: Availability of employees (50%)
 - 2: Transportation access/improvements: I-5 (41%)
 - 3: Skill level/preparation of employees (35%)
- 63% of survey respondents gave City between a 7-10 (scale of 1-10) for their satisfaction level with the service they received; 33% gave City a 10 out of 10
- Survey participants ranked the following as top three resources that would be most helpful to their business:
 - 1: Employee hiring/training (44%)
 - 2: Workforce transit (30%)
 - 3: Expansion/relocation (19%)

Face-to-Face Interview Themes

- Largest employers mostly unresponsive; high-growth and mid-sized employers were more receptive to City assistance
- Hiring and training remains #1 need
- I-5 is viewed as a top advantage and top disadvantage to doing business in Wilsonville
- Due to tight labor market, firms are promoting internally & seeking out leadership training programs to equip staff with management skills
- Salem workforce attracted to higher Wilsonville wages
- Some manufacturers voiced need for expanded transit service to accommodate graveyard and early shifts (5 employers representing 801 employees)
- Workforce desires higher quality, non-franchise lunch options in town
- Wilsonville desirable location but difficult to find land to accommodate expansion

EXPECTED RESULTS:

- Strengthened relationships with business community and economic development partners, including Clackamas Community College, Clackamas County, Business Oregon and Wilsonville Chamber of Commerce.
- Tangible business assistance outcomes, including 10 current or potential business expansions resulting in potential increase of tax base.

TIMELINE:

- Fall: Ongoing responsiveness and outreach with business community
- Winter: Share-out results with community

CURRENT YEAR BUDGET IMPACTS:

\$10,000 consultant contract and staff time to create and administer the program.

FINANCIAL REVIEW / COMMENT:

Reviewed by: CAR Date: 9/6/2019

LEGAL REVIEW / COMMENT:

Reviewed by: BAJ Date: 9/10/2019

COMMUNITY INVOLVEMENT PROCESS:

Results will be shared with the community through Boones Ferry Messenger, and Chamber of Commerce newsletter and fall events.

POTENTIAL IMPACTS or BENEFIT TO THE COMMUNITY:

Reliable business tax base will allow City to continue delivering high-quality public services and amenities to its residents and workforce.

ALTERNATIVES:

N/A

CITY MANAGER COMMENT:

N/A

ATTACHMENTS:

N/A

BYLAWS OF THE SISTER CITY ADVISORY BOARD

CITY OF WILSONVILLE, OREGON

DATE:

I. CHARTER/PURPOSE

The purpose of the Wilsonville Sister City Advisory Board ("Board") is to help guide and support the development and activities of the Sister City Program, whose mission is to encourage cross-cultural understanding and to promote educational and economic exchange between the citizens of Wilsonville and our Sister City Kitakata, Japan. This is an advisory board to the Wilsonville Mayor and City Council.

The Board serves in an advocacy, supporting and ambassadorial capacity and will assist in organizing events and promoting a positive image and good relations for the Sister City Program and the City of Wilsonville within the community, the region, the state and internationally.

The Board of Wilsonville Sister City Program is a standing committee of the City of Wilsonville.

Board members work to further advance the planning and implementation of initiatives that support the Sister City Program. The Board may recommend general policies and activities and otherwise advise and support the Mayor and City Council. The Board may express its opinion on policy recommendations submitted to it by the Mayor and City Council.

II. MEMBERSHIP

The Board shall consist of seven (7) members. Official terms of office of Board members shall begin January 1st of the year following appointment, unless the member is appointed to fill an unexpired term, in which case the Board member shall serve until the end of the term he or she was appointed to fill. Each member of the Board shall serve for a term of one to three calendar years. The terms of members of the Board shall be staggered so that no more than one-third of the Board members end their tenure each year. All appointments to the Board shall be made by the Mayor of the City of Wilsonville with confirmation from the Wilsonville City Council.

Decisions on renewal of a Board member will be made by the Mayor in consultation with the Sister City Staff Liaison for the City of Wilsonville.

The appointment of a member shall automatically terminate upon the member's unexcused absence of three (3) consecutive meetings during a 12-month period.

Upon completion of a term, a member who does not continue with the Board shall be designated an "emeritus board member." Emeritus board members will be kept informed of Board activities and invited to continue close association with the Program. Emeritus members are regarded as ex-officio

members of the Board and are welcome to attend meetings regularly and be heard, though may not vote or be considered as a member of a quorum.

Members shall be deemed public officials for purposes of Oregon's government ethics laws.

III. OFFICERS AND COMMITTEES

The Chairperson and Officers of the Board will be elected by the Board. The Chairperson will serve no more than two consecutive one-year terms or until a successor is elected, whichever is later. The Chairperson will chair meetings of the Board and work with the Staff Liaison in formulating agendas.

IV. MEETINGS

Regular meetings of the Board shall be held at such times and places as are determined by the Board.

Board members shall receive written notice of said meetings by an agenda remitted to them before meetings. All meetings shall comply with the requirements of Oregon Public Meetings Law.

V. BOARD FORMULATION

Board membership staggering will proceed as follows:

Following Year 1: the terms of one-third of Board memberships (classified one year) will expire. New members or re-appointed members will fill the open seats.

Following Year 2: the terms of one-third of Board memberships (classified two years' service) will expire. New members or re-appointed members will fill the open seats.

Following Year 3: the terms of one-third of Board memberships (classified three years' service) will expire. New members or re-appointed members will fill the open seat

Once the original cycle is established, up to 3 expirations and up to 3 appointments or reappointments per year will happen.

VI. DUTIES OF THE BOARD Duties of the Board shall be to fulfill the mandate set forth by the City of Wilsonville. In addition, the Board of Directors shall support the development of the Sister Cities Program through:

- a. Assisting in the development of strategic plans
- b. Submitting recommendations and requests for the annual program budget
- c. Recommending program policies to the City Council

d. Conducting activities through projects and events to support:

- 1) Resource development;
- 2) Promotion of cross-cultural understanding and exchange between the community of Wilsonville and its Sister Cities;
- 3) Community support and public relations and outreach.

VII. VACANCIES ON THE BOARD. Vacancies in any Board position shall be filled by appointment from the Mayor, with confirmation from the City Council. Those so appointed shall hold office until such position would normally terminate.

VIII. OFFICERS. Officers of the Board shall be a Chair and Vice-Chair together with such other officers as the Board from time to time may require.

- a. DUTIES OF THE CHAIR. The Chair shall preside over all meetings of the Board of Directors, call the Board together whenever he or she deems necessary and generally discharge the duties as are properly required of him or her by the Board. The Chair, in consultation with the Sister City Staff Liaison, shall prepare the agenda for all Board meetings.
- b. DUTIES OF THE VICE-CHAIR. The Vice-Chair shall preside over all meetings of the Board in the absence of the Chair. The Vice-Chair otherwise shall exercise such powers and perform such duties as properly shall be determined by the Board.
- c. ELECTION AND TERM OF OFFICERS OF THE BOARD. Each officer on the Board shall be elected by the Board for a one-year term and shall serve for no more than two terms of one year's duration each in any office. Elections shall be held at the November meeting of the Board each year, and officers shall assume office on the following January 1st.

With the exception of the initial year of the Board, all officers of the Board shall serve on the Board at least one year before becoming eligible for office. The Executive Committee shall make recommendations for officers to Board. In October of each year the Executive Committee shall submit a slate of officers to the general Board.

- d. VACANCIES. Vacancies in the position of Chair and Vice-Chair regardless of cause, shall be filled by majority vote of the remaining members of the Board, and those elected to fill such positions shall hold office until the next regularly scheduled election as described in subsection d above.

IX. THE MEETINGS OF THE BOARD.

a. SPECIAL MEETINGS. Special meetings of the Board may be called at any time at the discretion of the Chair and shall be promptly called upon written request of any three members of the Board to the Chair. Such meetings shall be held at the location designated by the Chair.

b. NOTICE OF BOARD MEETINGS. Notice of all regular and special Board meetings shall be as given to the public in compliance with the applicable statutes of the State of Oregon, and notice of special meetings shall be given to each Board member either in writing or by telephone at least 24 hours prior to the meeting time. Failure to give such notice shall not of itself void any action properly taken by the Board.

c. QUORUM AND VOTE. Four of the appointed Board constitutes a quorum and shall be required in order to transact business or take official action. A majority of the full Board must be present to consider any item on the agenda.

d. ORDER OF BUSINESS. Business at both regular and special meetings of the Board shall be conducted according to Roberts Rules of Order Revised. Any Board Member may introduce any business not included in the scheduled agenda at the discretion of the presiding officer.

e. RECORD KEEPING. The Staff Liaison shall keep the minutes of all official Board meetings.

f. OPERATING BUDGET. The Staff Liaison shall be responsible for drafting requests for an operating budget in conjunction with the Board. The Board shall have review the budget and recommend changes.

X. STAFF LIAISON TO THE BOARD. The Sister Cities Staff Liaison shall serve as the Liaison to the Wilsonville Sister City Board as hired by the City of Wilsonville.

XI. AMENDMENTS. These Bylaws may be altered, amended or repealed upon thirty days notice at any meeting of the Board by a vote of at least two-thirds of all the incumbent Board members. Amendments shall not be effective until recommended to the City Council, approved by the City Attorney for conformance to City Code and ratified by the Council.

Approved and adopted by the Wilsonville City Council on _____ DATE _____.

Fall 2017 Kitakata Student Delegation Itinerary

Itinerary contact person: Bev Schalk, 503-939-5280, bev.schalk@yahoo.com

Host Family Coordination: Tips/Suggestions

See Bob's host family plan for timeline and milestones.

Pass out evaluation forms at farewell dinner, and ask families to turn in the next morning.

Host family or consider potluck? Allow 1.5 hours?

Edit application to include DOB and permission to share contact information with other hosts.

At host family orientation, include communication survival skills. This was the biggest challenge for most hosts.

Bloomberg's offered to make video showing perspective of Japanese student visitors to prompt discussion/questions

Itinerary Timeline milestones

8-10 weeks ahead of time:	Put together high-level itinerary plan, get volunteers or delegate coordinator(s) to arrange details for each day. Check in weekly for updates, adjust schedule as needed. Solicit discounts, donations and sponsorship to minimize cost for delegation activities. Budget guidelines - aim for no more than \$200/day for activities and meals. All expenses to be reviewed/approved by two officers; checks require two signatures. Suggestions: Everyone sign up to help with specific activities, as able. Have specific jobs and details about what needs to be done. Hold face to face meetings at least every couple of weeks for planning updates and progress. Coordinate all communication with Kitakata through a single person (President or other designee).
4-6 weeks ahead of time	Work with daily coordinators to define transportation needs. Contact SMART bus for local transportation and Blue Star regarding charter bus needs. Contact Spokesman w/itinerary. Let Kitakata know expected charter bus expenses because they reimburse these expenses.
2 weeks ahead of time	Confirm itinerary plans, school visit details, bus transportation, etc. Make copies of itinerary (format to print on one page) to distribute to host families (back to back with host family contact list). Participate in host family orientation to review itinerary and answer questions.
1 week ahead of time	Purchase: snacks/bottled water for day trips (@<0.25) - Halloween sized packages of crackers, pretzels, cookies, etc., Oregon calendars at Costco for farewell gifts, 4x6 picture frames at Dollar Tree for farewell gifts, supplies for welcome and farewell parties (plastic tablecloths at Dollar store, plates/plastic ware, etc.) Confirm plans with Spokesman for news article/photo opportunities. Schedule dinner with Kitakata chaperones and WSCA board members during their visit; Kitakata typically requests that we schedule it, and they pay for the dinner.

Copy of 2017_WSCA_Itinerary_PlanningTips

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During delegation

Collect photos from host families during the week to include in a slide show for the farewell party. Take a group photo early in the week so copies can be made and framed for farewell gifts. Establish group email for group communication during the week, ask hosts to check daily for updates, reminders, etc. Kitakata chaperones bring cash to reimburse charter bus expense and may also make a donation to WSCA; this is often done near the end of the delegation's visit. Provide receipt signed by two officers for chaperones to take back to Japan and for WSCA records.

Afterwards

Write thank you for Spokesman and donors, turn in receipts, hold delegation wrap up meeting.

Daily planning details

<i>Day</i>	<i>Date</i>	<i>Tour guide(s)</i>	<i>Activity</i>	<i>Planning tips and contact info</i>	<i>Cost</i>	<i>Paid by other</i>	<i>Paid by WSCA</i>
Sat	10/28	Bev Schalk 503-939-5280	Delegation arrives at 9:50 am on Delta #68. Pick up delegation via Blue Star bus, drop off at Wilsonville Library.	Reserve Blue Star 1 mo. in advance, schedule pick up 45 min after arrival. Contact Blue Star 503-249-1837. Call the day ahead to confirm plans.	\$502.03	AKIA	\$0.00
			11:15-11:30 am: Hosts meet delegation upon arrival at Wilsonville Library	Met at City Hall due to better parking. Weather was good so did not need covered area for shelter from rain.			\$0.00
			5 - 7:30 pm: Welcome party potluck dinner, Wilsonville High School Commons	Ask WHS teacher to reserve Commons. For potluck, ask half of alphabet to bring main dish, half of alphabet to bring salad/side dish. WSCA (or board members) provide dessert, plates/plastic ware/napkins, drinks. Delegation usually asks for CD player at welcome and farewell party. Japanese students are expected to attend welcome and farewell parties. Suggest taking a photo of each student with their host family at the welcome party. Expenses included in misc. at			\$0.00
			Welcome packets	Welcome packets = Halloween treat bags and candies from Dollar Tree, Oregon post card from Freddy's @0.25 (\$6.00) Wilsonville map, May also ask for donations from Chamber of Commerce/local businesses. Sue Raxter can coordinate with chamber of commerce members.	\$6.00		\$6.00
			Small chrysanthemum Centerpieces - host family gifts	Mums@2.50, ribbon from Michaels (8.00)	\$55.50		\$55.50

Copy of 2017_WSCA_Itinerary_PlanningTips

<i>Day</i>	<i>Date</i>	<i>Tour guide(s)</i>	<i>Activity</i>	<i>Planning tips and contact info</i>	<i>Cost</i>	<i>Paid by other</i>	<i>Paid by WSCA</i>
Sun	10/29		Free day with host families				\$0.00
Mon	10/30	Angela Handran	7:45-8 am: Drop off at City Hall. Wilsonville City Tour and local activities. No middle school or high school classes today.	SMART bus transportation not available before 10 am. Had very limited participation by host siblings today, despite no school. Suggest confirming volunteers to lead scavenger hunt groups.			\$0.00
		Kyoko and Stephen Blomberg	8-10 am: Break into small groups for photo scavenger hunt walking around Wilsonville Town Center (Possible photo stops at community center, costume/photo booth, library, sister city monument, etc.)	Good activity, include photo booth, community center, library (wanted to give a tour) and photo stop at sister city monument in Town Center. Photo booth costumes from costumes and purchased accessories from Goodwill, Dollar Tree. Expenses included in misc. at end.			\$0.00
		CREST-Dave Schalk 503-502-3322	10 am-12 pm: Wilsonville City tour via SMART with stops at CREST (decorate pumpkins). Driving tour of Wilsonville, Town Center, Old Town/Boones Ferry, CREST, Villebois, Coca Cola, North Wilsonville Commerce Center, Elligsen Road (possible stop at Target)	Pumpkins from Al's @0.99 purchased 10/29 (\$23.76), carving kits(on hand and purchased) and Halloween candy from Dollar Tree (\$26). Cleaned out the night ahead so all students need to do is carve, which worked out well.	\$49.76		\$49.76
			Stop at Coca Cola bottling plant.	Must be age 12+ for Coca Cola visit. At Coca Cola, stopped and got off trolley for welcome, gifts and photos, but did not tour the facility.			
		Angela Handran	12:30-1:30 pm: Lunch with Mayor Knapp at City Hall	Lunch from Panera - sandwiches and salads		City	\$0.00
		Bev 503-939-5280	Walk from City Hall to Bullwinkle's, with stop at Sister City Monument in Town Center Park.	Suggest tour of Bullwinkle's first, then turn them loose. Lots of fun but some students weren't sure what activities were available or where to begin.			\$0.00

Copy of 2017_WSCA_Itinerary_PlanningTips

<i>Day</i>	<i>Date</i>	<i>Tour guide(s)</i>	<i>Activity</i>	<i>Planning tips and contact info</i>	<i>Cost</i>	<i>Paid by other</i>	<i>Paid by WSCA</i>
			2-5 pm: Bullwinkle's Family Fun Center. Family Fun Center Passes donated for delegation members.	Fun activity - keep to 2 hours vs 3 hours? Suggest touring Bullwinkle's at the beginning so kids know what's available.			\$0.00
			5-5:15 pm: Pick up at Bullwinkle's Family Fun Center	Each delegation member (n=24) received 3-hour all-attraction pass @25	\$600.00	Family Fun Center	\$0.00
Tue	10/31		Happy Halloween!				\$0.00
		Hisako Lam	7:45-8 am, Drop off at Boeckman Creek Primary. Visit Boeckman Creek and Meridian Creek Middle School,	Suggest visiting the school office to ask about a visit in early September. Talk to principal and ask who on staff to work with to coordinate visit. Call school a day or two ahead of time to confirm plans. Try to arrange school lunch at WHS if possible - works well to eat with WHS students and WHS has donated lunches in the past. WSCA will pay if they cannot be donated. School lunch fell through due to schedule, provided 26 sack lunches@approximately \$2 each (purchased and used on-hand supplies).	\$52.00		\$34.73
		Kyoko and Stephen Blomberg	1-3 pm Wilsonville HS, after school take SMART bus and go to Happy Art Ceramic Studio.	WHS visit with Japanese classes went well. After school took SMART scheduled bus #4 from WHS to Town Center.			\$0.00
			5 - 5:15 pm Pick up at Happy Art Ceramic Studio (Wilsonville Town Center). Evening Trick or Treat with host families.	Each delegation member painted a tile @\$5	\$130.00	Bloomberg's	\$0.00
Wed	11/1	Dave Schalk 503-502-3322	7:45-8 am Drop off at Wilsonville City Hall, day trip to Columbia Gorge	Limited access to gorge due to Eagle Creek Fire. Stop at Starvation Creek Falls was good - it was not crowded, only short walk from parking lot to falls.	\$1,148.56	AKIA	\$0.00

Copy of 2017_WSCA_Itinerary_PlanningTips

<i>Day</i>	<i>Date</i>	<i>Tour guide(s)</i>	<i>Activity</i>	<i>Planning tips and contact info</i>	<i>Cost</i>	<i>Paid by other</i>	<i>Paid by WSCA</i>
			Stop at Columbia River Discovery Center	Admission @\$3. Good, easy walk through, not language dependent, good interaction. Brief walk around the discovery center.	\$78.00		\$78.00
		Bob Yokoyama	Stop at Bonneville Fish Hatchery, Hood River, Lunch provided.	McDonald's in Hood River - good lunch stop location. Purchased kids meal for students - suggest regular hamburger/fries/drink.	\$109.35		\$109.35
			Stop in Cascade Locks for ice cream in route home.	Edge Wind drive-in for ice cream.	\$39.00		\$39.00
			5-5:15 pm: Pick up at Wilsonville City Hall				\$0.00
Thu	11/2	Bev 503-939-5280	7:45-8 am: Drop off at Lowrie Primary School. Visit Lowrie Primary from 8-10:15 am.	Contact Principal Patrick Miegs - very welcoming, says the visit is always a highlight for their school. Tour/welcome of school, and then 1-3 students visit classrooms. In some classes, students just walked in and observed (no welcome or introduction, no interaction with students). Suggest interaction/activity between Wilsonville students and Kitakata students. Activities that aren't language dependent, teach/share a few phrases, show where they live on a map, write names in Japanese, teach origami, do art work together, etc.	\$830.56	AKIA	\$0.00
			10:30-11:30 am World of Speed. 11:30 am: Blue Star bus picks up at World of Speed.	\$5 tickets for students; chaperones free. Group received tour, which was a little heavy on language. If repeat this tour, suggest hands-on activity?	\$110.00	City	\$0.00
			Lunch at Subway Wilsonville	Bought foot-long subs and cut into 4 pieces (suggest cutting into 3 pieces), plus drinks/chips.	\$154.74		\$154.74

<i>Day</i>	<i>Date</i>	<i>Tour guide(s)</i>	<i>Activity</i>	<i>Planning tips and contact info</i>	<i>Cost</i>	<i>Paid by other</i>	<i>Paid by WSCA</i>
			Drive to Woodburn with stops at Pacific Hazelnuts, Champoeg Park visitors center and Woodburn Outlets. Lunch provided at Subway in Wilsonville. (Mr. Jiro Sato to attend Rotary Meeting)	Champoeg Visitor Center showed video of history, in future arrange group tour in advance. Left \$20 tip and paid \$5 parking fee for volunteer (Chandler) who drove separately. Jiro to Rotary meeting - Bob drove to/from and met the group at the Hazelnut Factory after lunch.	\$20.00	Bev	\$5.00
			5-5:15 pm: Pick up at Wilsonville City Hall				\$0.00
Fri	11/3	Cathy Rice 503-706-6757	7:45- 8 am: Drop off at Wilsonville City Hall, day trip to Oregon Coast (Seaside)		\$1,148.56	AKIA	\$0.00
		Bob Yokoyama	Lunch on your own in Seaside.				\$0.00
			5-5:15 pm: Pick up at Wilsonville City Hall				\$0.00
Sat	11/4		Free day with host families				\$0.00
Sun	11/5		Free day with host families				\$0.00
		Bev	6-8:30 pm Farewell pizza party, WHS commons	Video/slide show put together by the Bloomberg's shown at the farewell party. Copy sent to Kitakata and copies made for hosts on request. Supplies donated by Bloomberg's.			
				Dominos Pizza	\$232.31		\$232.31
			Farewell dinner supplies	Bagged salad, salad dressing, punch, cookies, plastic ware, plates	\$51.79		\$51.79
			Farewell gifts	Oregon calendar, framed 5x7 prints (frames leftover from last delegation), 4x6 prints and thank you card for hosts (2.00). Expenses other than photos included in misc. at end.			\$0.00
				Costco photos 5x7@0.59, 4x6@0.19	\$18.75		\$18.75
Mon	11/6	Bev	7:45- 8 am Meet at Wilsonville City Hall. Departure day. Blue Star picks up delegation and drops off at PDX for departure on Delta #69		\$502.03	AKIA	\$0.00

Copy of 2017_WSCA_Itinerary_PlanningTips

Page 8

<i>Day</i>	<i>Date</i>	<i>Tour guide(s)</i>	<i>Activity</i>	<i>Planning tips and contact info</i>	<i>Cost</i>	<i>Paid by other</i>	<i>Paid by WSCA</i>
			Misc./grouped expenses	Other expenses for welcome party, photo booth, day trip snacks and farewell party supplies grouped with other purchases and not itemized above. See Schalk receipts.	87.47		\$87.47
						TOTAL:	\$922.40



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: September 16, 2019	Subject: Dial-A-Ride Committee Outreach Staff Member: Nicole Hendrix, Transit Management Analyst Department: Transit	
Action Required	Advisory Board/Commission Recommendation	
<input type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: Oct 15 <input type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable Comments: N/A	
Staff Recommendation: N/A		
Recommended Language for Motion: N/A		
Project / Issue Relates To:		
<input type="checkbox"/> Council Goals/Priorities	<input type="checkbox"/> Adopted Master Plan(s)	<input checked="" type="checkbox"/> Not Applicable

ISSUE BEFORE COUNCIL:

South Metro Area Regional Transit (SMART) provides robust transportation service for seniors, people who have a disability, and members of the public through the demand-response system known as Dial-a-Ride (DAR). Demand for this service continues to increase and in recent years, specific programs within the DAR have reached capacity. SMART has organized a steering committee to assess the current DAR system and develop system alternatives through a collaborative process that engages the Wilsonville community.

Most recently, DAR Committee members created a public survey to identify public preferences for DAR service changes. Committee members will use these results to develop their final recommendation to staff and council for service changes.

EXECUTIVE SUMMARY:

As part of the DAR Committee process, committee members collaborated and designed a public survey to collect public preferences on DAR services. After researching current DAR program activities and outreach techniques, the Committee designed a survey (Exhibit A) that was distributed in July 2019. Survey questions focused on program prioritization, desired destinations, and personal preferences for DAR service. Committee members organized tabling events at several community locations and senior living facilities to distribute the survey, as well as educate the public about the DAR system.

Within two weeks of tabling events, the members collected a total of 157 surveys from the public. Results from the survey show a strong preference for prioritizing medical trips over other activities such as access to social services or work. Additionally, the public valued DAR’s out-of-town service higher than in-town service and showed a willingness to pay more for longer distance trips. Lastly, when asked how long customers would be willing to wait for a pick up window, the average wait time was 20 minutes. This window time would allow SMART to group trips and have more people ride the bus at the same time.

EXPECTED RESULTS:

Committee members will review public survey results and comments to formulate a system report based on preferred alternative(s). The Committee provides guidance, makes project decisions, periodically presents findings to city council, and develops a final report that recommends system alternatives. The final report will guide system changes that will increase system efficiency and maintain quality of service.

TIMELINE:

September	Council Update/Survey Results/Develop Recommendation
October	Finalize Recommendation
November	Final Recommendation to Council

CURRENT YEAR BUDGET IMPACTS:

The Committee is volunteering their time and working with SMART staff to develop this recommendation. Costs associated with this project include staff time and the limited materials needed to conduct meetings and public outreach.

FINANCIAL REVIEW / COMMENT:

Reviewed by: CAR Date: 9/6/2019

LEGAL REVIEW / COMMENT:

Reviewed by: BAJ Date: 9/10/2019

COMMUNITY INVOLVEMENT PROCESS:

The formation of the Dial-a-Ride Steering Committee brings public opinion to the forefront of this planning process. Members have conducted their own community outreach by recruiting friends, families and neighbors, and inform key partners on how, where, and when they can be involved in the process. Members will discuss survey results and public comments to formulate a recommendation based on the preferred alternative(s).

POTENTIAL IMPACTS or BENEFIT TO THE COMMUNITY:

The Committee will develop system alternatives that will be outlined in the final recommendation. The impacts of the recommendation will depend on the findings of the Committee, through the public involvement and research process, and available resources. The report will result in suggested changes in the current Dial-a-Ride system that will be determined by the Committee and the public.

This planning process ensures that changes to the system are not without public discussion. Resolving system inefficiencies could reduce costs of the demand response system and increase the amount of people served.

ALTERNATIVES:

N/A

CITY MANAGER COMMENT:

N/A

EXHIBITS:

- A. Survey Design
- B. Survey Results Summary



Dial-A-Ride (DAR) Survey

Dial-A-Ride (DAR) is a transit service provided by SMART that picks up and drops off customers at specific destinations upon request.

1. What SMART services have you used? Check all that apply.

- In-town Dial-a-Ride
- Out-of-town Dial-a-Ride
- Free in-town bus service
- Out-of-town bus service
- Travel training
- I have not used SMART services before

2. In the future, what activities are important for DAR to provide access to?

Please rank below (1 being most important).

- ___ Shopping
- ___ Medical Services
- ___ Social Services
- ___ Work
- ___ Recreation – friends, movies, etc.
- ___ Other: _____

3. What time of day are you likely to use DAR?

- Early Morning (5:00AM - 9:00AM)
- Mid-Morning (9:00AM - 12:00PM)
- Afternoon (12:00PM - 3:00PM)
- Mid-Afternoon (3:00PM - 5:30PM)
- Other: _____

4. What day of the week would you like to use DAR? Check all that apply.

- | | |
|------------------------------------|-----------------------------------|
| <input type="checkbox"/> Monday | <input type="checkbox"/> Thursday |
| <input type="checkbox"/> Tuesday | <input type="checkbox"/> Friday |
| <input type="checkbox"/> Wednesday | <input type="checkbox"/> Saturday |

Please turn over for additional questions



5. What are you willing to pay for Dial-a-Ride trips? (Choose 1 per column)

In Town	Out of Town
<input type="checkbox"/> \$0	<input type="checkbox"/> \$0
<input type="checkbox"/> \$1-3	<input type="checkbox"/> \$1-3
<input type="checkbox"/> \$4-6	<input type="checkbox"/> \$4-6
<input type="checkbox"/> \$7+	<input type="checkbox"/> \$7+

6. Longer wait windows would allow SMART to schedule more rides and improve efficiency for DAR. How long would you be willing to wait if it meant more opportunities to schedule a ride?

- No more than 10 minutes
- No more than 20 minutes
- No more than 30 minutes
- No more than 40 minutes

7. Would you be interested in one-on-one training to learn how to ride the bus?

- Yes
- No

8. What is your age?

- Under 18
- 18-29
- 30-65
- Over 65

9. Check box if you live in:

- Charbonneau
- Villebois

10. Do you use a mobility device? (i.e. cane, walker, etc.)

- Yes, I use a _____
- No

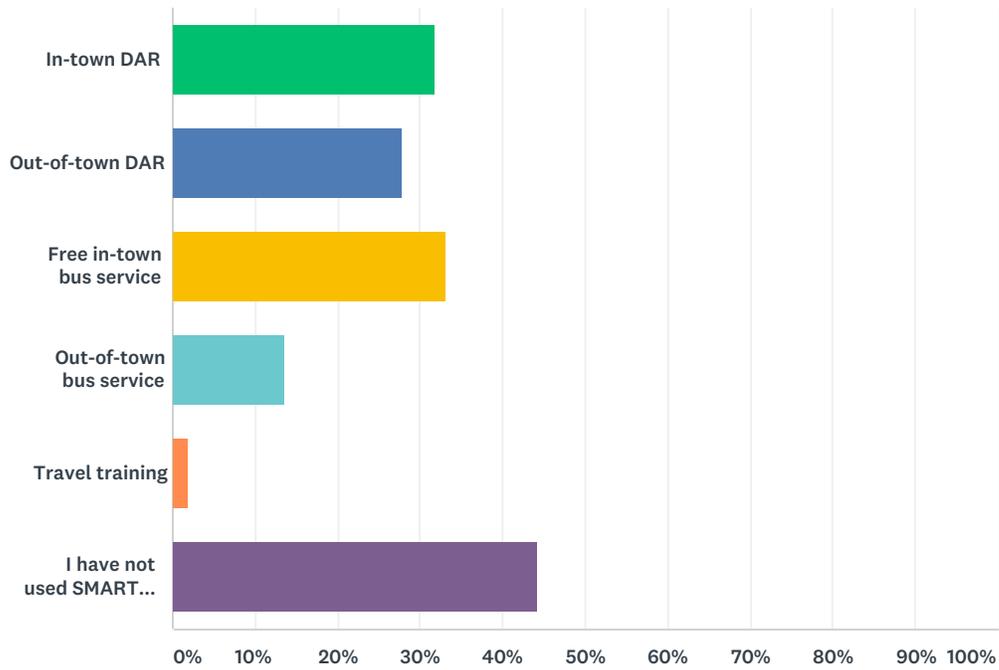
Enter to win a \$50 gift card to Fred Meyer:

Phone or email: _____

Thank you for your time and input!

Q1 What SMART services have you used? Check all that apply.

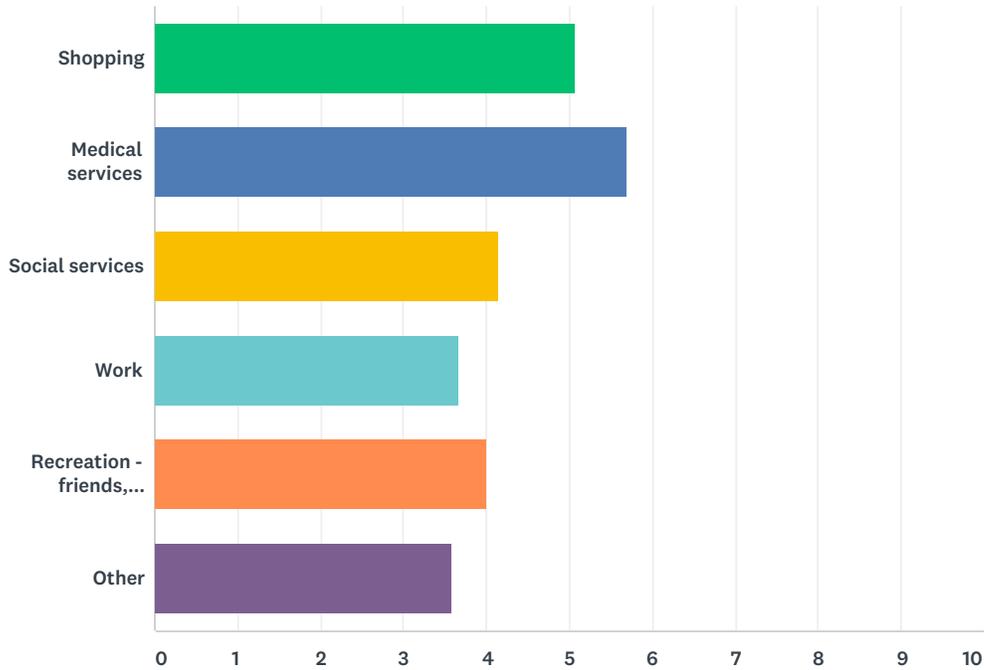
Answered: 154 Skipped: 3



ANSWER CHOICES	RESPONSES	
In-town DAR	31.82%	49
Out-of-town DAR	27.92%	43
Free in-town bus service	33.12%	51
Out-of-town bus service	13.64%	21
Travel training	1.95%	3
I have not used SMART service before	44.16%	68
Total Respondents: 154		

Q2 In the future, what activities are important for Dial-a-Ride to provide access to? Please rank below (1 being most important)

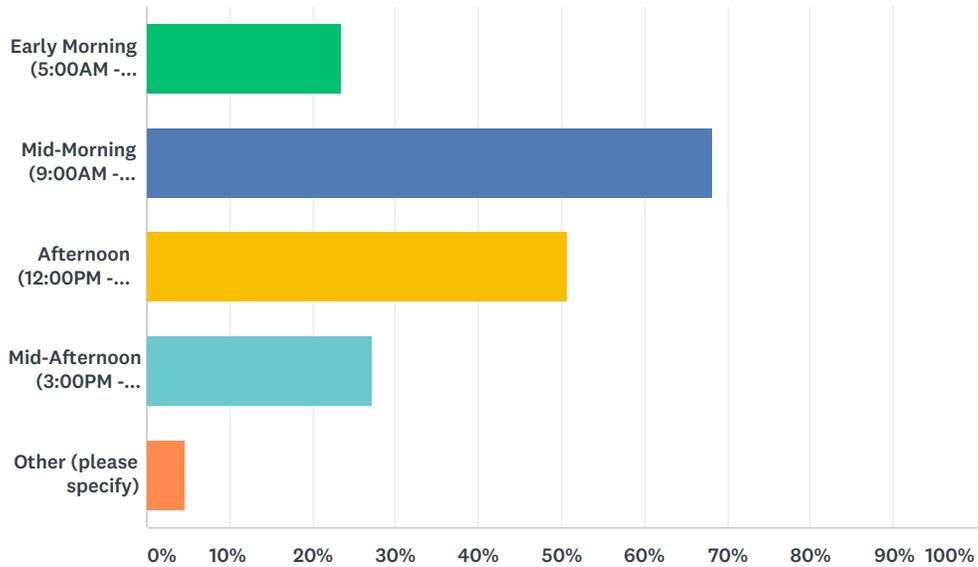
Answered: 156 Skipped: 1



	1	2	3	4	5	6	NO ANSWER	TOTAL	SCORE
Shopping	21.79% 34	40.38% 63	7.05% 11	3.85% 6	0.64% 1	0.00% 0	26.28% 41	156	5.07
Medical services	66.03% 103	11.54% 18	4.49% 7	0.64% 1	0.64% 1	0.00% 0	16.67% 26	156	5.70
Social services	1.28% 2	9.62% 15	8.33% 13	5.13% 8	0.64% 1	0.64% 1	74.36% 116	156	4.15
Work	3.85% 6	1.92% 3	5.77% 9	5.77% 9	3.85% 6	1.28% 2	77.56% 121	156	3.66
Recreation - friends, movies, etc.	5.13% 8	12.18% 19	17.95% 28	5.13% 8	8.97% 14	0.00% 0	50.64% 79	156	3.99
Other	1.28% 2	2.56% 4	3.85% 6	1.28% 2	0.64% 1	2.56% 4	87.82% 137	156	3.58

Q3 What time of day are you likely to use Dial-a-Ride?

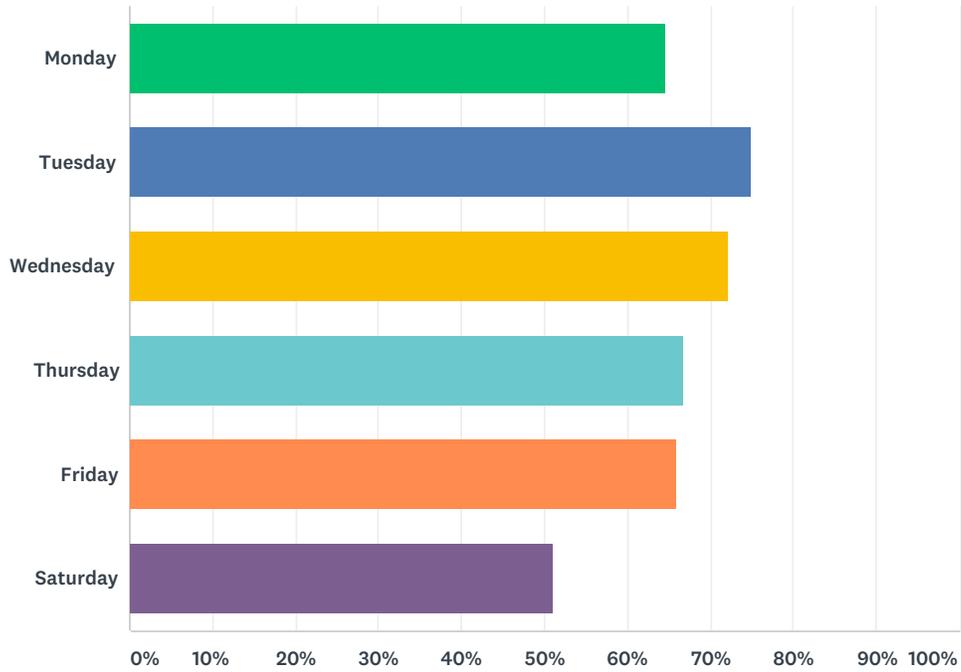
Answered: 154 Skipped: 3



ANSWER CHOICES	RESPONSES	
Early Morning (5:00AM - 9:00AM)	23.38%	36
Mid-Morning (9:00AM - 12:00PM)	68.18%	105
Afternoon (12:00PM - 3:00PM)	50.65%	78
Mid-Afternoon (3:00PM - 5:30PM)	27.27%	42
Other (please specify)	4.55%	7
Total Respondents: 154		

Q4 What day of the week would you like to use Dial-a-Ride? Check all that apply.

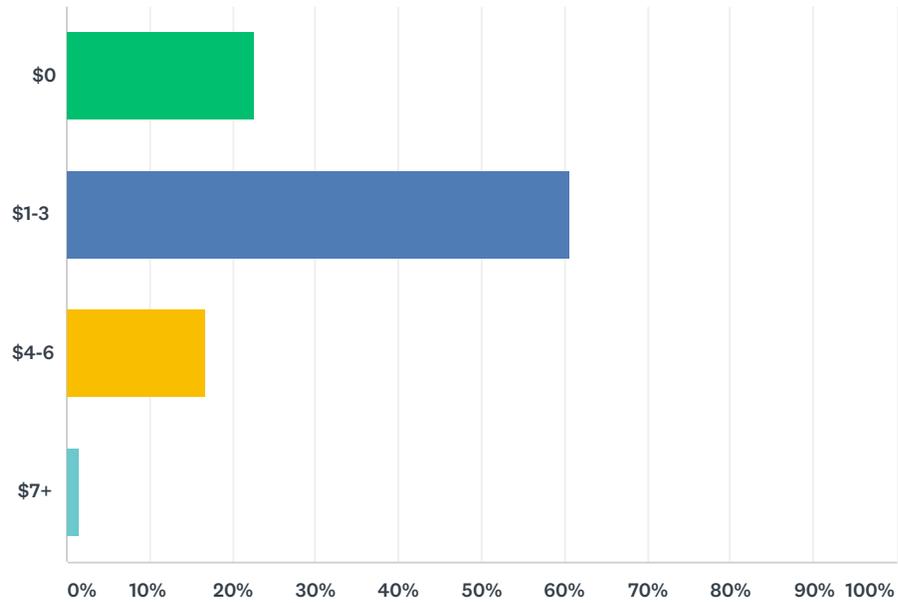
Answered: 147 Skipped: 10



ANSWER CHOICES	RESPONSES	
Monday	64.63%	95
Tuesday	74.83%	110
Wednesday	72.11%	106
Thursday	66.67%	98
Friday	65.99%	97
Saturday	51.02%	75
Total Respondents: 147		

Q5 What are you willing to pay for in-town Dial-a-Ride trips?

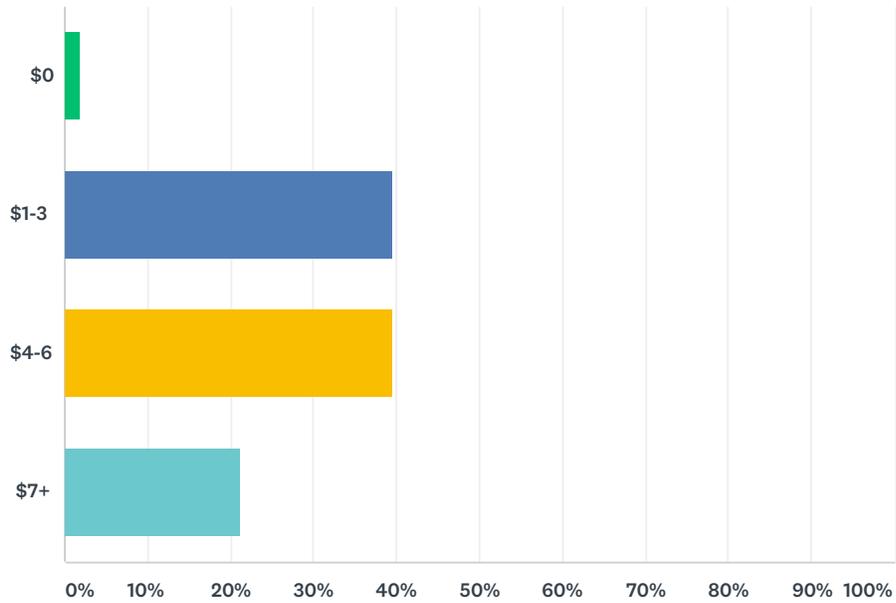
Answered: 137 Skipped: 20



ANSWER CHOICES	RESPONSES	
\$0	22.63%	31
\$1-3	60.58%	83
\$4-6	16.79%	23
\$7+	1.46%	2
Total Respondents: 137		

Q6 What are you willing to pay for out-of-town Dial-a-Ride trips?

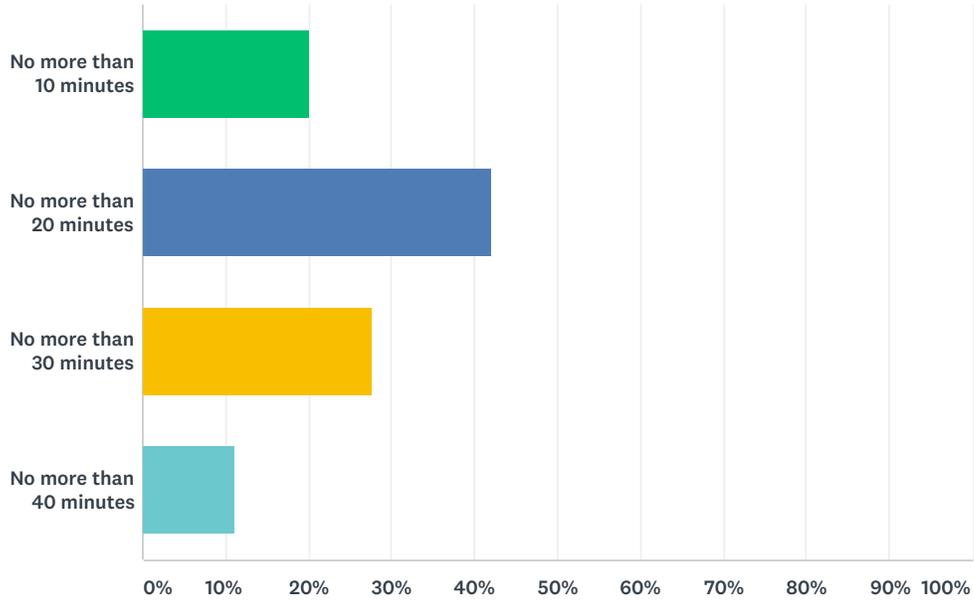
Answered: 109 Skipped: 48



ANSWER CHOICES	RESPONSES
\$0	1.83% 2
\$1-3	39.45% 43
\$4-6	39.45% 43
\$7+	21.10% 23
Total Respondents: 109	

Q7 Longer wait windows would allow SMART to schedule more rides and improve efficiency for DAR. How long would you be willing to wait if it meant more opportunities to schedule a ride?

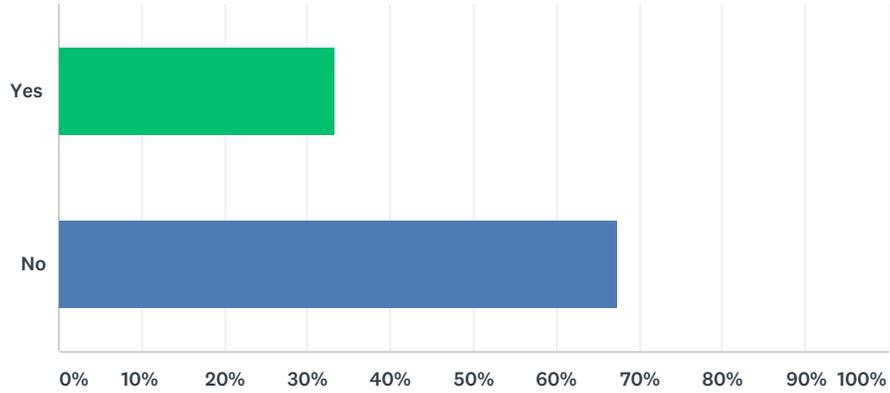
Answered: 145 Skipped: 12



ANSWER CHOICES	RESPONSES	
No more than 10 minutes	20.00%	29
No more than 20 minutes	42.07%	61
No more than 30 minutes	27.59%	40
No more than 40 minutes	11.03%	16
Total Respondents: 145		

Q8 Would you be interested in one-on-one training to learn how to ride the scheduled bus (not Dial-a-Ride)?

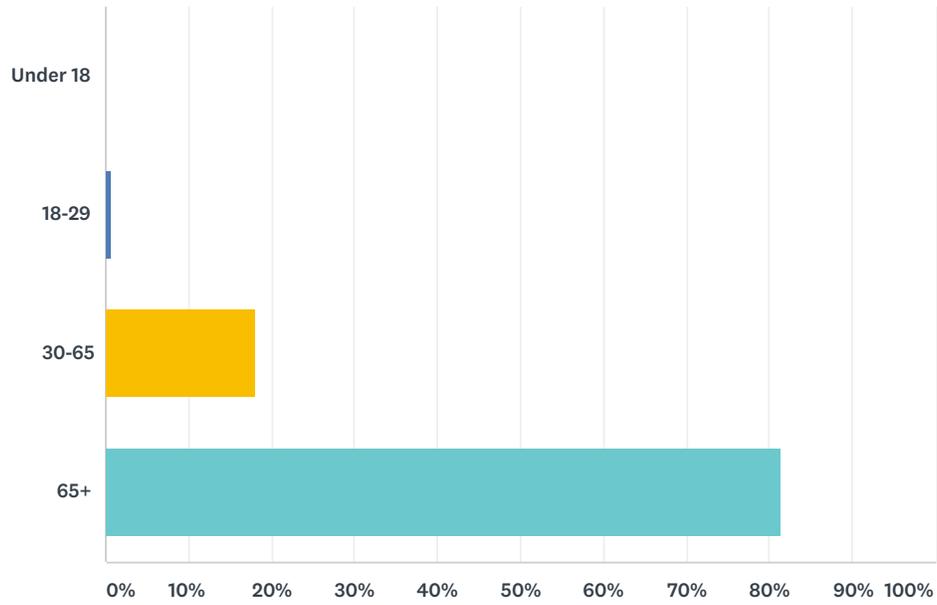
Answered: 150 Skipped: 7



ANSWER CHOICES	RESPONSES
Yes	33.33% 50
No	67.33% 101
Total Respondents: 150	

Q9 What is your age?

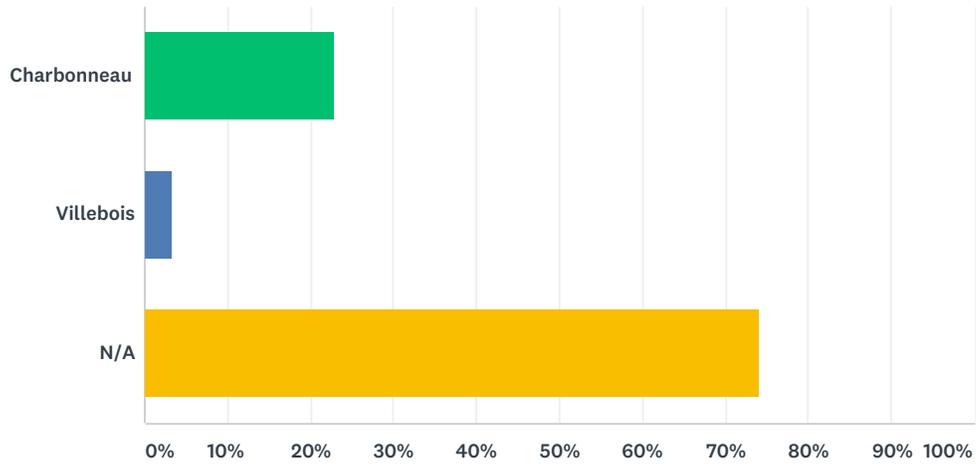
Answered: 155 Skipped: 2



ANSWER CHOICES	RESPONSES
Under 18	0.00% 0
18-29	0.65% 1
30-65	18.06% 28
65+	81.29% 126
TOTAL	155

Q10 Check box if you live in:

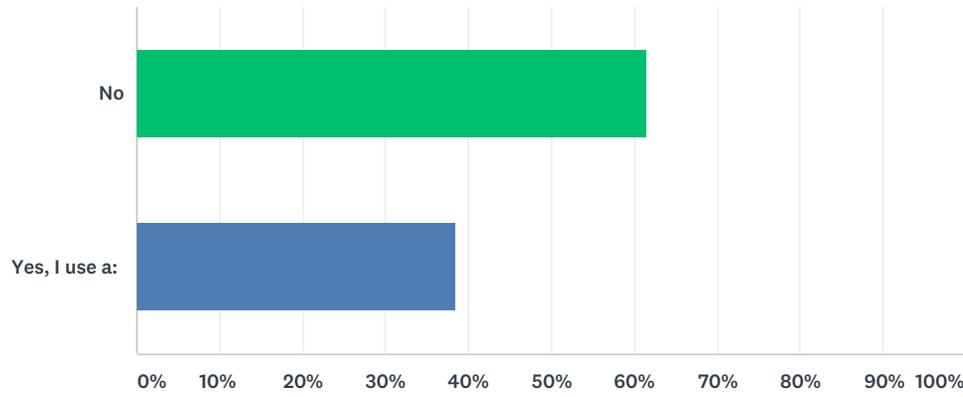
Answered: 154 Skipped: 3



ANSWER CHOICES	RESPONSES	
Charbonneau	22.73%	35
Villebois	3.25%	5
N/A	74.03%	114
Total Respondents: 154		

Q11 Do you use a mobility device? (i.e. cane, walker, etc.)

Answered: 153 Skipped: 4



ANSWER CHOICES	RESPONSES	
No	61.44%	94
Yes, I use a:	38.56%	59
TOTAL		153

Q12 Enter to win a \$50 gift card to Fred Meyer: Provide a phone number, email, or address.

Answered: 125 Skipped: 32



CITY OF WILSONVILLE
OATH OF OFFICE

STATE OF OREGON)
COUNTIES OF CLACKAMAS)
AND WASHINGTON)
CITY OF WILSONVILLE)

I, Joann Linville, the undersigned, having been appointed to the office of Wilsonville City Councilor, on oath depose and say that I will support the Constitution and Laws of the United States, and the State of Oregon, and that I will faithfully perform the duties of Wilsonville City Councilor to which I have been appointed.

Joann Linville

Subscribed and sworn to before me this 16th day of September, 2019.



Honorable Judge Fred Weinhouse

CITY COUNCIL ROLLING SCHEDULE

Board and Commission Meetings 2019

Items known as of 09/10/19

September

DATE	DAY	TIME	EVENT	LOCATION
9/23	Monday	6:30 p.m.	DRB Panel B – Cancelled	Council Chambers
9/25	Wednesday	6:30 p.m.	Library Board	Library

October

DATE	DAY	TIME	EVENT	LOCATION
10/7	Monday	7:00 p.m.	City Council Meeting	Council Chambers
10/9	Wednesday	6:00 p.m.	Planning Commission	Council Chambers
10/10	Thursday	6:00 p.m.	Parks and Recreation Advisory Board	Parks and Recreation Administration Building
10/14	Monday	6:30 p.m.	DRB Panel A	Council Chambers
10/21	Monday	7:00 p.m.	City Council Meeting	Council Chambers
10/28	Monday	6:30 p.m.	DRB Panel B	Council Chambers
10/23	Wednesday	6:30 p.m.	Library Board	Library

Community Events:

- 9/18** Walk at Lunch meet at Edward Jones Financial Services 11:45 a.m.
- 9/19** Town Hall with Rep. Courtney Neron at Wilsonville Library, 6:00 p.m. – 7:00 p.m.
- 9/24** History Pub at McMenemy's Old Church, 6:30 p.m. – 8:00 p.m.
- 9/25** Walk at Lunch meet at SMART Admin Offices 11:45 a.m.
- 9/28** Mexican Folk Dancing for Kids at Wilsonville Library, 10:30 a.m. – 11:30 a.m.
- 10/2** Walk at Lunch meet at Oregon Tech 11:45 a.m.
- 10/5** Mexican Folk Dancing for Kids at Wilsonville Library, 10:30 a.m. – 11:30 a.m.
- 10/14** Library closed for Staff In-service.
- 10/26** Fall Frolic 5k & Kids Dash Costume Run at Stein Boozier Barn 8:00 a.m.
- 10/26** Fall Harvest Festival at Stein Boozier Barn 9:30 a.m. -12:00 p.m.
- 10/26** Bulky Waste Day at Republic Services (10295 SW Ridder Road) 9:00 a.m. – 1:00 p.m.
- 10/29** History Pub at McMenemy's Old Church, 6:30 p.m. – 8:00 p.m.
- 11/11** City Offices closed in observance of Veteran's Day

All dates and times are tentative; check the City's online calendar for schedule changes at www.ci.wilsonville.or.us.



**CITY COUNCIL MEETING
STAFF REPORT**

<p>Meeting Date: September 16, 2019</p>	<p>Subject: Ordinance No. 838 An Ordinance Of The City Of Wilsonville Declaring And Authorizing The Vacation Of An Approximately 2,075 Square Foot Stub Of SW Cherbourg Lane Public Street Right-Of-Way North Of SW Berlin Avenue In Villebois Legally Described In Attachment 3.</p> <p>Staff Member: Daniel Pauly AICP, Planning Manager</p> <p>Department: Community Development</p>
<p>Action Required</p>	<p>Advisory Board/Commission Recommendation</p>
<p><input checked="" type="checkbox"/> Motion</p> <p><input checked="" type="checkbox"/> Public Hearing Date: September 16, 2019</p> <p><input checked="" type="checkbox"/> Ordinance 1st Reading Date: September 16, 2019</p> <p><input checked="" type="checkbox"/> Ordinance 2nd Reading Date: October 7, 2019</p> <p><input type="checkbox"/> Resolution</p> <p><input type="checkbox"/> Information or Direction</p> <p><input type="checkbox"/> Information Only</p> <p><input type="checkbox"/> Council Direction</p> <p><input type="checkbox"/> Consent Agenda</p>	<p><input checked="" type="checkbox"/> Approval</p> <p><input type="checkbox"/> Denial</p> <p><input type="checkbox"/> None Forwarded</p> <p><input type="checkbox"/> Not Applicable</p> <p>Comments: Following their review at the August 26, 2019 meeting, the Development Review Board, Panel B, recommended approval of a vacation of the subject right-of-way.</p>
<p>Staff Recommendation: Staff recommends that Council adopt Ordinance No. 838 on first reading.</p>	
<p>Recommended Language for Motion: I move to approve Ordinance No. 838 on first reading.</p>	
<p>Project / Issue Relates To:</p> <p><input type="checkbox"/> Council Goals/Priorities <input type="checkbox"/> Adopted Master Plan(s) <input checked="" type="checkbox"/> Not Applicable</p>	

ISSUE BEFORE COUNCIL:

Consideration of Ordinance No. 838, which vacates a small stub of SW Cherbourg Lane previously dedicated to the City and constructed with the development of Tonquin Woods at Villebois No. 6 (2014).

EXECUTIVE SUMMARY:

During approval of Villebois Phase 5 North (Clermont), the City found the segment of SW Cherbourg Lane between SW Berlin Avenue and SW Stockholm Avenue was not feasible due to topography (see page 2 of Attachment 1). The approval of Phase 5 North Villebois included a Condition of Approval from the Engineering Division to vacate a stub of SW Cherbourg Lane previously constructed on the north side of SW Berlin Avenue. Polygon submitted the necessary petitions to request the vacation of the stub, and the Council is now requested to take the action to vacate the road segment consistent with the previous Condition of Approval and the recommendation from the Development Review Board. The approved plans for Phase 5 North shows the vacated area will be incorporated into a mid-block pedestrian connection, an alley, and portions of two residential lots.

EXPECTED RESULTS:

Adoption of Ordinance No. 838.

TIMELINE:

The property transfer can occur 30 days after ordinance adoption and once City conditions to provide easements are met. Once the certified Ordinance along with associated required documents including easements are recorded with the county, the street vacation takes effect.

CURRENT YEAR BUDGET IMPACTS:

None.

FINANCIAL REVIEW / COMMENT:

Reviewed by: CAR Date: 9/6/2019

LEGAL REVIEW / COMMENT:

Reviewed by: BAJ Date: 9/4/2019

The vacation is conditioned on execution delivery of certain easements, none of which have yet been executed or delivered, so this vacation will not be effective until that happens and the Ordinance and Easement are simultaneously filed.

COMMUNITY INVOLVEMENT PROCESS:

Staff sent the required public hearing notices and held the required public hearings. Staff made materials regarding the application readily available to the public. In addition, a full public process occurred for the approval of Phase 5 North of Villebois, which included the vacation of the subject area.

POTENTIAL IMPACTS or BENEFIT TO THE COMMUNITY:

The vacation will enable development consistent with Development Review Board and City Council approved plans.

ALTERNATIVES:

The alternatives are to approve or deny the Street Vacation request.

CITY MANAGER COMMENT:

N/A

ATTACHMENTS:

- A. Ordinance No. 838 Street Vacation
 - 1. Street Vacation Findings
 - 2. Street Vacation Petitions
 - 3. Legal Description of Area to be Vacated
 - 4. Development Review Board Resolution No. 363

ORDINANCE NO. 838

AN ORDINANCE OF THE CITY OF WILSONVILLE DECLARING AND AUTHORIZING THE VACATION OF AN APPROXIMATELY 2,075 SQUARE FOOT STUB OF SW CHERBOURG LANE PUBLIC STREET RIGHT-OF-WAY NORTH OF SW BERLIN AVENUE IN VILLEBOIS LEGALLY DESCRIBED IN ATTACHMENT 3.

WHEREAS, the right-of-way dedications for the Tonquin Woods at Villebois No. 6 subdivision in 2014 included a street stub for the future extension of SW Cherbourg Lane north of SW Berlin Avenue; and

WHEREAS, consistent with the amended Villebois Specific Area Plan North and Preliminary Development Plan 5 North, the once contemplated street is no longer planned to be extended; and

WHEREAS, the Development Review Board and City Council have approved development of portions of single-family home lots, a portion of a pedestrian pathway, and a portion of a private alley over the subject property; and

WHEREAS, Condition of Approval PFC 6 of the approval of the Preliminary Development Plan for Villebois Phase 5 North, City Case File DB18-0051, requires the Applicant for the Preliminary Development Plan to “work with the City to abandon or transfer ownership of the existing right-of-way”; and

WHEREAS, such Condition of Approval was adopted by the Development Review Board upon recommendation of the City’s Engineering Division and was subsequently accepted by the Applicant for the Preliminary Development Plan; and

WHEREAS, Victor and Allen Chang and Polygon at Villebois III LLC were the Applicant for Preliminary Development Plan; and

WHEREAS, consistent with the Condition of Approval, Victor and Allen Chang and Polygon at Villebois III LLC have filed Street Vacation Petitions, attached hereto as Attachment 2, with the City of Wilsonville requesting vacation proceedings be initiated for the approximately 2,075 square foot stub of SW Cherbourg Lane north of SW Berlin Avenue, as authorized by ORS 271.080-271.170; being owners of all land adjacent to the subject right-of-way; and

WHEREAS, staff has reviewed the submitted Street Vacation Petitions against the applicable city code and state statutory review requirements and has found the petitions to be in compliance

with all the requirements as set forth in Attachment 1, Street Vacation Findings, attached hereto and incorporated by reference as if fully set forth herein; and

WHEREAS, the vacation is conditioned on those taking title to the vacated land, concurrently with the land transfer, providing easements, private or public as appropriate, for all existing utilities including public pipelines; and

WHEREAS, the public notice has been duly published and posted on the property as required in ORS 271.110 (Notice of Public Hearing) and the requisite affidavits are on file with the office of the City Recorder; and

WHEREAS, staff has also presented its City Council Meeting Staff Report, which has been made part of the record of this hearing and sets forth that the Development Review Board conducted a public hearing on August 26, 2019, affording the public an opportunity to comment on the proposed tracts for street vacation, and then passed Resolution No. 363, Attachment 4, recommending approval of the street vacation to the City Council; and

WHEREAS, on September 16, 2019, the City Council duly conducted a public hearing on the above referenced petitions for street vacation, and based on the record, the attachments and exhibits, and testimony provided, and being fully advised, the Council finds that the proposed vacation is consistent with all applicable land use regulations, the City Code requirements for street vacations, as well as the statutory requirements as set forth in Attachments 1, 2, and 3; and

WHEREAS, as required by ORS 271.120, the Council further finds that the public interest is not prejudiced by vacation of the public right-of-way due to the fact that a street is no longer planned at the location consistent with the approved modified Villebois Specific Area Plan North and Preliminary Development Plan for Villebois Phase 5 North.

NOW, THEREFORE, THE CITY OF WILSONVILLE ORDAINS AS FOLLOWS:

1. The City Council adopts, as its findings, determinations, and conclusions, the above Recitals and incorporates them by reference as if fully set forth herein.
2. The City hereby declares vacated an approximately 2,075 square foot stub of SW Cherbourg Lane north of SW Berlin Avenue, as more fully described in Attachment 3, situated in the northeast quarter of Section 15, Township 3 South, Range 1 West of the Willamette Meridian, City of Wilsonville, Clackamas County, Oregon, subject to those taking title to the vacated land, concurrently with the land transfer, providing

easements, private or public as appropriate, for all existing utilities including public pipelines.

3. The City Recorder is directed to certify this Ordinance and make the applicable filings in accordance with ORS 271.150.

SUBMITTED to the Wilsonville City Council and read for the first time at a regular meeting thereof on the 16th day of September 2019, and scheduled for second reading on the 7th day of October 2019, commencing at the hour of 7:00 p.m. at the Wilsonville City Hall.

Kimberly Veliz, City Recorder

ENACTED by the City Council on the 7th day of October 2019 by the following votes:

Yes: ____ No: ____

Kimberly Veliz, City Recorder

DATED and signed by the Mayor this _____ day of October 2019.

TIM KNAPP, MAYOR

SUMMARY OF VOTES:

- Mayor Knapp
- Council President Akervall
- Councilor Lehan
- Councilor West
- Councilor _____

ATTACHMENTS:

1. Street Vacation Findings
2. Street Vacation Petitions
3. Legal Description of Area to be Vacated
4. Development Review Board Resolution No. 363

Ordinance No. 838 Attachment 1
Street Vacation Findings

Vacation of SW Cherbourg Lane North of SW Berlin Avenue

City Council

Hearing Date: September 16, 2019
Date of Report: August 30, 2019

DRB Application No.: DB19-0006 Street Vacation

Request/Summary The requests before the Development Review Board include a vacation (abandon and transfer ownership to adjacent properties) of a street stub of SW Cherbourg Lane north of SW Berlin Avenue. The total area proposed for vacation is 2,075 Square Feet. The vacation reflects the fact the City no longer plans an extension of SW Cherbourg Lane through this block.

Location: SW Cherbourg Lane right-of-way north of SW Berlin Avenue, Section 15AB, Township 3 South, Range 1 West, Willamette Meridian, City of Wilsonville, Clackamas County, Oregon.

Petitioners: Victor C. Chang, Allen Y. Chang, Polygon at Villebois III LLC

Applicant's Rep.: Pacific Community Design, Inc.

Comprehensive Plan Map Designation: Residential-Village

Zone Map Classification: V (Village)

Staff Reviewers: Daniel Pauly AICP, Planning Manager
Dominique Huffman PE, Civil Engineer
M. Patty Nelson PE, City Engineer

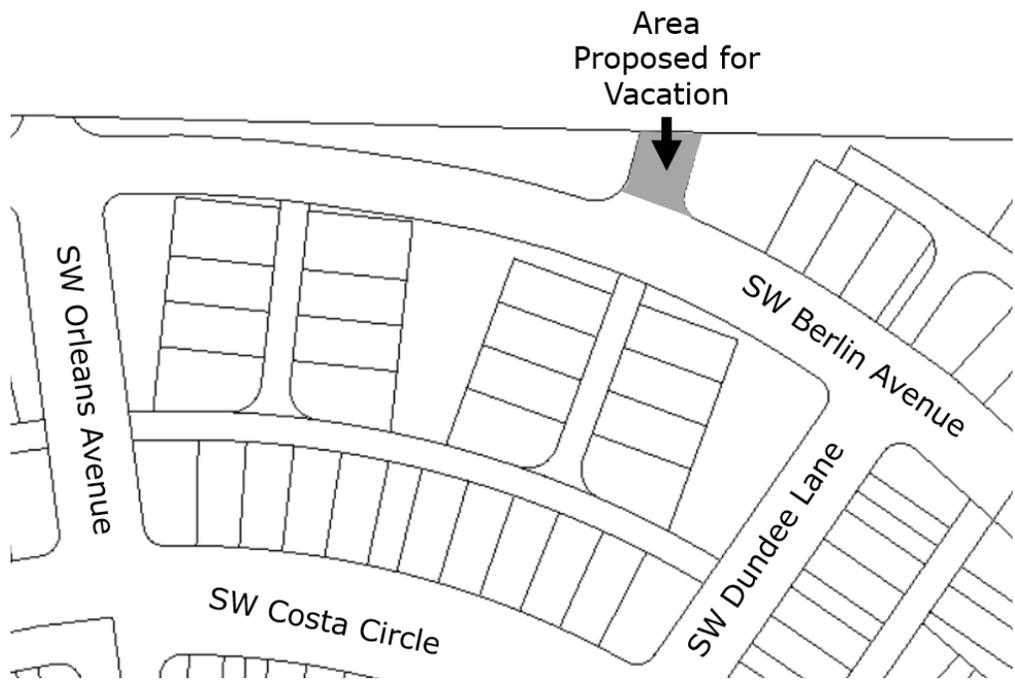
Staff Recommendations: Adopt of the requested right-of-way vacation with Conditions.

Applicable Review Criteria

Development Code	
Section 4.008	Application Procedures-In General
Section 4.009	Who May Initiate Application
Section 4.010	How to Apply
Section 4.011	How Applications are Processed
Section 4.014	Burden of Proof
Subsection 4.031 (.01) L.	Authority of the Development Review Board: Street Vacations
Subsection 4.032 (.01) D.	Authority of the Planning Commission: Street Vacations
Subsection 4.033 (.01) H.	Authority of the City Council: Street Vacations

Subsection 4.034 (.07)	Street Vacation Review Standards and Procedures
Other City Planning Documents	
Villebois Village Master Plan	
Transportation Systems Plan	
SAP North Approval Documents	
PDP 5 North Approval Documents	
Oregon Revised Statutes	
ORS 271.080	Vacation in incorporated cities; petition; consent of property owners.
ORS 271.120	Vacation hearing; determination.
ORS 271.140	Title to vacated areas.
ORS 271.150	Vacation records to be filed; costs.
ORS 271.190	Vacation consent of owners of adjoining properties; other required approval.
ORS 271.200	Vacation Petition; notice

Vicinity Map



Findings of Fact:

1. Surrounding land uses are as follows:

Compass Direction	Zone:	Existing Use:
North:	Clackamas County EFU	Agriculture
East:	V	Residential
South:	V	Residential
West:	V	Residential

2. Prior land use actions include:

Legislative:

02PC06 - Villebois Village Concept Plan

02PC07A - Villebois Comprehensive Plan Text

02PC07C - Villebois Comprehensive Plan Map

02PC07B - Villebois Village Master Plan

02PC08 - Village Zone Text

04PC02 – Adopted Villebois Village Master Plan

LP-2005-02-00006 – Revised Villebois Village Master Plan

LP-2005-12-00012 – Revised Villebois Village Master Plan (Parks and Recreation)

LP10-0001 – Amendment to Villebois Village Master Plan (School Relocation from SAP North to SAP East)

LP13-0005 – Amendment to Villebois Village Master Plan (Future Study Area)

Quasi Judicial:

DB07-0054 et seq – SAP-North

DB07-0087 et seq – PDP-1N, Arbor at Villebois

DB11-0024 et seq – PDP-1N Modification, SAP North Amendment Polygon NW

DB12-0066 et seq – PDP-1N Modification, SAP North Amendment Polygon NW

DB13-0020 et seq – PDP-2N, SAP North Amendment Polygon NW

DB14-0009 et seq – PDP-3N, SAP North Amendment Polygon NW

DB15-0084 et seq – PDP 4N, SAP North Amendment Polygon NW

DB18-0049 et seq – PDP 5N, SAP North Amendment Polygon NW

AR19-0004 – Minor Modifications to Park Area, Number of Lots, and Pedestrian Connection

3. The applicant has complied with Sections 4.013-4.031 of the Wilsonville Code, said sections pertaining to review procedures and submittal requirements. The required public notices have been sent and all proper notification procedures have been satisfied.

Conclusionary Findings

NOTE: Pursuant to Section 4.014 the burden of proving that the necessary findings of fact can be made for approval of any land use or development application rests with the applicant in the case.

Request Street Vacation

As described in the Findings below, the request meets the applicable criteria or will by Condition of Approval.

Planning and Land Development Ordinance

Authority to Review Street Vacations

Subsections 4.031 (.01) L., 4.032 (.01) D., Subsection 4.033 (.01) H.

1. The City previously approved specific development applications for the land being vacated subject to approval of the street vacation. The approved plans show the vacated land developed as a portion of a mid-block pedestrian crossing, a portion of an alley, and portions of two residential lots. See case files DB18-0049 et. seq. and AR19-0004. Due to the previous submission of specific development application for the subject land, the Development Review Board is reviewing the street vacation to make a recommendation to City Council. The City Council will then take the final action on the request.

Street Vacation Reviewed In Accordance with ORS 271.
Subsection 4.034 (.07)

2. As shown in Findings 4-7 below, the City's review of the street vacation request is in accordance with ORS 271.

Previous Land Use Approvals

Condition of Approval to Vacate

DB18-0051 SAP-East PDP 5N, Preliminary Development Plan, Condition of Approval PFC 6.

3. The Condition of Approval requires, "with previous development a stub of Cherbourg Lane was constructed off the north side of Berlin Avenue. Applicant shall submit the required exhibits and work with the City to abandon or transfer ownership of the existing right-of-way, demolish the roadway and reconstruct the north edge of Berlin Avenue with curb and gutter, sidewalk, landscape and irrigation." The proposed street vacation enables this Condition of Approval to be met.

Oregon Revised Statutes

Petition for Street Vacation/Proposed Use of Vacated Ground/Public Hearings
ORS 271.080 (1), ORS 271.090, ORS 271.100, ORS 271.110, ORS 271.120

4. Polygon Homes and Victor and Allen Chang filed the described petition. Petitioners are receiving notice of the public hearings for the requested vacation along with all other required notices for the public hearings. The previous land use approvals for the Clermont subdivision establish the subject area will be incorporated into portions a mid-block pedestrian connection, portion of an alley, and portions of two residential lots.

Consent of All Adjoining Properties and 2/3 of Affected Properties
ORS 271.080 (2)

5. The petition has been signed by all owners of abutting property, who are also the owners of more than two-thirds (2/3) of real property affected thereby. The total size of real property affected thereby is 225,963 SF. The sum of the area of real property affected thereby that is also within the abutting tax lots is 200,690 SF, or 90% of the total real property affected thereby. Given that the petition has been signed by all owners of abutting property, consent of property owners for 90% (i.e. greater than two-thirds) of the area of the real property affected has been provided on the attached petition.

Title to Vacated Area
ORS 271.140

6. The title to the vacated area will be attached to the bordering properties consistent with state statute.

Vacation Records to be Filed
ORS 271.150

7. The ordinance approving the street vacation will be duly recorded in the records of Clackamas County, the cost of which will be borne by the petitioners.

Street Vacation Petition

This petition must be signed by all abutting property owners, and the owners of not less than 2/3 of the area of the real property "affected thereby", as defined in ORS 271.080 (2) and as shown on the attached Street Vacation Map, attached hereto as **Exhibit A**. All signatures must be in ink. A listing of the names and addresses of all abutting and affected area property owners, as shown on the attached Street Vacation Map, was obtained from the Clackamas County real property tax roll records and is attached hereto as **Exhibit B**.

REQUIRED SIGNATURES:

We, the owner in fee simple of the following described real properties consent to the vacation of all of SW Cherbourg Lane ROW, North of Berlin Avenue, in the City of Wilsonville, Clackamas County, Oregon, as shown on the attached Street Vacation Map, and as described in the application narrative, attached hereto as **Exhibit C**.

) Polygon at Villebois III, LLC.
Property Owner's Name


Signature Jason Baker

Taxlot(s) 31W15AB00543 & 8130
Property Street Address and Legal Description

3/4/19
Date

Street Vacation Petition

This petition must be signed by all abutting property owners, and the owners of not less than 2/3 of the area of the real property “affected thereby”, as defined in ORS 271.080 (2) and as shown on the attached Street Vacation Map, attached hereto as **Exhibit A**. All signatures must be in ink. A listing of the names and addresses of all abutting and affected area property owners, as shown on the attached Street Vacation Map, was obtained from the Clackamas County real property tax roll records and is attached hereto as **Exhibit B**.

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) Allen Chang
Property Owner’s Name



Signature

Victor Chang
Property Owner’s Name

Signature

28201 SW 110th Avenue, Wilsonville, OR 97070 (TL 31W15AB07400 & 7600)
Property Street Address and Legal Description

Date

Street Vacation Petition

This petition must be signed by all abutting property owners, and the owners of not less than 2/3 of the area of the real property "affected thereby", as defined in ORS 271.080 (2) and as shown on the attached Street Vacation Map, attached hereto as **Exhibit A**. All signatures must be in ink. A listing of the names and addresses of all abutting and affected area property owners, as shown on the attached Street Vacation Map, was obtained from the Clackamas County real property tax roll records and is attached hereto as **Exhibit B**.

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) Allen Chang
Property Owner's Name

Signature

Victor Chang
Property Owner's Name

Victor C. Chang
Signature

28201 SW 110th Avenue, Wilsonville, OR 97070 (TL 31W15AB07400 & 7600)
Property Street Address and Legal Description

2/26/2019
Date

EXHIBIT A



LEGAL DESCRIPTION Right-of-Way Vacation Map 3S1W15

A tract of land being SW Cherbourg Lane Right-of-Way located in the Northeast Quarter of Section 15, Township 3 South, Range 1 West, Willamette Meridian, City of Wilsonville, Clackamas County, State of Oregon, more particularly described as follows:

BEGINNING at the Northeast corner of Tract "FFF", plat of "Tonquin Woods At Villebois No. 6";

thence along the northerly plat boundary line of said plat, South 88° 34' 09" East, a distance of 41.67 feet to the Northwest corner of Tract "GGG" of said plat;

thence along the westerly line of said Tract "GGG", South 15° 00' 55" West, a distance of 44.62 feet to a point of tangential curvature;

thence continuing along said westerly line, along a 15.00 foot radius tangential curve to the left, arc length of 21.19 feet, central angle of 80° 57' 09", chord distance of 19.47 feet, and chord bearing of South 25° 27' 39" East to a point on the northerly Right-of-Way line of SW Berlin Avenue;

thence along a 727.50 foot radius curve, being parallel with and 27.50 feet northerly from the centerline of SW Berlin Avenue, with a radius point bearing South 24° 03' 46" West, arc length of 52.56 feet, central angle of 04° 08' 23", chord distance of 52.55 feet, and chord bearing of North 68° 00' 25" West;

thence continuing along said parallel line, North 70° 13' 10" West, a distance of 3.62 feet to a point on the easterly line of said Tract "FFF";

thence along said easterly line, along a 24.00 foot radius non-tangential curve, concave northwesterly, with a radius point bearing North 47° 54' 33" West, arc length of 11.34 feet, central angle of 27° 04' 31", chord distance of 11.24 feet, and chord bearing of North 28° 33' 11" East to a point of tangency;

thence continuing along said easterly line, North 15° 00' 55" East, a distance of 32.04 feet to the POINT OF BEGINNING.

Containing 2,075 square feet, more or less.

Property Vested in:

Polygon at Villebois III, L.L.C.

Map 3S1W15

REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
JULY 9, 2002
TRAVIS C. JANSEN
57751

RENEWS: 6/30/2019

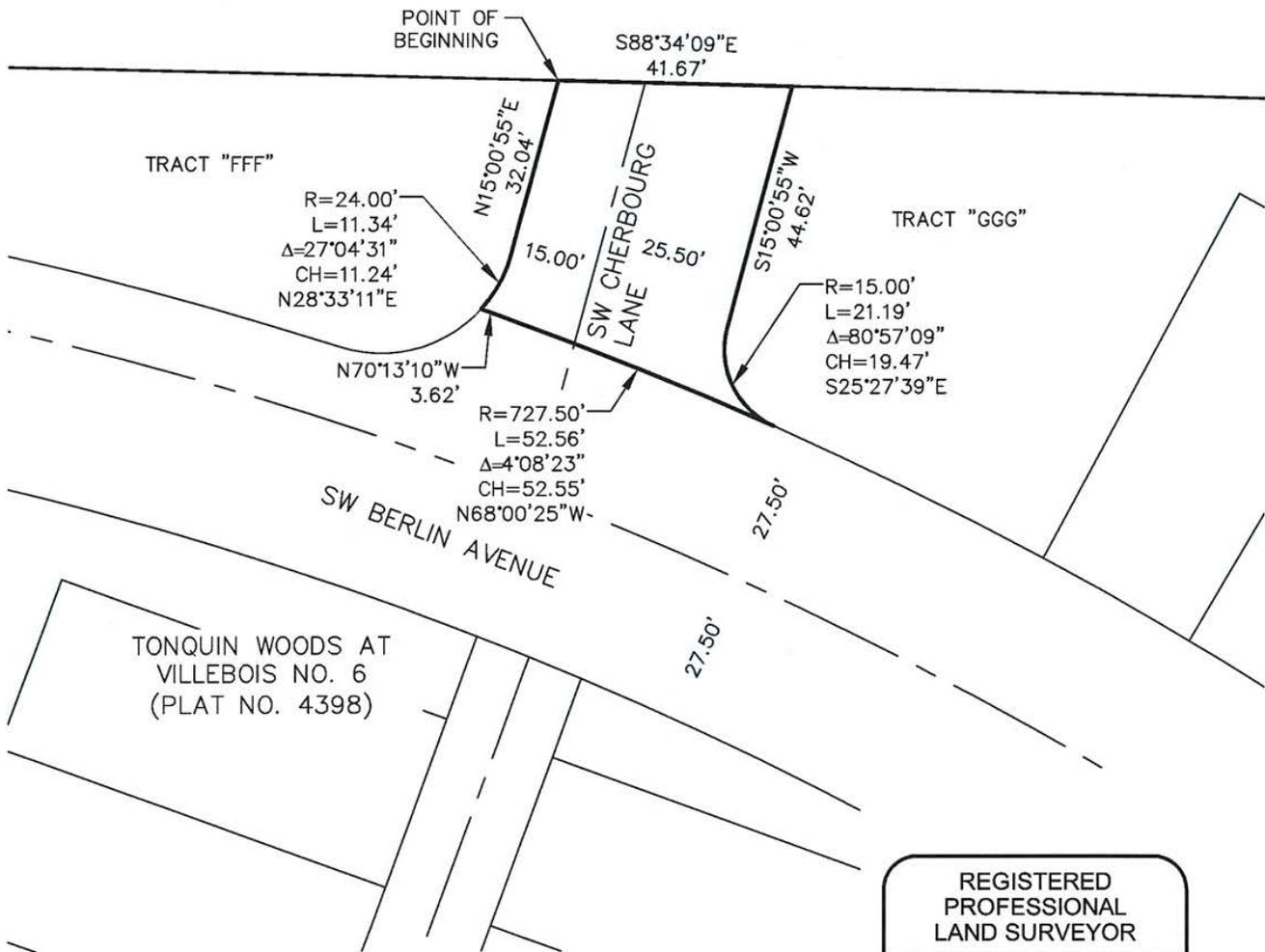


EXHIBIT B

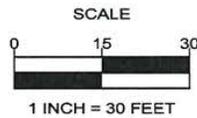


SKETCH TO ACCOMPANY LEGAL DESCRIPTION RIGHT-OF-WAY VACATION MAP 3S1W15

DOCUMENT NO.
91-08203



Property Vested in:
POLYGON AT VILLEBOIS III, L.L.C.
MAP 3S1W15

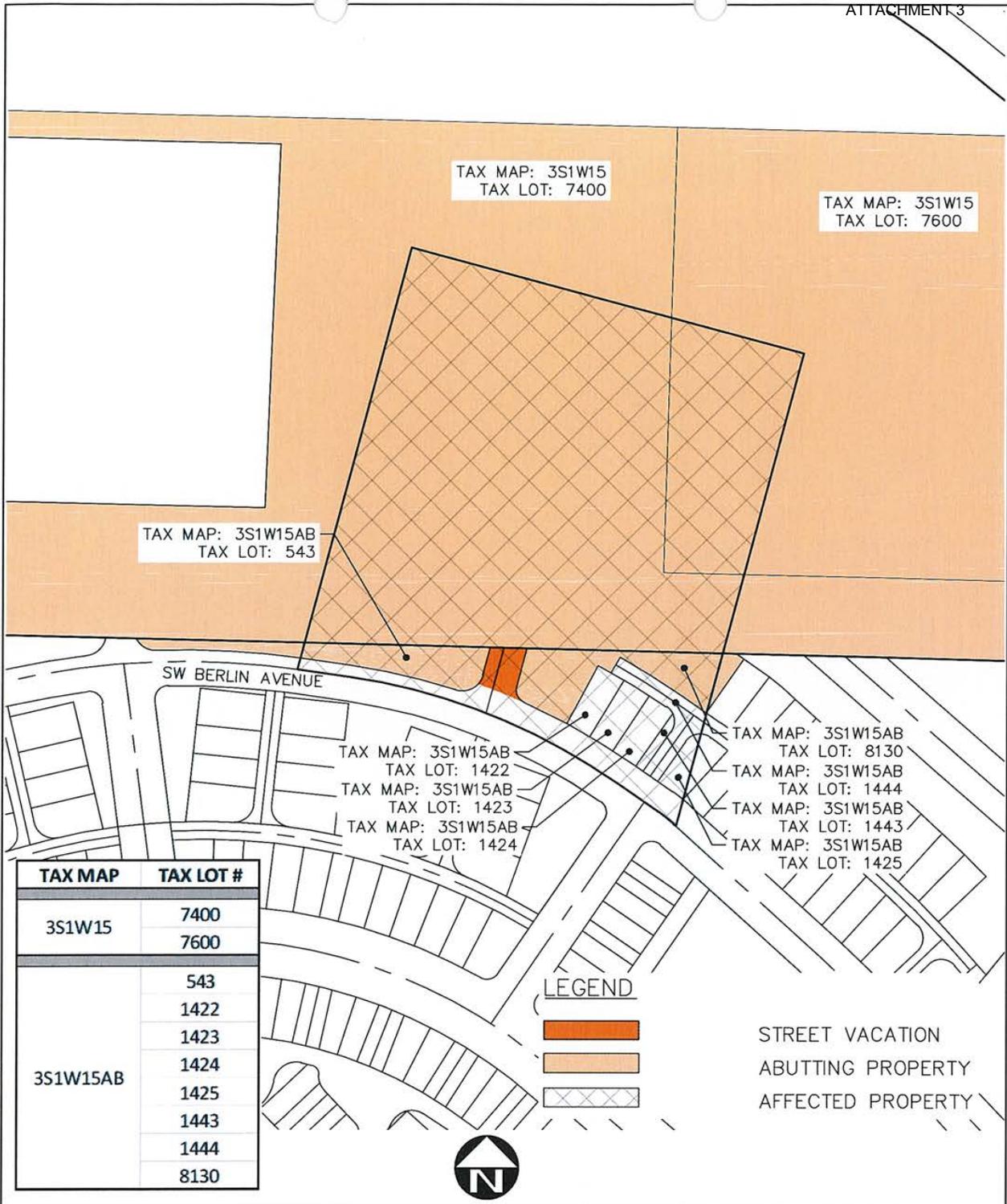


REGISTERED
PROFESSIONAL
LAND SURVEYOR

Travis C. Jansen

OREGON
JULY 9, 2002
TRAVIS C. JANSEN
57751

RENEWS: 6/30/2019



TAX MAP: 3S1W15AB
TAX LOT: 543

TAX MAP: 3S1W15
TAX LOT: 7400

TAX MAP: 3S1W15
TAX LOT: 7600

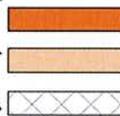
SW BERLIN AVENUE

TAX MAP: 3S1W15AB
TAX LOT: 1422
TAX MAP: 3S1W15AB
TAX LOT: 1423
TAX MAP: 3S1W15AB
TAX LOT: 1424

TAX MAP: 3S1W15AB
TAX LOT: 8130
TAX MAP: 3S1W15AB
TAX LOT: 1444
TAX MAP: 3S1W15AB
TAX LOT: 1443
TAX MAP: 3S1W15AB
TAX LOT: 1425

TAX MAP	TAX LOT #
3S1W15	7400
	7600
3S1W15AB	543
	1422
	1423
	1424
	1425
	1443
	1444
	8130

LEGEND



STREET VACATION
ABUTTING PROPERTY
AFFECTED PROPERTY



N:\proj\395-079\09 Drawings\06 Survey\Exhibits\395079 ROW Vacation Exhibit SW Berlin Ave.dwg - SHEET: 1 Oct. 4, 18 - 2:06 PM fatemah

DRAWN BY: FAA DATE: 10/04/18
 REVIEWED BY: TCJ DATE: 10/04/18
 PROJECT NO.: 395-079
 SCALE: 1"=200'
 PAGE 1 OF 1



12564 SW Main St
Tigard, OR 97223
[T] 503-941-9484
[F] 503-941-9485

**DEVELOPMENT REVIEW BOARD
RESOLUTION NO. 363**

A RESOLUTION ADOPTING FINDINGS RECOMMENDING APPROVAL OF A REQUEST FOR THE CITY TO VACATE SW CHERBOURG LANE RIGHT-OF-WAY NORTH OF SW BERLIN AVENUE, SECTION 15AB, TOWNSHIP 3 SOUTH, RANGE 1 WEST, WILLAMETTE MERIDIAN, CITY OF WILSONVILLE, CLACKAMAS COUNTY, OREGON. POLYGON AT VILLEBOIS III LLC AND ALLEN AND VICTOR CHANG – PETITIONERS.

WHEREAS, an application, together with planning exhibits for the above-captioned development, has been submitted in accordance with the procedures set forth in Section 4.008 of the Wilsonville Code, and

WHEREAS, the Planning Staff has prepared the staff report on the above-captioned subject dated August 19, 2019, and

WHEREAS, said planning exhibits and staff report were duly considered by the Development Review Board Panel A at a scheduled meeting conducted on August 26, 2019, at which time exhibits, together with findings and public testimony were entered into the public record, and

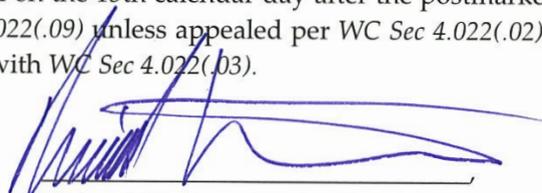
WHEREAS, the Development Review Board considered the subject and the recommendations contained in the staff report, and

WHEREAS, interested parties, if any, have had an opportunity to be heard on the subject.

NOW, THEREFORE, BE IT RESOLVED that the Development Review Board of the City of Wilsonville does hereby adopt the staff report dated August 19, 2019, attached hereto as Exhibit A1, with findings and recommendations contained therein, and authorizes the Planning Director to issue permits consistent with said recommendations for:

DB19-0006: Street Vacation

ADOPTED by the Development Review Board of the City of Wilsonville at a regular meeting thereof this 26th day of August, 2019 and filed with the Planning Administrative Assistant on Aug 27, 2019. This resolution is final on the 15th calendar day after the postmarked date of the written notice of decision per WC Sec 4.022(.09) unless appealed per WC Sec 4.022(.02) or called up for review by the council in accordance with WC Sec 4.022(.03).



Richard Martens, Chair - Panel B
Wilsonville Development Review Board

Attest:

A handwritten signature in blue ink, appearing to read "Shelley White", is written over a horizontal line. The signature is fluid and cursive.

Shelley White, Planning Administrative Assistant



AUGUST 2019 MONTHLY REPORT

From The Director's Office

Greetings!

Summer is such a fun time in Wilsonville—outdoor activities, warm weather recreation, and entertainment abound. Summer concerts, art shows, farmers markets, brew fests, movies in the park, and block parties all are in full swing throughout the community, providing awesome family activities while highlighting many different parts of this wonderful community.

For the month of August, Wilsonville has been the host for the summer show of homes at the Street of Dreams. The show was a huge success with a significant increase in participation over past years. With tens of thousands of visitors coming to the show, the entire community is on display, with a special focus on the next great neighborhood at Frog Pond.

The 3rd Annual Community Block Party was also held in August, which was an enormous success with approximately 2,000 citizens participating in a free BBQ, rubber ducky races, chalk art drawings, photo booths, herb box construction, train rides, live music as well as just enjoying a summer evening in Town Center Park. Community Development Department staff contributed to many of the activities, as well as solicited input on the equitable housing strategic plan while promoting the new public input tool, "Let's Talk Wilsonville." The Block Party event was a blast and has become a summer mainstay.

On other fronts, Staff are busy with many projects throughout the community, and are spending significant time hiring new team members. Over the next month, two new staff members will join the Planning Division, in addition to two on-going recruitments in Engineering.

Respectfully submitted,

Chris Neamtzu, AICP
Community Development Director



Building Division

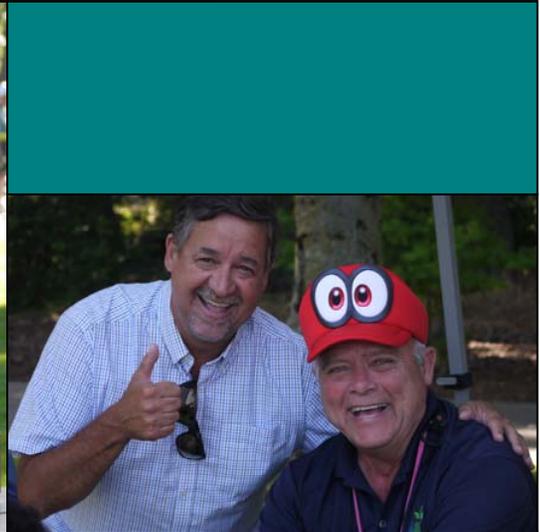
On August 15, the Wilsonville Building Division partnered with Sarah Sand, the City’s Stormwater Coordinator to host a very popular herb box build for kids at the Wilsonville Community Block Party. The herb box build was a great way for building inspectors to connect with kids by building a planter box with them and providing information about building safety such as smoke detection and earthquake preparedness. After completing the build, the kids were able to plant edible herbs that grow well at this time of year and that attract bees and butterflies.

Smiles were abundant, and the kids had a great time interacting with staff and learning about building safety and protecting our natural environment while doing something fun. 100 herb boxes were built during the event.

For questions about building safety and other construction topics, Building Inspection staff are a resource and happy to answer questions.



Building Division



Economic Development

Business Retention & Expansion

- As part of a business retention/expansion effort, the Economic Development Division has conducted a pilot period over the summer to gather input from Wilsonville-based businesses about current challenges, interest in expansion, satisfaction with City services and appetite for workforce assistance resources. Results are being analyzed and will be shared-out with City Council and the community in the coming weeks.
 - 37 Wilsonville businesses completed an electronic survey during the month of June.
 - 16 interviews were conducted with Wilsonville traded-sector firms.
 - 20 business assists were provided by Economic Development Department, including:
 - 8 Workforce training/hiring
 - 4 Site Selection
 - 2 SMART Transit Services
 - 3 Grant Assistance
 - 1 Sustainability Resources
 - 10 Current of potential local expansions

Regional Collaboration

- The Economic Development team is making progress on the Employment Lands Site Readiness Toolkit, a project with Port of Portland and GPI to identify tools to move challenged industrial employment sites within UGB to market-readiness, such as Coffee Creek. The project is looking at best practices across the country and coming up with 32 tools—related to policy, financing, and process—to help industrial site-readiness.

Urban Renewal

- Coffee Creek
 - Development: 20 acres of non-contiguous land (two 10 acre parcels) are under contract for speculative industrial development with a proposal to bring in three 65,000 square foot warehouse/flex buildings on each site.
 - Infrastructure: Garden Acres Road is under construction with an estimated completion date of November 2020.
- TIF Zone Program
 - The City is pursuing modifications to the TIF Zone Program to allow for added flexibility of site location and program criteria, and ideally be adaptable to both recession and growth economies. Staff will present the proposal to City Council in October for direction.

Engineering Division, Capital Projects

5th Street/Kinsman Road Extension (1139/2099/4201)

The project involves the design and construction of the extension of 5th Street and Kinsman Road between Boones Ferry Road and Wilsonville Road, including water, sewer, storm, franchise utility extension, and installation of a portion of the Ice Age Tonquin Trail. Staff is finishing a review of the project budget against the final design cost estimate. Property acquisition is anticipated to resume in September and construction to begin in Spring 2020.

Elligsen Well Upgrade and Maintenance (1128)

This project involves correcting well casing and water chemistry deficiencies in the existing Elligsen well to maintain it as a backup supply for emergencies. Capacity analysis of the stormwater system downstream of the well house which carries pump-to-waste flows was completed in June 2019. The second half of calendar year 2019 will include well column and casing inspections, water chemistry analysis, and recommendations for improvements to address any discovered deficiencies. The first half of calendar year 2020 will include redevelopment of well capacity and implementation of improvements identified previously in the fiscal year.

French Prairie Bridge (9137)

This project will determine the final location, alignment, and design type and includes preparation of preliminary construction and environmental documents for a new pedestrian, bike, and emergency vehicle bridge over the Willamette River in the vicinity of Boones Ferry Road. City staff are coordinating with Clackamas County to schedule a resolution supporting the Task Force recommendation of the suspension bridge as the preferred bridge before the Clackamas Board of County Commissioners in September.

Garden Acres Road (4201)

The project involves the design and construction of Garden Acres Road from a rural local access road to an urban industrial roadway as part of the Coffee Creek Industrial Area plan and includes Willamette Water Supply Program segment PLM_1.2 of the 66" water transmission pipe. Construction has begun with clearing and tree removal operations complete and installation of the joint franchise utility trench is underway (pictured). Construction completion is anticipated for December 2020.

Gesellschaft Well Facility and Upgrade (1083)

This project addresses upgrades and repairs needed to correct deficiencies in the Gesellschaft well house, including piping, electrical, and mechanical systems. Two formal bids were received by the July 31 bid submission deadline. Stettler Supply & Construction was deemed the lowest, responsible bidder. The construction contract went to Council in August for award. Construction is scheduled to begin in September 2019 and continue through January 2020.



Engineering Division, Capital Projects

I-5 Pedestrian Bridge (4202)

This project involves the design and preparation of construction documents for a pedestrian and bicycle bridge over Interstate 5 from Town Center Loop West to Boones Ferry/Barber Street. A Request for Proposals has been advertised to solicit design proposals from qualified consulting firms. Proposals were due on August 27. Project design work is expected to begin in October.

Memorial Drive Splitter Manhole Replacement (2085)

This project involves the replacement of an existing sanitary sewer manhole at the intersection of Parkway Avenue and Memorial Drive with a new flow diversion manhole. The purpose of the project is to maintain equalized flows between two parallel sewer lines under I-5 and to avoid potential overflows. Three competitive quotes were received in late March. Construction is anticipated to begin in summer 2019 and to be completed by the end of September.

Memorial Park Pump Station (2065)

The land use application is under review.

Street Maintenance Project—Wilsonville Road & Boones Ferry Road (4014/4118/4725)

Construction is underway on Boones Ferry Road. This includes a road closure for thru traffic. ADA ramp construction has also started on Wilsonville Road. Efforts are being made to coordinate with the school to ensure safe pedestrian access and coordination around major events. See photo two photos.

Willamette River Storm Outfalls (7053)

Construction started for the project on July 15. The outfall area at Belnap Court has been excavated and the contractor is installing riprap. A stormwater pipe will be installed from the top of the slope down to the outfall. See photo right.

WTP Surge Tank (1111)

The underground construction and restoration project is complete. The surge tanks are scheduled for delivery and installation in September.

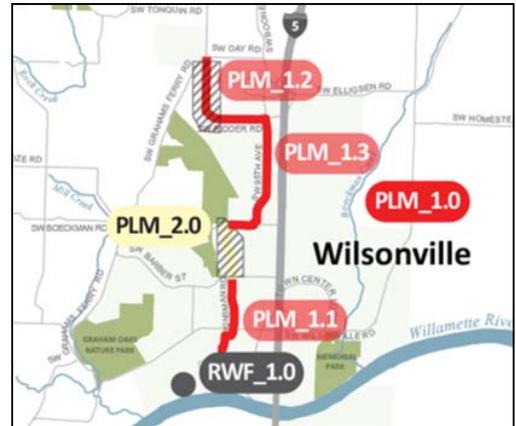


Engineering Division, Capital Projects

WWSP Coordination (1127)

Ongoing coordination efforts continue with the Willamette Water Supply Program. Here are the updates on their major elements within Wilsonville.

- **RWF 1.0** Raw Water Facility Project will construct improvements at the Water Treatment Plant intake facility including seismic improvements. Updated Land-Use Application received. The 90% design review is scheduled for September. The IGA negotiations are ongoing. Design services are being finalized for the design of two new City raw water pumps to be installed with the RWF project.
- **PLM 1.1** WWSP is preparing to submit final construction drawings for PLM_1.1, 66" raw water pipeline between Arrowhead Creek Lane and Wilsonville Road, for construction this summer. A pre-construction conference was held on July 30. A construction planned to start at the end of September.
- **PLM 1.2** Construction of PLM_1.2 is underway as part of the Garden Acres Road project. The site preparation is complete and construction of the underground communication lines is underway.
- **PLM 1.3** Potholing for existing utilities is currently happening to inform design. Pipeline construction is anticipated to begin in 2020.



Engineering Division, Private Developments

Commerce Circle

Project under construction for a driveway replacement and connection to public utilities.

Fir Commons

Nine home condominium development near Fir Avenue and 4th Street in Old Town. Public Works permit has been issued. The waterline work is partially complete.

Frog Pond Meadows—Phase 2

74-lot subdivision located north of Stafford Meadows and adjacent to Stafford Road. The Development Agreement is complete. The Public Works permit has been issued and work has started on the LIDA stormwater facilities.

Frog Pond—Morgan Farm Phase 2

42-lot subdivision located north of Morgan Farm Phase 1. The Public Works permit has been issued and work has started on the LIDA stormwater facilities.

Grace Chapel

Project involves the remodel and expansion of the south building of the former Pioneer Pacific College building. The first review of the public works plans is complete and redlines have been provided to the applicant.

Hilton Garden Inn

Utilities construction continues for this four-story hotel at Memorial Drive and Parkway Avenue.

Northstar Contractor Establishment—Clay Street

The pre-construction meeting is complete for this frontage improvement project.

Engineering Division, Natural Resources

Temperature Data Loggers

In August, staff reinstalled temperature data loggers within Coffee Lake Creek and Boeckman Creek. The small, inexpensive, loggers capture daily temperature measurements, which are retrievable with a mobile device. The data informs the City's efforts to address stream temperature, as required by the Oregon Department of Environmental Quality. The City is responsible for implementing a Temperature Management Plan, which includes measures to protect and increase stream shading.

With climate change, Northwest rivers are warming earlier and staying warmer longer and that sometimes causes adult salmon and steelhead migrating from the ocean to die in rivers before they can spawn, often before they can even reach their spawning grounds.

City staff have worked collaboratively with the U.S. Geological Survey (USGS) to research cold-water refuges in local tributaries (i.e., Boeckman Creek and Coffee Lake Creek) to the Willamette River. The research was part of a larger USGS study that looked at these cold-water areas in the Willamette River Basin. Cold-water refuges – small pockets of cooler water, most located where tributaries meet mainstem rivers—provide the respite fish need to cool down and prepare for the remainder of their journey.

The USGS surveyed temperature and dissolved oxygen to capture the spatial variability in these conditions at tributary mouths, potential groundwater seeps, and along the shoreline in Wilsonville. The USGS conducted the survey in May-July of 2018 to coincide with the time period when migrating salmonids may be using cold-water refuges.



Planning Division, Current

Administrative Land Use Decisions Issued

- New monument sign for apartment complex at 28900 SW Parkway Avenue
- 3 Zoning Verification Letters
- 1 Miscellaneous Class I Administrative Reviews
- 1 Class I Sign Permit
- 7 Type A Tree Permits
- 4 Type B Tree Permit
- New Single-family and row house building permits

Development Inspections and Project Management

In August, Planning staff actively worked with developers and contractors to ensure construction of the following projects consistent with Development Review Board and City Council approvals:

- Hilton Garden Inn
- Fir Avenue Commons residential development in Old Town
- Regional Park 7&8 in Villebois
- Residential subdivisions in Frog Pond West
- Aspen Meadows and Aspen Meadows II subdivisions on Canyon Creek Road South

Development Review Board (DRB)

During their August 12 meeting, DRB Panel A continued the consideration of Phase 1 of the Industrial Focus project (DP Nicoli) until their September 9 meeting. The hearing had previously been continued from their July 8 meeting. The panel also held a public hearing and unanimously approved a digital changeable copy sign as part of the existing pylon sign for Bullwinkle's along I-5. The rectangular changeable copy sign will be placed below a new circular cabinet sign. The combined signs are the same size and height as the existing pylon sign approved by the City in 2009.

During their August 26 meeting, DRB Panel B held a public hearing and unanimously recommended the City Council approve the vacation of a street stub in Villebois where the street is no longer planned to be extended.

DRB Projects Under Review

During August, Planning staff actively worked on the following major projects in preparation for potential public hearings before the Development Review Board:

- Site layout and building design for Phase 1 of the Industrial Focus development between Boberg Road and Boones Ferry Road just south of Boeckman Road.
- Natural resource impacts as well as site and building design for improvements at the Willamette River Treatment Plant and park related to the Willamette Water Supply Project.
- Coffee drive-thru at Town Center Loop West and Park Place.
- Office building on Pioneer Court at I-5 in North Wilsonville.
- Conversion of northern building of old Pioneer Pacific College campus on Parkway Avenue into offices for I&E Construction.

Planning Division, Current

Planning Commission

During their August 14 meeting, the Planning Commission heard about and discussed the new *Let's Talk Wilsonville!* online engagement tool and held a work session on the Residential Code Modernization project. This month's code-related work session focused on open space standards for residential development in PDR zones and other non-Villebois/non-Frog Pond areas. Please refer to the specific project information enclosed in the Planning Commission Packet here https://www.ci.wilsonville.or.us/sites/default/files/fileattachments/planning_commission/meeting/packets/88981/08.14.2019_complete_pc_packet.pdf. The next Planning Commission meeting scheduled for September 11 will focus on housing with a report on the Clackamas County Housing Needs Analysis and a work session on the Equitable Housing Strategic Plan.

Planning Division, Long Range

Citywide Signage and Wayfinding Implementation

In August, staff held an internal discussion on the design of the retrofit of the Wilsonville Road Interchange I-5 monuments.

Equitable Housing Strategic Plan

During August, the project team continued stakeholder outreach efforts, holding focus groups with representatives from non-profit affordable housing developers and local employers to better understand the challenges and opportunities for equitable housing in Wilsonville. The consultant team also interviewed other stakeholders, including for-profit developers, to gain additional perspective on housing development in Wilsonville. This feedback, along with the results of the market research report, will be used in future discussions with the project task force, Planning Commission, and City Council to identify strategies for inclusion in the Strategic Plan. Additionally, a survey on perceptions of housing costs and challenges was posted to the "Let's Talk, Wilsonville!" website mid-August, and will be open through September 15.

The project team held a work session with City Council on August 5, presenting key takeaways from the draft market research report and getting feedback from City Council on what the implications for action may be. Based on this feedback, the project team finalized the market research report and published it to the project website. The team is preparing for the next Task Force meeting, scheduled for September 4 from 4:30-6:00 pm at City Hall, where they will report on feedback received throughout the summer from stakeholder interviews and focus groups. The Task Force will also identify and discuss strategies to be considered for inclusion within the plan.

General project information is available on the project website: www.ci.wilsonville.or.us/housing.

Planning Division, Long Range

Regional Development Coordination to Preserve Industrial Land in Coffee Creek/Basalt Creek

In August, Planning staff continued to work on a number of fronts to ensure Washington County standards for development in unincorporated areas of Coffee Creek and Basalt Creek are coordinated with the City and implemented in a manner that ensures development compatible with the City's plans for the area. Efforts included meetings regarding coordinating development review to ensure appropriate right-of-way dedication and improvements as well as ensuring County TSP acknowledges City roadway authority and plans. Staff are also working on research on FD-20 uses and conflicts with future urban development and redevelopment as well as new language in the County's Code regarding City Coordination Areas. Staff are preparing a memo to share this information with City Council in upcoming work sessions.

Wilsonville Town Center Plan

During August, staff continued to scope timelines for implementation activities related to the adoption of the Town Center Plan. Outreach was conducted with property owners, developers, and investors on key sites in Town Center. Staff further scoped the marketing plan and infrastructure finance plan as key deliverables in achieving public-private development partnerships for Town Center. Work on these and other implementation activities is expected to begin this fall.

For additional information about the Town Center Plan project, visit the project website www.wilsonvilletowncenter.com.





AUGUST MONTHLY REPORT

From the Director:

Greetings from the Finance Team!

Payroll has made it through two bi-weekly payroll cycles! The new schedule is working well and Shelly Marcotte, our payroll specialist has done a great job addressing the few minor issues that has popped up.

The Accounting team will be making the final closing entries this week to end FY2018-19. The next several weeks will be quite busy as half the team begins to prepare the Comprehensive Annual Financial Report and the other half will begin working with our Munis implementation project manager and the Munis migration team to begin the Financial System implementation. In all, we have over 13 modules to implement with an estimated go live date of July 1, 2020.

We have hired our last opened position! It has been well over a year since we have been fully staffed and all of us are excited to welcome Amanda Bryant to our team. She will be taking over the Accounting Technician—Municipal Court position and will begin working later this week.

Enjoy the last days of summer!

-Cathy Rodocker

By the Numbers:

Finance Statistics for the period of July 1, 2019-August 31, 2019

Please Note: Utility Billing is reported with a one month lag-the numbers reported reflect the first month of the new fiscal year.

<u>Utility Billing:</u>		<u>Accounts Payable:</u>		<u>Municipal Court:</u>	
Total Monthly Bills	6,704	Invoices Processed	228	Total Citations Issued	434
New Customers	122	Payments Processed	332	Total Suspensions Issued	81
New Service Locations	6			Ticket Revenue	\$53,656

PERS Update:

As noted last month, the SB1049 established an Employer Incentive Fund (EIF) that enables the City to invest into a side account to help reduce the City's unfunded liability. Organizations that have a unfunded actuarial liability (UAF) of over 200% were able to file for the EIF match on qualifying employer lump-sum payments starting on September 3rd. The City of Wilsonville's UAL is currently reported at 186% and thus did not qualify for the first round of applications. We will be able to submit an application on December 2nd and we plan on bringing the information to Council to work session on October 7th for further discussion. We will include the staff recommendation in the supplemental budget adjustment that will presented to Counsel later that evening.

FY20 Financial Update:

While very early into the fiscal year, most funds are under the estimated budget percentages thru August. The exception is the General Fund which is due to the overnight loan made to the Urban Renewal Agency (URA). As a result of this transaction, the expenses to date come in at 35% of the overall budget. The receipt of the payment from the URA brings the revenues to 34% of the budget.

	Budget	Activity	% Used
Fund 110 General Fund:			
Taxes	11,655,250	89,934	1%
Intergovernmental	2,265,804	0	-%
Licenses and Permits	177,750	104,145	59%
Charges for Services	747,100	17,566	2%
Fines	320,000	53,656	17%
Investment Revenue	300,900	65,250	22%
Other Revenues	9,569,070	9,004,946	94%
Transfers	3,599,940	506,985	14%
Total Revenue	28,635,814	9,842,481	34%
Personal Services	9,289,445	1,382,037	15%
Materials and Services	18,835,865	9,805,075	52%
Capital Outlay	291,604	0	-%
Transfers	4,003,336	0	-%
Total Expense	32,420,250	11,187,113	35%
Fund 210 Fleet Fund:			
Charges for Services	1,373,975	228,996	17%
Investment Revenue	23,069	2,118	9%
Total Revenue	1,397,044	231,113	17%
Personal Services	781,630	99,488	13%
Materials and Services	674,521	73,554	11%
Capital Outlay	149,000	0	-%
Transfers	2,400	400	17%
Total Expense	1,607,551	173,443	11%
Fund 230 Building Fund:			
Licenses and Permits	548,000	139,847	26%
Licenses and Permits-Villebois	254,000	36,892	15%
Charges for Services	9,000	0	-%
Investment Revenue	70,210	11,448	16%
Transfers	38,173	6,362	17%
Total Revenue	919,383	194,548	21%
Personal Services	1,056,480	136,255	13%
Materials and Services	173,553	7,387	4%
Transfers	650,393	49,709	8%
Total Expense	1,880,426	193,351	10%
Fund 235 Community Development Fund:			
Licenses and Permits	352,440	255,265	72%
Licenses and Permits-Villebois	203,305	5,600	3%
Charges for Services	904,335	5,640	1%
Investment Revenue	55,165	6,053	11%
Other Revenues	400	65	16%
Transfers	2,882,543	133,693	5%
Total Revenue	4,398,188	406,316	9%
Personal Services	3,273,480	332,386	10%
Materials and Services	629,877	40,894	6%
Capital Outlay	0	2,015	-%
Transfers	577,223	96,204	17%
Total Expense	4,480,580	471,499	11%
Fund 240 Road Operating Fund:			
Intergovernmental	1,800,100	0	-%
Investment Revenue	25,075	4,877	19%
Other Revenues	2,000	28,388	1,419%
Total Revenue	1,827,175	33,265	2%
Personal Services	373,970	50,797	14%
Materials and Services	524,865	23,022	4%
Debt Service	82,000	0	-%
Transfers	1,279,014	38,253	3%
Total Expense	2,259,849	112,072	5%

	Budget	Activity	% Used
Fund 245 Road Maintenance Fund:			
Charges for Services	1,899,000	317,578	17%
Investment Revenue	60,180	13,830	23%
Total Revenue	1,959,180	331,408	17%
Transfers	1,797,040	0	-%
Total Expense	1,797,040	0	0%
Fund 260 Transit Fund:			
Taxes	5,151,000	1,113,851	22%
Intergovernmental	4,217,893	6,760	-%
Charges for Services	185,000	16,953	9%
Investment Revenue	55,150	16,503	30%
Other Revenues	14,000	0	-%
Total Revenue	9,623,043	1,154,067	12%
Personal Services	4,146,860	514,900	12%
Materials and Services	2,284,406	270,424	12%
Capital Outlay	2,451,655	12,571	1%
Transfers	637,912	94,552	15%
Total Expense	9,520,833	892,446	9%
Fund 310 Water Operating Fund:			
Charges for Services	9,217,000	2,240,171	24%
Fines	19,000	2,842	15%
Investment Revenue	270,810	43,075	16%
Other Revenues	195,550	2,000	1%
Total Revenue	9,702,360	2,288,089	24%
Personal Services	629,168	68,759	11%
Materials and Services	4,180,454	223,229	5%
Capital Outlay	534,000	0	-%
Debt Service	1,870,000	0	-%
Transfers	4,321,744	124,183	3%
Total Expense	11,535,366	416,171	4%
Fund 320 Sewer Operating Fund:			
Charges for Services	8,239,145	1,318,118	16%
Investment Revenue	270,810	73,619	27%
Other Revenues	18,000	1,331	7%
Transfers	600,000	0	-%
Total Revenue	9,127,955	1,393,068	15%
Personal Services	402,546	34,328	9%
Materials and Services	3,484,878	211,164	6%
Capital Outlay	24,000	0	-%
Debt Service	3,000,000	0	-%
Transfers	4,022,036	89,917	2%
Total Expense	10,933,460	335,409	3%
Fund 350 Street Lighting Fund:			
Charges for Services	545,500	87,247	16%
Investment Revenue	25,075	3,687	15%
Total Revenue	570,575	90,934	16%
Materials and Services	373,843	141	-%
Transfers	430,103	0	-%
Total Expense	803,946	141	0%
Fund 370 Storm Water Operating Fund:			
Charges for Services	3,175,000	514,740	16%
Investment Revenue	50,150	5,122	10%
Total Revenue	3,225,150	519,862	16%
Personal Services	274,796	27,286	10%
Materials and Services	527,543	9,101	2%
Debt Service	508,000	0	-%
Transfers	3,553,189	84,328	2%
Total Expense	4,863,528	120,716	2%



AUGUST 2019 MONTHLY REPORT



Kids watching a rocket launch at the "Blast Off" OMSI science class on August 1.

Manager's Report

Summer Reading Program ended on a high note. We had our highest number of signups ever with over 2450 children and teens signed up. Program highlights from August included science classes for kids by OMSI and UO, Code Ninjas workshops, the ending of our adult classes on "Classic Space Stories" and "Beginning Spanish," and a blood drive.

The July Statistical Report showed a slight increase overall in adult and children's books at 1%. Digital circulation continues to grow, with checkouts of e-books and e-audiobooks at 12% over last year.

Library of Things preparations continued. Staff began processing the assorted items and preparing the item containers. A location for the new collection was made ready for the September debut.

Attached is the August edition of the library's newsletter, "Check Out," which lists programs and events at the library in August.

-Pat Duke, Library Director



CHECK OUT!

Wilsonville Public Library news & events



September 2019

8200 SW Wilsonville Road
Wilsonville, OR 97070

Phone: 503-682-2744
Fax: 503-682-8685
E-mail:

info@wilsonvillelibrary.org

Hours & Days of Operation

Mon.- Thurs.: 10am–8pm
Fri. - Sat.: 10am–6pm
Sun.: 1pm–6pm

Library closed
Monday, Sept. 2
for Labor Day

Find us online at:

www.WilsonvilleLibrary.org

Facebook (WilsonvilleLibrary)

Twitter (@wvlibrary)

Youth programs return September 9

Our youth programs for all ages return starting Monday, September 9, with some new times.

Baby Time features songs, rhymes, and special bonding time with your baby. Stay afterward to play. Friday mornings at 10:30 am.

Toddler Time is our story time just for kids ages 1-2, with songs, parachute fun, bubbles, puppets, and stories for our youngest patrons.



Toddler Time is held in two sessions on Tuesday mornings at 10 am and 11 am.

Play Group is a fantastic opportunity for children ages birth-6 and their grownups

to play and socialize. Drop in on Monday mornings from 10 am to 11:30 am.

Family Storytime is live theater fun for the whole family on Tuesday evenings (6:30 pm–7:00 pm), and Wednesday mornings and Thursday mornings (10:30–11:00 am).

For more information, call the library at 503-682-2744 or visit the library website:

www.WilsonvilleLibrary.org

Library of Things kicks off with Test Lab on Sept. 14

Come put your hands on over fifteen items from our new collection at our "Library of Things Test Lab" on Saturday, September 14, 10am-4pm.

A Library of Things is a collection of items such as kitchenware, musical instruments, and games that library patrons can check out with their Libraries in Clackamas County (LINCC) library card.

Some items in the collection include: Kitchenaid Mixer, sewing machine, cornhole set, Flir thermal camera, and board games.

Library of Things items will be available for check-out on Monday, September 16. We hope to have over 30 items available.

There will be no holds on these items for the first week, so visit the library to see what we have available!



For more information, visit: www.wilsonvillelibrary.org/lot



Library Artist of the Month:

Louisa Moutos

Check Out!

Youth Programs

Birth to Age 5

Baby Time

For ages 0-12 months
Rhymes, songs, and special bonding time with your baby.

NEW DAY & TIME!
Friday Mornings
10:30 am–11:15 am
(including playtime)
Oak Room
Starts September 13

Toddler Time

For ages 1 & 2
Stories, songs, and puppets with your toddler.

Tuesday mornings
TWO SESSIONS!
10:00 am–10:30 am
11:00 am–11:30 am
Oak Room
Starts September 10

Family Storytime

For ages 3 and up
Bring the whole family for fun with books, including creative storytelling with songs, puppets, and props.

Tues. evenings: 6:30–7:00 pm
Wed. mornings: 10:30–11:00 am
Thurs. mornings: 10:30–11:00 am
Starts September 10

Play Group

For ages 0–6
Drop in anytime and let the kiddos play with a variety of toys, as well as socialize with the under-6 crowd.

Monday mornings
10:00 am–11:30 am
Oak Room
Starts September 9

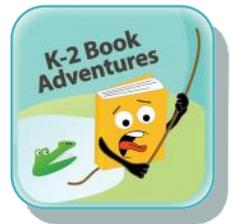


Grades K–5

K-2 Book Adventures

Classic stories, books, and authors with interactive story-telling, puppetry, and other fun activities.

Thursday, Sept. 19
3:30 pm–4:15 pm
Oak Room



Science Zone

For grades 3–5
Looking for something to do on Early Release Days? How about some science fun! Get hands-on with exciting science experiments.

Wednesday, Sept. 25
1:30 pm–2:30 pm
Oak Room
Free



Mexican Folk Dancing for Kids

Free Saturday classes for kids ages 7 and up. Final student performance will be Monday, December 2, 6pm-7 pm.



Registration required. No charge for class.

Saturdays, Sept. 28 - Nov. 30
10:30 am - 11:30 am

*Students are expected to attend at least seven of the ten classes to prepare for the final performance.



Did you know?
We have a new Youth Services Librarian, Jo Caisse! Jo joins us from the Deschutes Public Library. Her background includes managing a library branch, starting a bookmobile program, and providing youth services for children from birth through teens. We're excited to have her!

Teen Programs

Grades 6–12

Join us for FREE movies, games, food, and more with monthly events just for 6th–12th graders.



LOUNGE NIGHT (after hours!) Friday, September 13

6:30 pm–8:30 pm
Games, snacks, and epic karaoke with our Teen fall kick-off event.
For students in grades 6–12

AFTER-SCHOOL ACTIVITIES Wednesday, September 25

4:00 pm–6:00 pm
Virtual Reality games and a totally related movie.
For students in grades 6–12

TAB wants you!

The Teen Advisory Board (TAB) is made up of 6th through 12th graders like you who meet to:

- Hang out, eat, & have fun
- Help choose books, music, and movies for the library
- Plan events

If you're interested, send us an e-mail or call Brad at 503–570–1592, or just show up at our next meeting.

September 2019

Teen E-mail List

Want to come to an event, but need a little reminder? Enter your email address at

www.WilsonvilleLibrary.org/subscribe

to get added to our eNotify list.

Or become a Facebook friend of “Wilsonville Library” to get event updates!

Adult Programs

Classes & Lectures



“Banned in America” class
This course examines the historical origins of censorship, and then explores some of the books and films currently on the ALA’s Top Ten list.

Sundays, Sept. 8—Sept. 29
1:30 pm–3:30 pm
Oak Room
No Charge—sign up online

West Coast Hurricane: The Columbus Day Storm
The greatest natural disaster to hit the region in the fall of 1962.

Thursday, Sept. 12
6:30 pm–7:30 pm
Oak Room
No Charge

History Pub
Monthly programs focusing on Oregon’s rich history.

Tuesday, Sept. 24
6:30 pm–8:00 pm
Wilsonville McMenamins
Doors open at 5 pm
No Charge

Clubs & Groups

Book Club
New members welcome!

Thursday, Sept. 26
6:00 pm–8:00 pm
Rose Room
No charge

English Conversation Group
Informal practice for non-native English speakers.

Monday evenings
6:00 pm–7:30 pm
No charge

Genealogy Club
Open to seasoned and beginner genealogists.

Monday, Sept. 16
1:00 pm–2:30 pm
Oak Room
No charge

Great Books Discussion Group
Discussion of the great Western classic books.

Tuesday, Sept. 10
6:00 pm–8:00 pm
Phila Simmons Room
No charge

Entertainment



First Friday Film
Watch the latest releases, free on our big screen.

A comedy about a group of women who form a cheerleading squad at their retirement community.

Friday, Sept. 6
6:00 pm–8:00 pm
Oak Room
No charge



“You Do Speak English, Don’t You?” cabaret show
A family-friendly, lively show that tells

the true love story of a Czech-American couple.

Saturday, Sept. 14
2:00 pm–3:30 pm
Oak Room
No Charge

Book Notes concerts return in October!

CLASSES COMING IN OCTOBER!



“Spanish Beginning 2”

A continuation of Beginning Spanish .

“Card Making for Adults”

Over 4 weeks, learn techniques to make your cards WOW!

Find out more at www.WilsonvilleLibrary.org/classes

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2  Labor Day Library Closed	3	4	5	6 ● First Friday Films Poms (PG-13) 2019 6-8 pm	7
8 ● Banned in America with B. Thierfelder 4-week class The historical origins of censorship and banning books and media 1:30-3 pm	9 ● Playgroup 10-11:30 am ● English Conversation Group 6-7 pm	10 ● Toddler Time 10-10:30 am 11-11:30 am ● Great Books Discussion Group <i>The Republic</i> by Plato 6-8 pm ● Family Storytime 6:30-7 pm	11 ● Family Storytime 10:30-11 am	12 ● Family Storytime 10:30-11 am ● West Coast Hurricane: The Columbia Day Storm with Sig Unander 6:30-7:30 pm	13 ● Baby Time 10:30 am-11:15 pm ● Teen Lounge Night 6:30-8:30 pm	14 ● Cabaret Variety Show "You do speak English, Don't you?" A true love story of a Czech- American couple 2-3:30 pm
5 ● Banned in America with B. Thierfelder 1:30-3 pm	16 ● Playgroup 10-11:30 am ● Genealogy Club 1-2:30 pm ● English Conversation Group 6-7 pm	17 ● Toddler Time 10-10:30 am 11-11:30 am ● Family Storytime 6:30-7 pm	18 ● Family Storytime 10:30-11 am	19 ● Family Storytime 10:30-11 am ● K-2 Adventures TBA 3:30-4:15 pm	20 ● Baby Time 10:30 am-11:15 pm	21
22 ● Banned in America with B. Thierfelder 1:30-3 pm	23 ● Playgroup 10-11:30 am ● English Conversation Group 6-7 pm	24 ● Toddler Time 10-10:30 am 11-11:30 am ● Family Storytime 6:30-7 pm ● History Pub Myths and Milestones- Wilsonville History 6:30 pm Doors open at 5 pm	25 ● Family Storytime 10:30-11 am ● Science Zone TBA 1:30-2:30 pm ● Teen After school activity VR and Ready Player One 4-6pm	26 ● Family Storytime 10:30-11 am ● Book Club TBA 6-8 pm	27 ● Baby Time 10:30 am-11:15 pm	28 ● Mexican Folk Dance Class 10:30 am-11:30 am Please register online for this class
29 ● Banned in America with B. Thierfelder 1:30-3 pm	30 ● Playgroup 10-11:30 am ● English Conversation Group 6-7 pm	PROGRAM TYPE ● Children ● Teen ● Adult	 HOBBIT DAY SEPTEMBER 22			

SEPTEMBER





August was a crazy, busy, and rewarding time for the Parks and Recreation Department. Rewarding because so many members of the Community came out to participate by attending Movies in the Park, the Wellness Fair, Fun in the Park and to top it off a fantastic Community Block Party including free food and a free amazing concert put on by Britnee Kellogg. This event included activities and information booths hosted by every City Department in Wilsonville, complete with the (very popular) SMART Train and Giant 3D Frog.

The August Activity Guide is out in the community with some great new classes including Prenatal Yoga, Intro to Meditation Workshop, Creative Writing and more. Events taking place over the next few months include the Harvest Festival and Fall Frolic 5K taking place on Saturday October 26th 9-12, the Community Tree Lighting held on December 4th at Town Center Park 5:30-7:30PM. A Howl-A-Ween dress up contest is offered this year on September 19th, 5:00-7:00PM at the Memorial Park Dog Park where Dogs and their owners can dress up to win prizes.

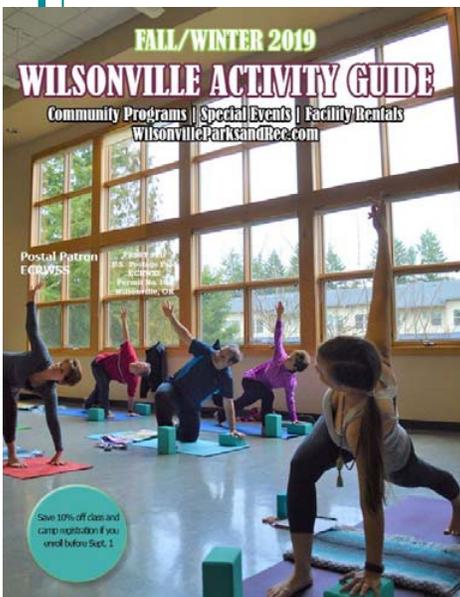
The Parks Crew has done a masterful job keeping the parks safe, attractive and clean under heavy summer usage. With taking over the maintenance of Piccadilly Park in Villebois and responsibility for Hathaway, Willow Creek and Landover Parks the parks staff was in need of some staffing help. Thanks to City Council and our City Manager, we were able to hire a great young man, Dustin Schull. Dustin comes to Wilsonville from Minnesota with excellent qualifications and we are extremely proud to have him on board. When taking over Hathaway, Willow Creek and Landover staff promised to enhance this area with better maintenance and new, safe play equipment. I'm happy to say this project is complete and the new equipment is open for business. From the Parks and Recreation Department to the best citizens anywhere, thank you and it's a pleasure working for you.

-Mike McCarty



Recreation Updates:

August flew by in a whirlwind! The Community Block party was a huge success and featured free food from Wilsonville Catering and a wonderful concert by country music artist Britnee Kellogg. The 3D chalk art installation by artist Naomi Haverland was also a huge hit. Overall, the City was very pleased with the turn out, and great feedback was collected through our new engagement platform, Let Talk Wilsonville!



Fall Registration opened on August 19th. A ton of new classes are being offered such as, Teen Outdoor Adventure programs, A Howl-A-Ween Dog Costume Contest, Tai-Chi Chih, Prenatal Yoga, Sourdough Bread Baking, Homemade Pizza Making, Time-Out Tuesdays, Creative Writing, Therapeutic Essential Oils, and Stress Buster– the inner bottom line.

The classics and holiday specials are back such as the annual Community Tree Lighting and toy drive, the Harvest Festival and Fall Frolic 5k, and Mini Hoopers Basketball Program.

July 2019

Board Updates:

Parks & Rec. Board: The Board will meet on Thursday, September 26th.

Wilsonville Community Seniors Inc.: Cindy Allen has joined the Board. Cindy has been involved with the Senior Trips and the Bakery program so her decision to officially join the Board came as no surprise.

Parks Maintenance Updates:

- Crews fell three dead trees at current dog park while Dog park was closed for dirt project
- Installed erosion control around dirt and boulder pile at current dog park
- Three new playgrounds are installed, safety audits were done and playgrounds opened, two at Hathaway and one at Landover
- Worked on grading of future dog park
- Aerated soccer fields for healthier grass and safer fields
- Pruned damaged tree at Sophia Park
- Tree service helped remove damaged tree at Water treatment plant
- Hosted volunteer work event for Lyon
- Repaired leak at Stein-Barn water spigot



Parks Maintenance Updates:



Dirt removal at Community Garden- relocated to Memorial Park Dog Park for future pump track construction



Parks Maintenance Updates:

Aeration of Soccer Fields



Tree Removal at Memorial Park Dog Park



Parks Maintenance Updates:

New Playground installation at Landover Park



Parks Maintenance Updates:

New Playground installation at Hathaway Park



MONTHLY NEWS

City of Wilsonville Police

VOLUME 2 | ISSUE 8 | PUBLISHED SEPTEMBER 9, 2019 | **August 2019**



Officer Zach Keirse met Lil' Hunter at Music @ Montague while Deputy Keirse was on foot patrol. Hunter wants to be a police officer one day. With that genuine smile and positive outlook, we look forward to running into him on the force.

"Coffee with a Cop" was held at the Corner Coffee Shoppe on August 21. The event was well attended and provided an opportunity for us to meet with citizens in a casual setting and get to know one another better. Deputies and Chief Wurpes were on hand to answer questions.



Wilsonville Police, with County detectives and SWAT, served a search warrant on August 6th. Property owned by a local business was recovered, worth several thousands of dollars.

Pictured clockwise: Sgt. Matt Swanson, Officer Kate Wilson, Detectives Jesse Unck and Jeff Miller, CSO Julie Fanger.



August 15 was the City's Block Party. One talented artist nearly ensnared Officer John Wildhaber while he was on patrol.

National Night Out, August 7, was a great opportunity for us to connect with neighborhoods in Wilsonville and help create safer communities. We met many folks, including former NFL player, Art Davis.

Pictured top to bottom: Officer John Wildhaber at the Block Party; Asst. City Manager, Jeanna Troha, Chief Rob Wurpes, and Officer David Fooladajoush with Springs personnel; Art Davis, Detective Corey Alexander; Officer Ben Toops and kids



Wilsonville August 2019



City of Wilsonville Police Department

30000 SW Town Center Loop E
Wilsonville, OR 97070

In Partnership with

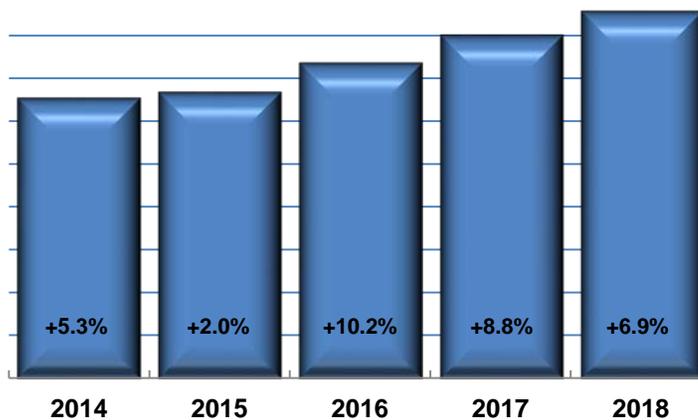


Monthly Summary

During August 2019, the Clackamas County Sheriff's Office provided law enforcement service to the City of Wilsonville on a 24 hour a day basis. During this time deputies assigned to Wilsonville responded to 666 calls for service, which was an average of 21.5 calls a day.

Below is a chart showing the number of calls for service in the City during the last 5 years.

<u>Year</u>	<u>Number of Calls</u>	<u>Monthly Average</u>	<u>Daily Average</u>
2014	6,558	546.5	18.0
2015	6,689	557.4	18.3
2016	7,369	614.1	20.2
2017	8,021	668.4	22.0
2018	8,571	714.3	23.5



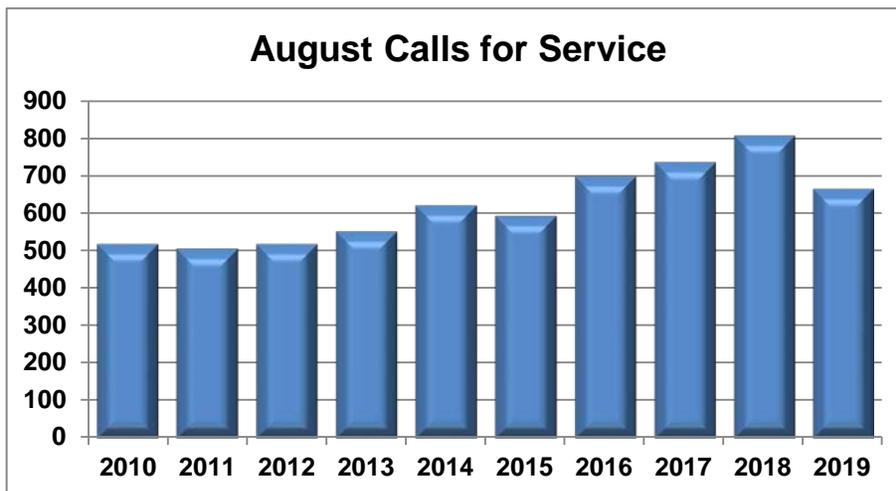
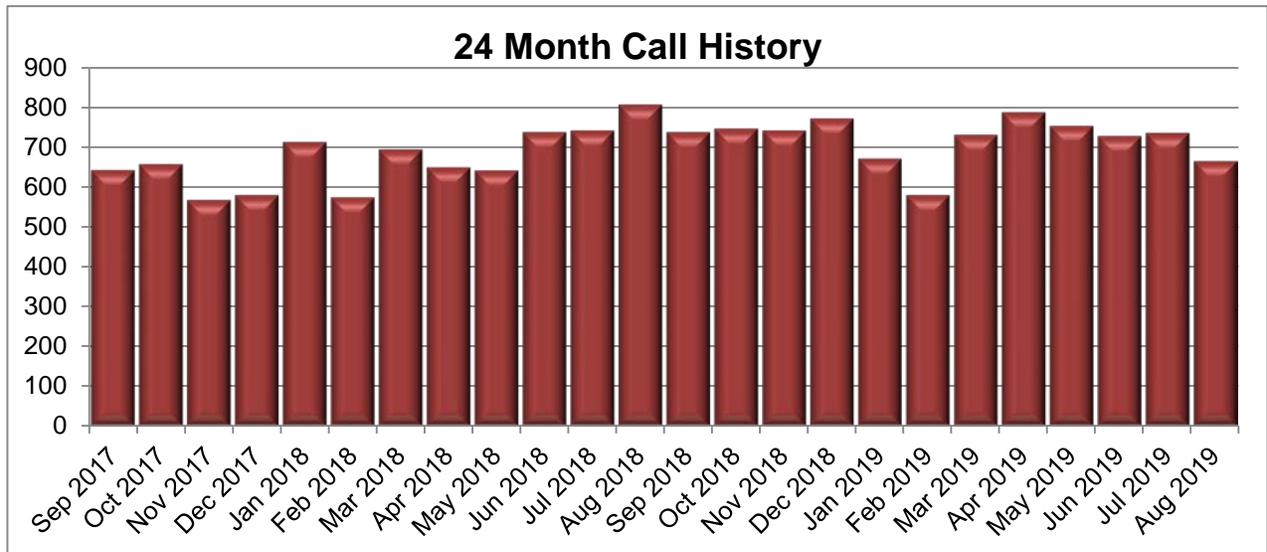
An overall look at the shift activity shows the following percentages of calls taken, traffic stops made and reports written for August.

	<u>Percentage of Calls Taken</u>	<u>Percentage of Traffic Stops</u>	<u>Percentage of Reports Written</u>
Graveyard	21.2%	23.4%	13.3%
Day Shift	35.1%	21.5%	42.4%
Swing Shift	43.7%	55.1%	44.2%



Calls for Service

Number of Calls Per Shift	August 2019	August 2018	Monthly Average 2018
Graveyard (2100-0700)	141	146	139.6
Day Shift (0700-1700)	234	350	336.3
Swing Shift (1100-0300)	291	312	238.4
Monthly Total	666	808	714.3
Daily Average	21.5	26.1	23.5



Types of Calls

This chart shows the types of calls for service during the month. These calls do not reflect actual criminal activity. In some cases the call was dispatched as a particular type of incident, but it was later determined to be of a different nature.

Type of Call	August 2019	August 2018	2018 Monthly Avg.
Alarm	61	73	67.4
Assist Public	50	53	48.7
Parking Complaint	40	66	49.8
Traffic Crash	33	37	32.8
Welfare Check	33	40	32.8
Suspicious Person	32	47	34.7
Theft	29	47	53.3
Suspicious Vehicle	28	22	20.8
Traffic Complaint	28	38	34.3
Unwanted / Trespass	27	31	19.8
Juvenile Problem	25	17	17.9
Assist Agency	24	46	34.3
Domestic Disturbance	23	1	27.0
Suspicious Circumstances	22	23	16.1
Threat / Harassment	22	35	25.8
Fraud	18	8	17.7
Noise Complaint	17	10	8.9
Animal Complaint	13	10	10.5
Criminal Mischief	13	1	9.8
Property Investigation	12	29	17.8
Hazard	11	24	9.5
Disturbance	9	33	8.1
Open Door / Window	9	4	3.6
Unknown / Incomplete	9	4	8.1
Assault	8	8	4.6
Fire Services	8	7	10.8
Suicide Attempt / Threat	8	8	10.4
Abandoned Vehicle	6	2	4.5
Burglary	4	13	5.3
Runaway	4		2.8
Death Investigation	3	11	1.7
Extra Patrol Request	3	16	2.3
Stolen Vehicle	3	7	6.3
Vice Complaint	3	3	5.3
Behavioral Health Incident	2	1	9.8
Promiscuous Shooting	2	4	1.1
Sex Crimes	2		2.2
Minor in Possession	1	1	0.9
Missing Person	1	6	3.3
Provide Information	1		3.8
Prowler	1		0.6
Recovered Stolen Vehicle	1	1	1.7
Robbery			1.2
Shooting			0.3
Viol. Restraining Order		3	2.6
Other	17	18	24.0
Total Calls:	666	808	714.3

Median Response Times to Dispatched Calls

	All Calls	Priority 1 & 2 Calls
Input to Dispatch (Time call was on hold)	1:15 Minutes	0:45 Minutes
Dispatch to Arrival (Time it took the deputy to arrive after being dispatched)	5:43 Minutes	5:22 Minutes

Other / Self-Initiated Activity

Type of Call	August 2019	August 2018	2018 Monthly Avg.
Traffic Stop	324	308	387.2
Suspicious Veh. Stop	102	46	70.3
Follow-Up Contact	74	88	95.5
Premise Check	58	12	20.7
Subject Stop	53	22	30.5
Detail	28	15	14.8
Warrant Service	16	11	9.3
Community Contact**	4		N/A
Suspect Contact	4	1	3.8
Traffic Detail**	1		N/A
Court			0.9
Foot Patrol			0.5
Meeting			1.2
Training			3.3
Total Calls:	664	503	637.9

*CCOM switched to a new dispatch CAD system on 03/13/18. The new system does not capture these call types.

** New call type

Reports Written

During August, 165 reports were written. 13.3% were written by the graveyard shift, 42.4% by the dayshift units and 44.2% were written by the swing shift units.

Type of Report	August 2019	August 2018	2018 Monthly Avg.
Theft	20	32	40.8
Traffic Crash	13	13	12.6
Criminal Mischief	7	11	8.1
Burglary	3	6	5.6
Drug Crimes	3	4	4.3
Stolen Vehicle	2	4	4.2
Assault	2	1	3.0
Identity Theft		4	3.3
Other Reports	115	87	90.6
Total Calls:	165	162	172.5

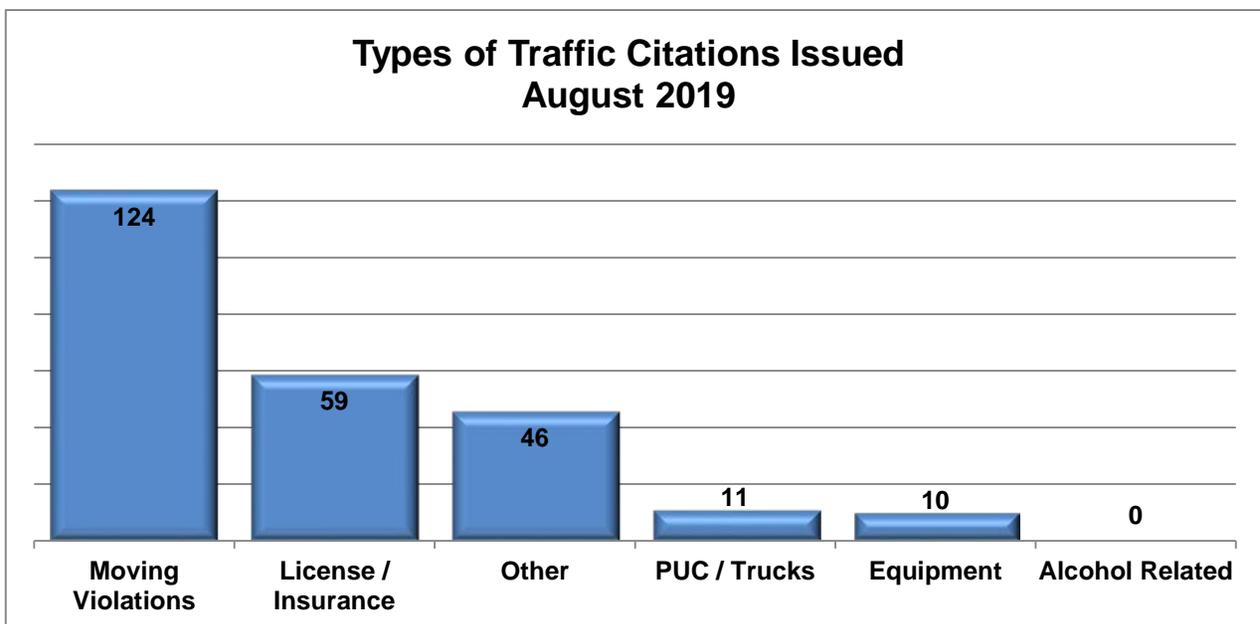
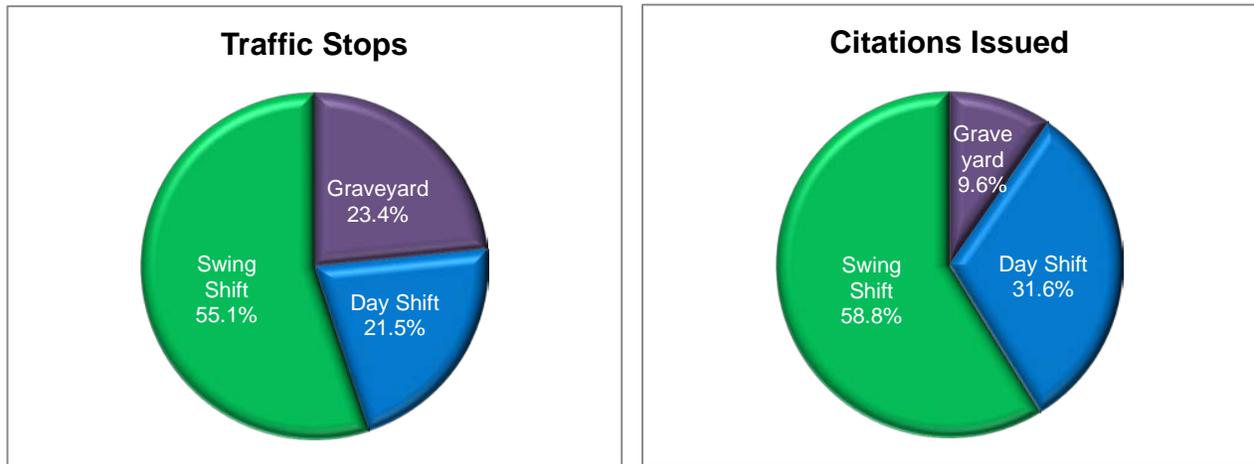
Shift Totals	August 2019	August 2018	2018 Monthly Avg.
Graveyard	22	25	25.1
Day Shift	70	92	89.5
Swing Shift	73	45	57.9

Traffic

During August 2019, 325 traffic stops were made in the City and 250 traffic citations were issued. Included in these totals are 157 traffic stops (48.3%) and 208 (83.2%) citations issued by the traffic deputies.

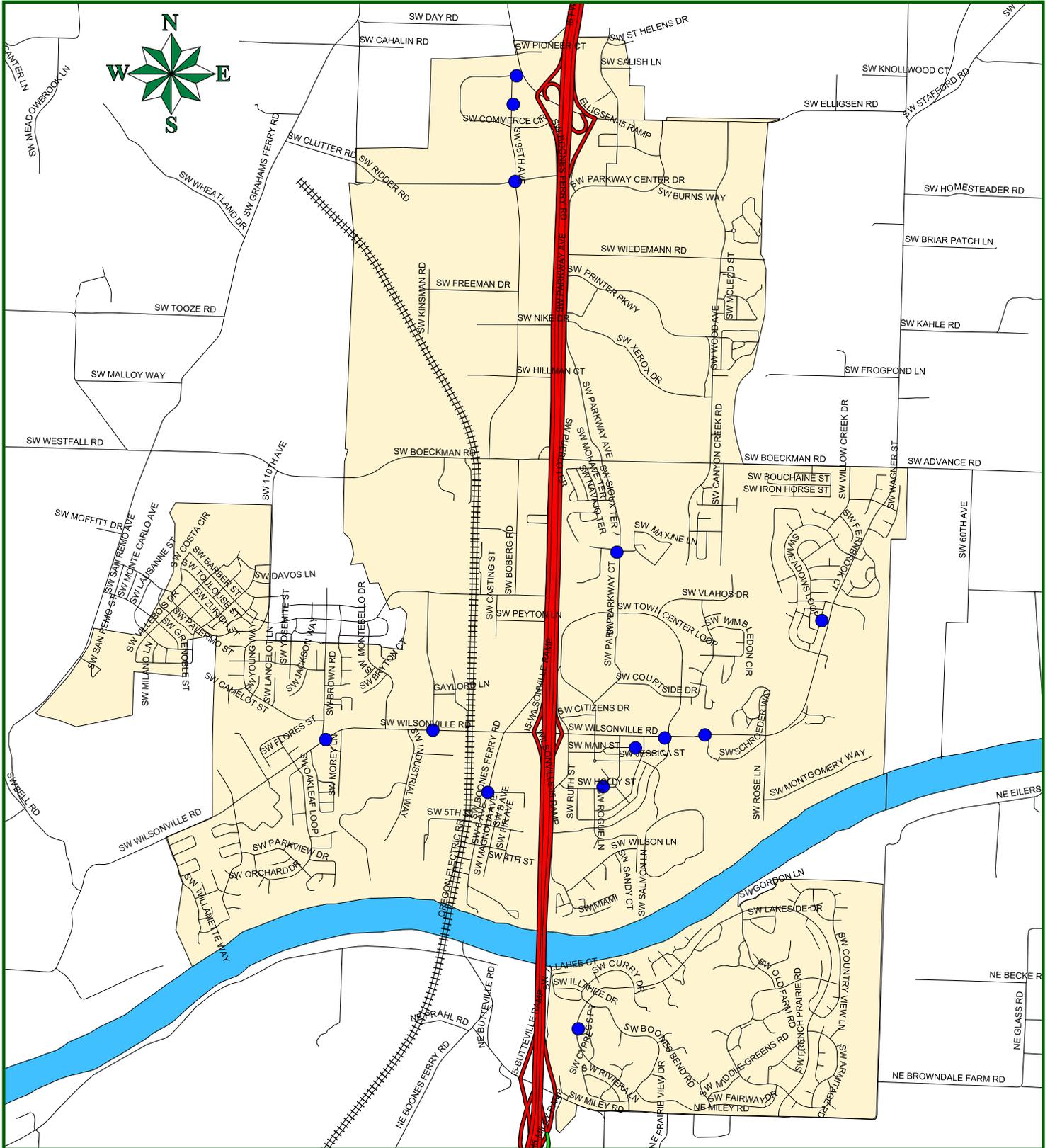
There were 4 arrests for Driving Under the Influence of Intoxicants (DUII).

Shift	Traffic Stops	Citations Issued
Graveyard	76	24
Day Shift	70	79
Swing Shift	179	147
Total:	325	250





Wilsonville Traffic Crashes August 2019





AUGUST 2019 MONTHLY REPORT

From The Director's Office:

At last month's City Community Block Party the Public Works Department provided an opportunity for the public to view, explore and have photo-ops with several pieces of equipment we use to maintain City's infrastructure.

There was the very popular five yard dump truck which is used to move large quantities of materials. Children attending the event enjoyed being able to climb into this large vehicle and blow the loud horn.

The mini-excavator is like the name implies a small version of a back hoe and is used to dig holes and regrade small areas. It was fun to see both children and adults sitting in this equipment pretending to operate it.



An unusual piece of equipment at the party was the tool cat. This is a multi-use vehicle that can transport work items to hard to access locations, mow difficult terrain with the flail mower attachment and sweep sidewalks/paths with the brush attachment.

Another big hit with the attendees was the incident response truck. This vehicle has many items in the bed that can come in handy during an emergency such as a generator and compressor. Plus the truck has a large variable message board that can be used to redirect traffic.

Besides being able to interact with the equipment, event participants were able to take a photo of their face on the body of PW Paws who is the ambassador of public works. PW Paws' dog Chipper was also available for a photo-ops. For the young attendees to take home, we provided coloring books and activity books explaining what services are provided by public works along with pencil cases, stickers and tattoos.

Facilities Division

Building Automation System Controls

The Facilities Division is continuing to implement the Building Automation System (BAS) controls into each of the City's different facilities. This technology allows staff to monitor, adjust, and troubleshoot HVAC and water feature systems. Monitoring and alarms are proving to be very helpful tools for the facility worker. An example of this occurred on August 10, when Facilities Technician Ivan Crumrine logged in to our BAS to adjust the HVAC schedule for an upcoming event at the Library. While he was making this modification, an alarm happened to go off signaling an extraordinarily high level of CO₂ in the Oak Room. Upon contacting Library staff to inquire about whether a meeting was occurring at the time (large concentrations of people in meetings rooms generate high CO₂ levels) we discovered that not only was there a group of people in the room, but it was a children's event where they were learning to make volcanoes. The two primary ingredients needed to make lava are baking soda and vinegar. What is the byproduct of combining these elements? You guessed it CO₂. Luckily, programming is in place so that once the CO₂ parts per million reaches a certain low limit, the outside air dampers open to flood the space with fresh air, all while maintaining a comfortable room temperature. The graph below depicts the CO₂ parts per million over time for this particular event:



Facilities Division

BAS Part 2

Another controls project recently conducted was at the SMART/Fleet facility. Several complaints were received within the last month from transit employees about certain spaces being especially cold. The thermostats within each office space were reading temperatures around 71 to 73 degrees, but each space in question felt a little cooler than that. After comparing room temperature trend graphs with real-time thermostat readings, it was found that they were both the same, which could only mean that the temperature sensors within each remote controller thermostat needed calibration. Facilities Maintenance Technician Javid Yamin took 24 hours worth of data from each office using humidity/temperature data loggers and compared that data side by side with our controls system trend graphs and calculated an average differential between the two. At that point, we knew how far each unit was off, but we still were not sure how to adjust the controllers in the field. After some discussion with an HVAC company and the manufacturer of the controllers, we found the procedure to make the adjustments and completed them.



Spic and Span Bathrooms

Our janitorial crew is always hard at work keeping our spaces, both public and private, as clean as possible. On a Saturday in August, Janitor Vanesa Aguilar borrowed a nifty piece of equipment from the Parks Department called a “Kaivac” and used it to clean the public restrooms at the WES Station. This device is basically an indoor pressure washer/wet-vacuum that is great for aggressively cleaning tile or other hard surface materials. Below are before and after photos from one of the restrooms she cleaned. The difference is quite clear how janitorial services have improved since bringing these services in-house.



Roads & Storm Water Division

Employee Training and Material Relocation

The Roads Division and Parks Department partnered on a project to move soil and boulders from an area near the community garden over to the current Dog Park in Memorial Park. This work is needed to enable the Parks Department to begin construction of the new Dog Park which will be located next to the community garden. The Roads Division load out roughly 2,250 cubic yards of soil and 840 cubic yards of boulders in only 6 days. This project provided Roads staff an opportunity to training on different type of equipment.



Assisting the Police

Roads staff responded to a request by the police to close Tooze Road to protect the public from downed power lines which we knocked over by a fallen tree. The Division quickly responded to the call and closed Tooze Road at the intersections of the Baker Road, Westfall Road and Malloy Way. During this road closure the crew encountered an individual with impair driving abilities who went around the barricades and drove themselves into a ditch. Despite having to call a tow truck to remove the vehicle, PGE was able to repair the line and the Roads Division was able to reopen the road 1.5 hours after being notified of the incident.



Utilities Division

Main Break at OrePac

The water crew repaired a main break on an 8 inch cast iron pipe at the OrePac facility. The job posed some major challenges. The most significant being that the break happened right in the middle of a heavily traveled driveway which had the crew working around semi-trucks coming in and out of the OrePac warehouse. This segment of water main lacks isolation valves near the location of where the break happened, so the crew had to work with a lot of water coming at them during the repair. The crew was able to overcome these obstacles and remove the asphalt, dig down to the break, and install a repair band on the pipe. The hole was then backfilled and prepped for paving.



Meter Replacements

During these dry months the water crew has been focusing their efforts on meter replacements. They are currently working towards replacing the remainder of meters in Charbonneau that do not have a touch reader. A touch reader allows the meter reader to electronically read the meter without having to open the lid of the meter box. Touch read greatly increases the speed and accuracy of meter reading. The crew recently had to replace a number of meters that are inconveniently located in the rough of the Charbonneau golf course. Fortunately no golf balls landed in the work zone.



Utilities Division

Hidden Manholes

Can you spot the two hidden manholes in the images? Paul Walker, Utility Maintenance Specialist was tasked to find manholes that seemed to have disappeared. The first is under new the pavers and the other is under a large potted plant. Utilities will be working with citizens to make sure that both sewer and storm manholes are accessible in order to maintain city assets.



SMART

SOUTH METRO AREA REGIONAL TRANSIT

August 2019 Report

Lean on Me

Back in 1972, singer songwriter Bill Withers penned the magnificent words to what was destined to be an American anthem, Lean On Me. The song profoundly recognizes that we all have times in our lives when pain and sorrow are the soup du jour. When there appears to be nothing but darkness all around us. It is during challenging times like these when Bill Withers melodically suggests that we swallow our pride and find someone to lean on.

In its purest form, the song is about friends helping friends. Who is a friend you might ask? A friend is anyone with whom we have a mutual bond. A friend is someone with whom we have something or somethings in common. Based on these two simple definitions, I would offer that a friend is any other human being. Well, at least any human being that lives upon the earth and breathes air; two things we all have in common. I guess what I am attempting to convey is that friends are everywhere. They are in our meetings, in the stores where we shop, in the parks where we play, on the buses and trains that we ride. If you look around right now, I have no doubt you will find a friend.



Dwight Brashear
Transit Director

Events and Marketing - Michelle Marston Program Coordinator

SMART hosted several major events during August in addition to its weekly Tuesday evenings at *Music at Montague* and Thursdays each week at the *Villebois Farmers Market*. The Block Party and 1st Annual Community Bike Ride were held. We had six participants join us, while others had expressed interest did not show up at the designated time. We had approximately 800 folks take the train ride around the park, with many more wanting too after we closed the line at 8:15 pm. SMART also hosted a table at the Annual New Comers Welcome August 20, in Charbonneau, Trolley Tours on August 21, Coffee Creek Correctional Facility Employee Wellness Fair, and ended the month with *Rider Appreciation Days* held at the Transit Center on August 27, 28, and 29. All our passengers were thanked for using the service and gifted a large shopping bag. This bag was also distributed to our Dial-a-Ride passengers during the week. Additional bags will be distributed at following outreach events during September and October.

SRTS Update - Sheilagh Griffin TDM Technician

On August 15th Sheilagh lead a great Bike Ride at the Community Block Party. We had six riders, three kids and three adults. We took a nice relaxing ride through the Courtyard Neighborhood with a stop at Courtyard Park where kids played briefly before getting back on our bikes and heading back to Town Center Park. The ride was an opportunity to point out some traffic laws as we rode, discuss bikes and equipment for kids and show how a short ride in Wilsonville can take you to a beautiful destination.

The end of August sees the start of the new school year. We are gearing up with Safe Routes to School activities planned at Lowrie Primary School and visits to PTA meetings and Back to School Nights, encouraging schools to participate in International Walk + Roll to School Day on October 2nd.

Lowrie Primary School is planning a month of encouraging Walking + Rolling to school in September. The final day of the month will be the Lowrie Primary School Wheel-A-Thon, a bike ride near the school where students do as many laps as possible. Before the Wheel-A-Thon students will gather sponsors that agree to donate to the school on a per lap basis.

Grants - Elli Work Grants and Programs Manager

Last year, SMART created its first ever cinema ad and currently has another in two theaters. This year, we reached another major milestone by creating a radio ad entirely in Spanish for the popular Hispanic station KWIP 880AM and 103.9FM.

Summer Transit Intern Vanessa Quan decided that outreach to the Hispanic community could help increase the 3X ridership to Canby. So on Aug 12, Intern Marcco Higham wrote and delivered the 30- second ad promoting the 3X and SMART Dispatcher Pete Pedron, interviewed live, extolled SMART services for 30 minutes! You can view the entire clip here. <https://www.facebook.com/lacampeona.laquemanda/videos/2293952784033382/>

They both did an outstanding job representing SMART and the City of Wilsonville!



Summer Transit Intern Marcco Higham and Dispatcher Pete Pedron

Community Block Party & Bike Ride



Thursday August 15 - Town Center Park 5-8pm

Operations - Eric Loomis Operations Manager

Overall ridership is **up 5.34%** compared to last July and **up 6.4%** compared to last month (June 2019). The Charbonneau shuttle has been up and running for a full year and shows a 55% increase in ridership from when it began primarily because of dispatch strategic scheduling.

	1X Salem	2X Barbur	2X Sat Barbur	3X Canby	4 Wilsonville Rd	4 Sat Wilsonville Rd	5 95th Commerce	6 Arglye Square	C Charb Shuttle	7 Villebois	Villebois Shuttle	Total
July 2019	3,311	6,657	222	1,116	7,254	336	1,132	1,816	180	259	1,751	24,034
July 2018	3,139	6,112	219	907	7,214	333	1,075	1,951	116	160	1,740	22,816
% Change	+5.48%	+8.92%	+1.37%	+23.04%	+0.55%	+0.9%	+5.3%	-6.92%	+55.17%	+61.88%	+0.63%	5.34%

Fleet Services - Scott Simonton Fleet Services Manager

Fleet mechanics assembled six new bus shelters, which will soon be placed in the northern end of Wilsonville. These shelters are replacing existing units, as we update our stops for a more unified appearance.



These shelters are assembled in the Fleet shop, and Public Works handles the on-site installation.