

City of Wilsonville

City Council Meeting

January 18, 2018



AMENDED
AGENDA

WILSONVILLE CITY COUNCIL MEETING
JANUARY 18, 2018
7:00 P.M.

CITY HALL
29799 SW TOWN CENTER LOOP
WILSONVILLE, OREGON

Mayor Tim Knapp

Council President Scott Starr
Councilor Susie Stevens

Councilor Kristin Akervall
Councilor Charlotte Lehan

CITY COUNCIL MISSION STATEMENT

To protect and enhance Wilsonville's livability by providing quality service to ensure a safe, attractive, economically vital community while preserving our natural environment and heritage.

Executive Session is held in the Willamette River Room, City Hall, 2nd Floor

- 5:00 P.M. EXECUTIVE SESSION [30 min.]**
A. Pursuant to: ORS 192.660 (2)(e) Real Property Transactions
ORS 192.660(2)(f) Exempt Public Records
ORS 192.660(2)(h) Litigation
- 5:30 P.M. REVIEW OF AGENDA [5 min.]**
- 5:35 P.M. COUNCILORS' CONCERNS [5 min.]**
- 5:40 P.M. PRE-COUNCIL WORK SESSION**
- A. Street Tree Inventory (Kerber) [20 min.]
B. Emergency Response Cooperative Assistance Agreement (Kerber) [10 min.]
C. Mounted Cameras to Capture Violations of Traffic Control Devices –
Photo Red Light Enforcement (Cole) [20 min.]
D. Condemnation Resolution and Road Authority Resolution –
Garden Acres Road (Mende) [15 min.]
E. Boards and Commissions Appointments/Reappointments [10 min.]
- 6:55 P.M. ADJOURN**
-

CITY COUNCIL MEETING

The following is a summary of the legislative and other matters to come before the Wilsonville City Council a regular session to be held, Thursday, January 18, 2018 at City Hall. Legislative matters must have been filed in the office of the City Recorder by 10 a.m. on Wednesday, January 3, 2018. Remonstrances and other documents pertaining to any matters listed in said summary filed at or prior to the time of the meeting may be considered therewith except where a time limit for filing has been fixed.

7:00 P.M. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance
- C. Motion to approve the following order of the agenda and to remove items from the consent agenda.

7:05 P.M. COMMUNICATIONS

- A. NW Natural – “Our Low-Carbon Pathway”

7:20 P.M. CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items *not* on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

7:25 P.M. MAYOR’S BUSINESS

- A. **Budget Committee – Reappointment**
Reappointment of Arthur Park to Budget Committee for a second term beginning 1/1/18 to 12/31/20.
- B. **Planning Commission Reappointment**
Reappointment of Gerald Greenfield for a second term beginning 1/1/18 to 12/31/21.
- C. Place Holder for Appointments
- D. Upcoming Meetings

7:35 P.M. COUNCILOR COMMENTS

- A. Council President Starr
- B. Councilor Stevens
- C. Councilor Lehan
- D. Councilor Akervall

7:45 P.M. CONSENT AGENDA

- A. **Resolution No. 2664**
A Resolution of the City of Wilsonville Adopting the Intergovernmental Agreement Between the City of Wilsonville and Other Governmental Agencies who are Members of the Oregon Public Works Emergency Response Cooperative Assistance Agreement. (Kerber)
- B. **Resolution No. 2666**
A Resolution of the City of Wilsonville Requesting the Board of County Commissioners, Washington County, Oregon to Transfer Jurisdiction Of Certain County Roads (Garden Acres Road, Clutter Road, and Portions of Cahalin Road) from Washington County to the City of Wilsonville. (Mende)
- C. Minutes of the January 4, 2018 Council Meeting. (Veliz)

7:55 P.M. NEW BUSINESS

- A. **Resolution No. 2663**
A Resolution of the City of Wilsonville Authorizing Utilization of Eminent Domain for Acquisition of Property and Property Interests Related to the Construction of the Garden Acres Road Project. (Mende)

8:10 P.M. CONTINUING BUSINESS

A. **Ordinance No. 811** – 2nd Reading

An Ordinance Of The City Of Wilsonville Annexing SW Garden Acres Road, SW Cahalin Road And SW Clutter Street Right-Of-Way Into The City Limits Of The City Of Wilsonville, Oregon. The Territory Is More Particularly Described As The Right-Of-Way Of SW Garden Acres Road Extending From SW Day Road To The Clackamas County Line, The Right-Of-Way Of SW Clutter Street Extending From SW Grahams Ferry Road To SW Garden Acres Road, And The Right-Of-Way Of Unimproved SW Cahalin Road From SW Grahams Ferry Road To SW Garden Acres Road, Sections 2 And 3, T3s, R1W Willamette Meridian, Washington County, Oregon. Washington County, Oregon – Owner. City Of Wilsonville – Applicant.

8:20 P.M. CITY MANAGER’S BUSINESS

8:25 P.M. LEGAL BUSINESS

8:30 P.M. ADJOURN

INFORMATION ITEMS – No Council Action Necessary.

Time frames for agenda items are not time certain (i.e. Agenda items may be considered earlier than indicated.) Assistive Listening Devices (ALD) are available for persons with impaired hearing and can be scheduled for this meeting if required at least 48 hours prior to the meeting. The city will also endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting: Qualified sign language interpreters for persons with speech or hearing impairments. Qualified bilingual interpreters. To obtain services, please contact the City Recorder, (503) 570-1506 or veliz@ci.wilsonville.or.us.



**CITY COUNCIL MEETING
STAFF REPORT**

Meeting Date: January 18, 2018		Subject: Mounted Cameras to Capture Violations of Traffic Control Devices – Photo Red Light Enforcement	
		Staff Member: Susan Cole, Finance Director	
		Department: Finance	
Action Required		Advisory Board/Commission Recommendation	
<input type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input type="checkbox"/> Consent Agenda		<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable Comments: This is a work session to seek direction on how to proceed with enforcing driver compliance at select signalized intersections – red light cameras.	
Staff Recommendation: N/A			
Recommended Language for Motion: N/A			
Project / Issue Relates To: <i>[Identify which goal(s), master plans(s) your issue relates to.]</i>			
<input type="checkbox"/> Council Goals/Priorities	<input type="checkbox"/> Adopted Master Plan(s)	<input checked="" type="checkbox"/> Not Applicable	

ISSUE BEFORE COUNCIL:

A follow up conversation regarding pursuing the implementation of red light cameras.

EXECUTIVE SUMMARY:

The City is considering two possible intersections for the red light cameras: SW Wilsonville Road/SW Boones-Ferry Road, west of I-5; and SW Wilsonville Road/Town Center Loop W, to the east of I-5.

The Council was surveyed as to their preferences on which approaches the City should initially monitor with the red light cameras. The following table lists the Council's preference ranked from the highest preference to the lowest:

No. of Approach on Exhibit	Approach Description, Traffic Traveling...	Preference scoring (lowest number = top priority)	Preference ranking
4 (BF/Wv Rd)	East on Wilsonville Rd, straight	8	1
2 (BF/Wv Rd)	West on Wilsonville Rd, straight, or left (double left lanes) onto SW Boones Ferry	14	2
6 (TC/Wv Rd)	West on Wilsonville Rd, straight or right/left onto Town Center Loop	17	3
1 (BF/Wv Rd)	South on Boones Ferry, straight, or left onto Wilsonville Rd	18	4
5 (TC/Wv Rd)	South on Town Center Loop, straight or right/left onto Wilsonville Rd	21	5
8 (TC/Wv Rd)	East on Wilsonville Rd, straight, or left onto Town Center Loop (double left lanes)	22	6
3 (TC/Wv Rd)	North on Boones Ferry, straight or left/right onto Wilsonville Rd (No right on red, 4:00 to 6:00 pm, as of this week)	23	7 (tied at last place)
7 (TC/Wv Rd)	North on Town Center Loop, straight or left/right onto Wilsonville Rd	23	7 (tied at last place)
BF/Wv Rd = Intersection of SW Boones Ferry Rd & SW Wilsonville Road			
TC/Wv Rd = Intersection of Town Center Loop W & SW Wilsonville Road			

Staff anticipates that Police Officers and the Municipal Court will see an uptick in their respective workloads due to red light cameras. At this time, it is difficult to quantify. If the volume of violations is too great, the Police Officers may not have time to review all of them. Other cities have estimated that Officers spend anywhere from 30 seconds to two minutes reviewing one violation. However, in the beginning of the program, Officers may spend more time until they are accustomed to the system. It is difficult to estimate how many violations red light cameras may generate in a day.

Based on data from neighboring jurisdictions, including Beaverton, Tualatin and Sherwood, on average their systems generate about 4 to 6 citations per day per intersection, or about 130 to 180 per month per intersection. At 180 citations per month, an Officer may spend about 6.0 hours per month reviewing citations, or 1.5 hours per week. Officers would be able to view the camera images from any web-enabled device. The initial time commitment would be greater as Officers are trained on the system and become accustomed to using it.

Officers will need to be present at Court if a driver challenges a ticket issued by the system. Currently, the City holds Court twice per month and Court sessions average about two hours for each session. Depending upon officers schedules, court attendance may be paid at an overtime rate.

Regarding the Court, if there is a large volume of violators who contest the ticket or plead not-guilty, the Court may decide to hold additional Court nights. Each Court session is approximately two hours and carries a cost of about \$600.00 (excluding officer overtime). Anecdotally, Courts have reported that as more jurisdictions implement red light cameras and thus public acceptance has grown, and as video technology has become available allowing drivers to view a video of the violation, there have been fewer not-guilty pleas and contested tickets.

Direction staff is seeking includes:

1. Should the City enter into a contract with ATS to provide photo red light enforcement equipment and services?
2. Should the City monitor only one or two of the preferred approaches?
3. Is the Council comfortable with a 5-year contract, or should staff negotiate a shorter-term contract, perhaps three years? (Recognizing the pricing may change)
4. Should capturing speed violations be enabled with these cameras?

At the December 18, 2017 work session, the Council indicated that they would be most comfortable with a fee structure with ATS where the City paid ATS based on a flat fee per paid citation. ATS proposed a flat fee per paid red light violation citation of \$48.00, with a five-year contract. The following table displays the net amount to the City, depending upon whether the driver is eligible for a good driver discount:

Per Paid Ticket flat fee	<i>W/Good Driver Discount</i>	<i>W/O Good Driver Discount</i>
Red Light ticket	\$ 265.00	\$ 265.00
Good driver discount	\$ (53.00)	\$ -
County Assessment	\$ (16.00)	\$ (16.00)
State Assessment	\$ (50.00)	\$ (50.00)
Net to City	\$ 146.00	\$ 199.00
ATS flat fee option	\$ (48.00)	\$ (48.00)
To City	\$ 98.00	\$ 151.00

It is important to note that those who may be eligible for diversion – or “Traffic School” – would have their citation dismissed and therefore would not pay a fine.

Additionally, staff recommends enabling the capture of speeding violations at these two intersections at the selected approaches. An evaluation as to the cost and payment structure for speeding violations has not been done.

EXPECTED RESULTS:

If the Council decides to enter into a contract with ATS for the provision of red light camera equipment and services at the intersections and approaches suggested, it is expected that the chosen approaches will become safer as drivers modify their behavior and cease to run red lights. Safety would be additionally enhanced if the cameras were enabled to capture speeding violations.

TIMELINE:

After finalizing the contract and scope of work with ATS, a public education campaign would begin. Additionally, the City would place signs on major routes at City limits notifying drivers that traffic laws are photo enforced. The City would also work with ATS on a testing and warning period once the cameras are installed. The total timeline before the cameras are operational and violations are issued could be six months.

CURRENT YEAR BUDGET IMPACTS:

The budget impacts are not known at this time. ATS installs the cameras at their expense and then assesses a flat fee on each citation, or charges the City a flat monthly fee. If mounting cameras requires ODOT approval, their process includes fees approximating \$10,000 per camera. Although there is, also a requirement for placement of signage at the City limits and within so many feet of the camera, ATS would cover this cost. At this time, the staffing impacts for Law Enforcement and Municipal Court would be absorbed within current resources, unless the volume of citations means that additional court nights would need to be added.

FINANCIAL REVIEW / COMMENTS:

Reviewed by: SCole Date: 1/5/2018

LEGAL REVIEW / COMMENT:

Reviewed by: BAJ Date: 1/10/2018

COMMUNITY INVOLVEMENT PROCESS:

The City is required to conduct a public information campaign prior to the issuance of any citations from mounted red light cameras. The City must also place signs at the entrances into Wilsonville, and before the intersections, which have mounted cameras, to notify drivers that mounted cameras may be in operation.

POTENTIAL IMPACTS or BENEFIT TO THE COMMUNITY:

Mounted cameras may help reduce complaints of red-light running and may help alleviate some of the congestion within the intersections at and near the Wilsonville Road/I-5 intersection by providing an incentive to drivers to not attempt to enter the intersection for fear of running a red light. The cameras, however, cannot be used to cite those who enter the intersection during a green

or yellow light. The use of mounted cameras will require Wilsonville's traffic officer to spend time reviewing photographs/citations and may also increase Court volume and possible officer overtime due to not-guilty pleas, which court staff will need to process and the judge may need to hear with officers in attendance.

ALTERNATIVES:

A possible alternative is to increase police presence at the intersections surrounding the Wilsonville Road/I-5 interchange to create the halo effect – the mere presence of officers causes individuals to obey traffic laws. An Officer staffing plan could be developed to outline how much time an Officer would need to spend at the intersections to create the halo effect.

CITY MANAGER COMMENT:

ATTACHMENTS:

Exhibit displaying intersection approaches under consideration.

Options for placement of Red Light Cameras

Intersection: SW Boones Ferry Rd and SW Wilsonville Rd

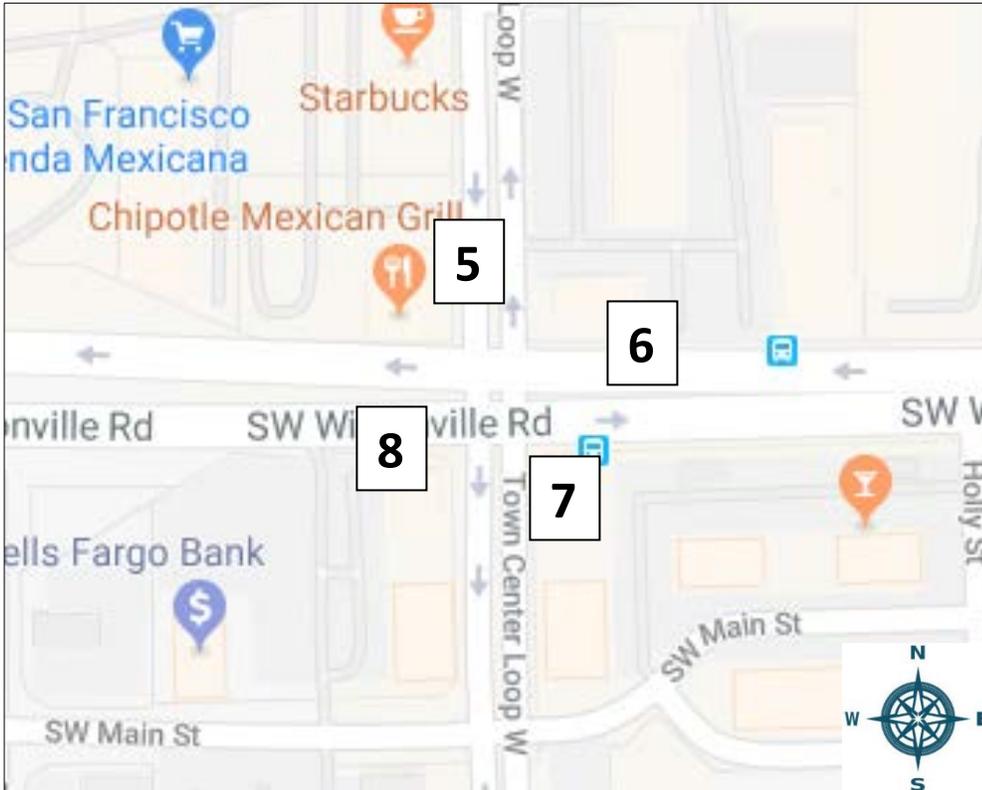


Approaches, traffic traveling:

1. South on Boones Ferry, straight, or left onto Wilsonville Rd
2. West on Wilsonville Rd, straight, or left (double left lanes) onto SW Boones Ferry
3. North on Boones Ferry, straight or left/right onto Wilsonville Rd (No right on red, 4:00 to 6:00 pm, as of this week)
4. East on Wilsonville Rd, straight

Options for placement of Red Light Cameras

Intersection: Town Center Loop W and SW Wilsonville Rd



Approaches, traffic traveling:

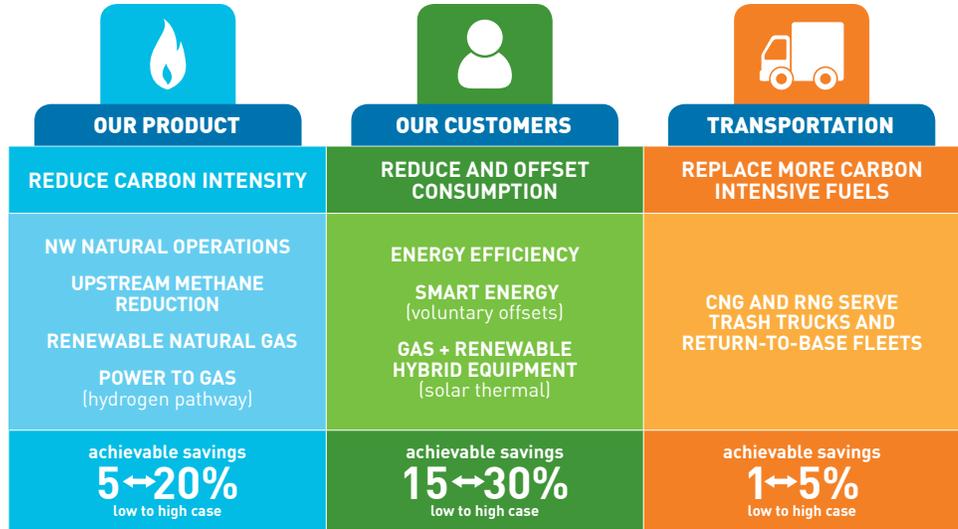
5. South on Town Center Loop, straight or right/left onto Wilsonville Rd
6. West on Wilsonville Rd, straight or right/left onto Town Center Loop
7. North on Town Center Loop, straight or left/right onto Wilsonville Rd
8. East on Wilsonville Rd, straight, or left onto Town Center Loop (double left lanes)

OUR LOW-CARBON PATHWAY

CONSERVING, OFFSETTING, INNOVATING TO ADDRESS CLIMATE CHANGE.



NW Natural’s pipeline system—one of the newest, tightest in the country—can help achieve our region’s carbon reduction goals affordably. Using a bottom-up approach, NW Natural identified known technologies to develop an aggressive, but attainable, carbon savings goal. NW Natural customers’ natural gas use represents 8% of Oregon’s greenhouse gas emissions.* Through voluntary action and collective engagement we can drive that number down further.



CARBON SAVINGS GOAL: 30% BY 2035

Our goal addresses the full value chain of natural gas — from production at the wellhead to use at the burner tip in homes and businesses.



WHY A SAVINGS GOAL?

Allows a societal look at carbon savings — adding up emission reductions from the production of natural gas to customer use to diesel displacement in heavy-duty vehicles.



AFFORDABLE SAVINGS

We prioritize the lowest cost savings first, and will work to drive down the cost of newer, cutting-edge technologies through pilots, partnerships and R&D.

WHAT WE'RE WORKING ON TODAY



DECARBONIZING THE PRODUCT

Leverage National Resource Defense Council best practices to target production emissions and engage in partnerships to integrate renewable natural gas onto the system — starting locally with municipal waste water from treatment plants — and expanding over time to include other waste streams.



DRIVING DOWN CUSTOMER USE

Partner with Energy Trust to help customers conserve and be more comfortable through energy efficiency. By 2035, we can save enough energy to heat 230,000 homes annually — about the same amount of homes Oregon expects to add over the next decade. Increase participation in our Smart Energy program, which allows customers to offset emissions by funding renewable energy projects.



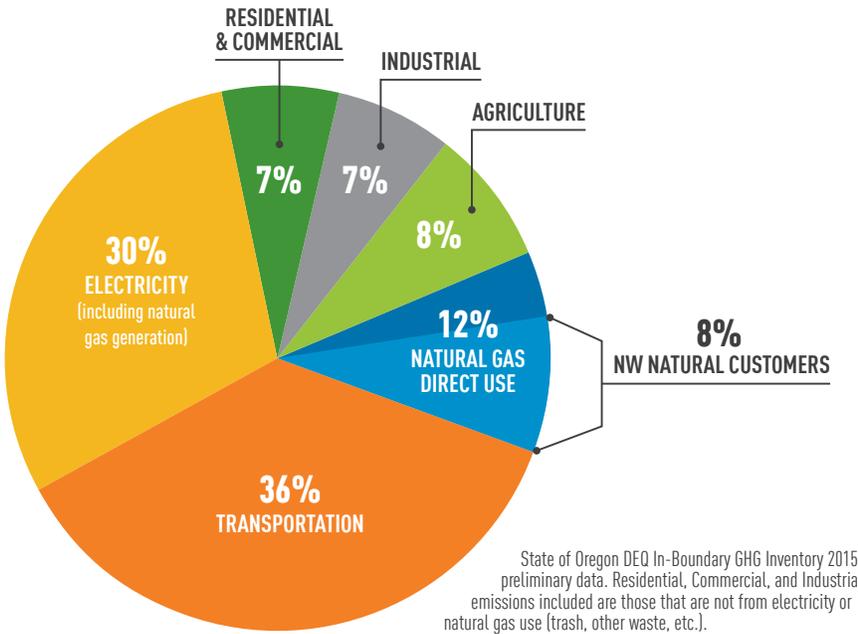
TRANSPORTATION OPPORTUNITIES

The transportation sector is the top contributor of carbon emissions in our region — and growing. Heavy-duty natural gas vehicles provide 20% carbon savings with compressed natural gas or 80% carbon savings with renewable natural gas — while emitting 90% fewer smog-forming air pollutants than the cleanest diesel.

*Oregon DEQ In-Boundary GHG Inventory, 2015 Preliminary Data.

DIRECT USE OF NATURAL GAS

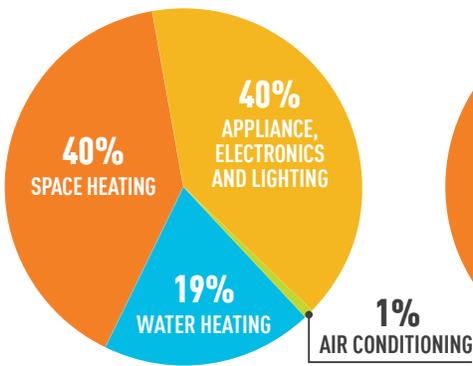
NW Natural's system plays a critical role serving our region's energy needs



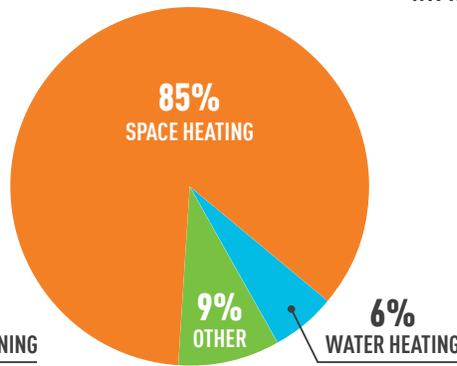
- The direct use of natural gas — in homes, businesses and industrial applications — makes up about 12% of Oregon's greenhouse gas emissions. NW Natural's customer and company use accounts for 8%.
- While that's a modest piece of Oregon's emissions pie, NW Natural can put our pipeline system to work in new ways to drive emissions down further. And we can do it with an existing modern system — making it more affordable for everyone.

ENERGY SYSTEMS ARE BUILT TO SERVE PEAK NEEDS

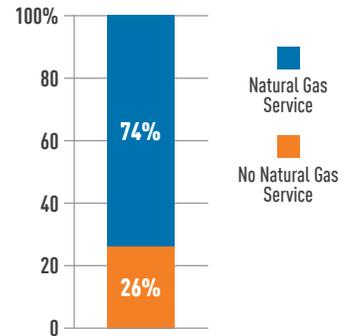
Average Annual Home Energy Use*



Winter Peak Hour Home Energy Use**



Share of Residential Square Footage in NW Natural Service Area with Natural Gas Service***



NW Natural's modern system is an efficient way to serve winter peak energy needs.

It takes a lot of energy to keep us warm during the cold, dark days of winter. And on those coldest winter mornings, natural gas provides 90% of our residential space-and-water-heat customers' energy needs.



*USDOE 2009 Residential Energy Consumption Survey. **kWh Home Usage, 9.0 HSPF Heat Pump; 7 am in Winter, 7° F. ***2014 Residential Sites Database; On/near NW Natural mains.

OUR LOW-CARBON PATHWAY

October 2017



NW Natural analysis, not for investment purposes.

OUR VALUE PROPOSITION



DOMINANT PREFERENCE

87% of homebuyers ranked having natural gas as an important factor to a home purchase, with 9 out of 10 saying they'd pay more to get it.



PREMIUM PRODUCT FOR LESS

Homebuyers know gas provides greater comfort for a lot less money. Our customers are paying less for natural gas today than 15 years ago.



STRONG CUSTOMER SATISFACTION

For 5 consecutive years, NW Natural has ranked 1st in the West in JD Power's Gas Utility Customer Satisfaction Study.



A LOW CARBON FUTURE

We believe climate change requires collective action.

NW Natural has an important role to play in a smart and affordable Northwest climate strategy.

OUR OBJECTIVES:

- 1** Long-term goal of deep decarbonization that leaves no one behind.
- 2** Near-term actions take advantage of the natural gas infrastructure already in place.
- 3** Lead the way on natural gas innovations and share broadly for larger impact.

WHAT IS OUR STARTING POINT?

- **We serve 74%** of residential square footage in our territory where gas is available
- **We provide 90%** of peak day energy needs for our residential space and water heat customers
- Our customers direct use of gas accounts for 8% of Oregon's emissions and 0.5% of Washington's state missions

Oregon



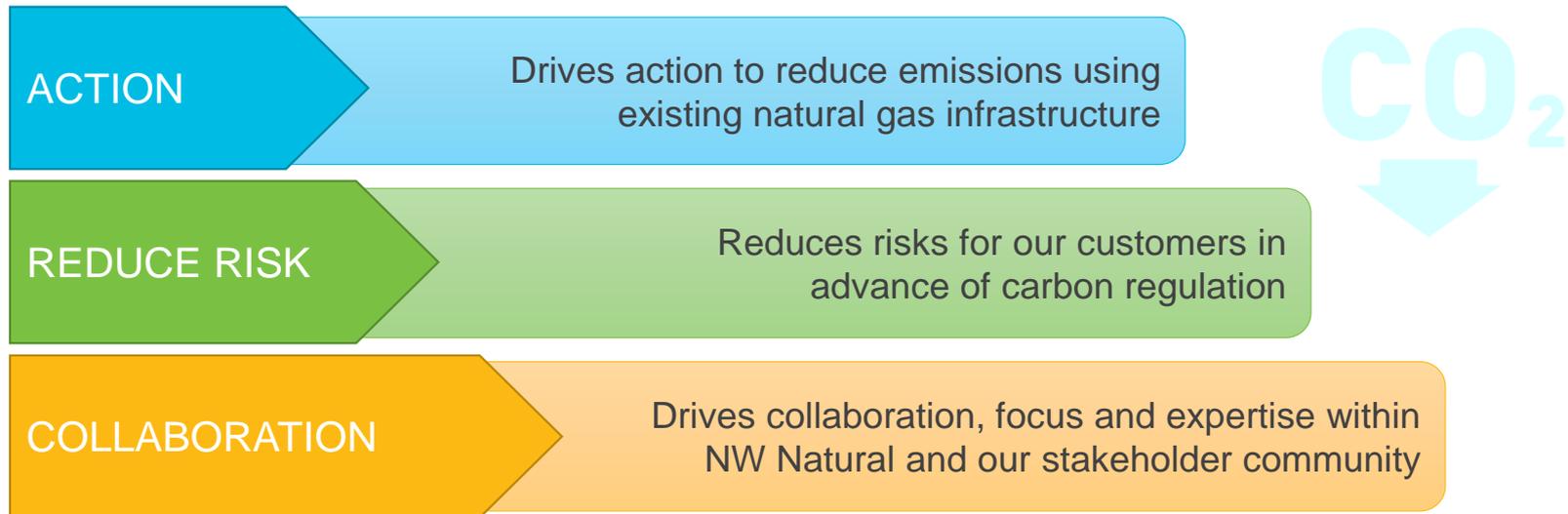
Washington



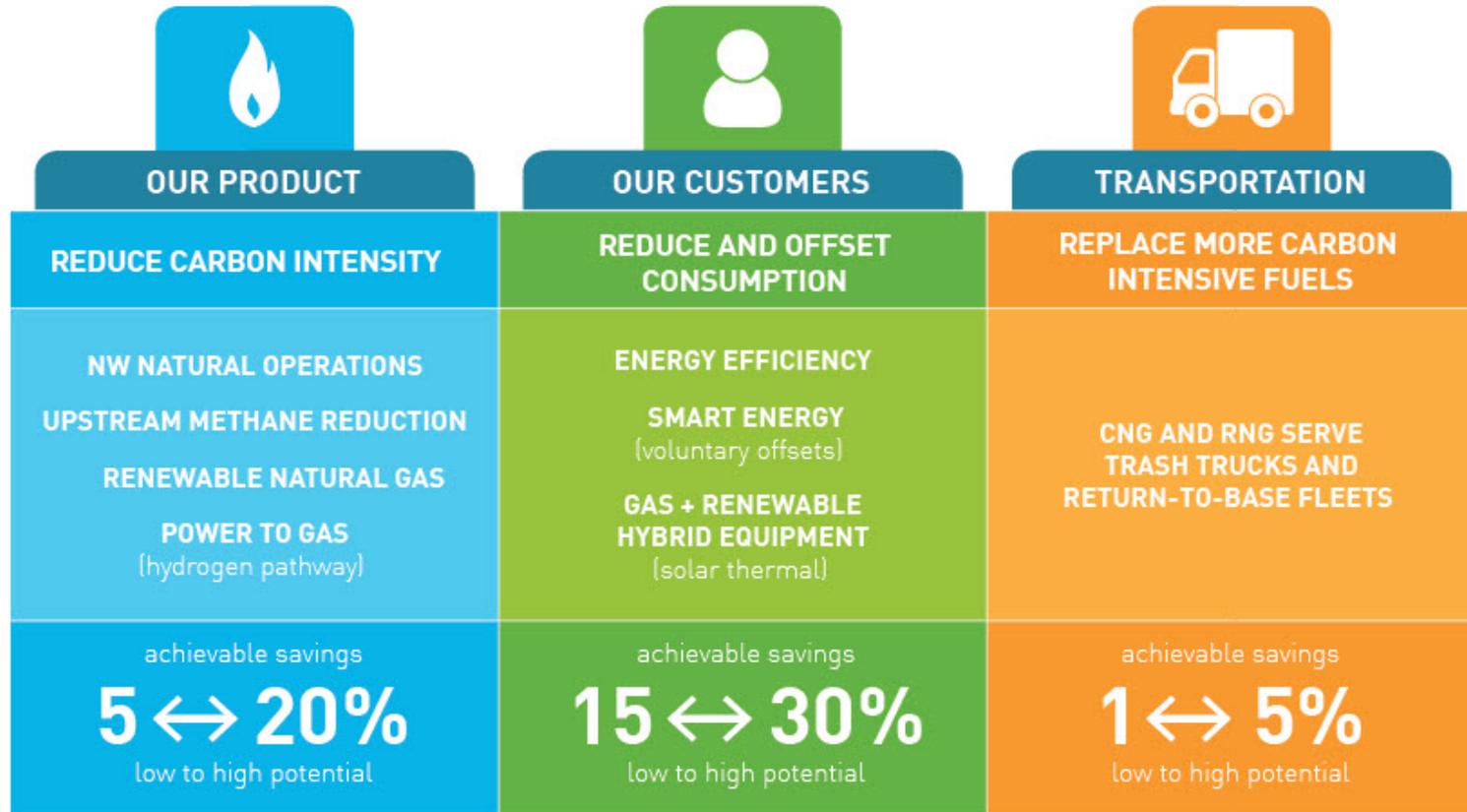
GOAL: 30% CARBON SAVINGS BY 2035

A focus on **savings** allows for absolute reductions across sectors - resulting in lower emissions overall.

Baseline: 2015 emissions from customer end use and NWN operations



SAVINGS OPPORTUNITIES



OUR PRODUCT



OPERATIONS

Continue to shrink the company operational footprint through fleet and facility upgrades



PRODUCTION PRACTICES

Production sector holds the largest opportunity to reduce emissions, so we will work with producers to drive best practices at the wellhead



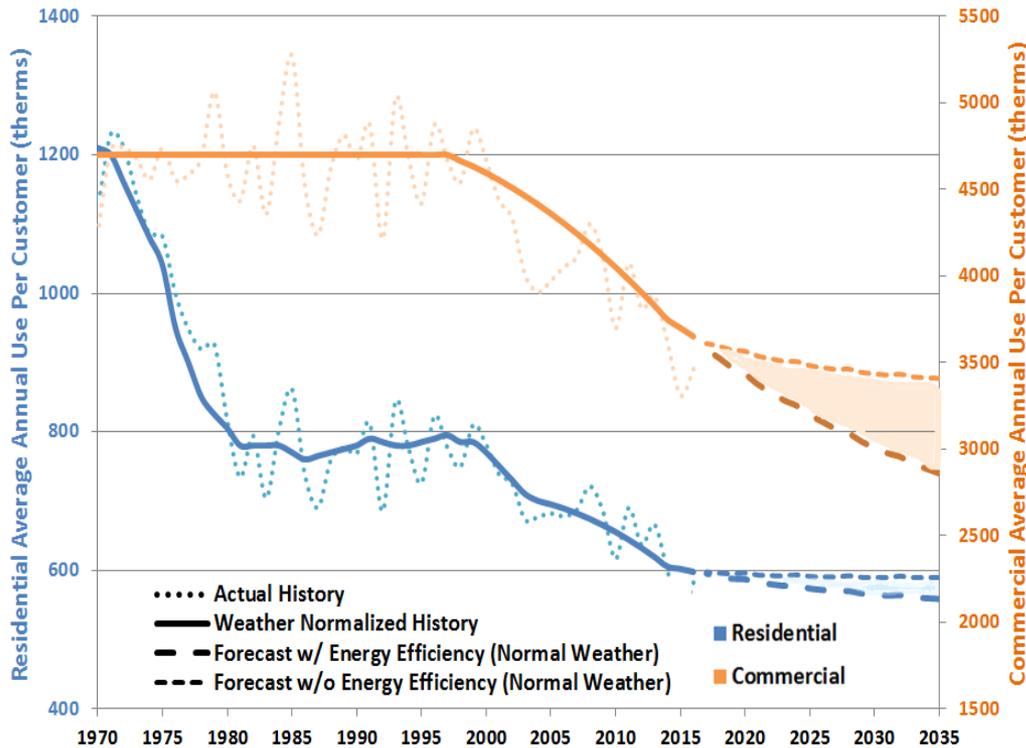
DELIVERING RENEWABLES

The natural gas system can transport more than conventional natural gas. Renewable natural gas from waste streams and hydrogen from excess renewable generation can also flow through our pipes.

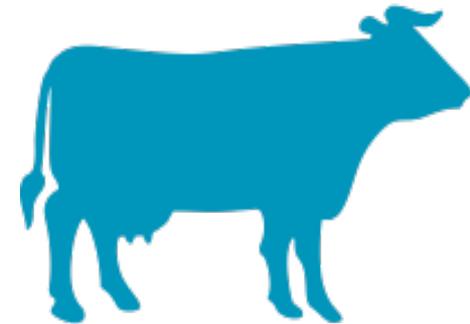
▶ OUR CUSTOMERS



“Use Less, Offset the Rest”



Presented by NW Natural



▶ INNOVATION



Natural Gas Zero Energy Homes

- Lower cost to build and operate
- Has amenities homeowners prefer



Gas-Fired Heat Pump Water Heater



- Full fuel-cycle efficiency = 200%
- Installed in conditioned spaces
- Operates in low temps
- Undergoing market testing

Low-Cost Absorption Heat Pumps



- High-efficiency alternative to boilers
- Can be used for combo systems
- Low-cost residential option - commercially available now



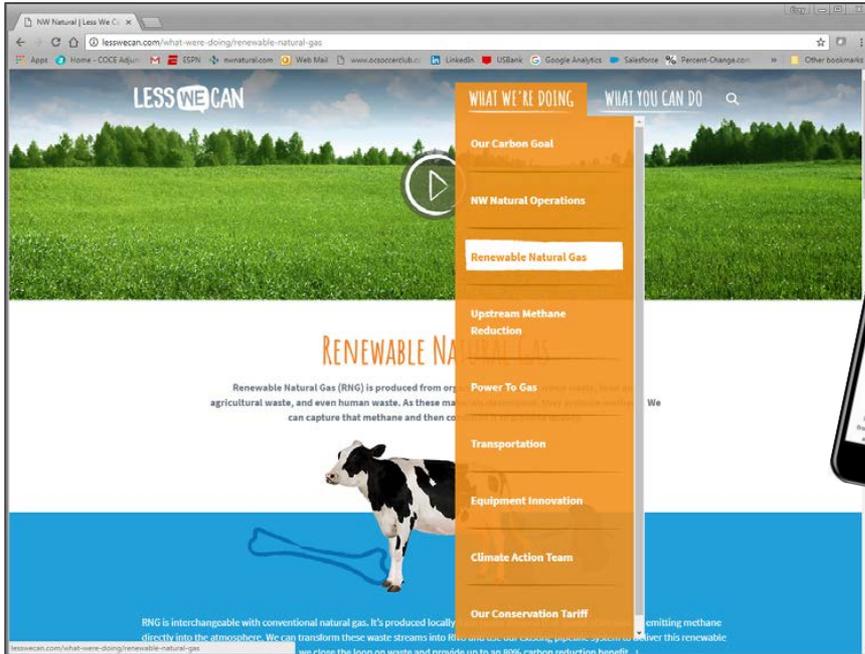
TRANSPORTATION



- Largest contributor to carbon emissions and growing.
- New CNG engines provide the cleanest, most cost effective solution for heavy duty vehicles.
- Delivers 20% reduction in carbon emissions compared to diesel and a 90% reduction in air pollution.
- Allows for drop-in renewable natural gas for an 80%+ reduction in carbon emissions.



▶ NEW CAMPAIGN: LESS WE CAN



LESS WE CAN

WORKING ON

Renewable Natural Gas
Renewable natural gas is made from agricultural waste, like animal manure, food and agricultural waste and even human waste. After all these emissions disappear, the produce methane, which can be converted to renewable natural gas using the best available technology.

Transportation
Transportation is the largest contributor to emissions. Renewable compressed natural gas (CNG) can be produced at 20% carbon savings, and 60% reduction in fuel use compared to conventional gasoline.

Power to Gas
Renewable natural gas is a cutting-edge process that captures surplus wind and solar energy and converts it to renewable natural gas or hydrogen through electrolysis. This renewable natural gas can be stored and then burned and used for power in homes, businesses and vehicles.

Offset
Our Smart Energy program offers customers a voluntary opportunity to offset some of the carbon produced by their natural gas use by funding energy projects in Oregon. The program's impact is real, low cost, and measurable. Because our offset partners are vetted and approved, we can guarantee that the offset is a valuable tool to lower emissions.



THANK YOU



CITY COUNCIL ROLLING SCHEDULE

Board and Commission Meetings 2018

Items known as of 01/12/18

January

DATE	DAY	TIME	EVENT	LOCATION
1/22	Monday	6:30 p.m.	DRB Panel B - CANCELLED	Council Chambers
1/24	Wednesday	6:30 p.m.	Library Board Meeting	Library
1/30	Tuesday	1:00 p.m.	Tourism Promotion Committee	City Hall

February

DATE	DAY	TIME	EVENT	LOCATION
2/5	Monday	7:00 p.m.	City Council Meeting	Council Chambers
2/12	Monday	5:00 p.m.	Joint Meeting Between City Council and West Linn-Wilsonville School District Board	City Hall
2/12	Monday	6:30 p.m.	DRB Panel A	Council Chambers
2/13	Tuesday	1:00 p.m.	Tourism Promotion Committee	City Hall
2/14	Wednesday	1:00 p.m.	Wilsonville Community Seniors, Inc. Advisory Board	Community Center
2/14	Wednesday	6:00 p.m.	Planning Commission	Council Chambers
2/15	Thursday	6:00 p.m.	Wilsonville Citizens Academy	City Hall
2/22	Thursday	7:00 p.m.	City Council Meeting	Council Chambers
2/26	Monday	6:30 p.m.	DRB Panel B	Council Chambers
2/28	Wednesday	6:30 p.m.	Library Board Meeting	Library

Community Events:

- 1/31** Deadline for Community Enhancement Project Nominations.
- 2/2** Deadline for Community Tourism Matching Grant
- 2/8** Town Center Open House, 5:30 - 8:00 p.m., at City Hall
- 2/19** City Offices Closed - President's Day
- 3/2** Daddy Daughter Dance, 7-9 p.m., at the Community Center
- 3/2** Deadline for Community Tourism Grant Program Grant Application.
- 3/3** Wilsonville Rotary Club Heart of Gold Dinner and Auction, 5 - 9:00 p.m., at Wilsonville Holiday Inn

- 3/31** Egg Hunt, 10:00 a.m., at Memorial Park.
- 4/25** Spring Walk at Lunch - Visit Ridesmart.com/walksmart for times and locations.
- 5/9** Spring Walk at Lunch - Visit Ridesmart.com/walksmart for times and locations.
- 5/12** W.E.R.K Day, 9-11:30 a.m., meet at the Community Center.
- 5/23** Spring Walk at Lunch - Visit Ridesmart.com/walksmart for times and locations.

All dates and times are tentative; check the City's online calendar for schedule changes at www.ci.wilsonville.or.us.



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: January 18, 2018	Subject: Resolution No. 2664 Oregon Public Works Emergency Response Cooperative Assistance Agreement Staff Member: Delora Kerber, Public Works Director Department: Public Works/Emergency Management	
Action Required	Advisory Board/Commission Recommendation	
<input type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input checked="" type="checkbox"/> Consent Agenda	<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable Comments:	
Staff Recommendation: Staff recommends that Council adopt the Consent Agenda.		
Recommended Language for Motion: I move to approve the Consent Agenda.		
Project / Issue Relates To: <i>[Identify which goal(s), master plans(s) your issue relates to.]</i>		
<input type="checkbox"/> Council Goals/Priorities	<input type="checkbox"/> Adopted Master Plan(s)	<input checked="" type="checkbox"/> Not Applicable

ISSUE BEFORE COUNCIL:

The Oregon Public Works Emergency Response Cooperative Assistance Agreement is an arrangement between government agencies (local, county, or state) that have executed the Agreement, to either request for or respond with personnel, equipment or materials if confronted with an emergency situation.

Resolution No. 2664 Staff Report

Page 1 of 3

EXECUTIVE SUMMARY:

The Oregon Department of Transportation (ODOT) with input from other Participants developed the Oregon Public Works Emergency Response Cooperative Assistance Agreement to formalize the exchange of services and goods between government agencies within the State of Oregon.

Participation in this Agreement is purely voluntary and at the sole discretion of each Participant. The execution of the Agreement by a Participant binds that Participant to all other Participants who have executed an identical Cooperative Assistance Agreement in counterparts.

The Agreement will remain in effect for five (5) years after the date that the City of Wilsonville executes this Agreement or this Agreement can be terminated anytime by providing written termination notification within 30 days prior to termination to all other Participants on the Master List.

On January 7, 2013, City Council approved Resolution 2392, the previous version of the Oregon Public Works Emergency Response Cooperative Assistance Agreement that was valid from January 2013 through January 2018.

Other Participants in the Agreement include: State Departments - Agriculture, Transportation and Parks & Recreation; 35 counties, 190 cities and other assorted agencies.

EXPECTED RESULTS:

This agreement enables Participants to support each other with equipment, supplies or personnel during emergency response or recovery efforts.

TIMELINE:

The Cooperative Assistance Agreements remain in effect for five years after execution. The City's commitment to the agreement expires January 22, 2018.

CURRENT YEAR BUDGET IMPACTS:

There is no cost for the implementation of the Oregon Public Works Emergency Response Cooperative Assistance Agreement. If resources are requested and provided by a Responder then the City would reimburse the Responder for labor, materials, and/or equipment at usual and customary rates.

FINANCIAL REVIEW / COMMENTS:

Reviewed by: SCole Date: 1/3/2018

LEGAL REVIEW / COMMENT:

Reviewed by: BAJ Date: 1/2/2018

COMMUNITY INVOLVEMENT PROCESS:

Not Applicable.

POTENTIAL IMPACTS or BENEFIT TO THE COMMUNITY (businesses, neighborhoods, protected and other groups):

This agreement provides a mechanism for the City to request supplemental personnel, equipment and other resources from other Participants during an emergency.

ALTERNATIVES:

- 1) Council adopts the Resolution.
- 2) Council rejects the Resolution and terminates the City's participation in the Oregon Public Works Emergency Response Cooperative Assistance Agreement program.

CITY MANAGER COMMENT:

ATTACHMENTS:

Resolution No. 2664

RESOLUTION NO. 2664

A RESOLUTION OF THE CITY OF WILSONVILLE ADOPTING THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF WILSONVILLE AND OTHER GOVERNMENTAL AGENCIES WHO ARE MEMBERS OF THE OREGON PUBLIC WORKS EMERGENCY RESPONSE COOPERATIVE ASSISTANCE AGREEMENT.

WHEREAS, City of Wilsonville is responsible for the preparation and mitigation of, and response and recover from emergencies or disasters that could potentially impact the City; and

WHEREAS, on October 3, 2005, the City Council of the City of Wilsonville passed Resolution 1959, “Wilsonville State of Emergency Resolution”, which provides authority to declare a state of emergency and impose emergency measures; and

WHEREAS, such emergency measures include, but are not limited to implementing mutual aid agreements; and

WHEREAS, on October 3, 2005, the City Council of the City of Wilsonville passed Resolution 1961 adopting the Emergency Management Plan outlining concepts, authorities & policies; and

WHEREAS, the City Council accepted Resolution 2341 on January 5, 2012 adopting the City of Wilsonville Emergency Operations Plan; and

WHEREAS, the Emergency Management Plan and Emergency Operations Plans both support the use of mutual aid agreements; and

WHEREAS, on January 8, 2013, the City Council adopted an “Oregon Public Works Emergency Response Cooperative Agreement” pursuant to Resolution No. 2392, but that agreement expires on January 22, 2018; and

WHEREAS, it is in the best interest of the City of Wilsonville and other governmental agencies who are parties to the above Oregon Public Works Emergency Response Cooperative Assistance Agreement to enter into a new Oregon Public Works Emergency Response Cooperative Assistance Agreement (“Agreement”), attached hereto as **Exhibit A**, in order to continue the commitment to provide each other equipment, supplies and/or personnel in support of emergency and disaster response/recovery efforts; and

WHEREAS, the parties have authority to enter into this Agreement pursuant to ORS 402.010;

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

Section 1. The City Council hereby adopts the "Oregon Public Works Response Cooperative Assistance Agreement" attached to this Resolution as **Exhibit A** and incorporated by this reference, and directs the City Manager or his designee to execute same.

Section 2. This resolution is effective upon adoption.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 18th day of January, 2018 and filed with the Wilsonville City Recorder this date.

TIM KNAPP, Mayor

ATTEST:

Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

- Mayor Knapp
- Council President Starr
- Councilor Stevens
- Councilor Lehan
- Councilor Akervall

Attachments:

- Exhibit A – Oregon Public Works Emergency Response Cooperative Assistance Agreement (OPWERCAA)
- Exhibit B – Guidelines for using OPWERCAA
- Exhibit C – OPWERCAA members as of February 24, 2017

OREGON PUBLIC WORKS EMERGENCY RESPONSE
COOPERATIVE ASSISTANCE AGREEMENT

THIS AGREEMENT is between the government agencies (local, county, or state) that have executed the Agreement, as indicated by the signatures at the end of this document.

WITNESSETH:

WHEREAS, parties to this agreement are responsible for the construction and maintenance of public facilities such as street, road, highway, sewer, water, and related systems during routine and emergency conditions; and

WHEREAS, each of the parties owns and maintains equipment, and employs personnel who are trained to provide service in the construction and maintenance of street, road, highway, sewer, water, and related systems and other support;

WHEREAS, in the event of a major emergency or disaster as defined in ORS 40 1.025 (5), the parties who have executed this Agreement may need assistance to provide supplemental personnel, equipment, or other support; and

WHEREAS, the parties have the necessary personnel and equipment to provide such services in the event of an emergency; and

WHEREAS, it is necessary and desirable that this Agreement be executed for the exchange of mutual assistance, with the intent to supplement not supplant agency personnel;

WHEREAS, an Agreement would help provide documentation needed to seek the maximum reimbursement possible from appropriate federal agencies during emergencies;

WHEREAS, ORS Chapter 402.010 provides for Cooperative Assistance Agreement among public and private agencies for reciprocal emergency aid and resources; and

WHEREAS, ORS Chapter 190 provides for intergovernmental agreements and the apportionment among the parties of the responsibility for providing funds to pay for expenses incurred in the performance of the agreed upon functions or activities;

NOW THEREFORE, the parties agree as follows:

1. Request

If confronted with an emergency situation requiring personnel, equipment or material not available to it, the requesting party (Requestor) may request assistance from any of the other parties who have executed this Agreement.

2. Response

Upon receipt of such request, the party receiving the request (Responder) shall immediately take the following action:

- A. Determine whether it has the personnel, equipment, or material available to respond to the request.
- B. Determine what available personnel and equipment should be dispatched and/or what material should be supplied.
- C. Dispatch available and appropriate personnel and equipment to the location designated by the Requestor.
- D. Provide appropriate access to the available material.
- E. Advise the Requestor immediately in the event all or some of the requested personnel, equipment, or material is not available.

NOTE: It is understood that the integrity of dedicated funds needs to be protected. Therefore, agencies funded with road funds are limited to providing services for road activities, sewer funds are limited to providing services for sewer activities and so on.

3. Incident Commander

The Incident Commander of the emergency shall be designated by the Requestor, and shall be in overall command of the operations under whom the personnel and equipment of the Responder shall serve. The personnel and equipment of the Responder shall be under the immediate control of a supervisor of the Responder. If the Incident Commander specifically requests a supervisor of the Responder to assume command, the Incident Commander shall not, by relinquishing command, relieve the Requestor of responsibility for the incident.

4. Documentation

Documentation of hours worked, and equipment or materials used or provided will be maintained on a shift by shift basis by the Responder, and provided to the Requestor as needed.

5. Release of Personnel and Equipment

All personnel, equipment, and unused material provided under this Agreement shall be returned to the Responder upon release by the Requestor, or on demand by the Responder.

6. Compensation

It is hereby understood that the Responder will be reimbursed (e.g. labor, equipment, materials and other related expenses as applicable, including loss or damage to equipment) at its adopted usual and customary rates.

Compensation may include:

- A. Compensation for workers at the Responder's current pay structure, including call back, overtime, and benefits.
- B. Compensation for equipment at Responder's established rental rate.
- C. Compensation for materials, at Responder's cost. Materials may be replaced at Requestor's discretion in lieu of cash payment upon approval by the Responder for such replacement.
- D. Without prejudice to a Responder's right to indemnification under Section 7.A. herein, compensation for damages to equipment occurring during the emergency incident shall be paid by the Requestor, subject to the following limitations:
 - 1) Maximum liability shall not **exceed** the cost of repair or cost of replacement, whichever is less.
 - 2) No compensation will be paid for equipment damage or loss attributable to natural disasters or acts of God not related to the emergency incident.
 - 3) To the extent of any payment under this section, Requestor will have the right of subrogation for all claims against parties other than parties to this agreement who may be responsible in whole or in part for damage to the equipment.
 - 4) Requestor shall not be liable for damage caused by the neglect of the Responder's operators.

Within 30 days after presentation of bills by Responder entitled to compensation under this section, Requestor will either pay or make mutually acceptable arrangements for payment.

7. Indemnification

This provision applies to all parties only when a Requestor requests and a Responder provides personnel, equipment, or material under the terms of this Agreement. A Responder's act of withdrawing personnel, equipment, or material provided is not considered a party's activity under this Agreement for purposes of this provision.

To the extent permitted by Article XI of the Oregon Constitution and by the Oregon Tort Claims Act, each party shall indemnify, within the limits of the Tort Claims Act, the other parties against liability for damage to life or property arising from the indemnifying party's own activities under this Agreement, provided that a party will not be required to indemnify another party for any such liability arising out of the wrongful acts of employees or agents of that other party.

8. Workers Compensation Withholdings and Employer Liability

Each party shall remain fully responsible as employer for all taxes, assessments, fees, premiums, wages, withholdings, workers compensation and other direct and indirect compensation, benefits, and related obligations with respect to its own employees. Likewise, each party shall insure, self-insure, or both, its own employees as required by Oregon Revised Statutes.

9. Pre-Incident Plans

The parties may develop pre-incident plans for the type and locations of problem areas where emergency assistance may be needed, the types of personnel and equipment to be dispatched, and the training to be conducted to ensure efficient operations. Such plans shall take into consideration the proper protection by the Responder of its own geographical area.

10. The Agreement

- A. It is understood that all parties may not execute this Agreement at the same time. It is the intention of the parties that any governmental entity in the State of Oregon may enter into this Agreement and that all parties who execute this Agreement will be considered to be equal parties to the Agreement. The individual parties to this Agreement may be "Requestor" or "Responder's" as referred to in Section 1. and 2. above, to all others who have entered this Agreement.
- B. The Oregon Department of Transportation (ODOT) Maintenance and Operations Branch shall maintain the master copy of this Agreement, including a list of all those governmental entities that have executed this Cooperative Assistance Agreement. ODOT will make the list of participants available to any entity that has signed the Agreement. Whenever an entity executes the agreement, ODOT shall notify all others who have executed the Agreement of the new participant. Except as specifically provided in this paragraph, ODOT has no obligations to give notice nor does it have any other or additional obligations than any other party.
- C. This Agreement shall be effective upon approval by two or more parties and shall remain in effect as to a specific party for five years after the date that party executes this Agreement unless sooner terminated as provided in this paragraph. Any party may terminate its participation in this Agreement prior to expiration as follows:
 - 1) Written notice of intent to terminate this Agreement must be given to all other parties on the master list of parties at least 30 days prior to termination date. This notice shall automatically terminate the Agreement as to the terminating party on the date set out in the notice unless rescinded by that party in writing prior to that date.
 - 2) Termination will not affect a party's obligations for payment arising prior to the termination of this Agreement.

11. Non-exclusive

This Agreement is not intended to be exclusive among the parties. Any party may enter into separate cooperative assistance or mutual aid agreements with any other entity. No such separate Agreement shall terminate any responsibility under this Agreement.

12. Parties to This Agreement

Participants in this Agreement are indicated on the following pages, one party per page.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement for Public Works Cooperative Assistance to be executed by duly authorized representatives as of the date of their signatures.

STATE OF OREGON
DEPARTMENT OF TRANSPORTATION



June 1, 2017

Luci Moore
Statewide Maintenance Engineer

Date

IN WITNESS WHEREOF, the parties hereto have caused this Agreement for Public Works Cooperative Assistance to be executed by duly authorized representatives as of the date of their signatures.

Agency

County, Oregon

Authorized Representative

Date

Designated Primary Contact:

<u>Office:</u>	<u>Contact:</u>	<u>Phone Number:</u>
<u>Public Works</u>	<u>Delora Kerber</u>	<u>503-570-1542</u>

Emergency 24 Hour Phone Number:

1-866-252-8614

Fax Number:

503-682-8816

E-mail address (if available):

kerber@ci.wilsonville.or.us

ODOT Emergency Preparedness Committee

Guidelines for Using the Public Works Emergency Response Cooperative Assistance Agreement

Here are suggested steps for your agency to follow when using the Oregon Public Works Emergency Response Cooperative Assistance Agreement. The participants to the agreement are listed by agency, with a contact person, their phone number and an emergency 24-hour phone number. Simply make the contact and obtain the assistance.

The Oregon Department of Transportation (ODOT) Office of Maintenance will keep an updated list of participants and will provide a copy of the list to everyone on the list.

Requesting Agency Steps to Follow

When your agency is requesting assistance:

1. Assess the situation and determine the resources needed.
2. Fill out the REQUESTING AGENCY CHECKLIST (Attachment 1).
3. Locate agencies included in the agreement.
4. Call one or more agencies that may have the resources you need.
5. Fill out a Requesting Agency's MUTUAL AID INFORMATION form (Attachment 2).
6. Send copy of form to the Responding Agency as soon as possible.

Responding Agency Steps to Follow

When your agency is responding to a request for assistance:

1. Make sure you can fulfill the request before giving an answer. Remember, you are not required to supply aid if you determine you cannot spare resources or if you do not have qualified personnel, appropriate equipment and necessary materials for what is requested.
2. Analyze the risk level of the request.
3. Complete the RESPONDING AGENCY CHECKLIST (Attachment 3) with the information given by the Requesting Agency.
4. Brief your employees and prepare the equipment.
5. Complete the EMPLOYEE & EQUIPMENT INFORMATION form (Attachment 4). Provide copies to your responding staff and to the Requesting Agency.
6. Dispatch staff to the Requesting Agency for assistance.

Supervisor of Responding Agency Steps to Follow

1. Complete the INCIDENT COMMANDER CHECKLIST (Attachment 5).
2. Carry a copy of the Requesting Agency's MUTUAL AID INFORMATION (Attachment 2) and your EMPLOYEE & EQUIPMENT INFORMATION form (Attachment 4). Provide a copy of each to the Requesting Agency.
3. Remember you are responsible for your crew working in a safe and professional manner.
4. Track your equipment and materials inventory.

Attachment 1

REQUESTING AGENCY CHECKLIST

What is the Need?

- Be sure a real need exists. The Oregon Public Works Emergency Response Agreement is only to be used to support resources already reasonably committed.
- What is the nature of the emergency? What can the Responding Agency help you repair or service?
- Identify what type of equipment, material, and skilled employees are needed.
- How long may they be needed? Will Responding Agency employees work independently or with one of your supervisors?
- Where will Responding Agency employees eat, sleep, and shower? Do you need to make contact with the Red Cross for meals? What facilities/motels are available for Responding Agency employees?
- Has an arrangement for refueling and repair of equipment been made?
- Identify a staging area. Where will Responding Agency employees meet your Agency supervisor(s) to be briefed and assigned work? Responding Agency employees will need names of your supervisor(s), phone numbers and locations and times to meet and report.

Who Can Help?

- Review list of Public Works Emergency Response Mutual Aid agencies and find an agency not affected by the emergency.
- Contact your local Office of Emergency Management, if needed.
- Call the agency directly. Send written request as soon as possible.
 - Identify yourself and your agency.
 - Fill out a MUTUAL AID INFORMATION form (Attachment 2).
 - State the nature of the problem.
 - State your needs such as personnel, equipment, and resources. How long will you need them?
 - Advise the Responding Agency on weather and road conditions.
 - How soon is aid needed? Is the work time sensitive?
 - Advise the Responding Agency where, when and to whom they are to report.
 - Identify facilities that are available to Responding Agency (shelter, food, etc.).

Briefing

- Meet with your agency's union reps or supervisors to discuss how staff will be used.
- Identify a staff person to work directly with your employees to handle and address questions. Provide local maps of the area with information such as eating and sleeping sites.
- Provide system maps and discuss how to use them.
- Review standards for the type of work being requested.
- Establish a communications plan.

**Attachment 2
MUTUAL AID INFORMATION FORM
Requesting Agency**

DATE: _____ TIME: _____

REQUESTING AGENCY: _____

NAME/TITLE CONTACT: _____

PHONE NUMBER: _____ FAX NUMBER: _____

EMERGENCY PHONE NUMBER: _____

TYPE OF EMERGENCY: _____

ESTIMATED DURATION ASSISTANCE WILL BE REQUIRED: _____

ASSISTANCE BEING REQUESTED (be as specific as possible)

Technical Assistance *

Personnel

Area of Expertise

Equipment *

Communication Equipment: _____

Materials *

* Items to consider in your request:

- | | | | | |
|-------------------------|---------------------------|--------------|------------------|----------------|
| Inspectors | Engineers | Surveyors | Technicians | Truck Drivers |
| Mechanics | Operators | Flaggers | Welders | Utility Person |
| Bridge Repair | Carpenters | Electricians | Dump Trucks | Back Hoe |
| Gravel | Pipe | Oiler | Grader | Power Supply |
| Compactor | Traffic Control Equipment | | Paving Equipment | |
| Communication Equipment | | | Lighting | |

Attachment 3
RESPONDING AGENCY CHECKLIST

DATE: _____ TIME: _____

REQUESTING AGENCY: _____

NAME/TITLE CONTACT: _____

PHONE NUMBER: _____ FAX NUMBER: _____

EMERGENCY PHONE NUMBER: _____

TYPE OF EMERGENCY: _____

ESTIMATED DURATION ASSISTANCE WILL BE REQUIRED: _____

Fill out Mutual Aid Information Form (Attachment 2).

Clarify Need

- _____ Review types of damage and what Responding Agency employees may be expected to deal with (volcanic ash, earthquake, flooding, etc.)
- _____ Review types of equipment, materials and number of employees needed and skills required.
- _____ How long will your employees be needed? Should a relief crew be prepared?
- _____ Where will your employees stay and eat?
- _____ Identify a communications plan for crews.
- _____ How will responding affect your agency's current operations?
- _____ Immediately notify Supervisor, elected officials and ODOT Office of Maintenance of request for Emergency Response Mutual Aid.
- _____ Will there be night work?

Preparations

- _____ Identify your responding employees. Ask employees to bring necessary personal items.
- _____ Identify Incident Commander for your employees and appoint staff for operations, planning, logistics and finance.
- _____ Review ER/FEMA documentation procedures with supervisors and initiate record-keeping requirements.
- _____ Inventory and standardize tools and materials on vehicles. Inspect vehicles for travel.
- _____ Set up daily check in time between Responding and Requesting agency.
- _____ Review progress, identify hours worked, working conditions and status of crew.
- _____ Send cash (not check) or credit cards with Supervisor for emergency expenses.
- _____ Send mobile phone and/or radio equipment for backup communications.
- _____ Be sure emergency food and water are on each vehicle.

**Attachment 4
EMPLOYEE AND EQUIPMENT INFORMATION
Responding Agency**

Agency: _____ Date: _____

Supervisor of Crew: _____

Communication Equipment/Phone Numbers: _____

Report Time: _____ Report Date: _____

Report To: _____ Area Assigned: _____

ASSISTANCE BEING PROVIDED (be as specific as possible)

Supervisor & Crew Employees

Name	Emergency Contact & Phone Numbers	<u>Qualifications</u>			
		<u>Flagger</u>	<u>CPR</u>	<u>ODL</u>	<u>Operator</u> <u>First Aid</u>
_____	_____				
_____	_____				
_____	_____				
_____	_____				
_____	_____				

Technical Assistance*

<u>Personnel</u>	<u>Area of Expertise</u>
_____	_____
_____	_____
_____	_____

Is it a permit-required confined space? Explain: _____

Equipment *

Truck Type & Size: _____

Truck Materials Inventory: _____

Truck Tools & Equipment Inventory: _____

Communication Equipment: _____

Equipment for Night Work (explain): _____

ATTACHMENT 4, Page 2

Materials *

Excavation work: Do you need shoring? Explain (be specific): _____

* Items to consider in your request:

- | | | | | |
|-------------------------|---------------------------|--------------|------------------|----------------|
| Inspectors | Engineers | Surveyors | Technicians | Truck Drivers |
| Mechanics | Operators | Flaggers | Welders | Utility Person |
| Bridge Repair | Carpenters | Electricians | Dump Trucks | Back Hoe |
| Gravel | Pipe | Oiler | Grader | Power Supply |
| Compactor | Traffic Control Equipment | | Paving Equipment | |
| Communication Equipment | | | Lighting | |

- 1 copy to Requesting Agency
- 1 copy to Responding Agency
- 1 copy to Crew Supervisor

Attachment 5
INCIDENT COMMANDER CHECKLIST
Responding Agency

Upon Arrival

- Check in with supervisor on site.
- Review shift assignments.
- Review maps, damage information, repair needs and potential crew assignments.
Request information on repair standards.
- Make sure that lodging, meals, and refueling capabilities exist. If not, identify crew member to work on problem and ask Requesting Agency for assistance.
- Review documentation procedures with Requesting Agency's supervisor and obtain supplies to track repairs and costs associated with the job.
- Establish daily briefing time with Requesting Agency's supervisor.
- Establish daily documentation briefing with Requesting Agency's supervisor to ensure that tasks are completed.
- Establish working shifts.
- Review Communication Plan, as developed between Requesting Agency and Responding Agency.

Daily Process

- Briefing with supervisor and crew on work assignments and progress.
- Review safety procedures with crew.
- Review events and any problems or positive interaction with Requesting Agency's employees or customers.
- Ensure lunch and evening food breaks are provided and that a system for meals, refueling, and restocking is maintained.
- Contact Responding Agency for briefing.
- Review documentation at end of each day for accuracy and completion.

Work Termination

- Meet with crews to review successes and problems.
- Identify total hours worked and number of repairs.
- Total up costs associated with work.
- Allow rest and recovery time before leaving for home.

Oregon Public Works Emergency Response Cooperative Assistance Agreement Members

Department of Agriculture	All Counties
Oregon Department of Transportation	All Counties
Oregon Parks & Recreation	All Counties
Baker County	Baker County
City of Baker	Baker County
City of Haines	Baker County
City of Halfway	Baker County
City of Huntington	Baker County
Benton County	Benton County
City of Adair Village	Benton County
City of Corvallis	Benton County
City of Monroe	Benton County
City of Philomath	Benton County
City of Canby	Clackamas County
City of Damascus	Clackamas County
City of Estacada	Clackamas County
City of Gladstone	Clackamas County
City of Happy Valley	Clackamas County
City of Johnson City	Clackamas County
City of Lake Oswego	Clackamas County
City of Milwaukie	Clackamas County
City of Molalla	Clackamas County
City of Oregon City	Clackamas County
City of Sandy	Clackamas County
City of West Linn	Clackamas County
City of Wilsonville	Clackamas County
Clackamas County	Clackamas County
City of Astoria	Clatsop County
City of Cannon Beach	Clatsop County
City of Gearhart	Clatsop County
City of Seaside	Clatsop County
City of Warrenton	Clatsop County
Clatsop County	Clatsop County
City of Clatskanie	Columbia County
City of Columbia City	Columbia County
City of Rainier	Columbia County
City of St. Helens	Columbia County

Oregon Public Works Emergency Response Cooperative Assistance Agreement Members

City of Vernonia	Columbia County
Columbia County	Columbia County
City of Bandon	Coos County
City of Coos Bay	Coos County
City of Coquille	Coos County
City of Lakeside	Coos County
City of Myrtle Point	Coos County
City of North Bend	Coos County
City of Powers	Coos County
Coos Bay-North Bend Water Board	Coos County
Coos County	Coos County
City of Prineville	Crook County
Crook County	Crook County
City of Brookings	Curry County
City of Gold Beach	Curry County
Curry County	Curry County
City of Bend	Deschutes County
City of Redmond	Deschutes County
City of Sisters	Deschutes County
Deschutes County	Deschutes County
City of Canyonville	Douglas County
City of Drain	Douglas County
City of Elkton	Douglas County
City of Glendale	Douglas County
City of Myrtle Creek	Douglas County
City of Oakland	Douglas County
City of Reedsport	Douglas County
City of Riddle	Douglas County
City of Roseburg	Douglas County
City of Winston	Douglas County
City of Yoncalla	Douglas County
Douglas County	Douglas County
City of Arlington	Gilliam County
City of Condon	Gilliam County
Gilliam County	Gilliam County

Oregon Public Works Emergency Response Cooperative Assistance Agreement Members

City of Dayville	Grant County
City of John Day	Grant County
City of Long Creek	Grant County
City of Prairie City	Grant County
City of Seneca	Grant County
Grant County	Grant County
Town of Canyon City	Grant County
City of Burns	Harney County
City of Hines	Harney County
Harney County	Harney County
City of Cascade Locks	Hood River County
City of Hood River	Hood River County
Hood River County	Hood River County
City of Central Point	Jackson County
City of Gold Hill	Jackson County
City of Jacksonville	Jackson County
City of Medford	Jackson County
City of Phoenix	Jackson County
City of Rogue River	Jackson County
City of Shady Cove	Jackson County
City of Talent	Jackson County
Jackson County	Jackson County
City of Culver	Jefferson County
City of Madras	Jefferson County
City of Metolius	Jefferson County
Jefferson County	Jefferson County
City of Cave Junction	Josephine County
City of Grants Pass	Josephine County
Josephine County	Josephine County
City of Klamath Falls	Klamath County
Klamath County	Klamath County
Lake County	Lake County
Town of Lakeview	Lake County
City of Coburg	Lane County
City of Cottage Grove	Lane County
City of Creswell	Lane County

Oregon Public Works Emergency Response Cooperative Assistance Agreement Members

City of Dunes City	Lane County
City of Eugene	Lane County
City of Florence	Lane County
City of Junction City	Lane County
City of Oakridge	Lane County
City of Springfield	Lane County
City of Veneta	Lane County
City of Westfir	Lane County
Lane County	Lane County
University of Oregon	Lane County
City of Depoe Bay	Lincoln County
City of Lincoln City	Lincoln County
City of Siletz	Lincoln County
City of Toledo	Lincoln County
City of Waldport	Lincoln County
City of Yachats	Lincoln County
Lincoln County	Lincoln County
City of Albany	Linn and Benton County
City of Brownsville	Linn County
City of Halsey	Linn County
City of Harrisburg	Linn County
City of Lebanon	Linn County
City of Lyons	Linn County
City of Scio	Linn County
City of Sweet Home	Linn County
Linn County	Linn County
City of Adrian	Malheur County
City of Jordan Valley	Malheur County
City of Nyssa	Malheur County
City of Ontario	Malheur County
City of Vale	Malheur County
Malheur County	Malheur County
City of Aumsville	Marion County
City of Aurora	Marion County
City of Detroit	Marion County
City of Donald	Marion County
City of Gates	Marion County
City of Gervais	Marion County
City of Hubbard	Marion County

Oregon Public Works Emergency Response Cooperative Assistance Agreement Members

City of Keizer	Marion County
City of Silverton	Marion County
City of Stayton	Marion County
City of Sublimity	Marion County
City of Turner	Marion County
Marion County	Marion County
City of Salem	Marion County / Polk County
City of Idanha	Marion/Linn County
City of Mill City	Marion/Linn County
City of Boardman	Morrow County
City of Heppner	Morrow County
City of Ione	Morrow County
City of Irrigon	Morrow County
Morrow County	Morrow County
Town of Lexington	Morrow County
City of Fairview	Multnomah County
City of Gresham	Multnomah County
City of Portland	Multnomah County
City of Troutdale	Multnomah County
City of Wood Village	Multnomah County
Multnomah County	Multnomah County
Multnomah County Drainage District	Multnomah County
City of Dallas	Polk County
City of Falls City	Polk County
City of Independence	Polk County
City of Monmouth	Polk County
Polk County	Polk County
City of Moro	Sherman County
City of Wasco	Sherman County
City of Bay City	Tillamook County
City of Garibaldi	Tillamook County
City of Manzanita	Tillamook County
City of Nehalem	Tillamook County
Tillamook County	Tillamook County
City of Adams	Umatilla County
City of Athena	Umatilla County
City of Echo	Umatilla County

Oregon Public Works Emergency Response Cooperative Assistance Agreement Members

City of Helix	Umatilla County
City of Hermiston	Umatilla County
City of Milton-Freewater	Umatilla County
City of Pendleton	Umatilla County
City of Pilot Rock	Umatilla County
City of Stanfield	Umatilla County
City of Umatilla	Umatilla County
Umatilla County	Umatilla County
City of Cove	Union County
City of Elgin	Union County
City of Imbler	Union County
City of Island City	Union County
City of Union	Union County
Island City Area Sanitation District	Union County
Union County	Union County
City of Enterprise	Wallowa County
City of Joseph	Wallowa County
Wallowa County	Wallowa County
City of Dufur	Wasco County
City of Maupin	Wasco County
City of Mosier	Wasco County
City of Shaniko	Wasco County
City of The Dalles	Wasco County
Wasco County	Wasco County
City of Banks	Washington County
City of Cornelius	Washington County
City of Durham	Washington County
City of Gaston	Washington County
City of Hillsboro	Washington County
City of North Plains	Washington County
City of Sherwood	Washington County
City of Tigard	Washington County
Washington County	Washington County
City of Fossil	Wheeler County
City of Mitchell	Wheeler County
City of Spray	Wheeler County
Wheeler County	Wheeler County

Oregon Public Works Emergency Response Cooperative Assistance Agreement Members

City of Amity	Yamhill County
City of Carlton	Yamhill County
City of Dayton	Yamhill County
City of Lafayette	Yamhill County
City of McMinnville	Yamhill County
City of Newberg	Yamhill County
City of Sheridan	Yamhill County
City of Willamina	Yamhill County
City of Yamhill	Yamhill County
Yamhill County	Yamhill County



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: January 18, 2018	Subject: Resolution No. 2666 Requesting the Board of County Commissioners, Washington County, Oregon to Transfer Jurisdiction of Certain County Roads (Garden Acres Road, Clutter Road, and Portions of Cahalin Road) from Washington County to the City of Wilsonville Staff Member: Eric Mende, PE, Capital Projects Engineering Manager Department: Community Development	
Action Required	Advisory Board/Commission Recommendation	
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input checked="" type="checkbox"/> Consent Agenda	<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input checked="" type="checkbox"/> Not Applicable Comments:	
Staff Recommendation: Staff recommends that Council adopt the Consent Agenda.		
Recommended Language for Motion: I move to approve the Consent Agenda.		
Project / Issue Relates To: <i>[Identify which goal(s), master plans(s) your issue relates to.]</i>		
<input checked="" type="checkbox"/> Council Goals/Priorities Multi-Modal Transportation Network, Economic Development	<input checked="" type="checkbox"/> Adopted Master Plan(s) Transportation System Plan	<input type="checkbox"/> Not Applicable

ISSUE BEFORE COUNCIL:

A Resolution requesting the Washington County Board of Commissioners to transfer jurisdictional roadway authority on Garden Acres Road and Clutter Road, and a portion of Cahalin Road from Washington County to the City of Wilsonville.

EXECUTIVE SUMMARY:

On January 4, 2018, Council approved Ordinance No. 811 on first reading for annexation of Garden Acres Road, Clutter Road, and a portion of Cahalin Road, all within Washington County, Second Reading of Ordinance is this evening, January 18, 2018. To complete the process of obtaining jurisdictional road authority over these roads – a necessary first step before final design and construction can occur – approval of the Board of County Commissioners for Washington County is required. The attached Resolution requests the Washington County Board of Commissioners to approve the jurisdictional transfer. Please note that the portion of Ridder Road in Washington County is already part of the City of Wilsonville and therefore did not require annexation or road authority transfer.

EXPECTED RESULTS:

Approval of this Resolution allows staff to pursue transfer of road authority from Washington County for the roads within the developing Coffee Creek Urban Renewal area. The transfer

TIMELINE:

Transfer of roadway authority will be effective after a hearing and approval by Washington County – approximately March 2018.

CURRENT YEAR BUDGET IMPACTS:

None for the road authority transfer, however, funding has been budgeted for the Garden Acres Road reconstruction project.

FINANCIAL REVIEW / COMMENTS:

Reviewed by: SCole Date: 1/5/2018

LEGAL REVIEW / COMMENT:

Transfer of road authority from the County to the City also transfer all maintenance and repair obligations to the City, along with all legal liability for those road segments from the County to the City, effective immediately upon the transfer.

Reviewed by: BAJ Date: 1/10/2018

COMMUNITY INVOLVEMENT PROCESS:

Roadway authority transfer is a formality between the County and City and typically does not involve community involvement. However, development in the Coffee Creek area in general, and the Garden Acres Road project specifically, have been the topic of numerous open houses, property owner outreach activities, and City hearings.

POTENTIAL IMPACTS or BENEFIT TO THE COMMUNITY:

Obtaining road authority allows the project to apply City of Wilsonville design and construction standards to Garden Acres Road. Construction of the road is a critical step in development of the Coffee Creek Urban Renewal Area – an identified employment area for the City.

ALTERNATIVES:

There are no alternatives if the Garden Acres Road Project, and overall development of the Coffee Creek Urban Renewal Area are to move forward.

CITY MANAGER COMMENT:

ATTACHMENTS:

Resolution No. 2666

RESOLUTION NO. 2666

A RESOLUTION OF THE CITY OF WILSONVILLE REQUESTING THE BOARD OF COUNTY COMMISSIONERS, WASHINGTON COUNTY, OREGON TO TRANSFER JURISDICTION OF CERTAIN COUNTY ROADS (GARDEN ACRES ROAD, CLUTTER ROAD, AND PORTIONS OF CAHALIN ROAD) FROM WASHINGTON COUNTY TO THE CITY OF WILSONVILLE.

WHEREAS, ORS 373.270(6) provides a mechanism to transfer jurisdiction of a county road within a city to a city; and

WHEREAS, Washington County (County) is the current roadway authority on Garden Acres Road, Clutter Road, and portions of Cahalin Road, as more fully described in the Legal Descriptions provided in **Attachment A** to this resolution; and

WHEREAS, to facilitate road improvements and development within the City of Wilsonville, and upon the recommendation of the City Development Review Board 'A', the City of Wilsonville passed Ordinance No. 811 on January 4th, 2018 on first reading and January 18th, 2018 on second reading, annexing Garden Acres Road, Clutter Road, and a portion of Cahalin Road, into the city; and

WHEREAS, the scope of Annexation under Ordinance No. 811 and the scope of desired jurisdictional road authority transfer is identical.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

1. The City of Wilsonville City Council hereby requests that the Commissioners of Washington County transfer jurisdiction of Garden Acres Road, Clutter Road, and portions of Cahalin Road, described and depicted **Attachment A**, attached hereto and incorporated herein, to the city of Wilsonville.
2. This resolution becomes effective upon adoption.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 18th day of January, 2018 and filed with the Wilsonville City Recorder this date.

TIM KNAPP, Mayor

ATTEST:

Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

Mayor Knapp

Councilor Starr

Councilor Stevens

Councilor Lehan

Councilor Akervall

Attachments:

Attachment A

Resolution No. 2666 - Attachment A

Resolution 2666

Annexation- Area

A Tract of land, as shown on attached "Annexation Exhibit B", lying in the Northeast One-Quarter and the Southeast One-Quarter of Section 3, the Southwest One-Quarter and the Northwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, Washington County, Oregon, and being more particularly described as follows:

BEGINNING at the northwest corner of Parcel 2 of Partition Plat No. 1995-101, Washington County Survey Records;

Thence South $01^{\circ}20'02''$ West, along the west line of said Parcel 2 and the southerly extension thereof, 330.67 feet to the intersection with the easterly extension of the north line of Parcel 3 of said Partition Plat No. 1995-101;

Thence North $88^{\circ}52'23''$ West, along said easterly extension and the north line of said Parcel 3, 5.00 feet to the northwest corner thereof;

Thence South $01^{\circ}20'02''$ West, along the west line of said Parcel 3, also being the east right-of-way line of Washington County Road No. 557, and the southerly extension thereof, 330.56 feet to the intersection with the south line of the Southwest One-Quarter of said Section 2;

Thence North $88^{\circ}52'23''$ West, along the said south line, 20.00 feet to the Section Corner common to Sections 3 and 2 in Township 3 South, Range 1 West, of the Willamette Meridian, Washington County, and Sections 10 and 11 in Township 3 South, Range 1 West, of the Willamette Meridian, Clackamas County, Oregon, per U.S.B.T. Entry 2002-056, Washington County Survey Records;

Thence North $88^{\circ}35'29''$ West, along the south line of said Section 3, 20.00 feet to the intersection with the west right-of-way line of said Washington County Road No. 557;

Thence North $01^{\circ}20'02''$ East, along said west right-of-way line of Washington County Road No. 557, 362.03 feet to the intersection with the south right-of-way line of SW Clutter Road, Washington County Road No. 557;

Thence North $72^{\circ}53'59''$ West, along said south right-of-way line, 524.14 feet to the northwest corner of that property described as conveyed to Chris Brickford and Sonya Brickford, husband and wife, in Warranty Deed, recorded March 26, 1986 as Document No. 86-12591, Washington County Deed Records;

Thence South $17^{\circ}30'01''$ West, along the west line of said Document No. 86-12591, 10.00 feet to the intersection with the south right-of-way line of SW Clutter Road per Dedication Deed, recorded February 10, 1982 as Document No. 82-03418, Washington County Deed Records;

Thence North 72°53'59" West, along said south right-of-way line per said Document No. 82-03418 and Warranty Deed of Dedication, recorded December 11, 1978 as Document No. 78-54076, Washington County Deed Records, 859.98 feet to the intersection with the east right-of-way line of SW Grahams Ferry Road;

Thence North 28°06'57" East, along the northerly extension of the east right-of-way line of SW Grahams Ferry Road, 50.94 feet to the intersection with the north right-of-way line of said SW Clutter Road, Washington County Road No. 557;

Thence South 72°53'59" East, along said north right-of-way line, 1363.17 feet to the intersection with the west right-of-way line of SW Garden Acres Road, Washington County Road No. 1309;

Thence North 01°20'02" East, along said west right-of-way line, 2220.85 feet to the intersection with the south right-of-way line of Washington County Road No. 470;

Thence North 88°18'06" West, along said south right-of-way line, 412.58 feet to the intersection with the southerly extension of the east right-of-way line of SW Grahams Ferry Road per the Plat of "Cahalin Acres", Plat Book 15, Page 35, Washington County Survey Records;

Thence North 43°18'13" East, along the southerly extension of the said east right-of-way line, 60.18 feet to the southwest corner of Lot 16, said Plat of "Cahalin Acres";

Thence South 88°18'06" East, along the south line of said Lot 16, 362.33 feet to the southeast corner thereof;

Thence North 01°19'35" East, along the east line of said Lot 16, 390.92 feet to the northeast corner thereof;

Thence North 80°39'39" East, 50.88 feet to the intersection of the east line of SW Garden Acres Road, Washington County Road No. 470, with the south right-of-way line of SW Day Road per Dedication Deed, recorded March 27, 2001 as Document No. 2001-024970, Washington County Deed Records;

Thence South 01°19'35" West, along the said east right-of-way line of SW Garden Acres Road, Washington County Road 470, 425.53 feet to the intersection with the east right-of-way line of SW Garden Acres Road, Washington County Road 1309;

Thence South 01°20'02" West, along said east right-of-way line of said SW Garden Acres Road, Washington County Road No. 1309, 1652.67 feet to the intersection with the south line of Lot 11, Plat of "Garden Acres", Plat Book 4, Page 37, Washington County Survey Records;

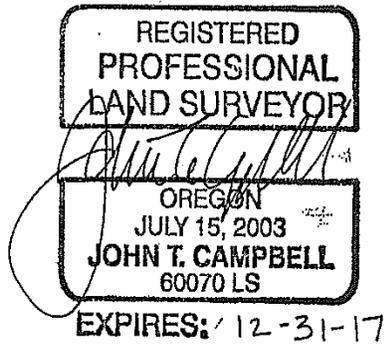
Thence South 88°52'41" East, along said south line, 16.50 feet to the intersection with the east right-of-way line of SW Garden Acres Road per Dedication Deed, recorded November 14, 2016 as Document No. 2016-93873, Washington County Deed Records;

Thence South 01°20'02" West, along said east right-of-way line, 330.37 feet to the intersection with the north line of Parcel 2 of said Partition Plat No. 1995-101;

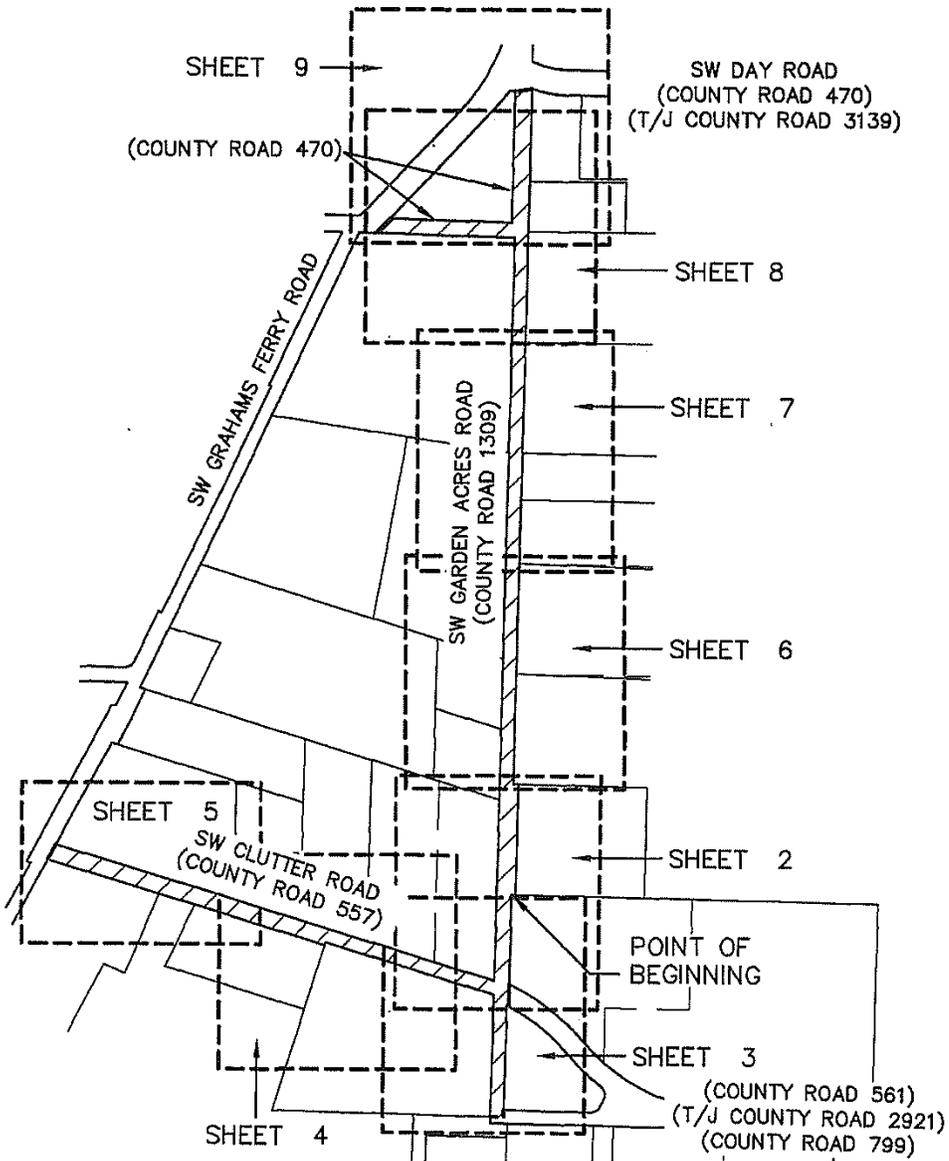
Thence North 88°52'36" West, along said north line, 11.50 feet to the POINT OF BEGINNING.

Containing 4.932 Acres more or less.

This legal description, along with the Basis of Bearings thereof, is based upon The Oregon State Plane Coordinate System, North Zone.

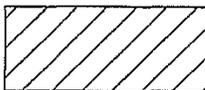


ANNEXATION EXHIBIT B



SCALE
1" = 500'

LEGEND



ANNEXATION AREA
± 4.932 ACRES

SEE ATTACHED
LEGAL DESCRIPTION



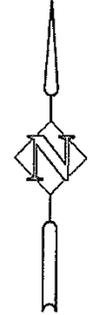
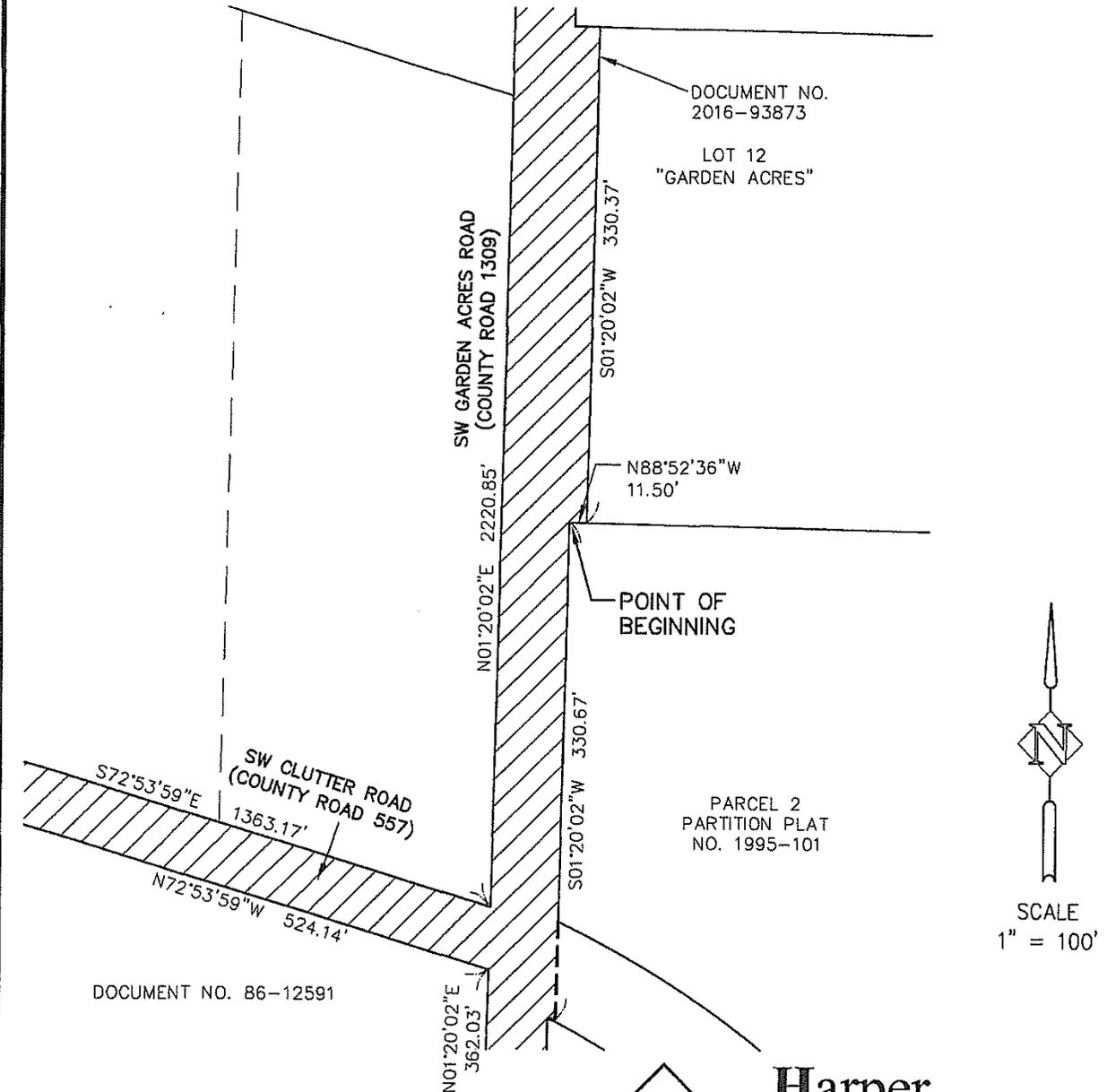
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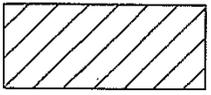
WSV-12 KMB 10/27/2017 PAGE 1 OF 9

ANNEXATION EXHIBIT B



SCALE
1" = 100'

LEGEND



ANNEXATION AREA
± 4.932 ACRES

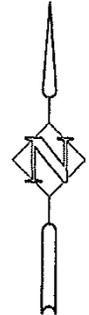
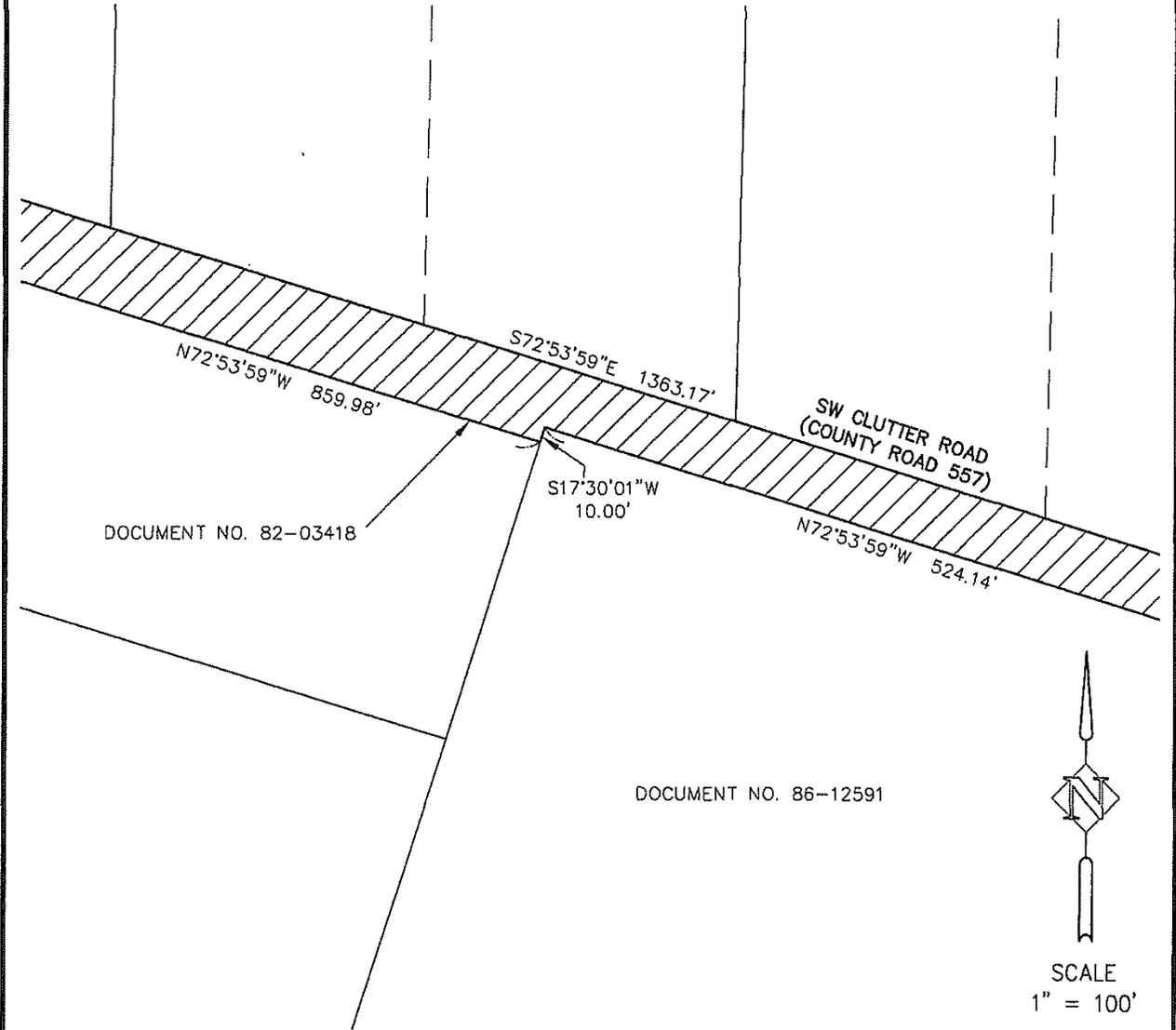
SEE ATTACHED
LEGAL DESCRIPTION



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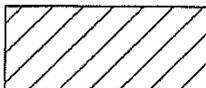
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WSV-12 KMB 10/27/2017 PAGE 2 OF 9

ANNEXATION EXHIBIT B



SCALE
1" = 100'

LEGEND



ANNEXATION AREA
± 4.932 ACRES

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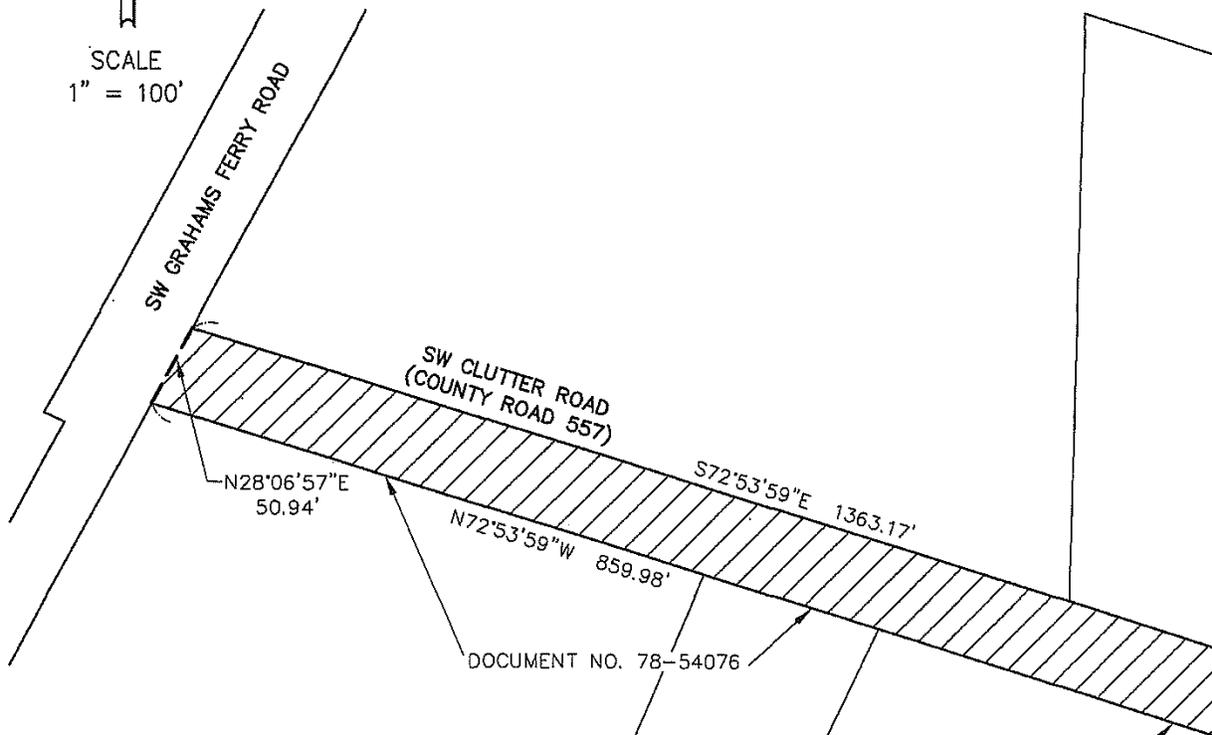
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ANNEXATION EXHIBIT B



SCALE
1" = 100'



DOCUMENT NO. 78-54076

DOCUMENT NO. 82-03418

LEGEND



ANNEXATION AREA
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SEE ATTACHED
LEGAL DESCRIPTION



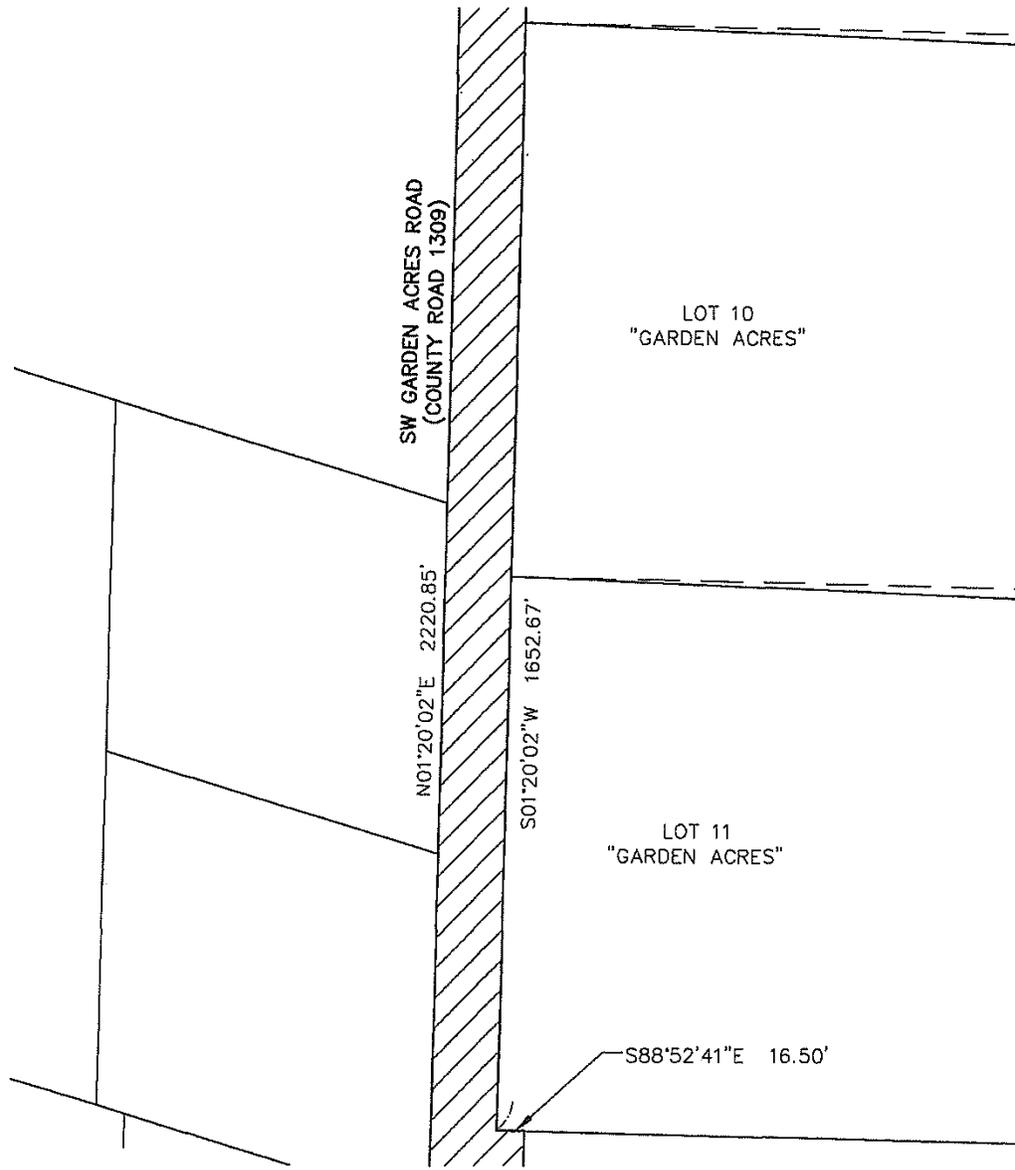
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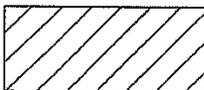
WSV-12 KMB 10/27/2017 PAGE 5 OF 9

ANNEXATION EXHIBIT B



SCALE
1" = 500'

LEGEND



ANNEXATION AREA
± 4.932 ACRES

SEE ATTACHED
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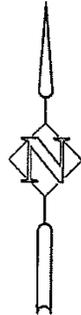
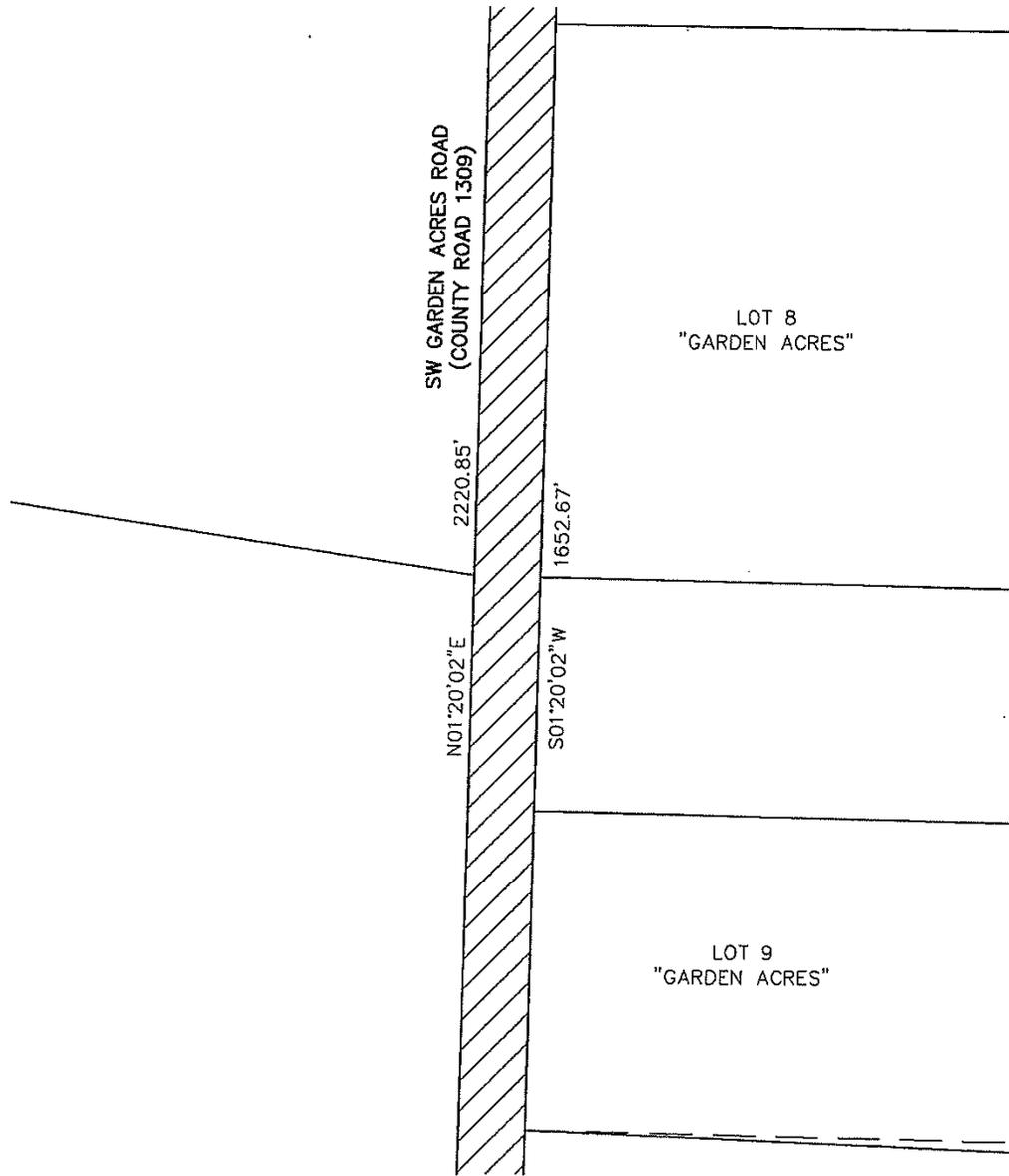
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WSV-12 KMB 10/27/2017 PAGE 6 OF 9

ANNEXATION EXHIBIT B



SCALE
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LEGEND



ANNEXATION AREA
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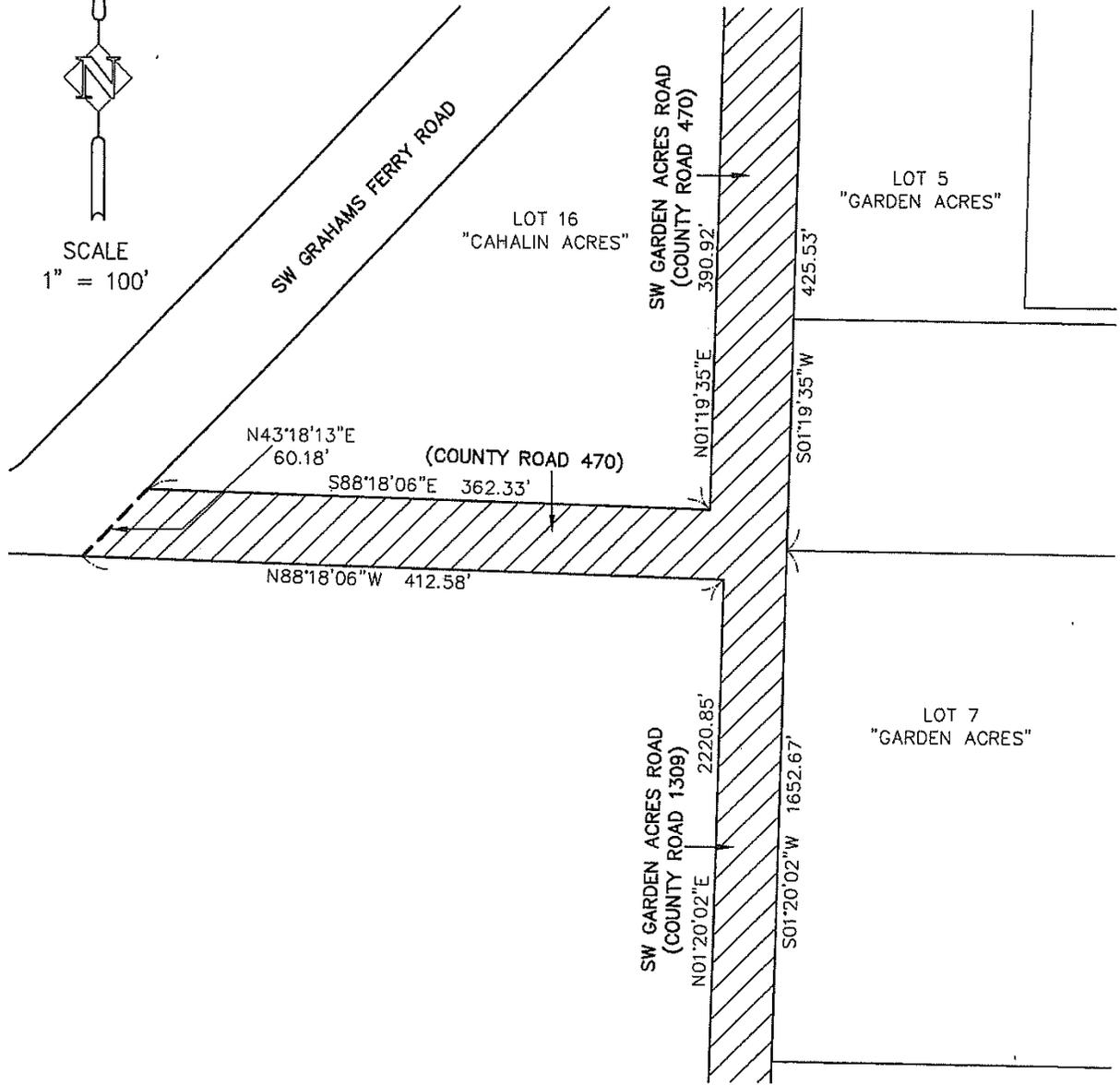
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ANNEXATION EXHIBIT B



SCALE
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LEGEND



ANNEXATION AREA
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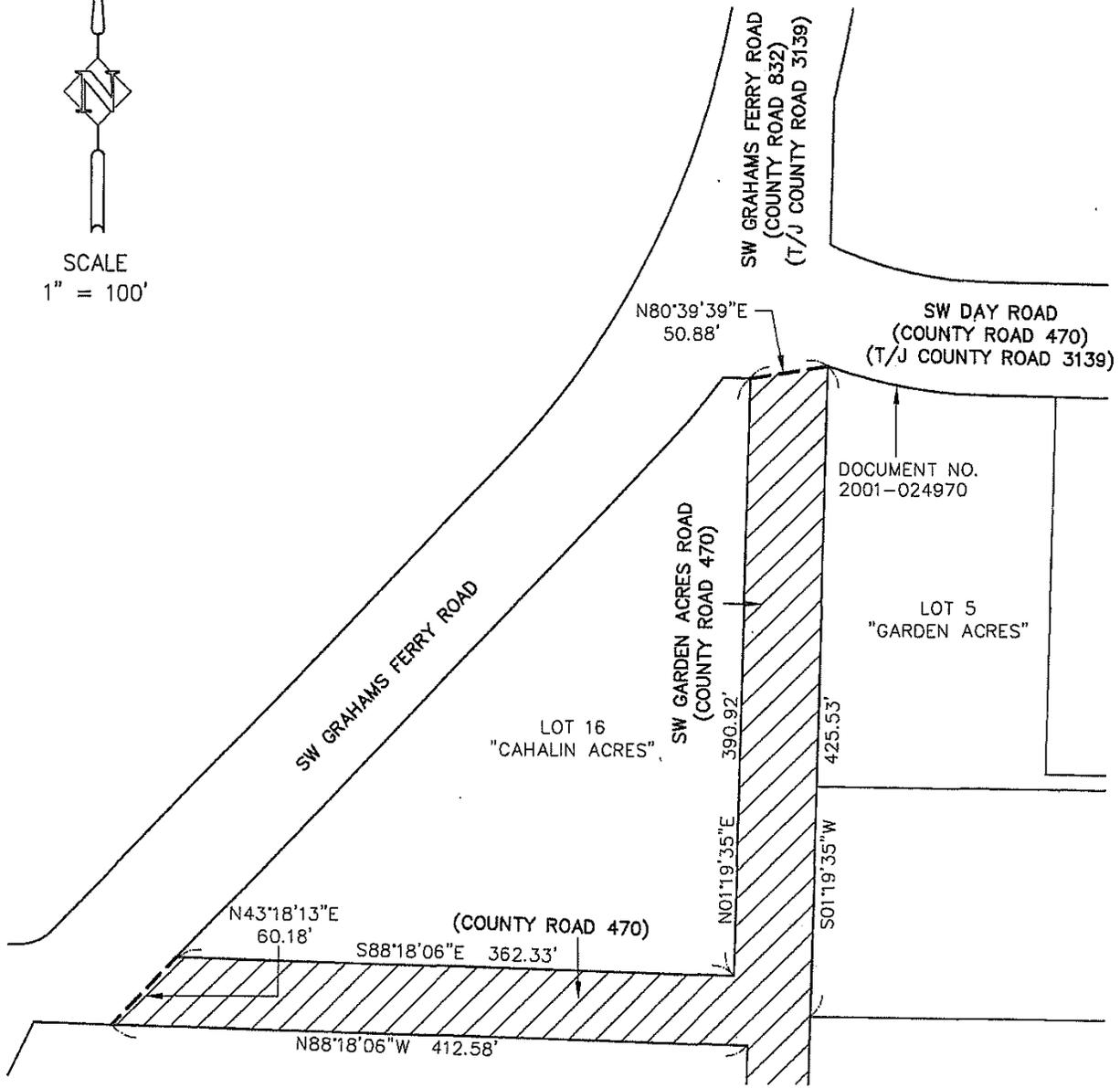
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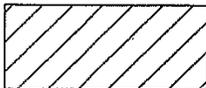
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**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Thursday, January 4, 2018. Mayor Knapp called the meeting to order at 7:13 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

- Mayor Knapp
- Council President Starr
- Councilor Stevens
- Councilor Lehan
- Councilor Akervall

Staff present included:

- Bryan Cosgrove, City Manager
- Jeanna Troha, Assistant City Manager
- Barbara Jacobson, City Attorney
- Kimberly Veliz, City Recorder
- Daniel Pauly, Senior Planner, Planning
- Nancy Kraushaar, Community Development Director
- Susan Cole, Finance Director
- Mark Ottenad, Public/Government Affairs Director
- Angela Handran, Assistant to the City Manager
- Kimberly Rybold, Associate Planner
- Mike McCarty, Parks and Recreation Director
- Chris Neamtzu, Planning Director
- Keith Katko, Finance Operations Manager
- Eric Mende, Engineering Manager

Motion to approve the order of the agenda.

Motion: Councilor Starr moved to approve the order of the agenda. Councilor Stevens seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

COMMUNICATIONS

- A. Comprehensive Annual Financial Report (Merina & Company, LLP.)

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

Finance Director Susan Cole introduced Auditor Tonya Moffitt, CPA from Merina & Company, LLP. Ms. Moffitt presented on the annual audit of the City's 2016-17 Comprehensive Annual Financial Report. Ms. Moffitt reported that the City received a favorable audit with an unmodified or clean opinion. Ms. Moffitt added that the Finance department produces high quality work and Wilsonville's Comprehensive Annual Financial Report is beyond anything that is required of the City.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

Adam Hill of Wilsonville opposes the plans for Villebois Parks 7 and 8, mentioned in work session. Mr. Hill shared with Council that there are two sides to every story. Mr. Hill added that he felt Council was not hearing the concerns and desires of neighbors of Villebois Parks 7 and 8. Mr. Hill commented that staff members were not as invested in the project as those that live across the street from the parks. In closing, Mr. Hill hoped that Council would look back on those records and rethink the plans for Villebois Parks 7 and 8.

Royden Saffores of Wilsonville, reintegrate that neighbors of Villebois Parks 7 and 8 are not opposed to the park, but the type of park planned for that area. Mr. Saffores mentioned that he and neighbors were unaware of what was planned for the space, which will contain Villebois Parks 7 and 8. He opposes the usage types that are planned for Villebois Parks 7 and 8. Mr. Saffores prefers that the park consist of natural space where people can observe wildlife, instead of sports fields.

Mayor Knapp asked if there were any other speakers hearing none he asked if Council wanted to provide feedback to comments received.

Councilor Lehan addressed the speakers. Ms. Lehan began by summarizing her background in government as an elective official. Ms. Lehan divulged that she was a primary driver for the efforts to create the Wilsonville tracks, which is now Graham Oaks. Ms. Lehan also revealed her stance and involvement in wetland issues. Ms. Lehan explained that there is always push and pull on wildlife habitat issues and development. She pointed out that the parks system is a community project that many citizens participated in and provided input over the years. Ms. Lehan added that Council and staff do their best to maintain a balance between wildlife habitats and developments.

Mayor Knapp pointed out that the planning of the parks has occurred for some time and the plans have evolved overtime. Mayor Knapp acknowledged that not everyone will have the same view and it is important for Council to recognize the entire community when making decisions. Mayor Knapp confirmed that Council is aware of the previous debates that have been made regarding Villebois Parks 7 and 8. However, there was a decision made and Council does not turn over outcomes because of dissatisfaction, no matter what decision was made.

Mayor Knapp stated the City will not be taking action on item at this time.

**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

MAYOR'S BUSINESS

- A. **Tourism Promotion Committee Appointment**
Appoint Dave Pearson, Executive Director of World of Speed, to the Tourism Promotion Committee, Position No. 1, with term ending June 30, 2019. (Ottenad)

Motion: Councilor Lehan moved to ratify the appointment of Dave Pearson to the Tourism Promotion Committee, Position No. 1, with term ending June 30, 2019. Councilor Starr seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

- B. Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.

COUNCILOR COMMENTS

- A. Council President Starr

Council President Starr reminded the audience of the following upcoming events:

Annual Cub Scout Tree Recycling Event to take place Saturday, January 6, 2018 at City Hall in the parking lot.

City Hall will be closed in observance of Martin Luther King Jr. Day on Monday, January 15, 2018. The Council meeting that week has been rescheduled for Thursday, January 18, 2018.

- B. Councilor Stevens

Councilor Stevens told those present that public comment for the Boones Ferry Park Concept Plans has been extended to Monday, January 15, 2018. Ms. Stevens encouraged all to submit comments to staff.

- C. Councilor Lehan

Councilor Lehan shared that the deadline for the Community Enhancement Project nominations is at the end of the month (January 31, 2018). She added anyone interested in applying for the grant should call City Hall and speak to Angela Handran (Assistant to the City Manager).

**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

Ms. Lehan added that the Daddy Daughter Dance will take place March 2, 2018 7-9 p.m., at the Community Center.

D. Councilor Akervall

Councilor Akervall noted that following:

January 17, 2018 there is an Urban Renewal Open House About ‘Boeckman Dip’ Bridge, 5-7 p.m., at City Hall.

Mentioned that the library is currently under renovations. Reminded patrons of the library to visit the City’s website to ensure the location of library events, as some of the events will temporarily be taking place in other City facilities.

Shared that Boones Ferry Primary will be holding a free immunization clinic on January 10, 2018 from 4 p.m. to 6:30 p.m. The vaccines are available free of charge to children with no health insurance, or children with insurance that does not cover the cost of immunizations.

CONSENT AGENDA

Ms. Jacobson read the titles of the Consent Agenda items into the record.

A. Minutes of the, December 18, 2017 Council Meeting.

Motion: Councilor Starr moved to approve the Consent Agenda. Councilor Lehan seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

PUBLIC HEARING

A. **Ordinance No. 811** – 1st Reading
An Ordinance Of The City Of Wilsonville Annexing SW Garden Acres Road, SW Cahalin Road And SW Clutter Street Right-Of-Way Into The City Limits Of The City Of Wilsonville, Oregon. The Territory Is More Particularly Described As The Right-Of-Way Of SW Garden Acres Road Extending From SW Day Road To The Clackamas County Line, The Right-Of-Way Of SW Clutter Street Extending From SW Grahams Ferry Road To SW Garden Acres Road, And The Right-Of-Way Of Unimproved SW Cahalin Road From SW Grahams Ferry Road To SW Garden Acres Road, Sections 2

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

And 3, T3S, R1W, Willamette Meridian, Washington County, Oregon. Washington County, Oregon – Owner. City Of Wilsonville – Applicant.

Ms. Jacobson read the title of Ordinance No. 811 into the record on first reading.

Mayor Knapp provided the public hearing format and opened the public hearing at 8:00 p.m.

The Mayor invited public testimony seeing none he closed the public hearing at 8:05 p.m.

Staff member Eric Mende, Engineering Manager was present as the City of Wilsonville’s (“the petitioner’s”) representative.

Kimberly Rybold, Associate Planner, prepared the staff report. Ms. Rybold announced that as required by statute the criteria applicable to this application is stated on page 2 of the staff report, which has been entered into the record as Exhibit A, Attachment 3 of Ordinance No. 811. Ms. Rybold continued to present the following background:

The proposed annexation is adjacent to the northwest portion of Wilsonville in unincorporated Washington County, and includes the right-of-way of Garden Acres road from Day Road to Washington County line, Clutter Street from Grahams Ferry to Garden Acres, and unimproved Cahalin Road from Grahams Ferry to Garden Acres Road.

The annexation request consists of approximately 4.9 acres of right-of-way that is located within the Coffee Creek Industrial Area and Urban Renewal Area. Annexation of this right-of-way represents the first step in beginning planned urban-level roadway improvements within Coffee Creek. Upon annexation, roadway authority will be transferred from Washington County to the City of Wilsonville.

The annexation follows all applicable regional and state rules and statutes, including that the petitioner is the City of Wilsonville with the written consent of Washington County, the subject area is within the urban growth boundary, and includes the minimum area needed to begin urban-level roadway improvements.

Based on this information and the findings provided in the staff report, staff recommends approval of annexation request with no additional conditions.

Mr. Mende noted that on the index for the annexation Ordinance No. 811, Council Exhibit A, Attachment 2 is titled “Petition and Land Owner Signature.” However, the document only contains City Manager Cosgrove’s signature, as the petitioner. Mr. Mende additionally mentioned that at the Thursday, January 18 Council meeting staff will bring two resolutions; 1) requesting Washington County to transfer jurisdiction and 2) condemnation.

Motion: Councilor Lehan moved to approve Ordinance No. 811 on first reading. Councilor Starr seconded the motion.

Vote: Motion carried 5-0.

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

SUMMARY OF VOTES

Mayor Knapp	Yes
Council President Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Yes
Councilor Akervall	Yes

CITY MANAGER'S BUSINESS

City Manager Cosgrove started by wishing Council a happy New Year.

A. Draft Joint Letter with Clackamas County

City Manager Cosgrove requested that Council return to staff any proposed edits, questions, comments and/or concerns, regarding the joint letter discussed in work session, to staff by Wednesday or Thursday of the following week.

B. RRFB

City Manager Cosgrove along with Community Development Director Kraushaar updated Council that the installation of any new or replacement rectangular rapid flashing beacons (RRFB) by any highway agency, has been prohibited by the Federal Government. Staff will research this topic further.

LEGAL BUSINESS

City Attorney Jacobson reported on the following items:

A. Kinder Morgan

Shared that Kinder Morgan will be coming to the area to meet with Wilsonville, Tigard, Beaverton, Hillsboro, Sherwood and TVWD to discuss the shut off valves near the Water Treatment Plant.

B. Legal Memo for the Year

Provided an overview on the legal memo that was provide to Council earlier in the evening. City Attorney informed Council that the first part of the legal memo is confidential attorney client communications and the second part is a list of contracts done in 2017. Ms. Jacobson encouraged Council to contact her if they have any questions regarding the legal memo.

In closing City Attorney Jacobson wished Council a happy New Year.

ADJOURN

Mayor Knapp adjourned the meeting at 8:13 p.m.

**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

Respectfully submitted,

Kimberly Veliz, City Recorder

ATTEST:

Tim Knapp, Mayor



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: January 18, 2018	Subject: Resolution No. 2663 Authorizing Acquisition of Property and Property Interests Through Eminent Domain Related to the Construction of the Garden Acres Road Project (CIP# 4201) Staff Member: Eric Mende, PE, Capital Projects Manager Department: Community Development	
Action Required	Advisory Board/Commission Recommendation	
<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing Date: <input type="checkbox"/> Ordinance 1 st Reading Date: <input type="checkbox"/> Ordinance 2 nd Reading Date: <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input type="checkbox"/> Not Applicable Comments:	
Staff Recommendation: Staff recommends that Council adopt Resolution No. 2663.		
Recommended Language for Motion: I move to approve Resolution No. 2663.		
Project / Issue Relates To: <i>[Identify which goal(s), master plans(s) your issue relates to.]</i>		
<input checked="" type="checkbox"/> Council Goals/Priorities Multi – Modal Transportation Network. Economic Development; Coffee Creek Industrial Area development	<input checked="" type="checkbox"/> Adopted Master Plan(s) 2016 Transportation System Plan	<input type="checkbox"/> Not Applicable

ISSUE BEFORE COUNCIL:

Should the City acquire (potentially through eminent domain) approximately 62,666 square feet (SF) of right-of-way, 25,878 SF of permanent easement area (Public Utility Easement), and 12,960 SF of temporary construction easement (TCE) to reconstruct portions of Ridder Road east of Garden Acres Road, and construct Garden Acres Road from Ridder Road to Day Road.

EXECUTIVE SUMMARY:

The Garden Acres Road project is a key improvement supporting future development of employment lands in northwest Wilsonville. The area is within the Metro Urban Growth Boundary (UGB), is designated as a Regionally Significant Industrial Area (RSIA), and is an identified transportation project in the adopted 2016 Transportation System Plan. The project is also a key component of the recently adopted Coffee Creek Urban Renewal Plan.

In order to construct the project, the City needs to acquire right-of-way and easements as identified in the following table. Please note, however, that the Area is based on preliminary engineering estimates and all Areas are subject to change, to be more or less, with design refinement to be approved by the City Engineer.

Prop # / Property Owner	Tax Lot	Acquisition Type	Area
7 / Richard E. and Margaret E. Gentes	3S1W3A-1700	Fee – Right-of-way	4,160 SF
7 / Richard E. and Margaret E. Gentes	3S1W3A-1700	Easement – Const.	445 SF
9 / Teddy and Roberta Lee Stivahtis	3S1W2B-701	Fee – Right-of-way	5,173 SF
9 / Teddy and Roberta Lee Stivahtis	3S1W2B-701	Easement – PUE	2,682 SF
10 / Philip M. and Clara Kielhorn	3S1W2B-702	Fee – Right-of-way	2,850 SF
10 / Philip M. and Clara Kielhorn	3S1W2B-702	Easement – PUE	1,500 SF
10 / Philip M. and Clara Kielhorn	3S1W2B-702	Easement – Const.	600 SF
11 / Linda Karen Bragg Pursley and Randall K. Pursley	3S1W2C-203	Fee – Right-of-way	6,280 SF
11 / Linda Karen Bragg Pursley and Randall K. Pursley	3S1W2C-203	Easement – PUE	3,305 SF
11 / Linda Karen Bragg Pursley and Randall K. Pursley	3S1W2C-203	Easement – Const.	1,735 SF
12 / Linda Deebaj Hamad and Vera B. Deebaj	3S1W2C-201	Fee – Right-of-way	6,282 SF
12 / Linda Deebaj Hamad and Vera B. Deebaj	3S1W2C-201	Easement – PUE	3,308 SF
12 / Linda Deebaj Hamad and Vera B. Deebaj	3S1W2C-201	Easement – Const.	555 SF
13 / Phyllis J. Chriss Trust	3S1W2C-301	Fee – Right-of-way	2,660 SF
13 / Phyllis J. Chriss Trust	3S1W2C-301	Easement – PUE	1,400 SF
13 / Phyllis J. Chriss Trust	3S1W2C-301	Easement – Const.	749 SF
14 / Mark Stephen Chriss	3S1W2C-300	Fee - Right-of-way	3,625 SF
14 / Mark Stephen Chriss	3S1W2C-300	Easement – PUE	1,911 SF
14 / Mark Stephen Chriss	3S1W2C-300	Easement – Const.	405 SF
15 / Carol G. Terrell	3S1W2C-401	Fee – Right-of-way	6,281 SF

15 / Carol G. Terrell	3S1W2C-401	Easement – PUE	3,306 SF
15 / Carol G. Terrell	3S1W2C-401	Easement – Const.	351 SF
16 / Glen T. Wetzel	3S1W2C-500	Fee – Right-of-way	6,279 SF
16 / Glen T. Wetzel	3S1W2C-500	Easement – PUE	3,302 SF
17 / Willamette Resources Inc.	3S1W2C-601	Fee – Right-of-way	826 SF
17 / Willamette Resources Inc.	3S1W2C-601	Easement – PUE	3,304 SF
18 / Willamette Resources Inc.	3S1W2C-1400	Fee – Right-of-way	10,349 SF
18 / Willamette Resources Inc.	3S1W2C-1400	Easement – PUE	1,860 SF
18 / Willamette Resources Inc.	3S1W2C-1400	Easement – Const.	4,497 SF
19 / Tarr Acquisition LLC	3S1W2C-1600	Fee – Right-of-way	6,279 SF
19 / Tarr Acquisition LLC	3S1W2C-1600	Easement – Const.	3,080 SF
20 / Ridder Road LLC	3S1W11-2900	Fee – Right-of-way	567 SF
20 / Ridder Road LLC	3S1W11-2900	Easement – Const.	543 SF
21 / Ridder Road LLC	3S1W11-2500	Fee – Right-of-way	1,055 SF

All property interests are legally described in Exhibits 1 through 14 to Resolution No. 2663. Most of the properties current lie within unincorporated Washington County. As noted above, these legal descriptions are believed to involve the least amount of property necessary for the construction of the project. Although these legal descriptions are considered to be reasonably accurate at this stage of design, modifications may need to occur depending on final design details and site conditions. The City Engineer will verify and approve the final legal descriptions for all areas to be taken through Eminent Domain.

For the properties that are outside City limits, the City does not have the legal authority to make payments to escrow and take advance possession of these properties prior to final condemnation proceedings through Washington County courts. Delays in acquisition will delay construction of the project.

EXPECTED RESULTS:

Staff expects to begin appraisals in the spring of 2018 and make purchase offers as soon as appraisal work is complete. Upon acquisition, the project can move to construction.

TIMELINE:

Desired Schedule (may need revision as acquisition work occurs)

Acquisition process: January – July 2018

Design Complete: April – May 2018

Bid Period: July-August 2018

Construction: September 2018-September 2019

CURRENT YEAR BUDGET IMPACTS:

Acquisition Costs are budgeted for FY 17/18 at \$350,000 as part of CIP 4201, funded by Transportation System Development Charges (SDCs). Currently, the project does not have adequate funding. Of the \$817,000 budgeted, \$124,000 has been spent and \$393,000 has been encumbered for design, leaving a balance available of \$299,886. Any acquisitions that exceed this amount will have to wait either for a supplemental budget adjustment or for the next budget year, when additional Transportation SDCs can be appropriated.

FINANCIAL REVIEW / COMMENTS:

Reviewed by: SCole Date: 1/10/2018

LEGAL REVIEW / COMMENT:

Whether or not to start a road project without full project appropriation is a business call. From a legal perspective, however, is if we appraise property and receive an accepted offer yet don't have adequate project appropriation to make the purchase, within 6 months, we will have to order a new appraisal and restart the offer process.

Reviewed by: BAJ Date: 1/10/2018

COMMUNITY INVOLVEMENT PROCESS:

The project manager has reached out to property owners individually through directed mailings. There have also been open houses and public testimony by staff concerning the project at earlier Council sessions.

POTENTIAL IMPACTS or BENEFIT TO THE COMMUNITY (businesses, neighborhoods, protected and other groups):

The Garden Acres Road project "opens up" the Coffee Creek Industrial Area to industrial land development, and corresponding growth in the employment base of the City. There are a number of existing small acreages used as residential properties that will be impacted by construction, and if remain residential, impacted by potential increased noise and traffic from developed industrial properties.

ALTERNATIVES:

There are no alternatives if the project is to move forward.

CITY MANAGER COMMENT:

ATTACHMENTS:

Resolution 2663 and attached Exhibits 1 – 14

RESOLUTION NO. 2663

A RESOLUTION OF THE CITY OF WILSONVILLE AUTHORIZING UTILIZATION OF EMINENT DOMAIN FOR ACQUISITION OF PROPERTY AND PROPERTY INTERESTS RELATED TO THE CONSTRUCTION OF THE GARDEN ACRES ROAD PROJECT.

WHEREAS, under and by virtue of the laws of the State of Oregon, the City of Wilsonville is duly authorized and lawfully empowered to construct certain planned public improvement projects, and to acquire real property as may be deemed necessary and proper for such planned public improvements; and

WHEREAS, construction of the Garden Acres Road Project (the “Project”) will improve access and connectivity to future industrial properties in the City; and

WHEREAS the Project is identified in the City of Wilsonville FY 2017/2018 Capital Improvement Project Budget as Project No. 4201; and

WHEREAS, the total project cost estimate for Phase 1 of the Garden Acres Road project for which property acquisition is needed is \$4.8 million; and

WHEREAS, in order to construct the Project, the City needs to acquire approximately 25,878 square feet (SF) of right-of-way, approximately 12,960 SF of Public Utility easements, and approximately 12,960 SF of temporary construction easements; and

WHEREAS, the property interests anticipated to be acquired for the Project are legally described in Exhibits 1 through 14, attached hereto and incorporated herein; and

WHEREAS, although the attached legal descriptions and estimated areas of taking are considered to be reasonably accurate at this time, modifications may need to occur depending on final design details and site conditions, to be approved and verified by the City Engineer; and

WHEREAS, the acquisition of the properties generally described in Exhibits 1 through 14 is necessary and will benefit the general public and will be used for public purposes; and

WHEREAS, the City acquires real property in accordance with guidelines set forth in its Urban Renewal Agency’s adopted “*Appraisal and Acquisition Policies*” and all applicable law; and

WHEREAS, the City is authorized to acquire property by eminent domain in to achieve the objectives of the City’s Capital Improvement Program and shall conform to all statutory requirements to ensure that property owners’ rights are legally complied with; and

WHEREAS, ORS Chapter 35 empowers cities and agencies to acquire by condemnation real property whenever, in the judgment of the governing body of the City, there is a public necessity for the proposed use of the property, the property is necessary for such proposed use and the proposed use planned is located in a manner which will be most compatible with the greatest public good and the least private injury; and

WHEREAS, the acquisitions presented herein are estimated to reflect the least amount of property interest to ensure safe, efficient and adequate public improvements; and

WHEREAS, title to the acquired property interest shall vest in the name of the City of Wilsonville to provide for necessary care, maintenance and public safety authority; and

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

1. The Wilsonville City Council finds that:
 - a. There is a public necessity for the construction of the aforementioned street improvements,
 - b. The properties described in Exhibits 1 through 14, which descriptions may be modified as set forth below, are necessary for the construction of said public improvements, and
 - c. The proposed street and utility improvements are planned and located in a manner most compatible with the greatest public good and the least private injury.
2. City staff and the City Attorney are authorized and directed to:
 - a. Negotiate with the owners of the real property herein described as to the compensation to be paid for the acquisition of the property.
 - b. In the event agreement cannot be reached, to commence and prosecute to final determination such proceedings as may be necessary, including condemnation of the property, to acquire the real property and interest therein, and that upon the filing of such proceeding may seek immediate possession of any of the real properties described in Exhibits 1 through 14.
3. In the event that there are required modifications to the legal descriptions as the project design moves forward, or as negotiations with property owners warrant, revisions to the legal descriptions, staff is authorized to proceed as set forth above.

Provided, however, if any property not identified above is needed, then a new resolution for that previously unidentified property will be brought back to City Council for consideration.

ADOPTED by the Wilsonville City Council this 18th day of January, 2018, and filed with the Wilsonville City Recorder this date.

TIM KNAPP, Mayor

ATTEST:

Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

Mayor Knapp

Councilor Starr

Councilor Stevens

Councilor Lehan

Councilor Akervall

Exhibits:

Exhibits 1 through 14: Legal Descriptions

Exhibit 1

EXHIBIT A

Garden Acres Road Project
January 2, 2018
OWNER: Richard E. and Margaret E. Gentes
Page 1 of 3

City Project No. 4201
Map & Tax Lot No. 3S1W3A-1700
Property No. 7

PARCEL 1 (Permanent Right-Of-Way Easement For Road Purposes)

A parcel of land, as shown on attached Exhibit "B", lying in the Southeast One-Quarter of the Northeast One-Quarter of Section 3, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lot 16, Plat of "CAHALIN ACRES", Plat Book 15, Page 35, Washington County Survey Records, also being a portion of that tract of land as described by Statutory Warranty Deed to Richard E. Gentes and Margaret E. Gentes, recorded February 21, 1990 as Document No. 90-08472, Washington County Deed Records, said parcel being that portion of said property lying northerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 20.00 feet left of S.W. Garden Acres Road Project Centerline Station 45+40.24;

Thence northwesterly, in a straight line, to a point 169.79 feet left of S.W. Garden Acres Road Project Centerline Station 46+75.00.

EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Grahams Ferry Road.

The stationing used to describe this parcel is based on the S.W. Garden Acres Road Project Centerline, being more particularly described as follows:

A road centerline situated in the Northwest and Southwest One-Quarters of Section 2, and the Northeast and Southeast One-Quarters of Section 3, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Washington County, Oregon, and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Clackamas County, Oregon, being more particularly described as follows:

Beginning at a point located on the One-Quarter Section Line common to the Southwest One-Quarter of Section 2 and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West of the Willamette Meridian, and being Centerline Station 7+81.40 of the S.W. Garden Acres Road Project, said station also being located S88°52'23"E, as measured along said One-Quarter Section Line, 1120.02 feet from a 4 inch Aluminum Disk at the Section Corner common

EXHIBIT A CONTINUED – Page 2 of 3
January 2, 2018

Property No. 7

to Sections 2 and 3, Township 3 South, Range 1 West, of the Willamette Meridian, Washington County, Oregon and Sections 10 and 11, Township 3 South, Range 1 West, of the Willamette Meridian, Clackamas County, Oregon per U.S.B.T. Entry 2002-056, Washington County Survey Records, said point also being located on the existing centerline of S.W. Ridder Road (County Road Number 561)(T/J County Road Number 2921), Washington County Survey Records;

Thence N88°52'23"W, along the existing centerline of said County Road 561 and said One-Quarter Section Line, a distance of 420.43 feet to Centerline Station 12+01.83 and the beginning of a 630.00 foot radius curve to the right, having a central angle of 38°26'34";

Thence leaving said One-Quarter Section Line, northwesterly along the arc of said curve to the right, (the long chord of which bears N69°39'06"W, 414.81 feet) 422.70 feet to Centerline Station 16+24.53;

Thence N50°25'49"W, 160.90 feet to Centerline Station 17+85.43 and the beginning of a 475.00 foot radius curve to the right, having a central angle of 51°45'51";

Thence northwesterly along the arc of said curve to the right, (the long chord of which bears N24°32'53"W, 414.70 feet) 429.14 feet to Centerline Station 22+14.57 and a point on the One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3, said point also being on the existing centerline of S.W. Garden Acres Road (County Road Number 1309), Washington County Survey Records;

Thence N01°20'02"E, along the existing centerline of said County Road Number 1309 and the said One-Quarter Section Line, 2033.99 feet to a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records, said point being Centerline Station 42+48.56, said point also being an angle point in the existing centerline of County Road Number 470, Washington County Survey Records;

Thence N01°19'35"E, along the existing centerline of said County Road Number 470 and the One-Quarter Section Line common to the Northwest One-Quarter of said Section 2, and the Northeast One-Quarter of said Section 3, 445.82 feet to Centerline Station 46+94.38 and the terminus of this description, said terminus bears S01°19'35"W, 219.56 feet from a 5/8 inch iron rod with Aluminum cap inscribed "PLS 53760 PC" at SW Grahams Ferry Road Centerline Station 19+93.04 PC per Survey Number 29130, Washington County Survey Records

This legal description, along with the Basis of Bearings thereof, is based on the Oregon State Plane Coordinate System-North Zone International feet. The One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3 was held to be N01°20'02"E, as measured between said 4 inch Aluminum Disk at the Section Corner common to said Sections 2, 3, 10 and 11 per U.S.B.T. Entry 2002-056, Washington County Survey Records and a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records.

The parcel of land to which this description applies contains 4,160 square feet more or less.

EXHIBIT A CONTINUED – Page 3 of 3
January 2, 2018

Property No. 7

PARCEL 2 (Temporary Construction Easement)

A parcel of land, as shown on attached Exhibit “B”, lying in the Southeast One-Quarter of the Northeast One-Quarter of Section 3, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lot 16, Plat of “CAHALIN ACRES”, Plat Book 15, Page 35, Washington County Survey Records, also being a portion of that tract of land as described by Statutory Warranty Deed to Richard E. Gentes and Margaret E. Gentes, recorded February 21, 1990 as Document No. 90-08472, Washington County Deed Records, said parcel being that portion of said property lying northerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 20.00 feet left of S.W. Garden Acres Road Project Centerline Station 45+33.51;

Thence northwesterly, in a straight line, to a point 177.26 feet left of S.W. Garden Acres Road Project Centerline Station 46+75.00.

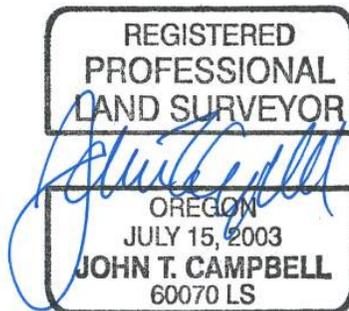
EXCEPTING therefrom the above described Parcel 1.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Grahams Ferry Road.

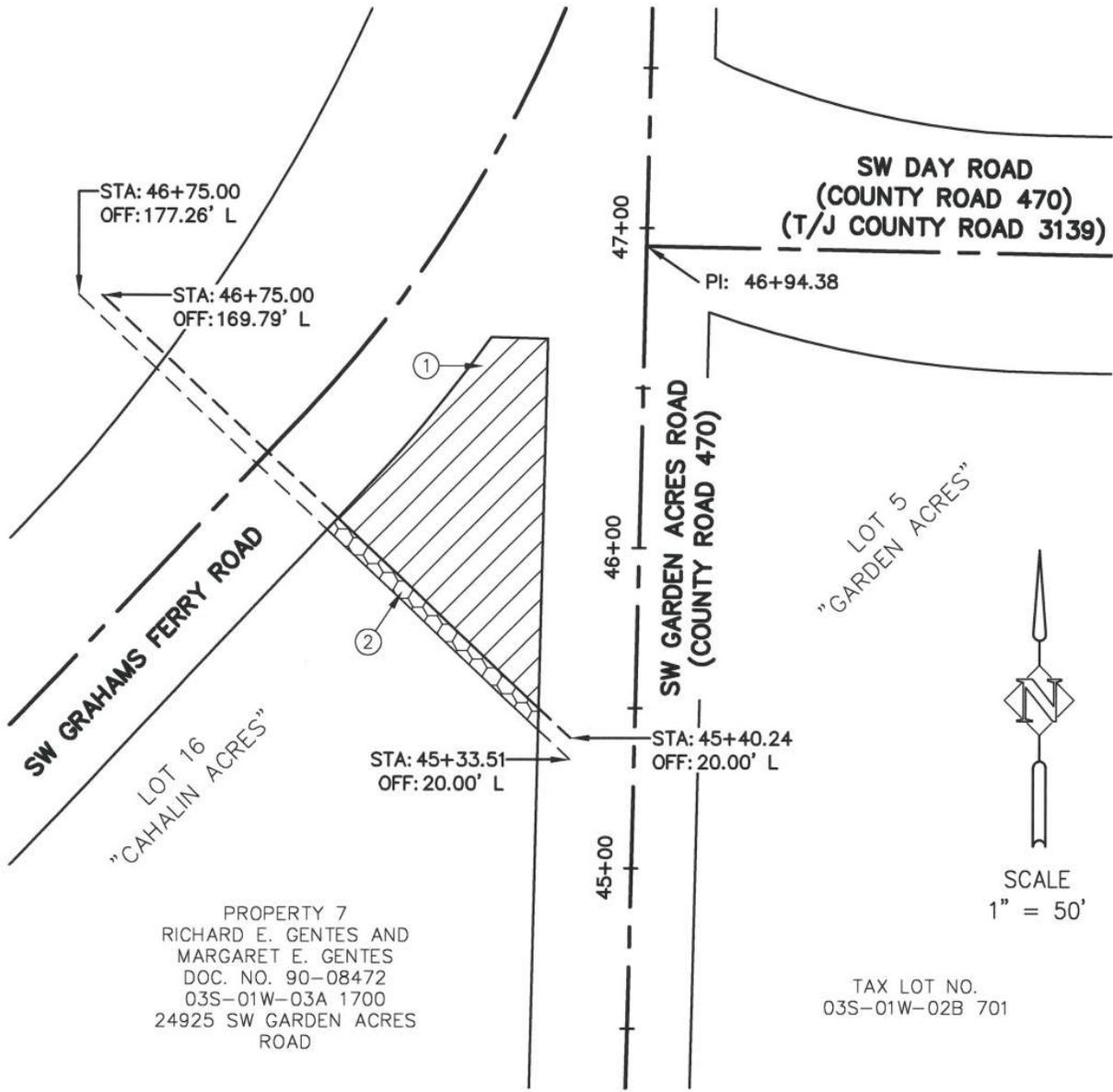
The stationing used to described this parcel is based on the S.W. Garden Acres Road Project Centerline described herein, being more particularly described in Parcel 1.

The parcel of land to which this description applies contains 445 square feet more or less.



EXPIRES: 12-31-19

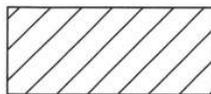
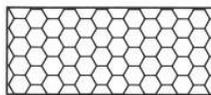
EXHIBIT "B"
PROPERTY 7



PROPERTY 7
RICHARD E. GENTES AND
MARGARET E. GENTES
DOC. NO. 90-08472
03S-01W-03A 1700
24925 SW GARDEN ACRES
ROAD

TAX LOT NO.
03S-01W-02B 701

LEGEND

-  ① PERMANENT RIGHT-OF-WAY EASEMENT FOR ROAD PURPOSES ± 4160 SQUARE FEET
-  ② TEMPORARY CONSTRUCTION EASEMENT ± 445 SQUARE FEET

SEE ATTACHED
LEGAL DESCRIPTION



**Harper
Houf Peterson
Righellis Inc.**

ENGINEERS • PLANNERS
LANDSCAPE ARCHITECTS • SURVEYORS
205 SE Spokane Street, Suite 200, Portland, OR 97202
phone: 503.221.1131 www.hhpr.com fax: 503.221.1171
WSV-12 TMW 1/02/2018 PAGE 1 OF 1

Exhibit 2

EXHIBIT A

Garden Acres Road Project
January 2, 2018
OWNER: Teddy and Roberta Lee Stivahtis
Page 1 of 3

City Project No. 4201
Map & Tax Lot No. 3S1W2B-701
Property No. 9

PARCEL 1 (Permanent Right-Of-Way Easement For Road Purposes)

A parcel of land, as shown on attached Exhibit "B", lying in the Southwest One-Quarter of the Northwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lot 5, Plat of "GARDEN ACRES", Plat Book 4, Page 37, Washington County Survey Records, also being a portion of that tract of land as described by Warranty Deed-Statutory Form to Teddy Stivahtis and Roberta Lee Stivahtis, recorded August 26, 1994 as Document No. 94-079027, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 43+85.00;

Thence northerly, in a straight line, to a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 46+85.00.

EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Day Road.

The stationing used to describe this parcel is based on the S.W. Garden Acres Road Project Centerline, being more particularly described as follows:

A road centerline situated in the Northwest and Southwest One-Quarters of Section 2, and the Northeast and Southeast One-Quarters of Section 3, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Washington County, Oregon, and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Clackamas County, Oregon, being more particularly described as follows:

Beginning at a point located on the One-Quarter Section Line common to the Southwest One-Quarter of Section 2 and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West of the Willamette Meridian, and being Centerline Station 7+81.40 of the S.W. Garden Acres Road Project, said station also being located S88°52'23"E, as measured along said One-Quarter Section Line, 1120.02 feet from a 4 inch Aluminum Disk at the Section Corner common

EXHIBIT A CONTINUED – Page 2 of 3
January 2, 2018

Property No. 9

to Sections 2 and 3, Township 3 South, Range 1 West, of the Willamette Meridian, Washington County, Oregon and Sections 10 and 11, Township 3 South, Range 1 West, of the Willamette Meridian, Clackamas County, Oregon per U.S.B.T. Entry 2002-056, Washington County Survey Records, said point also being located on the existing centerline of S.W. Ridder Road (County Road Number 561)(T/J County Road Number 2921), Washington County Survey Records;

Thence $N88^{\circ}52'23''W$, along the existing centerline of said County Road 561 and said One-Quarter Section Line, a distance of 420.43 feet to Centerline Station 12+01.83 and the beginning of a 630.00 foot radius curve to the right, having a central angle of $38^{\circ}26'34''$;

Thence leaving said One-Quarter Section Line, northwesterly along the arc of said curve to the right, (the long chord of which bears $N69^{\circ}39'06''W$, 414.81 feet) 422.70 feet to Centerline Station 16+24.53;

Thence $N50^{\circ}25'49''W$, 160.90 feet to Centerline Station 17+85.43 and the beginning of a 475.00 foot radius curve to the right, having a central angle of $51^{\circ}45'51''$;

Thence northwesterly along the arc of said curve to the right, (the long chord of which bears $N24^{\circ}32'53''W$, 414.70 feet) 429.14 feet to Centerline Station 22+14.57 and a point on the One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3, said point also being on the existing centerline of S.W. Garden Acres Road (County Road Number 1309), Washington County Survey Records;

Thence $N01^{\circ}20'02''E$, along the existing centerline of said County Road Number 1309 and the said One-Quarter Section Line, 2033.99 feet to a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records, said point being Centerline Station 42+48.56, said point also being an angle point in the existing centerline of County Road Number 470, Washington County Survey Records;

Thence $N01^{\circ}19'35''E$, along the existing centerline of said County Road Number 470 and the One-Quarter Section Line common to the Northwest One-Quarter of said Section 2, and the Northeast One-Quarter of said Section 3, 445.82 feet to Centerline Station 46+94.38 and the terminus of this description, said terminus bears $S01^{\circ}19'35''W$, 219.56 feet from a 5/8 inch iron rod with Aluminum cap inscribed "PLS 53760 PC" at SW Grahams Ferry Road Centerline Station 19+93.04 PC per Survey Number 29130, Washington County Survey Records

This legal description, along with the Basis of Bearings thereof, is based on the Oregon State Plane Coordinate System-North Zone International feet. The One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3 was held to be $N01^{\circ}20'02''E$, as measured between said 4 inch Aluminum Disk at the Section Corner common to said Sections 2, 3, 10 and 11 per U.S.B.T. Entry 2002-056, Washington County Survey Records and a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records.

The parcel of land to which this description applies contains 5,173 square feet more or less.

EXHIBIT A CONTINUED – Page 3 of 3
January 2, 2018

Property No. 9

PARCEL 2 (Public Utility Easement)

A parcel of land, as shown on attached Exhibit “B”, lying in the Southwest One-Quarter of the Northwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lot 5, Plat of “GARDEN ACRES”, Plat Book 4, Page 37, Washington County Survey Records, also being a portion of that tract of land as described by Warranty Deed-Statutory Form to Teddy Stivahtis and Roberta Lee Stivahtis, recorded August 26, 1994 as Document No. 94-079027, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 43+85.00;

Thence northerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 46+85.00.

EXCEPTING therefrom the above described Parcel 1.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Day Road.

The stationing used to described this parcel is based on the S.W. Garden Acres Road Project Centerline described herein, being more particularly described in Parcel 1.

The parcel of land to which this description applies contains 2,682 square feet more or less.

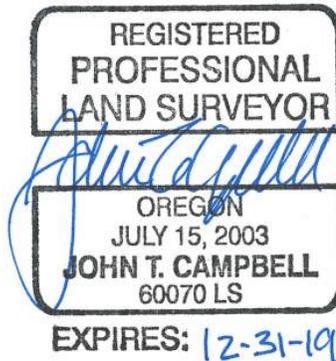
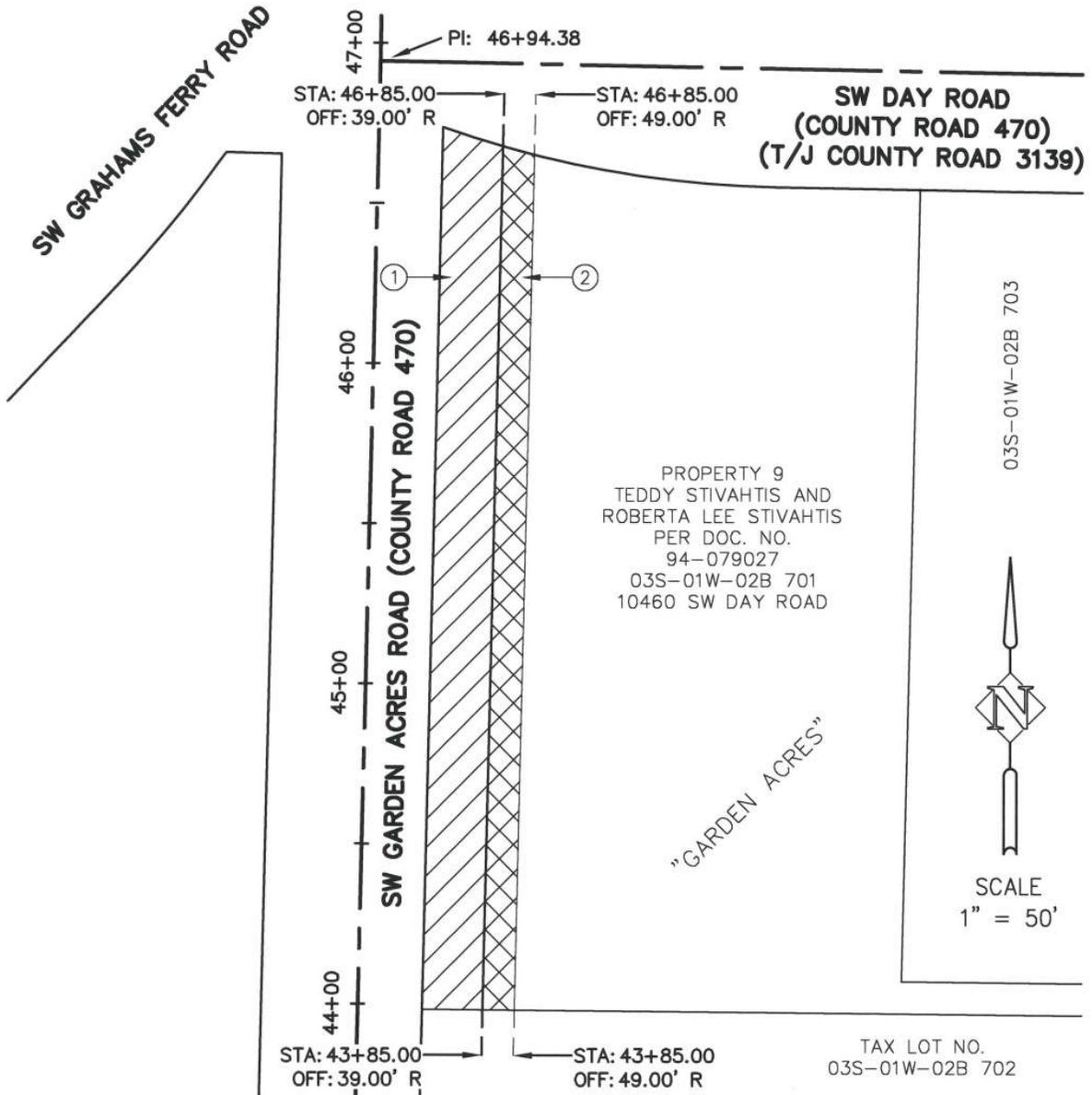
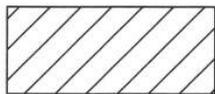


EXHIBIT "B"
PROPERTY 9



LEGEND



① PERMANENT RIGHT-OF-WAY
EASEMENT FOR
ROAD PURPOSES
± 5173 SQUARE FEET



② PUBLIC UTILITY EASEMENT
± 2682 SQUARE FEET

SEE ATTACHED
LEGAL DESCRIPTION



**Harper
Houf Peterson
Righellis Inc.**

ENGINEERS • PLANNERS
LANDSCAPE ARCHITECTS • SURVEYORS

205 SE Spokane Street, Suite 200, Portland, OR 97202
phone: 503.221.1131 www.hhpr.com fax: 503.221.1171

WSV-12 TMW 1/02/2018 PAGE 1 OF 1

Exhibit 3

EXHIBIT A

Garden Acres Road Project
January 2, 2018
OWNER: Philip M. and Clara Kielhorn
Page 1 of 4

City Project No. 4201
Map & Tax Lot No. 3S1W2B-702
Property No. 10

PARCEL 1 (Permanent Right-Of-Way Easement For Road Purposes)

A parcel of land, as shown on attached Exhibit "B", lying in the West One-Half of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lot 5, Plat of "GARDEN ACRES", Plat Book 4, Page 37, Washington County Survey Records, also being a portion of that tract of land as described by Warranty Deed to Philip M. Kielhorn and Barbara Kielhorn, recorded May 20, 1963 as Book 487, Page 280, Washington County Deed Records, also being a portion of that tract of land as described by Deed Creating Estate By the Entirety to Clara Kielhorn, an undivided one-half interest, recorded September 26, 1979 as Document No. 79-039488, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 42+30.00;

Thence northerly, in a straight line, to a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 44+20.00.

EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

The stationing used to describe this parcel is based on the S.W. Garden Acres Road Project Centerline, being more particularly described as follows:

A road centerline situated in the Northwest and Southwest One-Quarters of Section 2, and the Northeast and Southeast One-Quarters of Section 3, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Washington County, Oregon, and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Clackamas County, Oregon, being more particularly described as follows:

Beginning at a point located on the One-Quarter Section Line common to the Southwest One-Quarter of Section 2 and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West of the Willamette Meridian, and being Centerline Station 7+81.40 of the S.W. Garden Acres Road Project, said station also being located S88°52'23"E, as measured along said One-Quarter Section Line, 1120.02 feet from a 4 inch Aluminum Disk at the Section Corner common to Sections 2 and 3, Township 3 South, Range 1 West, of the Willamette Meridian, Washington County, Oregon and Sections 10 and 11, Township 3 South, Range 1 West, of the Willamette

EXHIBIT A CONTINUED – Page 2 of 4
January 2, 2018

Property No. 10

Meridian, Clackamas County, Oregon per U.S.B.T. Entry 2002-056, Washington County Survey Records, said point also being located on the existing centerline of S.W. Ridder Road (County Road Number 561)(T/J County Road Number 2921), Washington County Survey Records;

Thence N88°52'23"W, along the existing centerline of said County Road 561 and said One-Quarter Section Line, a distance of 420.43 feet to Centerline Station 12+01.83 and the beginning of a 630.00 foot radius curve to the right, having a central angle of 38°26'34";

Thence leaving said One-Quarter Section Line, northwesterly along the arc of said curve to the right, (the long chord of which bears N69°39'06"W, 414.81 feet) 422.70 feet to Centerline Station 16+24.53;

Thence N50°25'49"W, 160.90 feet to Centerline Station 17+85.43 and the beginning of a 475.00 foot radius curve to the right, having a central angle of 51°45'51";

Thence northwesterly along the arc of said curve to the right, (the long chord of which bears N24°32'53"W, 414.70 feet) 429.14 feet to Centerline Station 22+14.57 and a point on the One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3, said point also being on the existing centerline of S.W. Garden Acres Road (County Road Number 1309), Washington County Survey Records;

Thence N01°20'02"E, along the existing centerline of said County Road Number 1309 and the said One-Quarter Section Line, 2033.99 feet to a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records, said point being Centerline Station 42+48.56, said point also being an angle point in the existing centerline of County Road Number 470, Washington County Survey Records;

Thence N01°19'35"E, along the existing centerline of said County Road Number 470 and the One-Quarter Section Line common to the Northwest One-Quarter of said Section 2, and the Northeast One-Quarter of said Section 3, 445.82 feet to Centerline Station 46+94.38 and the terminus of this description, said terminus bears S01°19'35"W, 219.56 feet from a 5/8 inch iron rod with Aluminum cap inscribed "PLS 53760 PC" at SW Grahams Ferry Road Centerline Station 19+93.04 PC per Survey Number 29130, Washington County Survey Records

This legal description, along with the Basis of Bearings thereof, is based on the Oregon State Plane Coordinate System-North Zone International feet. The One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3 was held to be N01°20'02"E, as measured between said 4 inch Aluminum Disk at the Section Corner common to said Sections 2, 3, 10 and 11 per U.S.B.T. Entry 2002-056, Washington County Survey Records and a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records.

The parcel of land to which this description applies contains 2,850 square feet more or less.

PARCEL 2 (Public Utility Easement)

A parcel of land, as shown on attached Exhibit "B", lying in the West One-Half of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lot 5, Plat of "GARDEN ACRES", Plat Book 4, Page

EXHIBIT A CONTINUED – Page 3 of 4
January 2, 2018

Property No. 10

37, Washington County Survey Records, also being a portion of that tract of land as described by Warranty Deed to Philip M. Kielhorn and Barbara Kielhorn, recorded May 20, 1963 as Book 487, Page 280, Washington County Deed Records, also being a portion of that tract of land as described by Deed Creating Estate By the Entirety to Clara Kielhorn, an undivided one-half interest, recorded September 26, 1979 as Document No. 79-039488, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 42+30.00;

Thence northerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 44+20.00.

EXCEPTING therefrom the above described Parcel 1.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

The stationing used to described this parcel is based on the S.W. Garden Acres Road Project Centerline described herein, being more particularly described in Parcel 1.

The parcel of land to which this description applies contains 1,500 square feet more or less.

PARCEL 3 (Temporary Construction Easement)

A parcel of land, as shown on attached Exhibit "B", lying in the Southwest One-Quarter of the Northwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lot 5, Plat of "GARDEN ACRES", Plat Book 4, Page 37, Washington County Survey Records, also being a portion of that tract of land as described by Warranty Deed to Philip M. Kielhorn and Barbara Kielhorn, recorded May 20, 1963 as Book 487, Page 280, Washington County Deed Records, also being a portion of that tract of land as described by Deed Creating Estate By the Entirety to Clara Kielhorn, an undivided one-half interest, recorded September 26, 1979 as Document No. 79-039488, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 42+30.00;

Thence northerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 43+18.45;

Thence easterly, in a straight line, to a point 64.00 feet right of S.W. Garden Acres Road Project Centerline Station 43+18.45;

Thence northerly, in a straight line, to a point 64.00 feet right of S.W. Garden Acres Road Project Centerline Station 43+58.45;

Thence westerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 43+58.45;

EXHIBIT A CONTINUED – Page 4 of 4
January 2, 2018

Property No. 10

Thence northerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 44+20.00;

EXCEPTING therefrom the above described Parcel 1.

ALSO EXCEPTING therefrom the above described Parcel 2.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

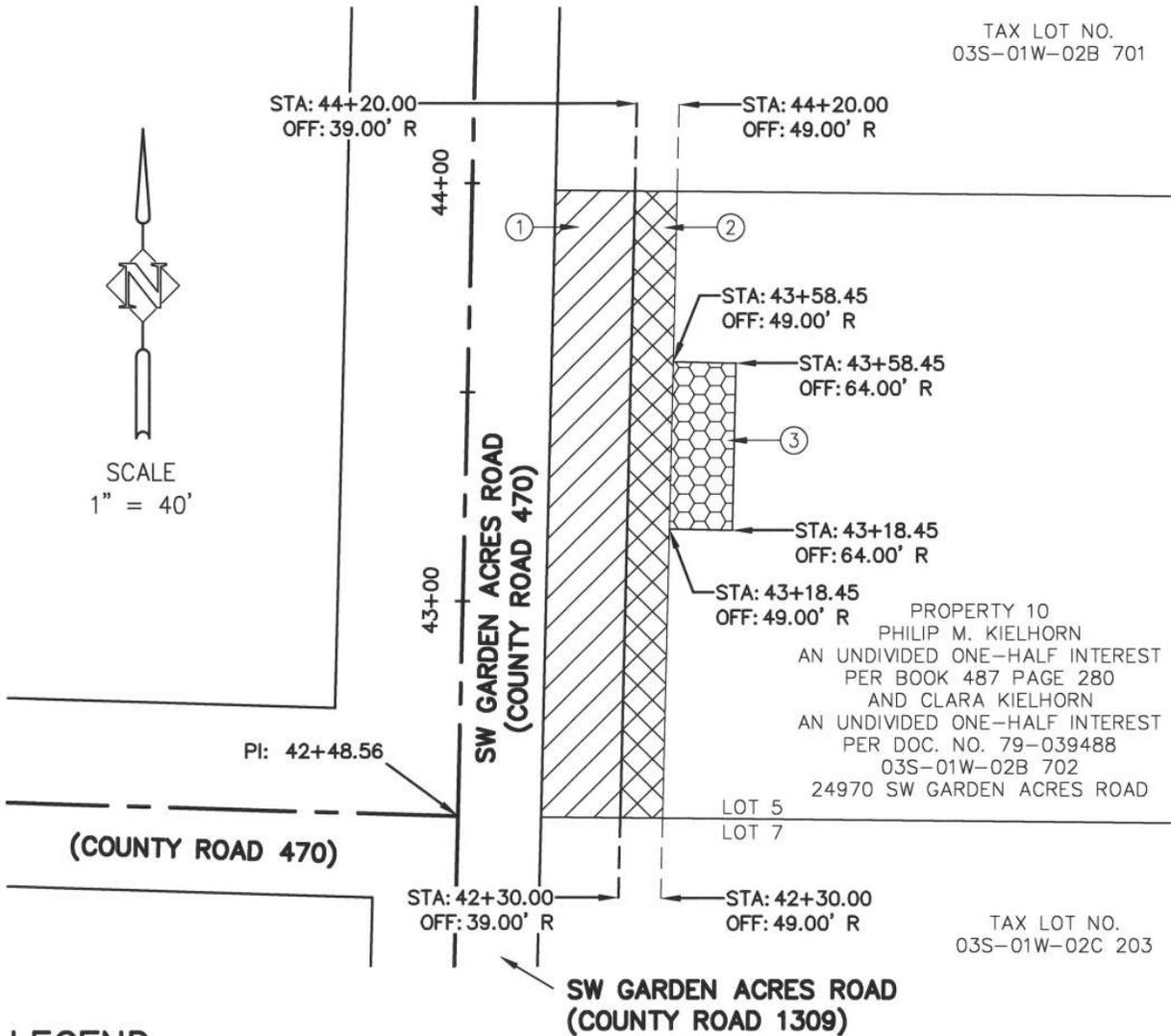
The stationing used to described this parcel is based on the S.W. Garden Acres Road Project Centerline described herein, being more particularly described in Parcel 1.

The parcel of land to which this description applies contains 600 square feet more or less.



EXHIBIT "B"
PROPERTY 10

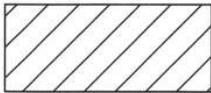
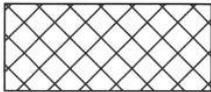
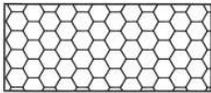
TAX LOT NO.
03S-01W-02B 701



PROPERTY 10
PHILIP M. KIELHORN
AN UNDIVIDED ONE-HALF INTEREST
PER BOOK 487 PAGE 280
AND CLARA KIELHORN
AN UNDIVIDED ONE-HALF INTEREST
PER DOC. NO. 79-039488
03S-01W-02B 702
24970 SW GARDEN ACRES ROAD

TAX LOT NO.
03S-01W-02C 203

LEGEND

- ①  PERMANENT RIGHT-OF-WAY EASEMENT FOR ROAD PURPOSES ± 2850 SQUARE FEET
- ②  PUBLIC UTILITY EASEMENT ± 1500 SQUARE FEET
- ③  TEMPORARY CONSTRUCTION EASEMENT ± 600 SQUARE FEET

SEE ATTACHED
LEGAL DESCRIPTION



Harper
Houf Peterson
Righellis Inc.

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205 SE Spokane Street, Suite 200, Portland, OR 97202
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WSV-12 TMW 1/02/2018 PAGE 1 OF 1

Exhibit 4

EXHIBIT A

Garden Acres Road Project
January 2, 2018
OWNER: Linda Karen Bragg Pursley and
Randall K. Pursley
Page 1 of 4

City Project No. 4201
Map & Tax Lot No. 3S1W2C-203
Property No. 11

PARCEL 1 (Permanent Right-Of-Way Easement For Road Purposes)

A parcel of land, as shown on attached Exhibit "B", lying in the West One-Half of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lot 7, Plat of "GARDEN ACRES", Plat Book 4, Page 37, Washington County Survey Records, also being a portion of that tract of land as described by Quitclaim Deed to Linda Karen Bragg Pursley and Randall K. Pursley, recorded November 13, 2006 as Document No. 2006-134498, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 39+00.00;

Thence northerly, in a straight line, to a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 42+48.56;

Thence northerly, in a straight line, to a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 42+65.00.

EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

The stationing used to describe this parcel is based on the S.W. Garden Acres Road Project Centerline, being more particularly described as follows:

A road centerline situated in the Northwest and Southwest One-Quarters of Section 2, and the Northeast and Southeast One-Quarters of Section 3, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Washington County, Oregon, and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Clackamas County, Oregon, being more particularly described as follows:

Beginning at a point located on the One-Quarter Section Line common to the Southwest One-Quarter of Section 2 and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West of the Willamette Meridian, and being Centerline Station 7+81.40 of the S.W. Garden Acres Road Project, said station also being located S88°52'23"E, as measured along said One-Quarter Section Line, 1120.02 feet from a 4 inch Aluminum Disk at the Section Corner common

EXHIBIT A CONTINUED – Page 2 of 4
January 2, 2018

Property No. 11

to Sections 2 and 3, Township 3 South, Range 1 West, of the Willamette Meridian, Washington County, Oregon and Sections 10 and 11, Township 3 South, Range 1 West, of the Willamette Meridian, Clackamas County, Oregon per U.S.B.T. Entry 2002-056, Washington County Survey Records, said point also being located on the existing centerline of S.W. Ridder Road (County Road Number 561)(T/J County Road Number 2921), Washington County Survey Records;

Thence N88°52'23"W, along the existing centerline of said County Road 561 and said One-Quarter Section Line, a distance of 420.43 feet to Centerline Station 12+01.83 and the beginning of a 630.00 foot radius curve to the right, having a central angle of 38°26'34";

Thence leaving said One-Quarter Section Line, northwesterly along the arc of said curve to the right, (the long chord of which bears N69°39'06"W, 414.81 feet) 422.70 feet to Centerline Station 16+24.53;

Thence N50°25'49"W, 160.90 feet to Centerline Station 17+85.43 and the beginning of a 475.00 foot radius curve to the right, having a central angle of 51°45'51";

Thence northwesterly along the arc of said curve to the right, (the long chord of which bears N24°32'53"W, 414.70 feet) 429.14 feet to Centerline Station 22+14.57 and a point on the One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3, said point also being on the existing centerline of S.W. Garden Acres Road (County Road Number 1309), Washington County Survey Records;

Thence N01°20'02"E, along the existing centerline of said County Road Number 1309 and the said One-Quarter Section Line, 2033.99 feet to a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records, said point being Centerline Station 42+48.56, said point also being an angle point in the existing centerline of County Road Number 470, Washington County Survey Records;

Thence N01°19'35"E, along the existing centerline of said County Road Number 470 and the One-Quarter Section Line common to the Northwest One-Quarter of said Section 2, and the Northeast One-Quarter of said Section 3, 445.82 feet to Centerline Station 46+94.38 and the terminus of this description, said terminus bears S01°19'35"W, 219.56 feet from a 5/8 inch iron rod with Aluminum cap inscribed "PLS 53760 PC" at SW Grahams Ferry Road Centerline Station 19+93.04 PC per Survey Number 29130, Washington County Survey Records

This legal description, along with the Basis of Bearings thereof, is based on the Oregon State Plane Coordinate System-North Zone International feet. The One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3 was held to be N01°20'02"E, as measured between said 4 inch Aluminum Disk at the Section Corner common to said Sections 2, 3, 10 and 11 per U.S.B.T. Entry 2002-056, Washington County Survey Records and a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records.

The parcel of land to which this description applies contains 6,280 square feet more or less.

EXHIBIT A CONTINUED – Page 3 of 4
January 2, 2018

Property No. 11

PARCEL 2 (Public Utility Easement)

A parcel of land, as shown on attached Exhibit “B”, lying in the West One-Half of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lot 7, Plat of “GARDEN ACRES”, Plat Book 4, Page 37, Washington County Survey Records, also being a portion of that tract of land as described by Quitclaim Deed to Linda Karen Bragg Pursley and Randall K. Pursley, recorded November 13, 2006 as Document No. 2006-134498, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 39+00.00;

Thence northerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 42+48.56;

Thence northerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 42+65.00.

EXCEPTING therefrom the above described Parcel 1.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

The stationing used to described this parcel is based on the S.W. Garden Acres Road Project Centerline described herein, being more particularly described in Parcel 1.

The parcel of land to which this description applies contains 3,305 square feet more or less.

PARCEL 3 (Temporary Construction Easement)

A parcel of land, as shown on attached Exhibit “B”, lying in the West One-Half of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lot 7, Plat of “GARDEN ACRES”, Plat Book 4, Page 37, Washington County Survey Records, also being a portion of that tract of land as described by Quitclaim Deed to Linda Karen Bragg Pursley and Randall K. Pursley, recorded November 13, 2006 as Document No. 2006-134498, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 39+00.00;

Thence northerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 40+41.29;

Thence easterly, in a straight line, to a point 69.00 feet right of S.W. Garden Acres Road Project Centerline Station 40+41.29;

Thence northerly, in a straight line, to a point 69.00 feet right of S.W. Garden Acres Road Project Centerline Station 40+93.29;

EXHIBIT A CONTINUED – Page 4 of 4
January 2, 2018

Property No. 11

Thence westerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 40+93.29;

Thence northerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 42+03.01;

Thence easterly, in a straight line, to a point 64.00 feet right of S.W. Garden Acres Road Project Centerline Station 42+03.01;

Thence northerly, in a straight line, to a point 64.00 feet right of S.W. Garden Acres Road Project Centerline Station 42+65.00;

EXCEPTING therefrom the above described Parcel 1.

ALSO EXCEPTING therefrom the above described Parcel 2.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

The stationing used to described this parcel is based on the S.W. Garden Acres Road Project Centerline described herein, being more particularly described in Parcel 1.

The parcel of land to which this description applies contains 1,735 square feet more or less.

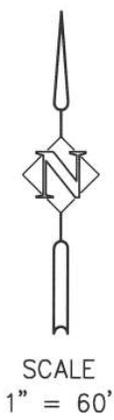
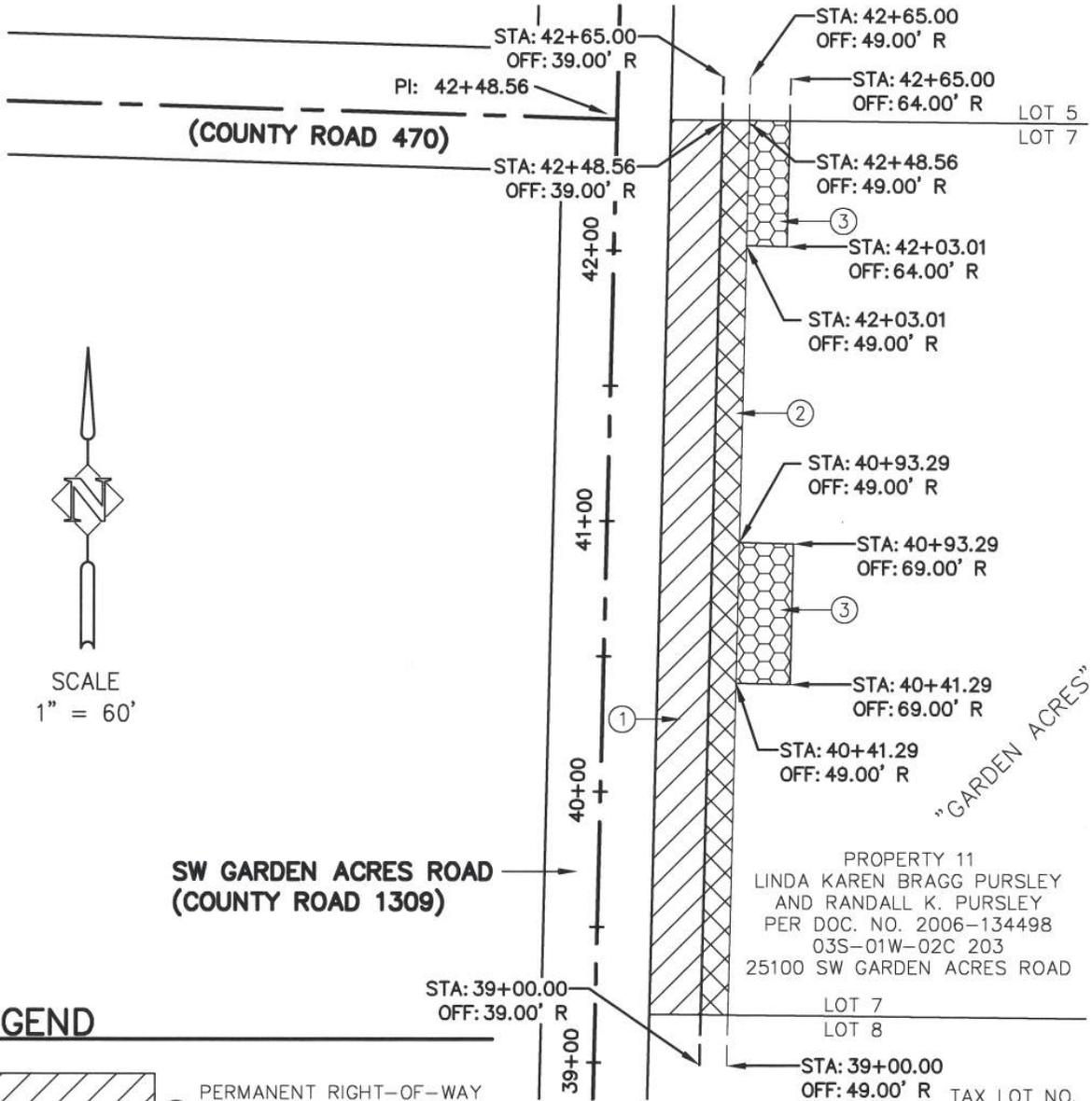
REGISTERED
PROFESSIONAL
LAND SURVEYOR

John T. Campbell
OREGON
JULY 15, 2003
JOHN T. CAMPBELL
60070 LS

EXPIRES: 12-31-19

EXHIBIT "B"
PROPERTY 11

TAX LOT NO.
03S-01W-02B 702



LEGEND

- ① PERMANENT RIGHT-OF-WAY EASEMENT FOR ROAD PURPOSES ± 6280 SQUARE FEET
- ② PUBLIC UTILITY EASEMENT ± 3305 SQUARE FEET
- ③ TEMPORARY CONSTRUCTION EASEMENT ± 1735 SQUARE FEET

SEE ATTACHED
LEGAL DESCRIPTION



**Harper
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Righellis Inc.**

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WSV-12 TMW 1/02/2018 PAGE 1 OF 1

Exhibit 5

EXHIBIT A

Garden Acres Road Project
January 2, 2018
OWNER: Linda Deebaj Hamad and Vera B.
Deebaj
Page 1 of 4

City Project No. 4201
Map & Tax Lot No. 3S1W2C-201
Property No. 12

PARCEL 1 (Permanent Right-Of-Way Easement For Road Purposes)

A parcel of land, as shown on attached Exhibit "B", lying in the Northwest One-Quarter of the Southwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lot 8, Plat of "GARDEN ACRES", Plat Book 4, Page 37, Washington County Survey Records, also being a portion of that tract of land as described by Bargain and Sale Deed to Linda Deebaj Hamad and Vera B. Deebaj, recorded September 24, 2001 as Document No. 2001-096735, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 35+70.00;

Thence northerly, in a straight line, to a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 39+35.00.

EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

The stationing used to describe this parcel is based on the S.W. Garden Acres Road Project Centerline, being more particularly described as follows:

A road centerline situated in the Northwest and Southwest One-Quarters of Section 2, and the Northeast and Southeast One-Quarters of Section 3, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Washington County, Oregon, and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Clackamas County, Oregon, being more particularly described as follows:

Beginning at a point located on the One-Quarter Section Line common to the Southwest One-Quarter of Section 2 and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West of the Willamette Meridian, and being Centerline Station 7+81.40 of the S.W. Garden Acres Road Project, said station also being located S88°52'23"E, as measured along said One-Quarter Section Line, 1120.02 feet from a 4 inch Aluminum Disk at the Section Corner common to Sections 2 and 3, Township 3 South, Range 1 West, of the Willamette Meridian, Washington County, Oregon and Sections 10 and 11, Township 3 South, Range 1 West, of the Willamette

EXHIBIT A CONTINUED – Page 2 of 4
January 2, 2018

Property No. 12

Meridian, Clackamas County, Oregon per U.S.B.T. Entry 2002-056, Washington County Survey Records, said point also being located on the existing centerline of S.W. Ridder Road (County Road Number 561)(T/J County Road Number 2921), Washington County Survey Records;

Thence N88°52'23"W, along the existing centerline of said County Road 561 and said One-Quarter Section Line, a distance of 420.43 feet to Centerline Station 12+01.83 and the beginning of a 630.00 foot radius curve to the right, having a central angle of 38°26'34";

Thence leaving said One-Quarter Section Line, northwesterly along the arc of said curve to the right, (the long chord of which bears N69°39'06"W, 414.81 feet) 422.70 feet to Centerline Station 16+24.53;

Thence N50°25'49"W, 160.90 feet to Centerline Station 17+85.43 and the beginning of a 475.00 foot radius curve to the right, having a central angle of 51°45'51";

Thence northwesterly along the arc of said curve to the right, (the long chord of which bears N24°32'53"W, 414.70 feet) 429.14 feet to Centerline Station 22+14.57 and a point on the One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3, said point also being on the existing centerline of S.W. Garden Acres Road (County Road Number 1309), Washington County Survey Records;

Thence N01°20'02"E, along the existing centerline of said County Road Number 1309 and the said One-Quarter Section Line, 2033.99 feet to a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records, said point being Centerline Station 42+48.56, said point also being an angle point in the existing centerline of County Road Number 470, Washington County Survey Records;

Thence N01°19'35"E, along the existing centerline of said County Road Number 470 and the One-Quarter Section Line common to the Northwest One-Quarter of said Section 2, and the Northeast One-Quarter of said Section 3, 445.82 feet to Centerline Station 46+94.38 and the terminus of this description, said terminus bears S01°19'35"W, 219.56 feet from a 5/8 inch iron rod with Aluminum cap inscribed "PLS 53760 PC" at SW Grahams Ferry Road Centerline Station 19+93.04 PC per Survey Number 29130, Washington County Survey Records

This legal description, along with the Basis of Bearings thereof, is based on the Oregon State Plane Coordinate System-North Zone International feet. The One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3 was held to be N01°20'02"E, as measured between said 4 inch Aluminum Disk at the Section Corner common to said Sections 2, 3, 10 and 11 per U.S.B.T. Entry 2002-056, Washington County Survey Records and a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records.

The parcel of land to which this description applies contains 6,282 square feet more or less.

PARCEL 2 (Public Utility Easement)

A parcel of land, as shown on attached Exhibit "B", lying in the Northwest One-Quarter of the Southwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lot 8, Plat of

EXHIBIT A CONTINUED – Page 3 of 4
January 2, 2018

Property No. 12

“GARDEN ACRES”, Plat Book 4, Page 37, Washington County Survey Records, also being a portion of that tract of land as described by Bargain and Sale Deed to Linda Deebaj Hamad and Vera B. Deebaj, recorded September 24, 2001 as Document No. 2001-096735, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 35+70.00;

Thence northerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 39+35.00.

EXCEPTING therefrom the above described Parcel 1.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

The stationing used to described this parcel is based on the S.W. Garden Acres Road Project Centerline described herein, being more particularly described in Parcel 1.

The parcel of land to which this description applies contains 3,308 square feet more or less.

PARCEL 3 (Temporary Construction Easement)

A parcel of land, as shown on attached Exhibit “B”, lying in the Northwest One-Quarter of the Southwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lot 8, Plat of “GARDEN ACRES”, Plat Book 4, Page 37, Washington County Survey Records, also being a portion of that tract of land as described by Bargain and Sale Deed to Linda Deebaj Hamad and Vera B. Deebaj, recorded September 24, 2001 as Document No. 2001-096735, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 35+70.00;

Thence northerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 36+72.28;

Thence easterly, in a straight line, to a point 64.00 feet right of S.W. Garden Acres Road Project Centerline Station 36+72.28;

Thence northerly, in a straight line, to a point 64.00 feet right of S.W. Garden Acres Road Project Centerline Station 37+09.28;

Thence westerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 37+09.28;

Thence northerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 39+35.00.

EXHIBIT A CONTINUED – Page 4 of 4
January 2, 2018

Property No. 12

EXCEPTING therefrom the above described Parcel 1.

ALSO EXCEPTING therefrom the above described Parcel 2.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

The stationing used to described this parcel is based on the S.W. Garden Acres Road Project Centerline described herein, being more particularly described in Parcel 1.

The parcel of land to which this description applies contains 555 square feet more or less.

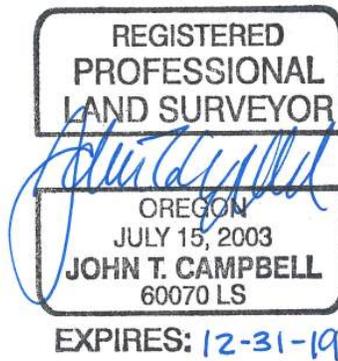
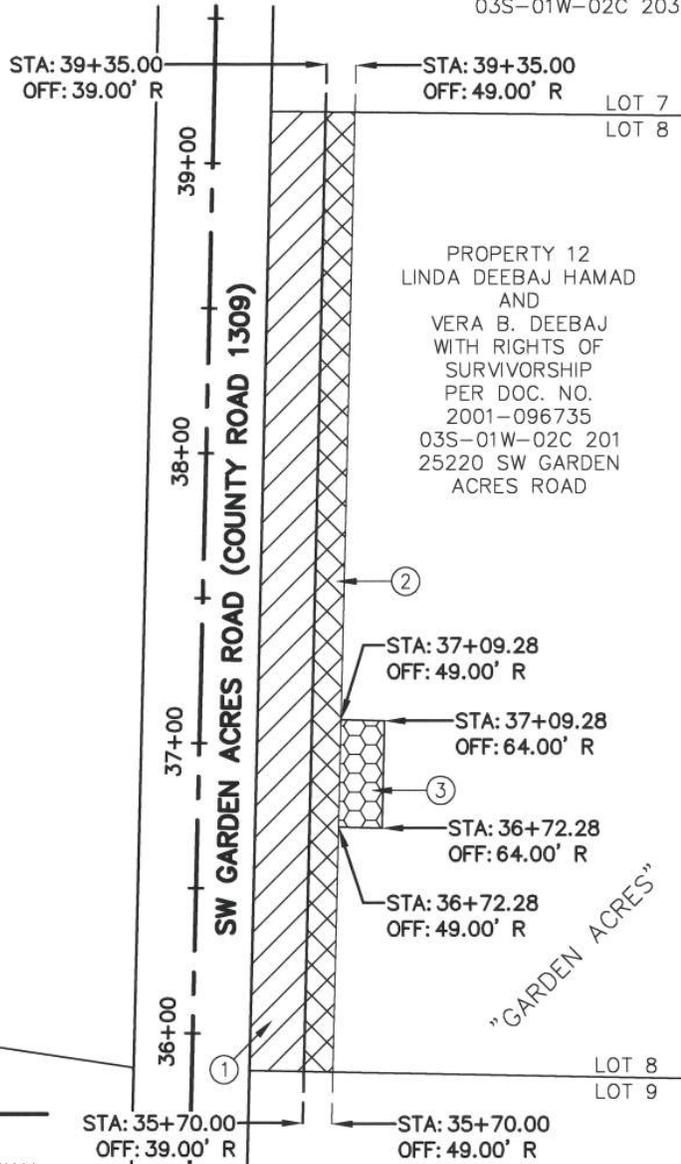
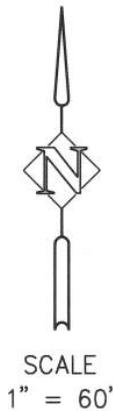
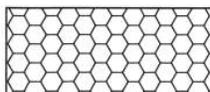


EXHIBIT "B" PROPERTY 12

TAX LOT NO.
03S-01W-02C 203



LEGEND

- 
① PERMANENT RIGHT-OF-WAY
EASEMENT FOR ROAD PURPOSES
± 6282 SQUARE FEET
- 
② PUBLIC UTILITY EASEMENT
± 3308 SQUARE FEET
- 
③ TEMPORARY CONSTRUCTION
EASEMENT
± 555 SQUARE FEET

SEE ATTACHED
LEGAL DESCRIPTION



**Harper
Houf Peterson
Righellis Inc.**

ENGINEERS • PLANNERS
LANDSCAPE ARCHITECTS • SURVEYORS

205 SE Spokane Street, Suite 200, Portland, OR 97202
phone: 503.221.1131 www.hhpr.com fax: 503.221.1171

WSV-12 TMW 1/02/2018 PAGE 1 OF 1

TAX LOT NO.
03S-01W-02C 301

Exhibit 6

EXHIBIT A

Garden Acres Road Project
January 2, 2018
OWNER: Phyllis J. Chriss Trust
Page 1 of 4

City Project No. 4201
Map & Tax Lot No. 3S1W2C-301
Property No. 13

PARCEL 1 (Permanent Right-Of-Way Easement For Road Purposes)

A parcel of land, as shown on attached Exhibit "B", lying in the Northwest One-Quarter of the Southwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lot 9, Plat of "GARDEN ACRES", Plat Book 4, Page 37, Washington County Survey Records, also being a portion of that tract of land as described by Warranty Deed to Phyllis J. Chriss, Trustee of the Phyllis J. Chriss Trust of June 9, 1995, recorded June 21, 1995 as Document No. 95-042362, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 34+30.00;

Thence northerly, in a straight line, to a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 36+00.00.

EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

The stationing used to describe this parcel is based on the S.W. Garden Acres Road Project Centerline, being more particularly described as follows:

A road centerline situated in the Northwest and Southwest One-Quarters of Section 2, and the Northeast and Southeast One-Quarters of Section 3, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Washington County, Oregon, and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Clackamas County, Oregon, being more particularly described as follows:

Beginning at a point located on the One-Quarter Section Line common to the Southwest One-Quarter of Section 2 and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West of the Willamette Meridian, and being Centerline Station 7+81.40 of the S.W. Garden Acres Road Project, said station also being located S88°52'23"E, as measured along said One-Quarter Section Line, 1120.02 feet from a 4 inch Aluminum Disk at the Section Corner common to Sections 2 and 3, Township 3 South, Range 1 West, of the Willamette Meridian, Washington County, Oregon and Sections 10 and 11, Township 3 South, Range 1 West, of the Willamette Meridian, Clackamas County, Oregon per U.S.B.T. Entry 2002-056, Washington County Survey

EXHIBIT A CONTINUED – Page 2 of 4
January 2, 2018

Property No. 13

Records, said point also being located on the existing centerline of S.W. Ridder Road (County Road Number 561)(T/J County Road Number 2921), Washington County Survey Records;

Thence N88°52'23"W, along the existing centerline of said County Road 561 and said One-Quarter Section Line, a distance of 420.43 feet to Centerline Station 12+01.83 and the beginning of a 630.00 foot radius curve to the right, having a central angle of 38°26'34";

Thence leaving said One-Quarter Section Line, northwesterly along the arc of said curve to the right, (the long chord of which bears N69°39'06"W, 414.81 feet) 422.70 feet to Centerline Station 16+24.53;

Thence N50°25'49"W, 160.90 feet to Centerline Station 17+85.43 and the beginning of a 475.00 foot radius curve to the right, having a central angle of 51°45'51";

Thence northwesterly along the arc of said curve to the right, (the long chord of which bears N24°32'53"W, 414.70 feet) 429.14 feet to Centerline Station 22+14.57 and a point on the One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3, said point also being on the existing centerline of S.W. Garden Acres Road (County Road Number 1309), Washington County Survey Records;

Thence N01°20'02"E, along the existing centerline of said County Road Number 1309 and the said One-Quarter Section Line, 2033.99 feet to a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records, said point being Centerline Station 42+48.56, said point also being an angle point in the existing centerline of County Road Number 470, Washington County Survey Records;

Thence N01°19'35"E, along the existing centerline of said County Road Number 470 and the One-Quarter Section Line common to the Northwest One-Quarter of said Section 2, and the Northeast One-Quarter of said Section 3, 445.82 feet to Centerline Station 46+94.38 and the terminus of this description, said terminus bears S01°19'35"W, 219.56 feet from a 5/8 inch iron rod with Aluminum cap inscribed "PLS 53760 PC" at SW Grahams Ferry Road Centerline Station 19+93.04 PC per Survey Number 29130, Washington County Survey Records

This legal description, along with the Basis of Bearings thereof, is based on the Oregon State Plane Coordinate System-North Zone International feet. The One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3 was held to be N01°20'02"E, as measured between said 4 inch Aluminum Disk at the Section Corner common to said Sections 2, 3, 10 and 11 per U.S.B.T. Entry 2002-056, Washington County Survey Records and a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records.

The parcel of land to which this description applies contains 2,660 square feet more or less.

PARCEL 2 (Public Utility Easement)

A parcel of land, as shown on attached Exhibit "B", lying in the Northwest One-Quarter of the Southwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lot 9, Plat of "GARDEN ACRES", Plat Book 4, Page 37, Washington County Survey Records, also being a

EXHIBIT A CONTINUED – Page 3 of 4
January 2, 2018

Property No. 13

portion of that tract of land as described by Warranty Deed to Phyllis J. Chriss, Trustee of the Phyllis J. Chriss Trust of June 9, 1995, recorded June 21, 1995 as Document No. 95-042362, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 34+30.00;

Thence northerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 36+00.00.

EXCEPTING therefrom the above described Parcel 1.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

The stationing used to described this parcel is based on the S.W. Garden Acres Road Project Centerline described herein, being more particularly described in Parcel 1.

The parcel of land to which this description applies contains 1,400 square feet more or less.

PARCEL 3 (Temporary Construction Easement)

A parcel of land, as shown on attached Exhibit "B", lying in the Northwest One-Quarter of the Southwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lot 9, Plat of "GARDEN ACRES", Plat Book 4, Page 37, Washington County Survey Records, also being a portion of that tract of land as described by Warranty Deed to Phyllis J. Chriss, Trustee of the Phyllis J. Chriss Trust of June 9, 1995, recorded June 21, 1995 as Document No. 95-042362, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 34+30.00;

Thence northerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 34+92.18;

Thence easterly, in a straight line, to a point 59.00 feet right of S.W. Garden Acres Road Project Centerline Station 34+92.18;

Thence northerly, in a straight line, to a point 59.00 feet right of S.W. Garden Acres Road Project Centerline Station 35+22.18;

Thence westerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 35+22.18;

Thence northerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 35+58.00;

EXHIBIT A CONTINUED – Page 4 of 4
January 2, 2018

Property No. 13

Thence easterly, in a straight line, to a point 64.00 feet right of S.W. Garden Acres Road
Project Centerline Station 35+58.00;

Thence northerly, in a straight line, to a point 64.00 feet right of S.W. Garden Acres Road
Project Centerline Station 36+00.00.

EXCEPTING therefrom the above described Parcel 1.

ALSO EXCEPTING therefrom the above described Parcel 2.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W.
Garden Acres Road.

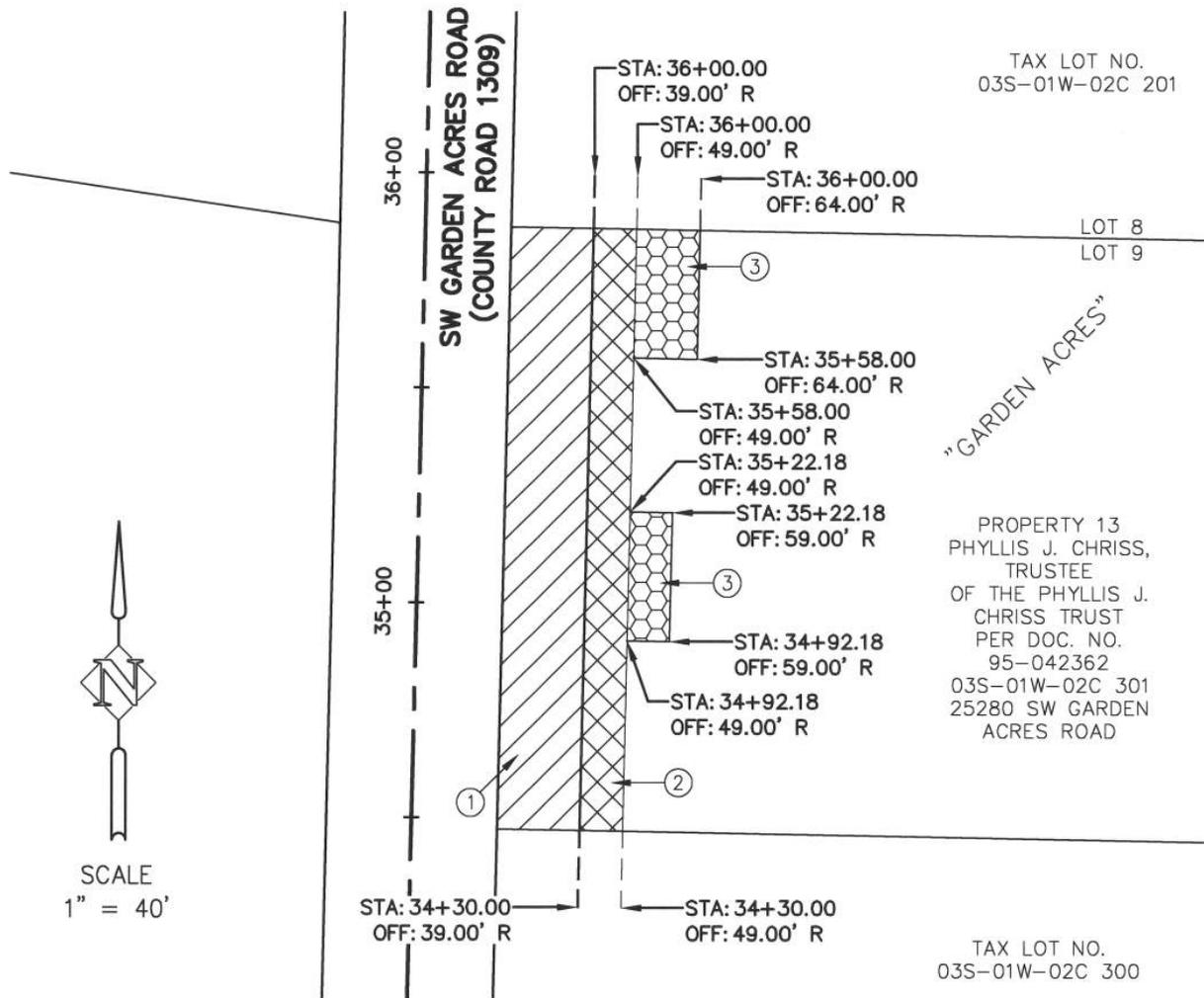
The stationing used to described this parcel is based on the S.W. Garden Acres Road Project
Centerline described herein, being more particularly described in Parcel 1.

The parcel of land to which this description applies contains 749 square feet more or less.

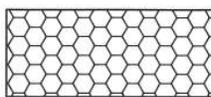


EXPIRES: 12-31-19

EXHIBIT "B"
PROPERTY 13



LEGEND

- 
① PERMANENT RIGHT-OF-WAY EASEMENT FOR ROAD PURPOSES ± 2660 SQUARE FEET
- 
② PUBLIC UTILITY EASEMENT ± 1400 SQUARE FEET
- 
③ TEMPORARY CONSTRUCTION EASEMENT ± 749 SQUARE FEET

SEE ATTACHED
LEGAL DESCRIPTION



**Harper
Houf Peterson
Righellis Inc.**

ENGINEERS • PLANNERS
LANDSCAPE ARCHITECTS • SURVEYORS

205 SE Spokane Street, Suite 200, Portland, OR 97202
phone: 503.221.1131 www.hhpr.com fax: 503.221.1171

WSV-12 TMW 1/02/2018 PAGE 1 OF 1

Exhibit 7

EXHIBIT A

Garden Acres Road Project
December 29, 2017
OWNER: Mark Stephen Chriss
Page 1 of 4

City Project No. 4201
Map & Tax Lot No. 3S1W2C-300
Property No. 14

PARCEL 1 (Permanent Right-Of-Way Easement For Road Purposes)

A parcel of land, as shown on attached Exhibit "B", lying in the Northwest One-Quarter of the Southwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lots 9 and 10, Plat of "GARDEN ACRES", Plat Book 4, Page 37, Washington County Survey Records, also being a portion of that tract of land as described by Warranty Deed-Statutory Form to Mark Stephen Chriss, recorded April 16, 1987 as Document No. 87-018947, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 32+40.00;

Thence northerly, in a straight line, to a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 34+60.00.

EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

The stationing used to describe this parcel is based on the S.W. Garden Acres Road Project Centerline, being more particularly described as follows:

A road centerline situated in the Northwest and Southwest One-Quarters of Section 2, and the Northeast and Southeast One-Quarters of Section 3, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Washington County, Oregon, and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Clackamas County, Oregon, being more particularly described as follows:

Beginning at a point located on the One-Quarter Section Line common to the Southwest One-Quarter of Section 2 and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West of the Willamette Meridian, and being Centerline Station 7+81.40 of the S.W. Garden Acres Road Project, said station also being located S88°52'23"E, as measured along said One-Quarter Section Line, 1120.02 feet from a 4 inch Aluminum Disk at the Section Corner common to Sections 2 and 3, Township 3 South, Range 1 West, of the Willamette Meridian, Washington County, Oregon and Sections 10 and 11, Township 3 South, Range 1 West, of the Willamette Meridian, Clackamas County, Oregon per U.S.B.T. Entry 2002-056, Washington County Survey

EXHIBIT A CONTINUED – Page 2 of 4
December 29, 2017

Property No. 14

Records, said point also being located on the existing centerline of S.W. Ridder Road (County Road Number 561)(T/J County Road Number 2921), Washington County Survey Records;

Thence N88°52'23"W, along the existing centerline of said County Road 561 and said One-Quarter Section Line, a distance of 420.43 feet to Centerline Station 12+01.83 and the beginning of a 630.00 foot radius curve to the right, having a central angle of 38°26'34";

Thence leaving said One-Quarter Section Line, northwesterly along the arc of said curve to the right, (the long chord of which bears N69°39'06"W, 414.81 feet) 422.70 feet to Centerline Station 16+24.53;

Thence N50°25'49"W, 160.90 feet to Centerline Station 17+85.43 and the beginning of a 475.00 foot radius curve to the right, having a central angle of 51°45'51";

Thence northwesterly along the arc of said curve to the right, (the long chord of which bears N24°32'53"W, 414.70 feet) 429.14 feet to Centerline Station 22+14.57 and a point on the One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3, said point also being on the existing centerline of S.W. Garden Acres Road (County Road Number 1309), Washington County Survey Records;

Thence N01°20'02"E, along the existing centerline of said County Road Number 1309 and the said One-Quarter Section Line, 2033.99 feet to a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records, said point being Centerline Station 42+48.56, said point also being an angle point in the existing centerline of County Road Number 470, Washington County Survey Records;

Thence N01°19'35"E, along the existing centerline of said County Road Number 470 and the One-Quarter Section Line common to the Northwest One-Quarter of said Section 2, and the Northeast One-Quarter of said Section 3, 445.82 feet to Centerline Station 46+94.38 and the terminus of this description, said terminus bears S01°19'35"W, 219.56 feet from a 5/8 inch iron rod with Aluminum cap inscribed "PLS 53760 PC" at SW Grahams Ferry Road Centerline Station 19+93.04 PC per Survey Number 29130, Washington County Survey Records

This legal description, along with the Basis of Bearings thereof, is based on the Oregon State Plane Coordinate System-North Zone International feet. The One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3 was held to be N01°20'02"E, as measured between said 4 inch Aluminum Disk at the Section Corner common to said Sections 2, 3, 10 and 11 per U.S.B.T. Entry 2002-056, Washington County Survey Records and a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records.

The parcel of land to which this description applies contains 3,625 square feet more or less.

PARCEL 2 (Public Utility Easement)

A parcel of land, as shown on attached Exhibit "B", lying in the Northwest One-Quarter of the Southwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lots 9 and 10, Plat of "GARDEN ACRES", Plat Book 4, Page 37, Washington County Survey Records, also being a portion of that tract of land as described by Warranty Deed-Statutory Form to Mark

EXHIBIT A CONTINUED – Page 3 of 4
December 29, 2017

Property No. 14

Stephen Chriss, recorded April 16, 1987 as Document No. 87-018947, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 32+40.00;

Thence northerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 34+60.00.

EXCEPTING therefrom the above described Parcel 1.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

The stationing used to described this parcel is based on the S.W. Garden Acres Road Project Centerline described herein, being more particularly described in Parcel 1.

The parcel of land to which this description applies contains 1,911 square feet more or less.

PARCEL 3 (Temporary Construction Easement)

A parcel of land, as shown on attached Exhibit "B", lying in the Northwest One-Quarter of the Southwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lots 9 and 10, Plat of "GARDEN ACRES", Plat Book 4, Page 37, Washington County Survey Records, also being a portion of that tract of land as described by Warranty Deed-Statutory Form to Mark Stephen Chriss, recorded April 16, 1987 as Document No. 87-018947, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 59.00 feet right of S.W. Garden Acres Road Project Centerline Station 32+40.00;

Thence northerly, in a straight line, to a point 59.00 feet right of S.W. Garden Acres Road Project Centerline Station 32+97.11;

Thence westerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 32+97.11;

Thence northerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 34+60.00.

EXCEPTING therefrom the above described Parcel 1.

ALSO EXCEPTING therefrom the above described Parcel 2.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

EXHIBIT A CONTINUED – Page 4 of 4
December 29, 2017

Property No. 14

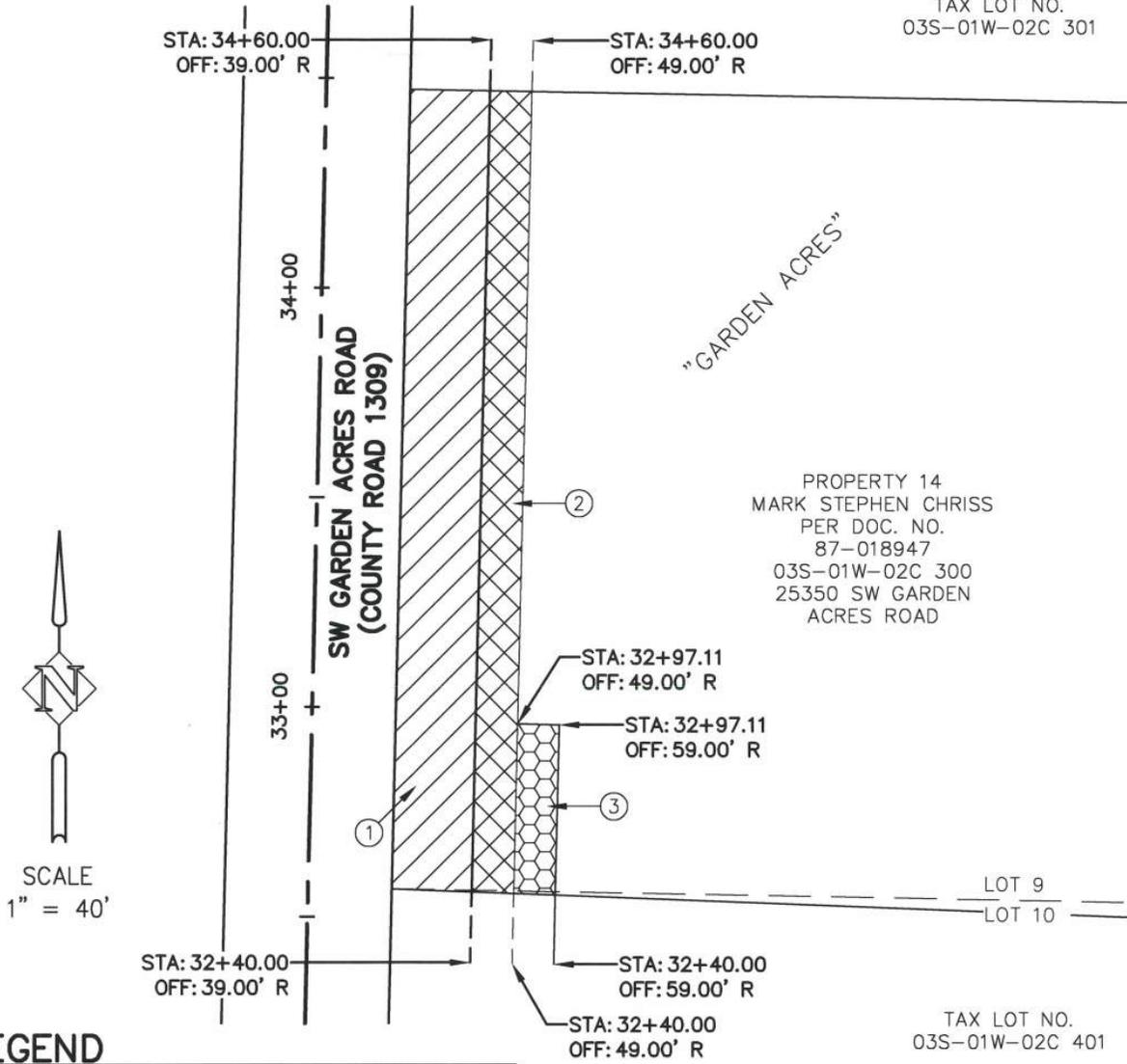
The stationing used to described this parcel is based on the S.W. Garden Acres Road Project Centerline described herein, being more particularly described in Parcel 1.

The parcel of land to which this description applies contains 405 square feet more or less.

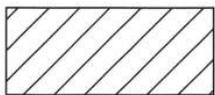
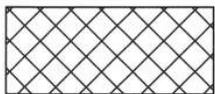
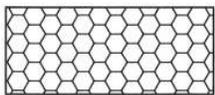


EXHIBIT "B"
PROPERTY 14

TAX LOT NO.
03S-01W-02C 301



LEGEND

- 
① PERMANENT RIGHT-OF-WAY EASEMENT FOR ROAD PURPOSES ± 3625 SQUARE FEET
- 
② PUBLIC UTILITY EASEMENT ± 1911 SQUARE FEET
- 
③ TEMPORARY CONSTRUCTION EASEMENT ± 405 SQUARE FEET

SEE ATTACHED
LEGAL DESCRIPTION



**Harper
Houf Peterson
Righellis Inc.**

ENGINEERS • PLANNERS
LANDSCAPE ARCHITECTS • SURVEYORS

205 SE Spokane Street, Suite 200, Portland, OR 97202
phone: 503.221.1131 www.hhpr.com fax: 503.221.1171

WSV-12 TMW 12/29/2017 PAGE 1 OF 1

Exhibit 8

EXHIBIT A

Garden Acres Road Project
December 29, 2017
OWNER: Carol G. Terrell
Page 1 of 4

City Project No. 4201
Map & Tax Lot No. 3S1W2C-401
Property No. 15

PARCEL 1 (Permanent Right-Of-Way Easement For Road Purposes)

A parcel of land, as shown on attached Exhibit "B", lying in the Southwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lots 10 and 11, Plat of "GARDEN ACRES", Plat Book 4, Page 37, Washington County Survey Records, also being a portion of that tract of land as described by Special Warranty Deed-Statutory Form to Carol G. Terrell, recorded November 18, 1996 as Document No. 96-103049, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 29+10.00;

Thence northerly, in a straight line, to a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 32+70.00.

EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

The stationing used to describe this parcel is based on the S.W. Garden Acres Road Project Centerline, being more particularly described as follows:

A road centerline situated in the Northwest and Southwest One-Quarters of Section 2, and the Northeast and Southeast One-Quarters of Section 3, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Washington County, Oregon, and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Clackamas County, Oregon, being more particularly described as follows:

Beginning at a point located on the One-Quarter Section Line common to the Southwest One-Quarter of Section 2 and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West of the Willamette Meridian, and being Centerline Station 7+81.40 of the S.W. Garden Acres Road Project, said station also being located S88°52'23"E, as measured along said One-Quarter Section Line, 1120.02 feet from a 4 inch Aluminum Disk at the Section Corner common to Sections 2 and 3, Township 3 South, Range 1 West, of the Willamette Meridian, Washington County, Oregon and Sections 10 and 11, Township 3 South, Range 1 West, of the Willamette Meridian, Clackamas County, Oregon per U.S.B.T. Entry 2002-056, Washington County Survey

EXHIBIT A CONTINUED – Page 2 of 4
December 29, 2017

Property No. 15

Records, said point also being located on the existing centerline of S.W. Ridder Road (County Road Number 561)(T/J County Road Number 2921), Washington County Survey Records;

Thence N88°52'23"W, along the existing centerline of said County Road 561 and said One-Quarter Section Line, a distance of 420.43 feet to Centerline Station 12+01.83 and the beginning of a 630.00 foot radius curve to the right, having a central angle of 38°26'34";

Thence leaving said One-Quarter Section Line, northwesterly along the arc of said curve to the right, (the long chord of which bears N69°39'06"W, 414.81 feet) 422.70 feet to Centerline Station 16+24.53;

Thence N50°25'49"W, 160.90 feet to Centerline Station 17+85.43 and the beginning of a 475.00 foot radius curve to the right, having a central angle of 51°45'51";

Thence northwesterly along the arc of said curve to the right, (the long chord of which bears N24°32'53"W, 414.70 feet) 429.14 feet to Centerline Station 22+14.57 and a point on the One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3, said point also being on the existing centerline of S.W. Garden Acres Road (County Road Number 1309), Washington County Survey Records;

Thence N01°20'02"E, along the existing centerline of said County Road Number 1309 and the said One-Quarter Section Line, 2033.99 feet to a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records, said point being Centerline Station 42+48.56, said point also being an angle point in the existing centerline of County Road Number 470, Washington County Survey Records;

Thence N01°19'35"E, along the existing centerline of said County Road Number 470 and the One-Quarter Section Line common to the Northwest One-Quarter of said Section 2, and the Northeast One-Quarter of said Section 3, 445.82 feet to Centerline Station 46+94.38 and the terminus of this description, said terminus bears S01°19'35"W, 219.56 feet from a 5/8 inch iron rod with Aluminum cap inscribed "PLS 53760 PC" at SW Grahams Ferry Road Centerline Station 19+93.04 PC per Survey Number 29130, Washington County Survey Records

This legal description, along with the Basis of Bearings thereof, is based on the Oregon State Plane Coordinate System-North Zone International feet. The One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3 was held to be N01°20'02"E, as measured between said 4 inch Aluminum Disk at the Section Corner common to said Sections 2, 3, 10 and 11 per U.S.B.T. Entry 2002-056, Washington County Survey Records and a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records.

The parcel of land to which this description applies contains 6,281 square feet more or less.

PARCEL 2 (Public Utility Easement)

A parcel of land, as shown on attached Exhibit "B", lying in the Southwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lots 10 and 11, Plat of "GARDEN ACRES", Plat Book 4, Page 37, Washington County Survey Records, also being a portion of that

EXHIBIT A CONTINUED – Page 3 of 4
December 29, 2017

Property No. 15

tract of land as described by Special Warranty Deed-Statutory Form to Carol G. Terrell, recorded November 18, 1996 as Document No. 96-103049, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 29+10.00;

Thence northerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 32+70.00.

EXCEPTING therefrom the above described Parcel 1.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

The stationing used to described this parcel is based on the S.W. Garden Acres Road Project Centerline described herein, being more particularly described in Parcel 1.

The parcel of land to which this description applies contains 3,306 square feet more or less.

PARCEL 3 (Temporary Construction Easement)

A parcel of land, as shown on attached Exhibit "B", lying in the Southwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lot 10, Plat of "GARDEN ACRES", Plat Book 4, Page 37, Washington County Survey Records, also being a portion of that tract of land as described by Special Warranty Deed-Statutory Form to Carol G. Terrell, recorded November 18, 1996 as Document No. 96-103049, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 29+10.00;

Thence northerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 30+82.32;

Thence easterly, in a straight line, to a point 59.00 feet right of S.W. Garden Acres Road Project Centerline Station 30+82.32;

Thence northerly, in a straight line, to a point 59.00 feet right of S.W. Garden Acres Road Project Centerline Station 31+17.46;

Thence westerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 31+17.46;

Thence northerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 32+70.00;

EXCEPTING therefrom the above described Parcel 1.

EXHIBIT A CONTINUED – Page 4 of 4
December 29, 2017

Property No. 15

ALSO EXCEPTING therefrom the above described Parcel 2.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

The stationing used to described this parcel is based on the S.W. Garden Acres Road Project Centerline described herein, being more particularly described in Parcel 1.

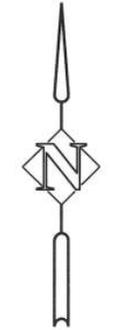
The parcel of land to which this description applies contains 351 square feet more or less.



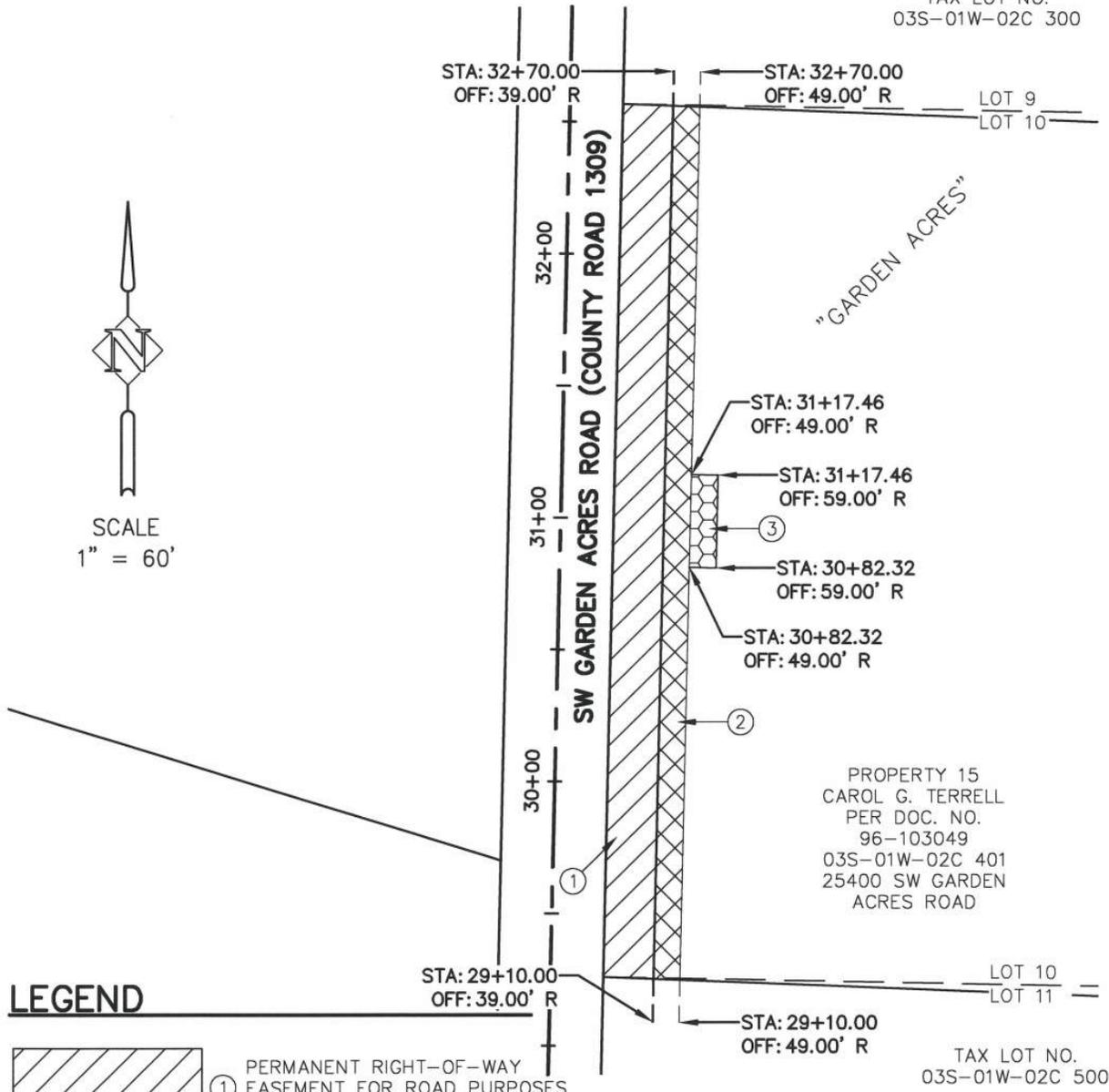
EXPIRES: 12-31-19

EXHIBIT "B"
PROPERTY 15

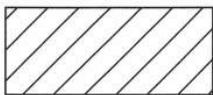
TAX LOT NO.
03S-01W-02C 300



SCALE
1" = 60'



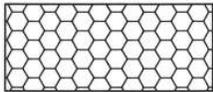
LEGEND



① PERMANENT RIGHT-OF-WAY
EASEMENT FOR ROAD PURPOSES
± 6281 SQUARE FEET



② PUBLIC UTILITY EASEMENT
± 3306 SQUARE FEET



③ TEMPORARY CONSTRUCTION
EASEMENT
± 351 SQUARE FEET

SEE ATTACHED
LEGAL DESCRIPTION



**Harper
Houf Peterson
Righellis Inc.**

ENGINEERS • PLANNERS
LANDSCAPE ARCHITECTS • SURVEYORS

205 SE Spokane Street, Suite 200, Portland, OR 97202
phone: 503.221.1131 www.hhpr.com fax: 503.221.1171

WSV-12 TMW 12/29/2017 PAGE 1 OF 1

Exhibit 9

EXHIBIT A

Garden Acres Road Project
December 29, 2017
OWNER: Glen T. Wetzel
Page 1 of 3

City Project No. 4201
Map & Tax Lot No. 3S1W2C-500
Property No. 16

PARCEL 1 (Permanent Right-Of-Way Easement For Road Purposes)

A parcel of land, as shown on attached Exhibit "B", lying in the Southwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lot 11, Plat of "GARDEN ACRES", Plat Book 4, Page 37, Washington County Survey Records, also being a portion of that tract of land as described by Statutory Warranty Deed to Glen T. Wetzel, recorded August 8, 2005 as Document No. 2005-093651, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 25+80.00;

Thence northerly, in a straight line, to a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 29+40.00.

EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

The stationing used to describe this parcel is based on the S.W. Garden Acres Road Project Centerline, being more particularly described as follows:

A road centerline situated in the Northwest and Southwest One-Quarters of Section 2, and the Northeast and Southeast One-Quarters of Section 3, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Washington County, Oregon, and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Clackamas County, Oregon, being more particularly described as follows:

Beginning at a point located on the One-Quarter Section Line common to the Southwest One-Quarter of Section 2 and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West of the Willamette Meridian, and being Centerline Station 7+81.40 of the S.W. Garden Acres Road Project, said station also being located S88°52'23"E, as measured along said One-Quarter Section Line, 1120.02 feet from a 4 inch Aluminum Disk at the Section Corner common to Sections 2 and 3, Township 3 South, Range 1 West, of the Willamette Meridian, Washington County, Oregon and Sections 10 and 11, Township 3 South, Range 1 West, of the Willamette Meridian, Clackamas County, Oregon per U.S.B.T. Entry 2002-056, Washington County Survey

EXHIBIT A CONTINUED – Page 2 of 3
December 29, 2017

Property No. 16

Records, said point also being located on the existing centerline of S.W. Ridder Road (County Road Number 561)(T/J County Road Number 2921), Washington County Survey Records;

Thence N88°52'23"W, along the existing centerline of said County Road 561 and said One-Quarter Section Line, a distance of 420.43 feet to Centerline Station 12+01.83 and the beginning of a 630.00 foot radius curve to the right, having a central angle of 38°26'34";

Thence leaving said One-Quarter Section Line, northwesterly along the arc of said curve to the right, (the long chord of which bears N69°39'06"W, 414.81 feet) 422.70 feet to Centerline Station 16+24.53;

Thence N50°25'49"W, 160.90 feet to Centerline Station 17+85.43 and the beginning of a 475.00 foot radius curve to the right, having a central angle of 51°45'51";

Thence northwesterly along the arc of said curve to the right, (the long chord of which bears N24°32'53"W, 414.70 feet) 429.14 feet to Centerline Station 22+14.57 and a point on the One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3, said point also being on the existing centerline of S.W. Garden Acres Road (County Road Number 1309), Washington County Survey Records;

Thence N01°20'02"E, along the existing centerline of said County Road Number 1309 and the said One-Quarter Section Line, 2033.99 feet to a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records, said point being Centerline Station 42+48.56, said point also being an angle point in the existing centerline of County Road Number 470, Washington County Survey Records;

Thence N01°19'35"E, along the existing centerline of said County Road Number 470 and the One-Quarter Section Line common to the Northwest One-Quarter of said Section 2, and the Northeast One-Quarter of said Section 3, 445.82 feet to Centerline Station 46+94.38 and the terminus of this description, said terminus bears S01°19'35"W, 219.56 feet from a 5/8 inch iron rod with Aluminum cap inscribed "PLS 53760 PC" at SW Grahams Ferry Road Centerline Station 19+93.04 PC per Survey Number 29130, Washington County Survey Records

This legal description, along with the Basis of Bearings thereof, is based on the Oregon State Plane Coordinate System-North Zone International feet. The One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3 was held to be N01°20'02"E, as measured between said 4 inch Aluminum Disk at the Section Corner common to said Sections 2, 3, 10 and 11 per U.S.B.T. Entry 2002-056, Washington County Survey Records and a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records.

The parcel of land to which this description applies contains 6,279 square feet more or less.

PARCEL 2 (Public Utility Easement)

A parcel of land, as shown on attached Exhibit "B", lying in the Southwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lot 11, Plat of "GARDEN ACRES", Plat Book 4, Page 37, Washington County Survey Records, also being a portion of that tract of land

EXHIBIT A CONTINUED – Page 3 of 3
December 29, 2017

Property No. 16

as described by Statutory Warranty Deed to Glen T. Wetzel, recorded August 8, 2005 as Document No. 2005-093651, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 25+80.00;

Thence northerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 29+40.00.

EXCEPTING therefrom the above described Parcel 1.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

The stationing used to described this parcel is based on the S.W. Garden Acres Road Project Centerline described herein, being more particularly described in Parcel 1.

The parcel of land to which this description applies contains 3,302 square feet more or less.

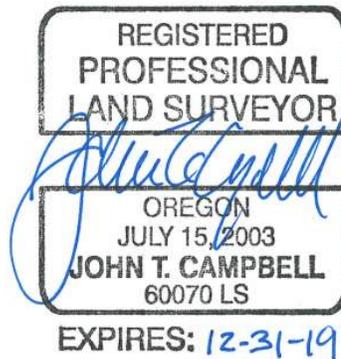
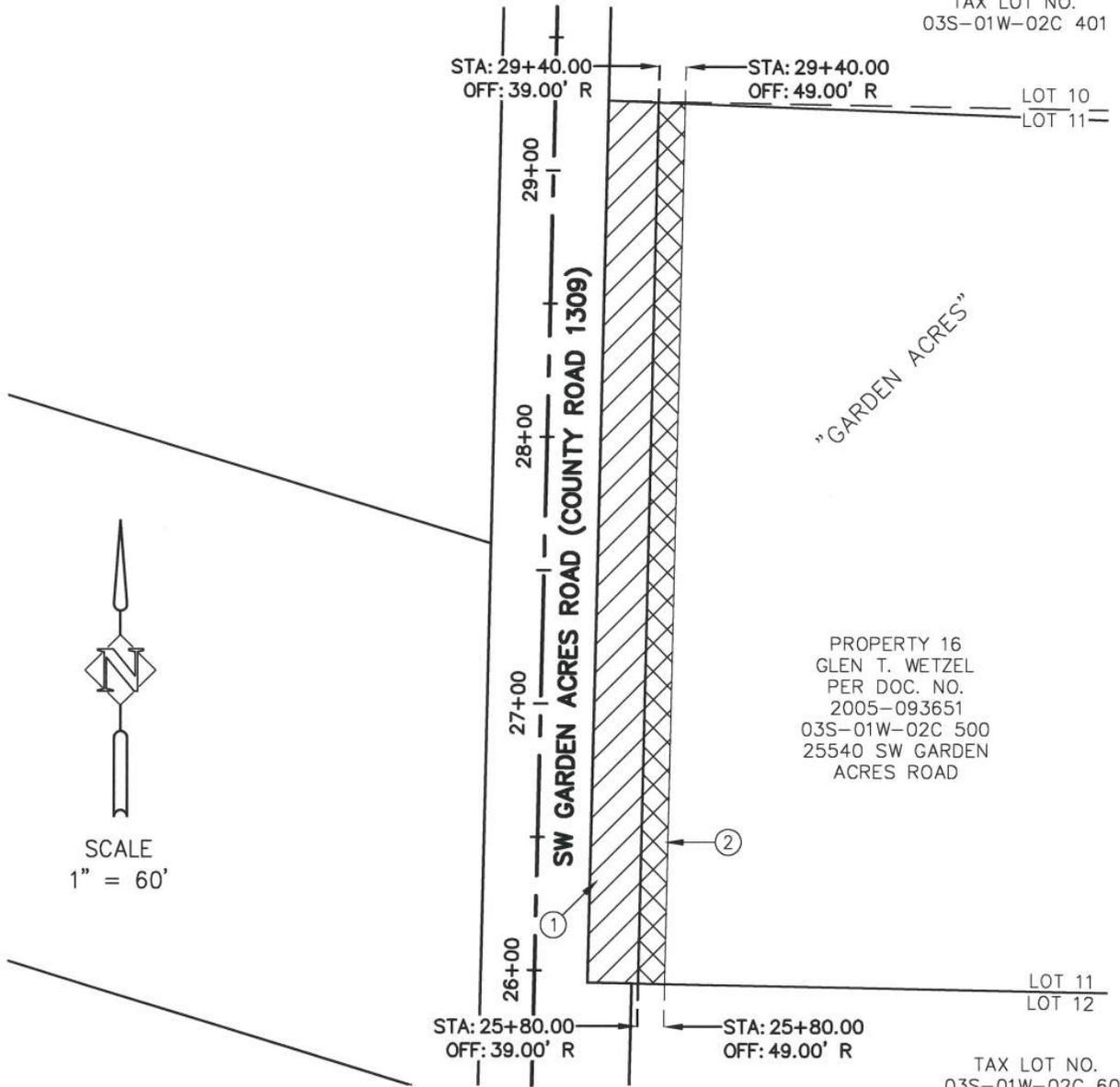


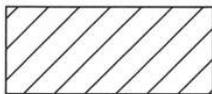
EXHIBIT "B"
PROPERTY 16

TAX LOT NO.
03S-01W-02C 401



TAX LOT NO.
03S-01W-02C 601

LEGEND



① PERMANENT RIGHT-OF-WAY
EASEMENT FOR
ROAD PURPOSES
± 6279 SQUARE FEET



② PUBLIC UTILITY EASEMENT
± 3302 SQUARE FEET

SEE ATTACHED
LEGAL DESCRIPTION



**Harper
Houf Peterson
Righellis Inc.**

ENGINEERS • PLANNERS
LANDSCAPE ARCHITECTS • SURVEYORS

205 SE Spokane Street, Suite 200, Portland, OR 97202
phone: 503.221.1131 www.hhpr.com fax: 503.221.1171

WSV-12 TMW 12/29/2017 PAGE 1 OF 1

Exhibit 10

EXHIBIT A

Garden Acres Road Project
December 29, 2017
OWNER: Willamette Resources, Inc.,
Page 1 of 3

City Project No. 4201
Map & Tax Lot No. 3S1W2C-601
Property No. 17

PARCEL 1 (Permanent Right-Of-Way Easement For Road Purposes)

A parcel of land, as shown on attached Exhibit "B", lying in the Southwest One-Quarter of the Southwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lot 12, Plat of "GARDEN ACRES", Plat Book 4, Page 37, Washington County Survey Records, also being a portion of Parcel IV of that tract of land as described by Statutory Warranty Deed to Willamette Resources, Inc., an Oregon Corporation, recorded January 26, 1995 as Document No. 95-005916, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 22+50.00;

Thence northerly, in a straight line, to a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 26+10.00.

EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

The stationing used to describe this parcel is based on the S.W. Garden Acres Road Project Centerline, being more particularly described as follows:

A road centerline situated in the Northwest and Southwest One-Quarters of Section 2, and the Northeast and Southeast One-Quarters of Section 3, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Washington County, Oregon, and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Clackamas County, Oregon, being more particularly described as follows:

Beginning at a point located on the One-Quarter Section Line common to the Southwest One-Quarter of Section 2 and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West of the Willamette Meridian, and being Centerline Station 7+81.40 of the S.W. Garden Acres Road Project, said station also being located S88°52'23"E, as measured along said One-Quarter Section Line, 1120.02 feet from a 4 inch Aluminum Disk at the Section Corner common to Sections 2 and 3, Township 3 South, Range 1 West, of the Willamette Meridian, Washington County, Oregon and Sections 10 and 11, Township 3 South, Range 1 West, of the Willamette Meridian, Clackamas County, Oregon per U.S.B.T. Entry 2002-056, Washington County Survey

EXHIBIT A CONTINUED – Page 2 of 3
December 29, 2017

Property No. 17

Records, said point also being located on the existing centerline of S.W. Ridder Road (County Road Number 561)(T/J County Road Number 2921), Washington County Survey Records;

Thence N88°52'23"W, along the existing centerline of said County Road 561 and said One-Quarter Section Line, a distance of 420.43 feet to Centerline Station 12+01.83 and the beginning of a 630.00 foot radius curve to the right, having a central angle of 38°26'34";

Thence leaving said One-Quarter Section Line, northwesterly along the arc of said curve to the right, (the long chord of which bears N69°39'06"W, 414.81 feet) 422.70 feet to Centerline Station 16+24.53;

Thence N50°25'49"W, 160.90 feet to Centerline Station 17+85.43 and the beginning of a 475.00 foot radius curve to the right, having a central angle of 51°45'51";

Thence northwesterly along the arc of said curve to the right, (the long chord of which bears N24°32'53"W, 414.70 feet) 429.14 feet to Centerline Station 22+14.57 and a point on the One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3, said point also being on the existing centerline of S.W. Garden Acres Road (County Road Number 1309), Washington County Survey Records;

Thence N01°20'02"E, along the existing centerline of said County Road Number 1309 and the said One-Quarter Section Line, 2033.99 feet to a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records, said point being Centerline Station 42+48.56, said point also being an angle point in the existing centerline of County Road Number 470, Washington County Survey Records;

Thence N01°19'35"E, along the existing centerline of said County Road Number 470 and the One-Quarter Section Line common to the Northwest One-Quarter of said Section 2, and the Northeast One-Quarter of said Section 3, 445.82 feet to Centerline Station 46+94.38 and the terminus of this description, said terminus bears S01°19'35"W, 219.56 feet from a 5/8 inch iron rod with Aluminum cap inscribed "PLS 53760 PC" at SW Grahams Ferry Road Centerline Station 19+93.04 PC per Survey Number 29130, Washington County Survey Records

This legal description, along with the Basis of Bearings thereof, is based on the Oregon State Plane Coordinate System-North Zone International feet. The One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3 was held to be N01°20'02"E, as measured between said 4 inch Aluminum Disk at the Section Corner common to said Sections 2, 3, 10 and 11 per U.S.B.T. Entry 2002-056, Washington County Survey Records and a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records.

The parcel of land to which this description applies contains 826 square feet more or less.

PARCEL 2 (Public Utility Easement)

A parcel of land, as shown on attached Exhibit "B", lying in the Southwest One-Quarter of the Southwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Lot 12, Plat of "GARDEN ACRES", Plat Book 4, Page 37, Washington County Survey Records, also being a

EXHIBIT A CONTINUED – Page 3 of 3
December 29, 2017

Property No. 17

portion of Parcel IV of that tract of land as described by Statutory Warranty Deed to Willamette Resources, Inc., an Oregon Corporation, recorded January 26, 1995 as Document No. 95-005916, Washington County Deed Records, said parcel being that portion of said property lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 22+50.00;

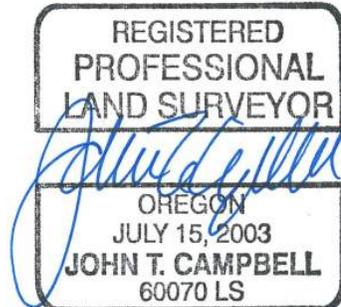
Thence northerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 26+10.00.

EXCEPTING therefrom the above described Parcel 1.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

The stationing used to described this parcel is based on the S.W. Garden Acres Road Project Centerline described herein, being more particularly described in Parcel 1.

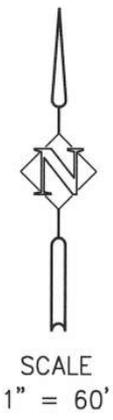
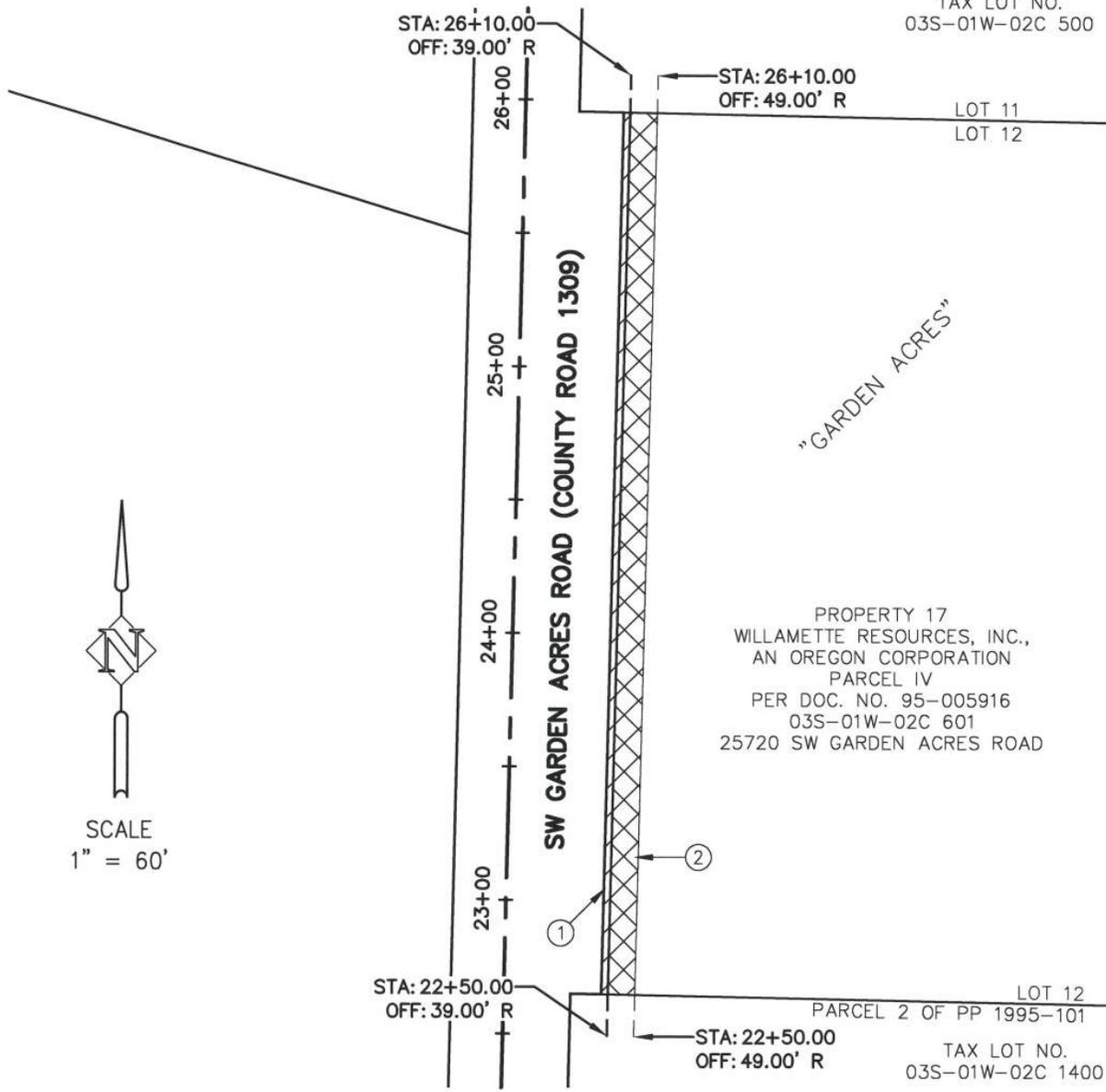
The parcel of land to which this description applies contains 3,304 square feet more or less.



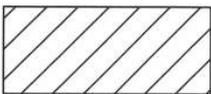
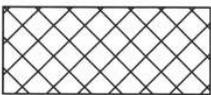
EXPIRES: 12-31-19

EXHIBIT "B"
PROPERTY 17

TAX LOT NO.
 03S-01W-02C 500



LEGEND

- 
① PERMANENT RIGHT-OF-WAY EASEMENT FOR ROAD PURPOSES ± 826 SQUARE FEET
- 
② PUBLIC UTILITY EASEMENT ± 3304 SQUARE FEET

SEE ATTACHED
 LEGAL DESCRIPTION



Harper
Houf Peterson
Righellis Inc.

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 WSV-12 TMW 12/29/2017 PAGE 1 OF 1

Exhibit 11

EXHIBIT A

Garden Acres Road Project
January 2, 2018
OWNER: Willamette Resources, Inc.
Page 1 of 6

City Project No. 4201
Map & Tax Lot No. 3S1W2C-1400
Property No. 18

PARCEL 1 (Permanent Right-Of-Way Easement For Road Purposes)

A parcel of land, as shown on attached Exhibit "B", lying in the Southwest One-Quarter of the Southwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Parcels 1 and 2 of Partition Plat Number 1995-101, Washington County Survey Records, also being a portion of that tract of land as described by Statutory Warranty Deed to Willamette Resources, Inc., an Oregon Corporation, recorded July 7, 2014 as Document No. 2014-040783, Washington County Deed Records, said parcel being that portion of said property lying southwesterly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 30.00 feet right of S.W. Garden Acres Road Project Centerline Station 14+42.99 and the beginning of a 600.50 foot radius non-tangent curve to the right, having a central angle of $15^{\circ}38'31''$, the radius point of which bears $N23^{\circ}55'40''E$;

Thence northwesterly along the arc of said curve to the right (the long chord of which bears $N58^{\circ}15'04''W$, 163.43 feet) 163.94 feet to a point 32.44 feet right of S.W. Garden Acres Road Project Centerline Station 16+15.46;

Thence northwesterly, in a straight line, to a point 32.50 feet right of S.W. Garden Acres Road Project Centerline Station 16+45.36;

Thence northeasterly, in a straight line, to a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 16+45.36;

Thence northwesterly, in a straight line, to a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 17+28.07 and a point on the existing northeasterly right-of-way line of S.W. Ridder Road per said Partition Plat Number 1995-101 and Exhibit 1 of Street Dedication Document to the City of Wilsonville, recorded March 25, 1996 as Document No. 96-25003, Washington County Deed Records, said point also being the beginning of a 660.00 foot radius non-tangent curve to the left, having a central angle of $12^{\circ}39'28''$, the radius point of which bears $S49^{\circ}24'42''W$;

Thence northwesterly along said right-of-way line and the arc of said curve to the left (the long chord of which bears $N46^{\circ}55'02''W$, 145.51 feet) 145.81 feet to a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 18+80.74 and the beginning of a 436.00 foot radius non-tangent curve to the right, having a central angle of $40^{\circ}16'05''$, the radius point of which bears $N51^{\circ}03'57''E$;

EXHIBIT A CONTINUED – Page 2 of 6
January 2, 2018

Property No. 18

Thence leaving said right-of-way line northwesterly along the arc of said curve to the right (the long chord of which bears $N18^{\circ}48'00''W$, 300.16 feet) 306.43 feet to a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 22+14.57;

Thence northerly, in a straight line, to a point 39.00 feet right of S.W. Garden Acres Road Project Centerline Station 22+80.00.

EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Ridder Road.

The stationing used to describe this parcel is based on the S.W. Garden Acres Road Project Centerline, being more particularly described as follows:

A road centerline situated in the Northwest and Southwest One-Quarters of Section 2, and the Northeast and Southeast One-Quarters of Section 3, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Washington County, Oregon, and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Clackamas County, Oregon, being more particularly described as follows:

Beginning at a point located on the One-Quarter Section Line common to the Southwest One-Quarter of Section 2 and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West of the Willamette Meridian, and being Centerline Station 7+81.40 of the S.W. Garden Acres Road Project, said station also being located $S88^{\circ}52'23''E$, as measured along said One-Quarter Section Line, 1120.02 feet from a 4 inch Aluminum Disk at the Section Corner common to Sections 2 and 3, Township 3 South, Range 1 West, of the Willamette Meridian, Washington County, Oregon and Sections 10 and 11, Township 3 South, Range 1 West, of the Willamette Meridian, Clackamas County, Oregon per U.S.B.T. Entry 2002-056, Washington County Survey Records, said point also being located on the existing centerline of S.W. Ridder Road (County Road Number 561)(T/J County Road Number 2921), Washington County Survey Records;

Thence $N88^{\circ}52'23''W$, along the existing centerline of said County Road 561 and said One-Quarter Section Line, a distance of 420.43 feet to Centerline Station 12+01.83 and the beginning of a 630.00 foot radius curve to the right, having a central angle of $38^{\circ}26'34''$;

Thence leaving said One-Quarter Section Line, northwesterly along the arc of said curve to the right, (the long chord of which bears $N69^{\circ}39'06''W$, 414.81 feet) 422.70 feet to Centerline Station 16+24.53;

Thence $N50^{\circ}25'49''W$, 160.90 feet to Centerline Station 17+85.43 and the beginning of a 475.00 foot radius curve to the right, having a central angle of $51^{\circ}45'51''$;

Thence northwesterly along the arc of said curve to the right, (the long chord of which bears $N24^{\circ}32'53''W$, 414.70 feet) 429.14 feet to Centerline Station 22+14.57 and a point on the One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3, said point also being on the existing centerline of S.W. Garden Acres Road (County Road Number 1309), Washington County Survey Records;

EXHIBIT A CONTINUED – Page 3 of 6
January 2, 2018

Property No. 18

Thence N01°20'02"E, along the existing centerline of said County Road Number 1309 and the said One-Quarter Section Line, 2033.99 feet to a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records, said point being Centerline Station 42+48.56, said point also being an angle point in the existing centerline of County Road Number 470, Washington County Survey Records;

Thence N01°19'35"E, along the existing centerline of said County Road Number 470 and the One-Quarter Section Line common to the Northwest One-Quarter of said Section 2, and the Northeast One-Quarter of said Section 3, 445.82 feet to Centerline Station 46+94.38 and the terminus of this description, said terminus bears S01°19'35"W, 219.56 feet from a 5/8 inch iron rod with Aluminum cap inscribed "PLS 53760 PC" at SW Grahams Ferry Road Centerline Station 19+93.04 PC per Survey Number 29130, Washington County Survey Records

This legal description, along with the Basis of Bearings thereof, is based on the Oregon State Plane Coordinate System-North Zone International feet. The One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3 was held to be N01°20'02"E, as measured between said 4 inch Aluminum Disk at the Section Corner common to said Sections 2, 3, 10 and 11 per U.S.B.T. Entry 2002-056, Washington County Survey Records and a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records.

The parcel of land to which this description applies contains 10,349 square feet more or less.

PARCEL 2 (Public Utility Easement)

A parcel of land, as shown on attached Exhibit "B", lying in the Southwest One-Quarter of the Southwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Parcel 2 of Partition Plat Number 1995-101, Washington County Survey Records, also being a portion of that tract of land as described by Statutory Warranty Deed to Willamette Resources, Inc., an Oregon Corporation, recorded July 7, 2014 as Document No. 2014-040783, Washington County Deed Records, said parcel being that portion of said property lying southwesterly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 30.00 feet left of S.W. Garden Acres Road Project Centerline Station 19+46.48;

Thence northeasterly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 19+46.48 and the beginning of a 426.00 foot radius non-tangent curve to the right, having a central angle of 24°43'18", the radius point of which bears N58°59'48"E;

Thence northwesterly along the arc of said curve to the right (the long chord of which bears N18°38'33"W, 182.39 feet) 183.81 feet to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 21+51.43;

Thence southwesterly, in a straight line, to a point 81.00 feet left of S.W. Garden Acres Road Project Centerline Station 21+51.43;

EXHIBIT A CONTINUED – Page 4 of 6
January 2, 2018

Property No. 18

EXCEPTING therefrom the above described Parcel 1.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Ridder Road.

The stationing used to described this parcel is based on the S.W. Garden Acres Road Project Centerline described herein, being more particularly described in Parcel 1.

The parcel of land to which this description applies contains 1,860 square feet more or less.

PARCEL 3 (Temporary Construction Easement)

A parcel of land, as shown on attached Exhibit “B”, lying in the Southwest One-Quarter of the Southwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Parcels 1 and 2 of Partition Plat Number 1995-101, Washington County Survey Records, also being a portion of that tract of land as described by Statutory Warranty Deed to Willamette Resources, Inc., an Oregon Corporation, recorded July 7, 2014 as Document No. 2014-040783, Washington County Deed Records, said parcel being that portion of said property lying southwesterly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 20.00 feet right of S.W. Garden Acres Road Project Centerline Station 11+53.79;

Thence northerly, in a straight line, to a point 35.00 feet right of S.W. Garden Acres Road Project Centerline Station 11+53.79;

Thence westerly, in a straight line, to a point 35.00 feet right of S.W. Garden Acres Road Project Centerline Station 12+01.83 and the beginning of a 595.00 foot radius curve to the right, having a central angle of 21°55'43”;

Thence northwesterly along the arc of said curve to the right (the long chord of which bears N77°54'31”W, 226.34 feet) 227.72 feet to a point 35.00 feet right of S.W. Garden Acres Road Project Centerline Station 14+42.95 and the beginning of a 595.50 foot radius non-tangent curve to the right, having a central angle of 17°59'25”, the radius point of which bears N23°55'54”E;

Thence northwesterly along the arc of said curve to the right (the long chord of which bears N57°04'24”W, 186.21 feet) 186.98 feet to a point 38.00 feet right of S.W. Garden Acres Road Project Centerline Station 16+40.36;

Thence northeasterly, in a straight line, to a point 44.00 feet right of S.W. Garden Acres Road Project Centerline Station 16+40.36;

Thence northwesterly, in a straight line, to a point 44.00 feet right of S.W. Garden Acres Road Project Centerline Station 17+27.64 and the beginning of a 665.00 foot radius non-tangent

EXHIBIT A CONTINUED – Page 5 of 6
January 2, 2018

Property No. 18

curve to the left, having a central angle of $12^{\circ}28'48''$, the radius point of which bears $S49^{\circ}17'18''W$;

Thence northwesterly along the arc of said curve to the left (the long chord of which bears $N46^{\circ}57'06''W$, 144.56 feet) 144.85 feet to a point 44.00 feet right of S.W. Garden Acres Road Project Centerline Station 18+81.42 and the beginning of a 431.00 foot radius non-tangent curve to the right, having a central angle of $7^{\circ}50'51''$, the radius point of which bears $N51^{\circ}08'56''E$;

Thence northwesterly along the arc of said curve to the right (the long chord of which bears $N34^{\circ}55'38''W$, 58.99 feet) 59.03 feet to a point 44.00 feet right of S.W. Garden Acres Road Project Centerline Station 19+46.48;

Thence northeasterly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 19+46.48 and the beginning of a 426.00 foot radius non-tangent curve to the right, having a central angle of $24^{\circ}43'18''$, the radius point of which bears $N58^{\circ}59'48''E$;

Thence northwesterly along the arc of said curve to the right (the long chord of which bears $N18^{\circ}38'33''W$, 182.39 feet) 183.81 feet to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 21+51.43;

Thence southwesterly, in a straight line, to a point 44.00 feet right of S.W. Garden Acres Road Project Centerline Station 21+51.43 and the beginning of a 431.00 foot radius non-tangent curve to the right, having a central angle of $7^{\circ}36'56''$, the radius point of which bears $N83^{\circ}43'06''E$;

Thence northwesterly along the arc of said curve to the right (the long chord of which bears $N2^{\circ}28'26''W$, 57.25 feet) 57.29 feet to a point 44.00 feet right of S.W. Garden Acres Road Project Centerline Station 22+14.57;

Thence northerly, in a straight line, to a point 44.00 feet right of S.W. Garden Acres Road Project Centerline Station 22+23.00;

Thence easterly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 22+23.00;

Thence northerly, in a straight line, to a point 49.00 feet right of S.W. Garden Acres Road Project Centerline Station 22+50.00;

Thence westerly, in a straight line, to a point 44.00 feet right of S.W. Garden Acres Road Project Centerline Station 22+50.00;

Thence northerly, in a straight line, to a point 44.00 feet right of S.W. Garden Acres Road Project Centerline Station 22+80.00.

EXCEPTING therefrom the above described Parcel 1.

ALSO EXCEPTING therefrom the above described Parcel 2.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Garden Acres Road.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Ridder Road.

EXHIBIT A CONTINUED – Page 6 of 6
January 2, 2018

Property No. 18

The stationing used to described this parcel is based on the S.W. Garden Acres Road Project Centerline described herein, being more particularly described in Parcel 1.

The parcel of land to which this description applies contains 4,497 square feet more or less.



EXHIBIT "B" PROPERTY 18

TAX LOT NO.
03S-01W-02C 601

PAGE
4

SW GARDEN ACRES ROAD
(COUNTY ROAD 1309)

"PARTITION PLAT
NO. 1995-101"

PROPERTY 18
WILLAMETTE RESOURCES, INC.,
AN OREGON CORPORATION
PER DOC. NO. 2014-040783
03S-01W-02C 1400
10295 SW RIDDER ROAD



NOT TO SCALE

SW CLUTTER ROAD
(COUNTY ROAD 557)

PARCEL 2

(COUNTY ROAD 557)

PAGE
3

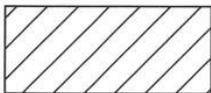
SW RIDDER ROAD
(DOC. NO. 96-25003)

PARCEL 1

PAGE
2

(COUNTY ROAD 561)(T/J COUNTY ROAD 2921)

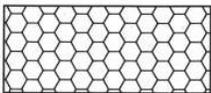
LEGEND



① PERMANENT RIGHT-OF-WAY
EASEMENT FOR ROAD PURPOSES
± 10349 SQUARE FEET



② PUBLIC UTILITY EASEMENT
± 1860 SQUARE FEET



③ TEMPORARY CONSTRUCTION
EASEMENT
± 4497 SQUARE FEET

SEE ATTACHED
LEGAL DESCRIPTION



Harper Houf Peterson Righellis Inc.

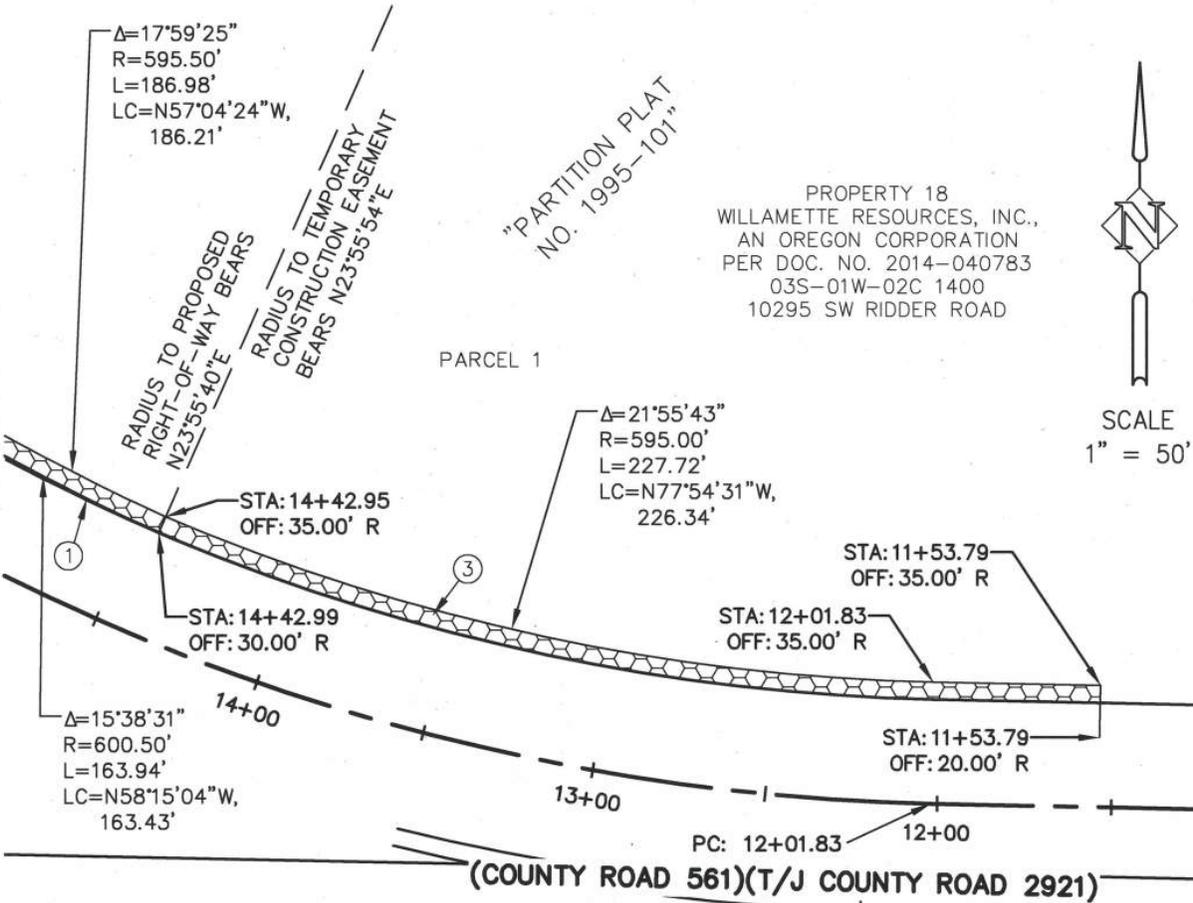
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phone: 503.221.1131 www.hhpr.com fax: 503.221.1171

WSV-12 TMW 1/02/2018 PAGE 1 OF 4

EXHIBIT "B" PROPERTY 18

SEE PAGE 3



PROPERTY 18
 WILLAMETTE RESOURCES, INC.,
 AN OREGON CORPORATION
 PER DOC. NO. 2014-040783
 03S-01W-02C 1400
 10295 SW RIDDER ROAD



SCALE
 1" = 50'

LEGEND

- ① PERMANENT RIGHT-OF-WAY
 EASEMENT FOR ROAD PURPOSES
 ± 10349 SQUARE FEET
- ② PUBLIC UTILITY EASEMENT
 ± 1860 SQUARE FEET
- ③ TEMPORARY CONSTRUCTION
 EASEMENT
 ± 4497 SQUARE FEET

SEE ATTACHED
 LEGAL DESCRIPTION



Harper
 Houf Peterson
 Righellis Inc.

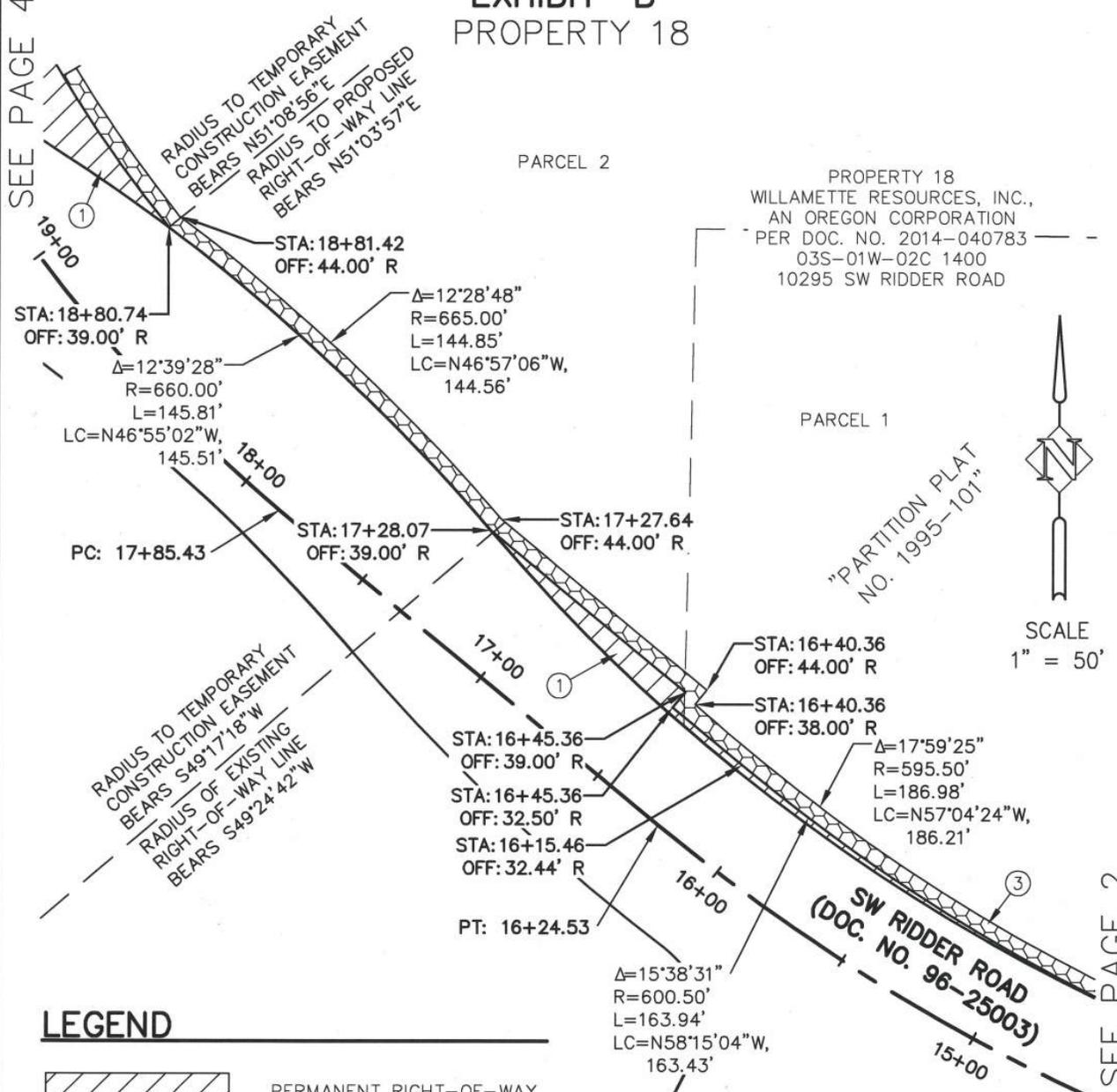
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WSV-12 TMW 1/02/2018 PAGE 2 OF 4

EXHIBIT "B" PROPERTY 18

SEE PAGE 4

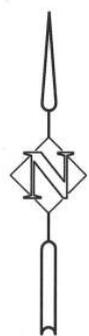


PROPERTY 18
WILLAMETTE RESOURCES, INC.,
AN OREGON CORPORATION
PER DOC. NO. 2014-040783
03S-01W-02C 1400
10295 SW RIDDER ROAD

PARCEL 1

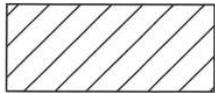
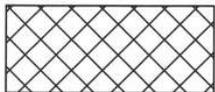
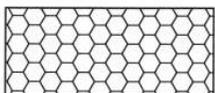
PARCEL 2

"PARTITION PLAT
NO. 1995-101"



SCALE
1" = 50'

LEGEND

- 
① PERMANENT RIGHT-OF-WAY
EASEMENT FOR ROAD PURPOSES
± 10349 SQUARE FEET
- 
② PUBLIC UTILITY EASEMENT
± 1860 SQUARE FEET
- 
③ TEMPORARY CONSTRUCTION
EASEMENT
± 4497 SQUARE FEET

SEE ATTACHED
LEGAL DESCRIPTION



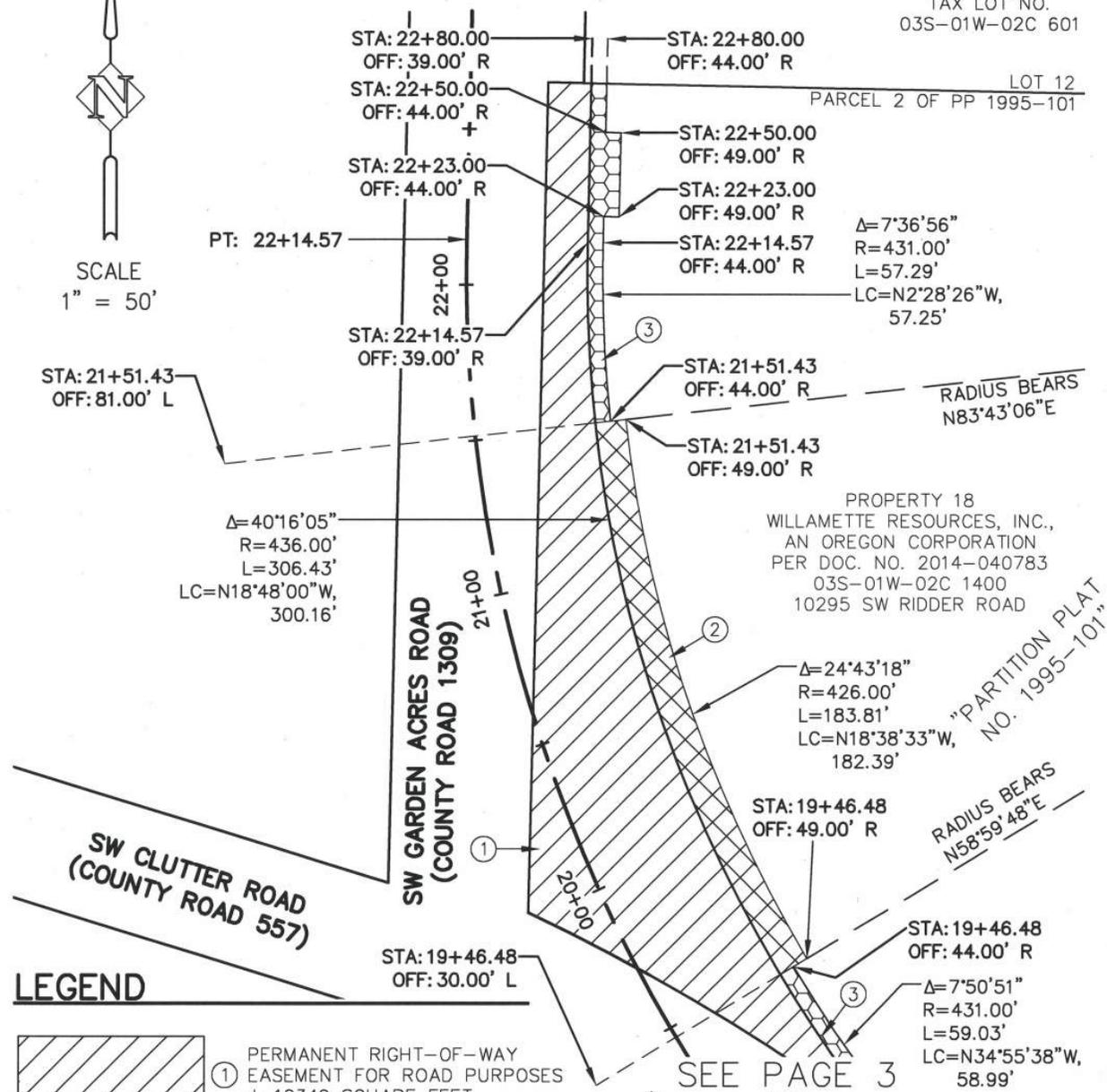
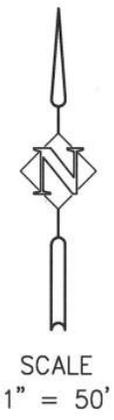
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WSV-12 TMW 1/02/2018 PAGE 3 OF 4

SEE PAGE 2

EXHIBIT "B"
PROPERTY 18

TAX LOT NO.
03S-01W-02C 601



PROPERTY 18
WILLAMETTE RESOURCES, INC.,
AN OREGON CORPORATION
PER DOC. NO. 2014-040783
03S-01W-02C 1400
10295 SW RIDDER ROAD

LEGEND

- ① PERMANENT RIGHT-OF-WAY EASEMENT FOR ROAD PURPOSES ± 10349 SQUARE FEET
- ② PUBLIC UTILITY EASEMENT ± 1860 SQUARE FEET
- ③ TEMPORARY CONSTRUCTION EASEMENT ± 4497 SQUARE FEET

SEE ATTACHED
LEGAL DESCRIPTION

SEE PAGE 3

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HHPR Houf Peterson
Righellis Inc.

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WSV-12 TMW 1/02/2018 PAGE 4 OF 4

Exhibit 12

EXHIBIT A

Garden Acres Road Project
December 29, 2017
OWNER: Tarr Acquisition, LLC
Page 1 of 4

City Project No. 4201
Map & Tax Lot No. 3S1W2C-1600
Property No. 19

PARCEL 1 (Permanent Right-Of-Way Easement For Road Purposes)

A parcel of land, as shown on attached Exhibit "B", lying in the Southwest One-Quarter of the Southwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Parcel 3 of Partition Plat Number 1995-101, Washington County Survey Records, also being a portion of that tract of land as described by Statutory Bargain and Sale Deed to Tarr Acquisition, LLC, an Oregon limited liability company, recorded April 30, 2010 as Document No. 2010-032577, Washington County Deed Records, said parcel being that portion of said property lying northerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 39.00 feet left of S.W. Garden Acres Road Project Centerline Station 15+50.00 and the beginning of a 669.00 foot radius curve to the right, having a central angle of 6°46'41";

Thence northwesterly along the arc of said curve to the right (the long chord of which bears N53°49'10"W, 79.10 feet) 79.14 feet to a point 39.00 feet left of S.W. Garden Acres Road Project Centerline Station 16+24.53;

Thence northwesterly, in a straight line, to a point 39.00 feet left of S.W. Garden Acres Road Project Centerline Station 17+85.43 and the beginning of a 514.00 foot radius curve to the right, having a central angle of 19°51'04";

Thence northwesterly along the arc of said curve to the right (the long chord of which bears N40°30'17"W, 177.19 feet) 178.08 feet to a point 39.00 feet left of S.W. Garden Acres Road Project Centerline Station 19+50.00.

EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Ridder Road.

The stationing used to describe this parcel is based on the S.W. Garden Acres Road Project Centerline, being more particularly described as follows:

A road centerline situated in the Northwest and Southwest One-Quarters of Section 2, and the Northeast and Southeast One-Quarters of Section 3, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Washington County, Oregon, and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Clackamas County, Oregon, being more particularly described as follows:

EXHIBIT A CONTINUED – Page 2 of 4
December 29, 2017

Property No. 19

Beginning at a point located on the One-Quarter Section Line common to the Southwest One-Quarter of Section 2 and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West of the Willamette Meridian, and being Centerline Station 7+81.40 of the S.W. Garden Acres Road Project, said station also being located S88°52'23"E, as measured along said One-Quarter Section Line, 1120.02 feet from a 4 inch Aluminum Disk at the Section Corner common to Sections 2 and 3, Township 3 South, Range 1 West, of the Willamette Meridian, Washington County, Oregon and Sections 10 and 11, Township 3 South, Range 1 West, of the Willamette Meridian, Clackamas County, Oregon per U.S.B.T. Entry 2002-056, Washington County Survey Records, said point also being located on the existing centerline of S.W. Ridder Road (County Road Number 561)(T/J County Road Number 2921), Washington County Survey Records;

Thence N88°52'23"W, along the existing centerline of said County Road 561 and said One-Quarter Section Line, a distance of 420.43 feet to Centerline Station 12+01.83 and the beginning of a 630.00 foot radius curve to the right, having a central angle of 38°26'34";

Thence leaving said One-Quarter Section Line, northwesterly along the arc of said curve to the right, (the long chord of which bears N69°39'06"W, 414.81 feet) 422.70 feet to Centerline Station 16+24.53;

Thence N50°25'49"W, 160.90 feet to Centerline Station 17+85.43 and the beginning of a 475.00 foot radius curve to the right, having a central angle of 51°45'51";

Thence northwesterly along the arc of said curve to the right, (the long chord of which bears N24°32'53"W, 414.70 feet) 429.14 feet to Centerline Station 22+14.57 and a point on the One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3, said point also being on the existing centerline of S.W. Garden Acres Road (County Road Number 1309), Washington County Survey Records;

Thence N01°20'02"E, along the existing centerline of said County Road Number 1309 and the said One-Quarter Section Line, 2033.99 feet to a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records, said point being Centerline Station 42+48.56, said point also being an angle point in the existing centerline of County Road Number 470, Washington County Survey Records;

Thence N01°19'35"E, along the existing centerline of said County Road Number 470 and the One-Quarter Section Line common to the Northwest One-Quarter of said Section 2, and the Northeast One-Quarter of said Section 3, 445.82 feet to Centerline Station 46+94.38 and the terminus of this description, said terminus bears S01°19'35"W, 219.56 feet from a 5/8 inch iron rod with Aluminum cap inscribed "PLS 53760 PC" at SW Grahams Ferry Road Centerline Station 19+93.04 PC per Survey Number 29130, Washington County Survey Records

This legal description, along with the Basis of Bearings thereof, is based on the Oregon State Plane Coordinate System-North Zone International feet. The One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3 was held to be N01°20'02"E, as measured between said 4 inch Aluminum Disk at the Section Corner common to said Sections 2, 3, 10 and 11 per U.S.B.T. Entry 2002-056, Washington County Survey Records and a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records.

EXHIBIT A CONTINUED – Page 3 of 4
December 29, 2017

Property No. 19

The parcel of land to which this description applies contains 5,566 square feet more or less.

PARCEL 2 (Temporary Construction Easement)

A parcel of land, as shown on attached Exhibit "B", lying in the Southwest One-Quarter of the Southwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Washington County, Oregon, and being a portion of Parcel 3 of Partition Plat Number 1995-101, Washington County Survey Records, also being a portion of that tract of land as described by Statutory Bargain and Sale Deed to Tarr Acquisition, LLC, an Oregon limited liability company, recorded April 30, 2010 as Document No. 2010-032577, Washington County Deed Records, said parcel being that portion of said property lying northerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 42.90 feet left of S.W. Garden Acres Road Project Centerline Station 15+50.00 and the beginning of a 671.00 foot radius non-tangent curve to the right, having a central angle of $7^{\circ}32'16''$, the radius point of which bears $N32^{\circ}01'54''E$;

Thence northwesterly along the arc of said curve to the right (the long chord of which bears $N54^{\circ}11'57''W$, 88.21 feet) 88.28 feet to a point 44.00 feet left of S.W. Garden Acres Road Project Centerline Station 16+33.13;

Thence northwesterly, in a straight line, to a point 44.00 feet left of S.W. Garden Acres Road Project Centerline Station 17+85.43 and the beginning of a 519.00 foot radius curve to the right, having a central angle of $1^{\circ}06'36''$;

Thence northwesterly along the arc of said curve to the right (the long chord of which bears $N49^{\circ}52'31''W$, 10.05 feet) 10.05 feet to a point 44.00 feet left of S.W. Garden Acres Road Project Centerline Station 17+94.63;

Thence southwesterly, in a straight line, to a point 59.00 feet left of S.W. Garden Acres Road Project Centerline Station 17+94.63 and the beginning of a 534.00 foot radius non-tangent curve to the right, having a central angle of $9^{\circ}16'59''$, the radius point of which bears $N40^{\circ}40'47''E$;

Thence northwesterly along the arc of said curve to the right (the long chord of which bears $N44^{\circ}40'44''W$, 86.42 feet) 86.52 feet to a point 59.00 feet left of S.W. Garden Acres Road Project Centerline Station 18+71.59;

Thence northeasterly, in a straight line, to a point 44.00 feet left of S.W. Garden Acres Road Project Centerline Station 18+71.59 and the beginning of a 519.00 foot radius non-tangent curve to the right, having a central angle of $9^{\circ}27'29''$, the radius point of which bears $N49^{\circ}57'46''E$;

Thence northwesterly along the arc of said curve to the right (the long chord of which bears $N35^{\circ}18'30''W$, 85.58 feet) 85.67 feet to a point 44.00 feet left of S.W. Garden Acres Road Project Centerline Station 19+50.00.

EXCEPTING therefrom the above described Parcel 1.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Ridder Road.

EXHIBIT A CONTINUED – Page 4 of 4
December 29, 2017

Property No. 19

The stationing used to described this parcel is based on the S.W. Garden Acres Road Project Centerline described herein, being more particularly described in Parcel 1.

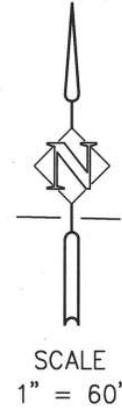
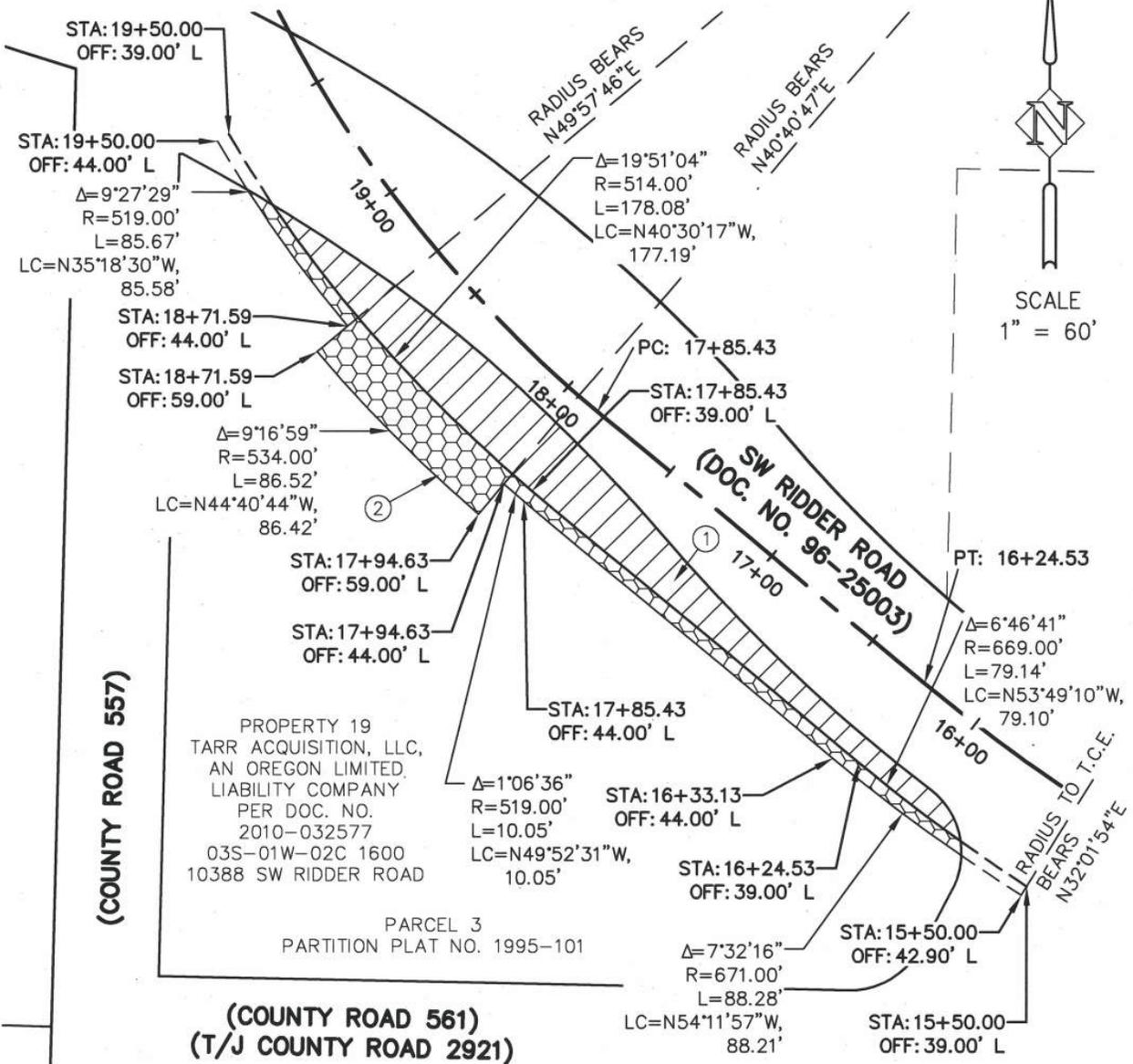
The parcel of land to which this description applies contains 3,080 square feet more or less.

REGISTERED
PROFESSIONAL
LAND SURVEYOR

John T. Campbell
OREGON
JULY 15, 2003
JOHN T. CAMPBELL
60070 LS

EXPIRES: 12-31-19

EXHIBIT "B" PROPERTY 19



Harper Houf Peterson Righellis Inc.

ENGINEERS • PLANNERS
LANDSCAPE ARCHITECTS • SURVEYORS

205 SE Spokane Street, Suite 200, Portland, OR 97202
phone: 503.221.1131 www.hhpr.com fax: 503.221.1171
WSV-12 TMW 12/29/2017 PAGE 1 OF 1

Exhibit 13

EXHIBIT A

Garden Acres Road Project
January 2, 2018
OWNER: Ridder Road, LLC
Page 1 of 3

City Project No. 4201
Map & Tax Lot No. 3S1W11-2900
Property No. 20

PARCEL 1 (Permanent Right-Of-Way Easement For Road Purposes)

A parcel of land, as shown on attached Exhibit "B", lying in the Northwest One-Quarter of the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Clackamas County, Oregon, and being a portion of that tract of land as described by Parcel II of Statutory Warranty Deed to Ridder Road, LLC, a Washington limited liability company, recorded September 7, 2007 as Document No. 2007-077456, Clackamas County Deed Records, said parcel being that portion of said property lying northerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 30.00 feet left of S.W. Garden Acres Road Project Centerline Station 12+01.83 and the beginning of a 660.00 foot radius curve to the right, having a central angle of 15°44'57";

Thence northwesterly along the arc of said curve to the right (the long chord of which bears N80°59'54"W, 180.85 feet) 181.42 feet to a point 30.00 feet left of S.W. Garden Acres Road Project Centerline Station 13+75.00.

EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Ridder Road.

The stationing used to describe this parcel is based on the S.W. Garden Acres Road Project Centerline, being more particularly described as follows:

A road centerline situated in the Northwest and Southwest One-Quarters of Section 2, and the Northeast and Southeast One-Quarters of Section 3, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Washington County, Oregon, and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Clackamas County, Oregon, being more particularly described as follows:

Beginning at a point located on the One-Quarter Section Line common to the Southwest One-Quarter of Section 2 and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West of the Willamette Meridian, and being Centerline Station 7+81.40 of the S.W. Garden Acres Road Project, said station also being located S88°52'23"E, as measured along said One-Quarter Section Line, 1120.02 feet from a 4 inch Aluminum Disk at the Section Corner common to Sections 2 and 3, Township 3 South, Range 1 West, of the Willamette Meridian, Washington County, Oregon and Sections 10 and 11, Township 3 South, Range 1 West, of the Willamette Meridian, Clackamas County, Oregon per U.S.B.T. Entry 2002-056, Washington County Survey

EXHIBIT A CONTINUED – Page 2 of 3
January 2, 2018

Property No. 20

Records, said point also being located on the existing centerline of S.W. Ridder Road (County Road Number 561)(T/J County Road Number 2921), Washington County Survey Records;

Thence N88°52'23"W, along the existing centerline of said County Road 561 and said One-Quarter Section Line, a distance of 420.43 feet to Centerline Station 12+01.83 and the beginning of a 630.00 foot radius curve to the right, having a central angle of 38°26'34";

Thence leaving said One-Quarter Section Line, northwesterly along the arc of said curve to the right, (the long chord of which bears N69°39'06"W, 414.81 feet) 422.70 feet to Centerline Station 16+24.53;

Thence N50°25'49"W, 160.90 feet to Centerline Station 17+85.43 and the beginning of a 475.00 foot radius curve to the right, having a central angle of 51°45'51";

Thence northwesterly along the arc of said curve to the right, (the long chord of which bears N24°32'53"W, 414.70 feet) 429.14 feet to Centerline Station 22+14.57 and a point on the One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3, said point also being on the existing centerline of S.W. Garden Acres Road (County Road Number 1309), Washington County Survey Records;

Thence N01°20'02"E, along the existing centerline of said County Road Number 1309 and the said One-Quarter Section Line, 2033.99 feet to a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records, said point being Centerline Station 42+48.56, said point also being an angle point in the existing centerline of County Road Number 470, Washington County Survey Records;

Thence N01°19'35"E, along the existing centerline of said County Road Number 470 and the One-Quarter Section Line common to the Northwest One-Quarter of said Section 2, and the Northeast One-Quarter of said Section 3, 445.82 feet to Centerline Station 46+94.38 and the terminus of this description, said terminus bears S01°19'35"W, 219.56 feet from a 5/8 inch iron rod with Aluminum cap inscribed "PLS 53760 PC" at SW Grahams Ferry Road Centerline Station 19+93.04 PC per Survey Number 29130, Washington County Survey Records

This legal description, along with the Basis of Bearings thereof, is based on the Oregon State Plane Coordinate System-North Zone International feet. The One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3 was held to be N01°20'02"E, as measured between said 4 inch Aluminum Disk at the Section Corner common to said Sections 2, 3, 10 and 11 per U.S.B.T. Entry 2002-056, Washington County Survey Records and a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records.

The parcel of land to which this description applies contains 567 square feet more or less.

PARCEL 2 (Temporary Construction Easement)

A parcel of land, as shown on attached Exhibit "B", lying in the Northwest One-Quarter of the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Clackamas County, Oregon, and being a portion of that tract of land as described by Parcel II of Statutory Warranty Deed to Ridder Road, LLC, a Washington

EXHIBIT A CONTINUED – Page 3 of 3
January 2, 2018

Property No. 20

limited liability company, recorded September 7, 2007 as Document No. 2007-077456, Clackamas County Deed Records, said parcel being that portion of said property lying northerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 35.00 feet left of S.W. Garden Acres Road Project Centerline Station 12+01.83 and the beginning of a 665.00 foot radius curve to the right, having a central angle of 15°44'57";

Thence northwesterly along the arc of said curve to the right (the long chord of which bears N80°59'54"W, 182.22 feet) 182.79 feet to a point 35.00 feet left of S.W. Garden Acres Road Project Centerline Station 13+75.00.

EXCEPTING therefrom the above described Parcel 1.

ALSO EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Ridder Road.

The stationing used to described this parcel is based on the S.W. Garden Acres Road Project Centerline described herein, being more particularly described in Parcel 1.

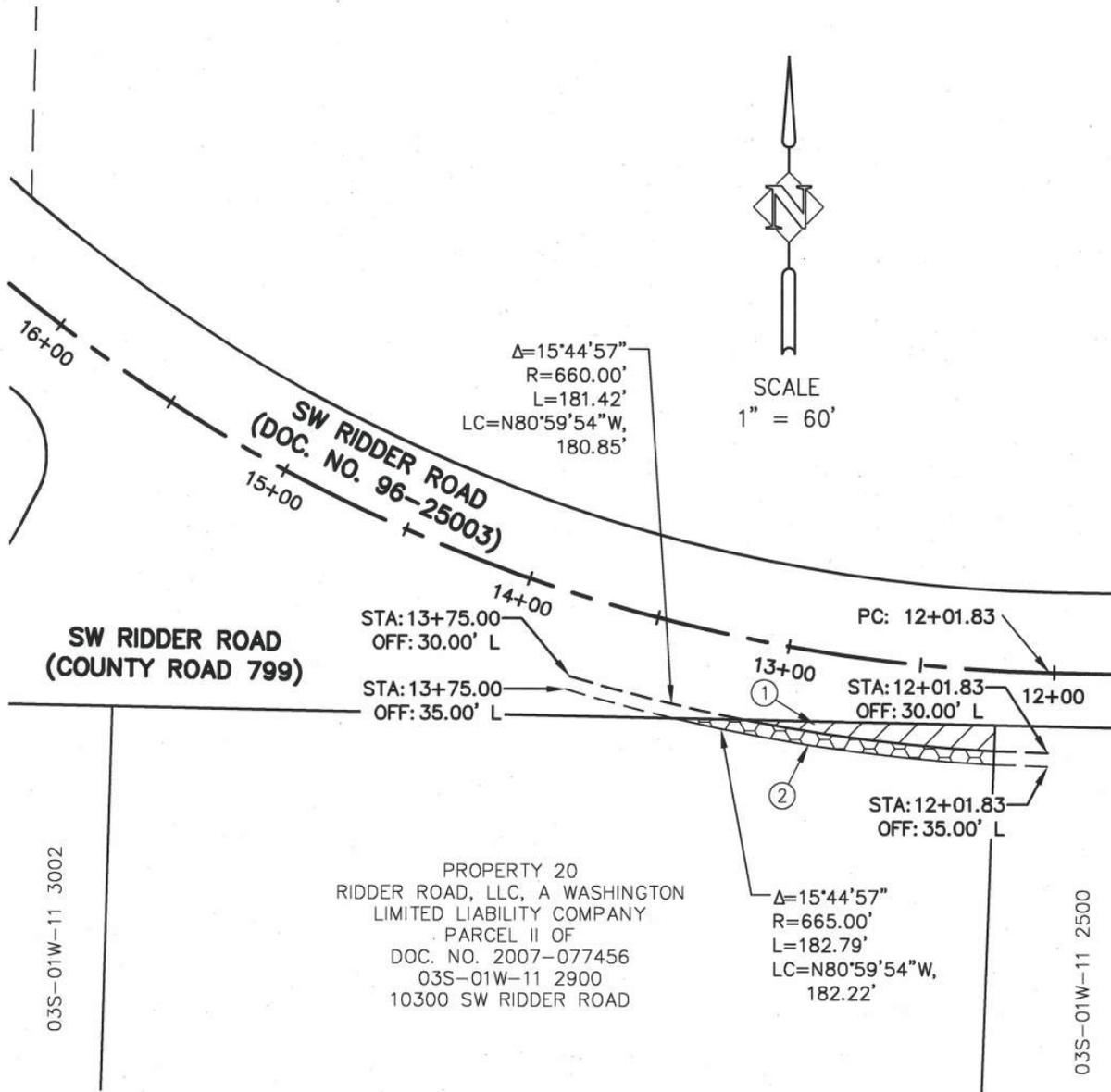
The parcel of land to which this description applies contains 543 square feet more or less.

REGISTERED
PROFESSIONAL
LAND SURVEYOR

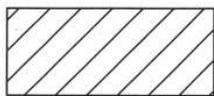
OREGON
JULY 15, 2003
JOHN T. CAMPBELL
60070 LS

EXPIRES: 12-31-19

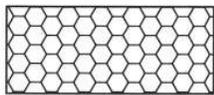
EXHIBIT "B"
PROPERTY 20



LEGEND



① PERMANENT RIGHT-OF-WAY
EASEMENT FOR
ROAD PURPOSES
± 567 SQUARE FEET



② TEMPORARY CONSTRUCTION
EASEMENT
± 543 SQUARE FEET

SEE ATTACHED
LEGAL DESCRIPTION



Harper
Houf Peterson
Righellis Inc.

ENGINEERS • PLANNERS
LANDSCAPE ARCHITECTS • SURVEYORS

205 SE Spokane Street, Suite 200, Portland, OR 97202
phone: 503.221.1131 www.hhpr.com fax: 503.221.1171

WSV-12 TMW 1/02/2018 PAGE 1 OF 1

Exhibit 14

EXHIBIT A

Garden Acres Road Project
January 2, 2018
OWNER: Ridder Road, LLC
Page 1 of 3

City Project No. 4201
Map & Tax Lot No. 3S1W11-2500
Property No. 21

PARCEL 1 (Permanent Right-Of-Way Easement For Road Purposes)

A parcel of land, as shown on attached Exhibit "B", lying in the Northwest One-Quarter of the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West, of the Willamette Meridian, City of Wilsonville, Clackamas County, Oregon, and being a portion of that tract of land as described by Parcel I of Statutory Warranty Deed to Ridder Road, LLC, a Washington limited liability company, recorded September 7, 2007 as Document No. 2007-077456, Clackamas County Deed Records, said parcel being that portion of said property lying northerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property;

Beginning at a point 10.00 feet left of S.W. Garden Acres Road Project Centerline Station 11+16.02;

Thence southerly, in a straight line, to a point 30.00 feet left of S.W. Garden Acres Road Project Centerline Station 11+16.02;

Thence westerly, in a straight line, to a point 30.00 feet left of S.W. Garden Acres Road Project Centerline Station 12+01.83 and the beginning of a 660.00 foot radius curve to the right, having a central angle of 3°01'00";

Thence northwesterly along the arc of said curve to the right (the long chord of which bears N87°21'53"W, 34.75 feet) 34.75 feet to a point 30.00 feet left of S.W. Garden Acres Road Project Centerline Station 12+35.00.

EXCEPTING therefrom that portion lying within the existing right-of-way of S.W. Ridder Road.

The stationing used to describe this parcel is based on the S.W. Garden Acres Road Project Centerline, being more particularly described as follows:

A road centerline situated in the Northwest and Southwest One-Quarters of Section 2, and the Northeast and Southeast One-Quarters of Section 3, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Washington County, Oregon, and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West, of the Willamette Meridian, in the City of Wilsonville, Clackamas County, Oregon, being more particularly described as follows:

Beginning at a point located on the One-Quarter Section Line common to the Southwest One-Quarter of Section 2 and the Northwest One-Quarter of Section 11, Township 3 South, Range 1 West of the Willamette Meridian, and being Centerline Station 7+81.40 of the S.W. Garden

EXHIBIT A CONTINUED – Page 2 of 3
January 2, 2018

Property No. 21

Acres Road Project, said station also being located $S88^{\circ}52'23''E$, as measured along said One-Quarter Section Line, 1120.02 feet from a 4 inch Aluminum Disk at the Section Corner common to Sections 2 and 3, Township 3 South, Range 1 West, of the Willamette Meridian, Washington County, Oregon and Sections 10 and 11, Township 3 South, Range 1 West, of the Willamette Meridian, Clackamas County, Oregon per U.S.B.T. Entry 2002-056, Washington County Survey Records, said point also being located on the existing centerline of S.W. Ridder Road (County Road Number 561)(T/J County Road Number 2921), Washington County Survey Records;

Thence $N88^{\circ}52'23''W$, along the existing centerline of said County Road 561 and said One-Quarter Section Line, a distance of 420.43 feet to Centerline Station 12+01.83 and the beginning of a 630.00 foot radius curve to the right, having a central angle of $38^{\circ}26'34''$;

Thence leaving said One-Quarter Section Line, northwesterly along the arc of said curve to the right, (the long chord of which bears $N69^{\circ}39'06''W$, 414.81 feet) 422.70 feet to Centerline Station 16+24.53;

Thence $N50^{\circ}25'49''W$, 160.90 feet to Centerline Station 17+85.43 and the beginning of a 475.00 foot radius curve to the right, having a central angle of $51^{\circ}45'51''$;

Thence northwesterly along the arc of said curve to the right, (the long chord of which bears $N24^{\circ}32'53''W$, 414.70 feet) 429.14 feet to Centerline Station 22+14.57 and a point on the One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3, said point also being on the existing centerline of S.W. Garden Acres Road (County Road Number 1309), Washington County Survey Records;

Thence $N01^{\circ}20'02''E$, along the existing centerline of said County Road Number 1309 and the said One-Quarter Section Line, 2033.99 feet to a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records, said point being Centerline Station 42+48.56, said point also being an angle point in the existing centerline of County Road Number 470, Washington County Survey Records;

Thence $N01^{\circ}19'35''E$, along the existing centerline of said County Road Number 470 and the One-Quarter Section Line common to the Northwest One-Quarter of said Section 2, and the Northeast One-Quarter of said Section 3, 445.82 feet to Centerline Station 46+94.38 and the terminus of this description, said terminus bears $S01^{\circ}19'35''W$, 219.56 feet from a 5/8 inch iron rod with Aluminum cap inscribed "PLS 53760 PC" at SW Grahams Ferry Road Centerline Station 19+93.04 PC per Survey Number 29130, Washington County Survey Records

This legal description, along with the Basis of Bearings thereof, is based on the Oregon State Plane Coordinate System-North Zone International feet. The One-Quarter Section Line common to the Southwest One-Quarter of said Section 2 and the Southeast One-Quarter of said Section 3 was held to be $N01^{\circ}20'02''E$, as measured between said 4 inch Aluminum Disk at the Section Corner common to said Sections 2, 3, 10 and 11 per U.S.B.T. Entry 2002-056, Washington County Survey Records and a 2 inch Brass Disk at the One-Quarter Corner common to said Sections 2 and 3 per U.S.B.T. Entry 2001-012, Washington County Survey Records.

EXHIBIT A CONTINUED – Page 3 of 3
January 2, 2018

Property No. 21

The parcel of land to which this description applies contains 1,055 square feet more or less.

REGISTERED
PROFESSIONAL
LAND SURVEYOR

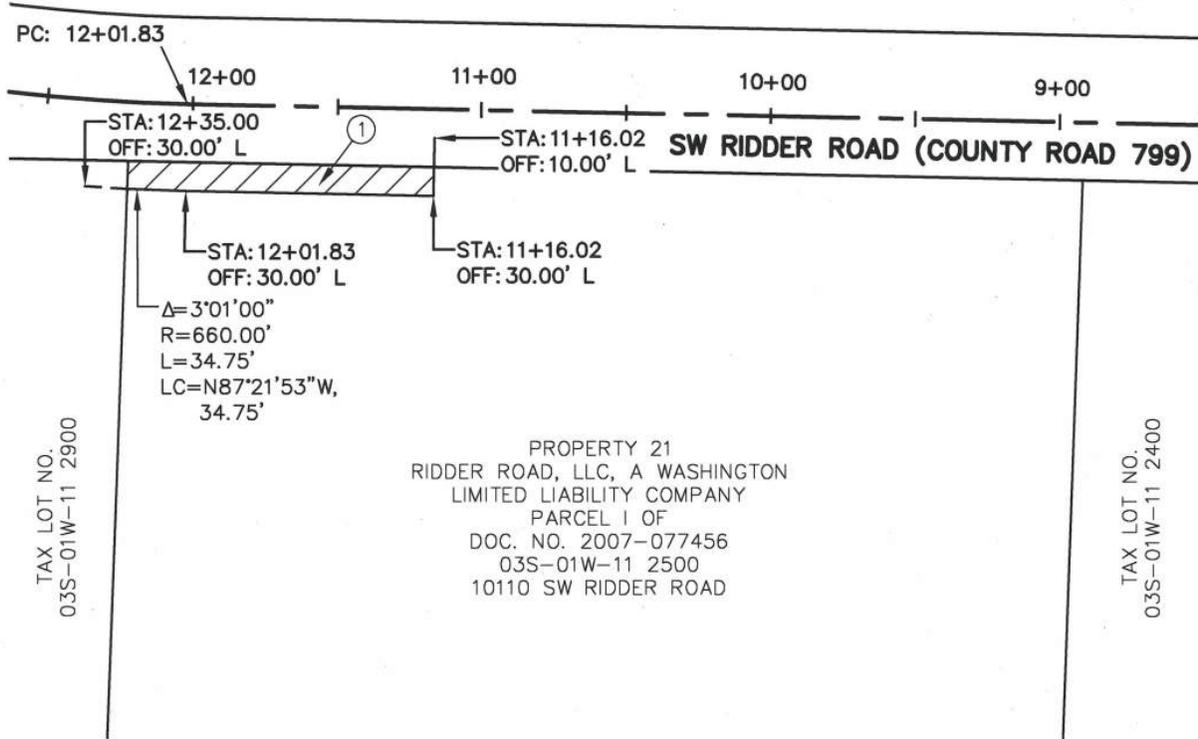
John T. Campbell
OREGON
JULY 15, 2003
JOHN T. CAMPBELL
60070 LS

EXPIRES: 12-31-19

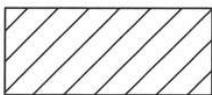
EXHIBIT "B"
PROPERTY 21



SCALE
1" = 60'



LEGEND



PERMANENT RIGHT-OF-WAY
EASEMENT FOR
ROAD PURPOSES
± 1055 SQUARE FEET

SEE ATTACHED
LEGAL DESCRIPTION



**Harper
Houf Peterson
Righellis Inc.**

ENGINEERS • PLANNERS
LANDSCAPE ARCHITECTS • SURVEYORS

205 SE Spokane Street, Suite 200, Portland, OR 97202
phone: 503.221.1131 www.hhpr.com fax: 503.221.1171

WSV-12 TMW 1/02/2018 PAGE 1 OF 1

Ordinance No. 811
Annexation
Garden Acres Road, Cahalin Road, and Clutter Street Right-of-way

INDEX of RECORD

1. City Council Staff Report for January 18, 2018 Meeting
2. Council Exhibit A: Ordinance No. 811 Annexing the Subject Territory
3. Council Exhibit A, Attachment 1: Legal Description and Sketch Depicting Land/Territory to be Annexed
4. Council Exhibit A, Attachment 2: Petition for Annexation
5. Council Exhibit A, Attachment 3: Annexation Findings (DRB Adopted Staff Report)
6. Council Exhibit A, Attachment 4: Development Review Board Panel 'A' Resolution No. 345 recommending approval of the annexation

Additional Items for review purposes only (do not need to be reproduced):

7. December 11, 2017 Development Review Board packet (Staff Report & Exhibits), including:
 - Exhibit A1 Staff Report
 - Exhibit B1 Signed Application
 - Exhibit B2 Annexation Petition and Other Submitted Documents
8. Exhibit A2 Staff's Presentation Slides for Public Hearing



CITY COUNCIL MEETING STAFF REPORT

Meeting Date: January 18, 2018	Subject: Ordinance No. 811 Right-of-Way Annexation – Garden Acres Road, Unimproved Cahalin Road, and Clutter Street Staff Member: Kimberly Rybold, AICP, Associate Planner Department: Community Development	
Action Required	Advisory Board/Commission Recommendation	
<input type="checkbox"/> Motion <input checked="" type="checkbox"/> Public Hearing Date: <input checked="" type="checkbox"/> Ordinance 1 st Reading Date: January 4, 2018 <input checked="" type="checkbox"/> Ordinance 2 nd Reading Date: January 18, 2018 <input type="checkbox"/> Resolution <input type="checkbox"/> Information or Direction <input type="checkbox"/> Information Only <input type="checkbox"/> Council Direction <input type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input type="checkbox"/> Not Applicable Comments: Following their review at the December 11, 2017 meeting, the Development Review Board (DRB), Panel A recommends approving the requested annexation. See Exhibit A attachments for the DRB record.	
Staff Recommendation: Staff recommends that Council adopt Ordinance No. 811.		
Recommended Language for Motion: I move to adopt Ordinance No. 811 on the 2 nd reading.		
Project / Issue Relates To: Annexation		
<input type="checkbox"/> Council Goals/Priorities	<input checked="" type="checkbox"/> Adopted Master Plan(s)	<input type="checkbox"/> Not Applicable

ISSUE BEFORE COUNCIL:

Approve or deny Ordinance No. 811 (see **Exhibit A**) to annex approximately 4.9 acres of right-of-way of Garden Acres Road, unimproved Cahalin Road, and Clutter Street in the Coffee Creek Industrial Area.

EXECUTIVE SUMMARY:

The proposed right-of-way annexation is the first step in beginning urban-level roadway improvements within the Coffee Creek Industrial Area (Coffee Creek). Annexation into the City and transfer of roadway authority from Washington County will allow the City to pursue any additional right-of-way acquisitions needed to complete these improvements. One of the City's identified Capital Improvement Projects, the reconstruction of Garden Acres Road, is the first planned roadway improvement in Coffee Creek, including a reconfigured intersection with Ridder Road, construction of the Willamette Water Supply Program pipeline, sewer line extension, and underground power and telecommunications facilities. Design of this project is ongoing, with construction expected to begin in late 2018.

EXPECTED RESULTS:

Design and construction planning for Garden Acres Road will continue following adoption of Ordinance No. 811.

TIMELINE:

The annexation shall become effective upon filing the annexation records with the Secretary of State as provided by ORS 222.180.

CURRENT YEAR BUDGET IMPACTS:

While this current action of annexation does not impact the budget, the FY 2017-18 budget has \$817,000 set aside for the early phases of Garden Acres Road, of which about \$120,000 has been spent.

FINANCIAL REVIEW / COMMENTS:

Reviewed by: SCole Date: 12/22/2017

LEGAL REVIEW / COMMENT:

Reviewed by: BAJ Date: 12/29/2017

Okay, by legal provided proof of written approval of Washington County is in hand – not included in packet.

COMMUNITY INVOLVEMENT PROCESS:

The required public hearing notices were sent.

POTENTIAL IMPACTS or BENEFIT TO THE COMMUNITY (businesses, neighborhoods, protected and other groups):

Ordinance No. 811 will support urban-level roadway improvements and facilitate industrial land development in Coffee Creek consistent with the Coffee Creek Master Plan.

ALTERNATIVES:

There are no feasible alternatives.

CITY MANAGER COMMENT:

ATTACHMENTS:

Exhibit A – Ordinance No. 811 and Attachments:

Attachment 1 – Legal Description and Sketch Depicting Land/Territory to be Annexed

Attachment 2 – Petition for Annexation

Attachment 3 – Annexation Findings, December 11, 2017.

Attachment 4 – Development Review Board Panel A Resolution No. 345 Recommending Approval of Annexation

ORDINANCE NO. 811

AN ORDINANCE OF THE CITY OF WILSONVILLE ANNEXING SW GARDEN ACRES ROAD, SW CAHALIN ROAD AND SW CLUTTER STREET RIGHT-OF-WAY INTO THE CITY LIMITS OF THE CITY OF WILSONVILLE, OREGON. THE TERRITORY IS MORE PARTICULARLY DESCRIBED AS THE RIGHT-OF-WAY OF SW GARDEN ACRES ROAD EXTENDING FROM SW DAY ROAD TO THE CLACKAMAS COUNTY LINE, THE RIGHT-OF-WAY OF SW CLUTTER STREET EXTENDING FROM SW GRAHAMS FERRY ROAD TO SW GARDEN ACRES ROAD, AND THE RIGHT-OF-WAY OF UNIMPROVED SW CAHALIN ROAD FROM SW GRAHAMS FERRY ROAD TO SW GARDEN ACRES ROAD, SECTIONS 2 AND 3, T3S, R1W, WILLAMETTE MERIDIAN, WASHINGTON COUNTY, OREGON. WASHINGTON COUNTY, OREGON – OWNER. CITY OF WILSONVILLE – APPLICANT.

WHEREAS, consistent with ORS 222.111 (2) a proposal for annexation was initiated by petition by City of Wilsonville, a copy of the petition is on file with the City Recorder; and

WHEREAS, written consent has been obtained from the only owner of the territory and no electors reside within the territory proposed to be annexed, a copy of which is on file with the City Recorder; and

WHEREAS, the land to be annexed is within the Metropolitan Urban Growth Boundary and a copy of the legal description and sketch is attached as Attachment 1, and both are incorporated by reference as if fully set forth herein; and

WHEREAS, the land to be annexed is contiguous to the City; and

WHEREAS, ORS 227.125 authorizes the annexation of the proposed territory based on consent of Washington County, who is the sole landowner and enables the City Council to dispense with submitting the question of the proposed annexation to the electors of the City for their approval or rejection; and

WHEREAS, annexing public right-of-way will allow for improvements consistent with the City's Transportation Systems Plan and Public Works Standards; and

WHEREAS, Panel A of the Development Review Board considered the annexation and after a duly advertised public hearing held on December 11, 2017 recommended City Council approve the annexation; and

WHEREAS, on January 4, 2018, the City Council held a public hearing as required by Metro Code 3.09.050; and

WHEREAS, reports were prepared and considered as required by law; and because the annexation is not contested by any party, the City Council chooses not to submit the matter to the voters and does hereby favor the annexation of the subject tract of land based on findings, conclusions, Development Review Board’s recommendation to City Council;

NOW, THEREFORE, THE CITY OF WILSONVILLE DOES ORDAIN AS FOLLOWS:

Section 1. The tract of land, described and depicted in Attachment 1, is declared annexed to the City of Wilsonville.

Section 2. The findings and conclusions incorporated in Attachment 3 are adopted. The City Recorder shall immediately file a certified copy of this ordinance with Metro and other agencies required by Metro Code Chapter 3.09.050(g) and ORS 222.005. The annexation shall become effective upon filing of the annexation records with the Secretary of State as provided by ORS 222.180.

SUBMITTED to the Wilsonville City Council and read the first time at a meeting thereof on the 4th day of January 2018, and scheduled the second reading on January 18, 2018 commencing at the hour of 7:00 p.m. at the Wilsonville City Hall, 29799 Town Center Loop East, Wilsonville, OR.

Kimberly Veliz, City Recorder

ENACTED by the City Council on the ____ day of ____, 2018 by the following votes:

Yes:____ No: ____

Kimberly Veliz, City Recorder

DATED and signed by the Mayor this ____ day of ____, 2018.

TIM KNAPP, Mayor

SUMMARY OF VOTES:

Mayor Knapp

Council President Starr

Councilor Stevens

Councilor Lehan

Councilor Akervall

Attachments:

Attachment 1 – Legal Description and Sketch Depicting Land/Territory to be Annexed

Attachment 2 – Petition for Annexation

Attachment 3 – Annexation Findings, December 11, 2017

Attachment 4 – Development Review Board Panel A Resolution No. 345 Recommending Approval of Annexation

ORDINANCE NO. _____
ATTACHMENT 1
"EXHIBIT A"

October 27, 2017

Annexation- Area

A Tract of land, as shown on attached "Annexation Exhibit B", lying in the Northeast One-Quarter and the Southeast One-Quarter of Section 3, the Southwest One-Quarter and the Northwest One-Quarter of Section 2, Township 3 South, Range 1 West, of the Willamette Meridian, Washington County, Oregon, and being more particularly described as follows:

BEGINNING at the northwest corner of Parcel 2 of Partition Plat No. 1995-101, Washington County Survey Records;

Thence South 01°20'02" West, along the west line of said Parcel 2 and the southerly extension thereof, 330.67 feet to the intersection with the easterly extension of the north line of Parcel 3 of said Partition Plat No. 1995-101;

Thence North 88°52'23" West, along said easterly extension and the north line of said Parcel 3, 5.00 feet to the northwest corner thereof;

Thence South 01°20'02" West, along the west line of said Parcel 3, also being the east right-of-way line of Washington County Road No. 557, and the southerly extension thereof, 330.56 feet to the intersection with the south line of the Southwest One-Quarter of said Section 2;

Thence North 88°52'23" West, along the said south line, 20.00 feet to the Section Corner common to Sections 3 and 2 in Township 3 South, Range 1 West, of the Willamette Meridian, Washington County, and Sections 10 and 11 in Township 3 South, Range 1 West, of the Willamette Meridian, Clackamas County, Oregon, per U.S.B.T. Entry 2002-056, Washington County Survey Records;

Thence North 88°35'29" West, along the south line of said Section 3, 20.00 feet to the intersection with the west right-of-way line of said Washington County Road No. 557;

Thence North 01°20'02" East, along said west right-of-way line of Washington County Road No. 557, 362.03 feet to the intersection with the south right-of-way line of SW Clutter Road, Washington County Road No. 557;

Thence North 72°53'59" West, along said south right-of-way line, 524.14 feet to the northwest corner of that property described as conveyed to Chris Brickford and Sonya Brickford, husband and wife, in Warranty Deed, recorded March 26, 1986 as Document No. 86-12591, Washington County Deed Records;

Thence South 17°30'01" West, along the west line of said Document No. 86-12591, 10.00 feet to the intersection with the south right-of-way line of SW Clutter Road per Dedication Deed, recorded February 10, 1982 as Document No. 82-03418, Washington County Deed Records;

Thence North 72°53'59" West, along said south right-of-way line per said Document No. 82-03418 and Warranty Deed of Dedication, recorded December 11, 1978 as Document No. 78-54076, Washington County Deed Records, 859.98 feet to the intersection with the east right-of-way line of SW Grahams Ferry Road;

Thence North 28°06'57" East, along the northerly extension of the east right-of-way line of SW Grahams Ferry Road, 50.94 feet to the intersection with the north right-of-way line of said SW Clutter Road, Washington County Road No. 557;

Thence South 72°53'59" East, along said north right-of-way line, 1363.17 feet to the intersection with the west right-of-way line of SW Garden Acres Road, Washington County Road No. 1309;

Thence North 01°20'02" East, along said west right-of-way line, 2220.85 feet to the intersection with the south right-of-way line of Washington County Road No. 470;

Thence North 88°18'06" West, along said south right-of-way line, 412.58 feet to the intersection with the southerly extension of the east right-of-way line of SW Grahams Ferry Road per the Plat of "Cahalin Acres", Plat Book 15, Page 35, Washington County Survey Records;

Thence North 43°18'13" East, along the southerly extension of the said east right-of-way line, 60.18 feet to the southwest corner of Lot 16, said Plat of "Cahalin Acres";

Thence South 88°18'06" East, along the south line of said Lot 16, 362.33 feet to the southeast corner thereof;

Thence North 01°19'35" East, along the east line of said Lot 16, 390.92 feet to the northeast corner thereof;

Thence North 80°39'39" East, 50.88 feet to the intersection of the east line of SW Garden Acres Road, Washington County Road No. 470, with the south right-of-way line of SW Day Road per Dedication Deed, recorded March 27, 2001 as Document No. 2001-024970, Washington County Deed Records;

Thence South 01°19'35" West, along the said east right-of-way line of SW Garden Acres Road, Washington County Road 470, 425.53 feet to the intersection with the east right-of-way line of SW Garden Acres Road, Washington County Road 1309;

Thence South 01°20'02" West, along said east right-of-way line of said SW Garden Acres Road, Washington County Road No. 1309, 1652.67 feet to the intersection with the south line of Lot 11, Plat of "Garden Acres", Plat Book 4, Page 37, Washington County Survey Records;

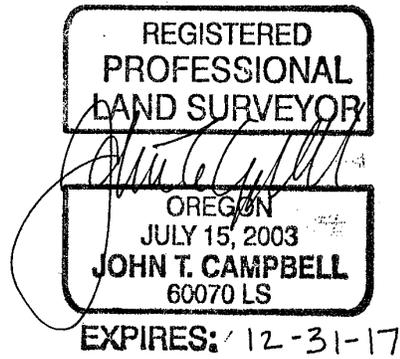
Thence South 88°52'41" East, along said south line, 16.50 feet to the intersection with the east right-of-way line of SW Garden Acres Road per Dedication Deed, recorded November 14, 2016 as Document No. 2016-93873, Washington County Deed Records;

Thence South 01°20'02" West, along said east right-of-way line, 330.37 feet to the intersection with the north line of Parcel 2 of said Partition Plat No. 1995-101;

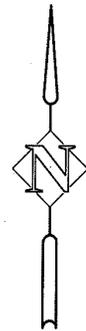
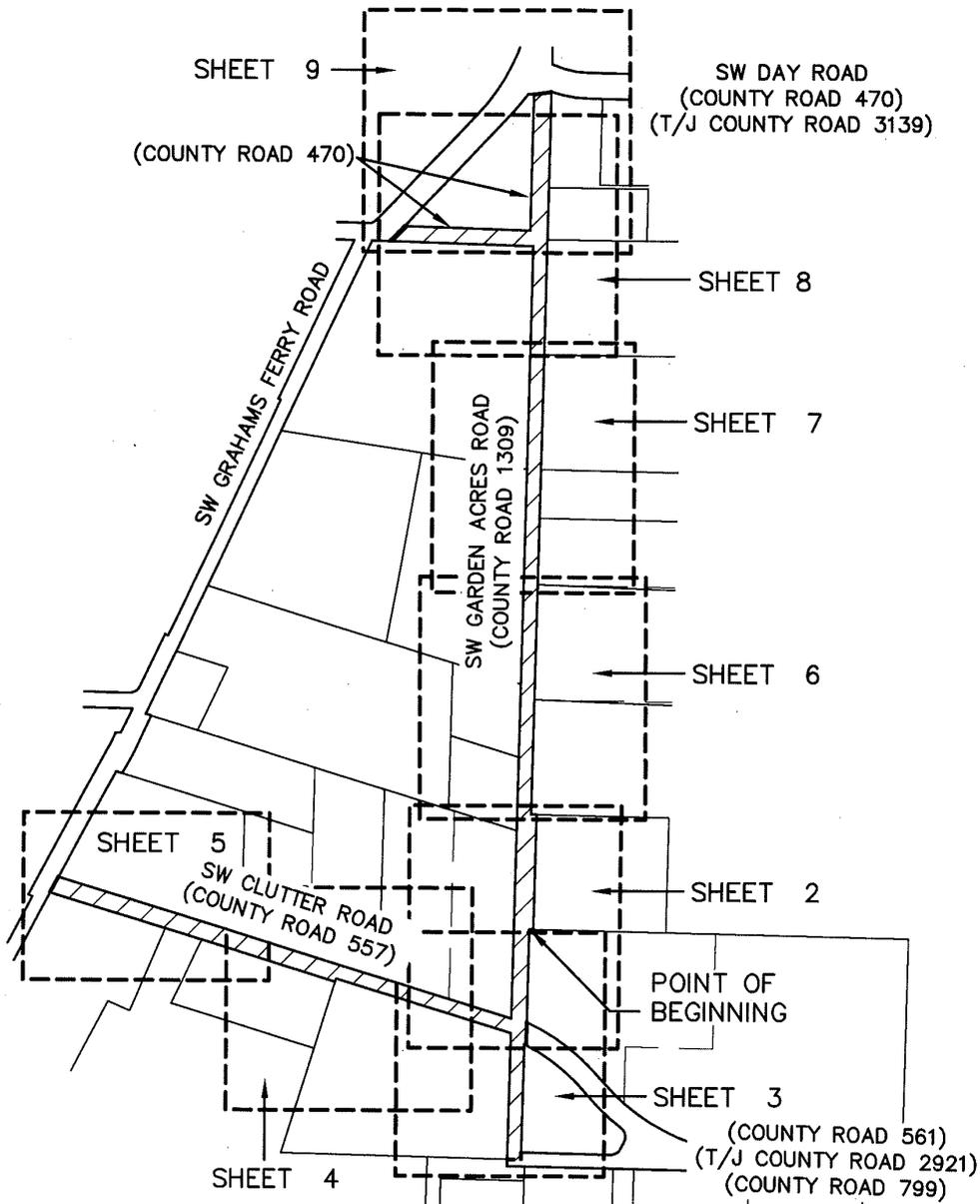
Thence North 88°52'36" West, along said north line, 11.50 feet to the POINT OF BEGINNING.

Containing 4.932 Acres more or less.

This legal description, along with the Basis of Bearings thereof, is based upon The Oregon State Plane Coordinate System, North Zone.

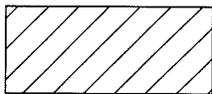


ANNEXATION EXHIBIT B
ORDINANCE NO. _____ - ATTACHMENT 1



SCALE
1" = 500'

LEGEND



ANNEXATION AREA
± 4.932 ACRES

SEE ATTACHED
LEGAL DESCRIPTION



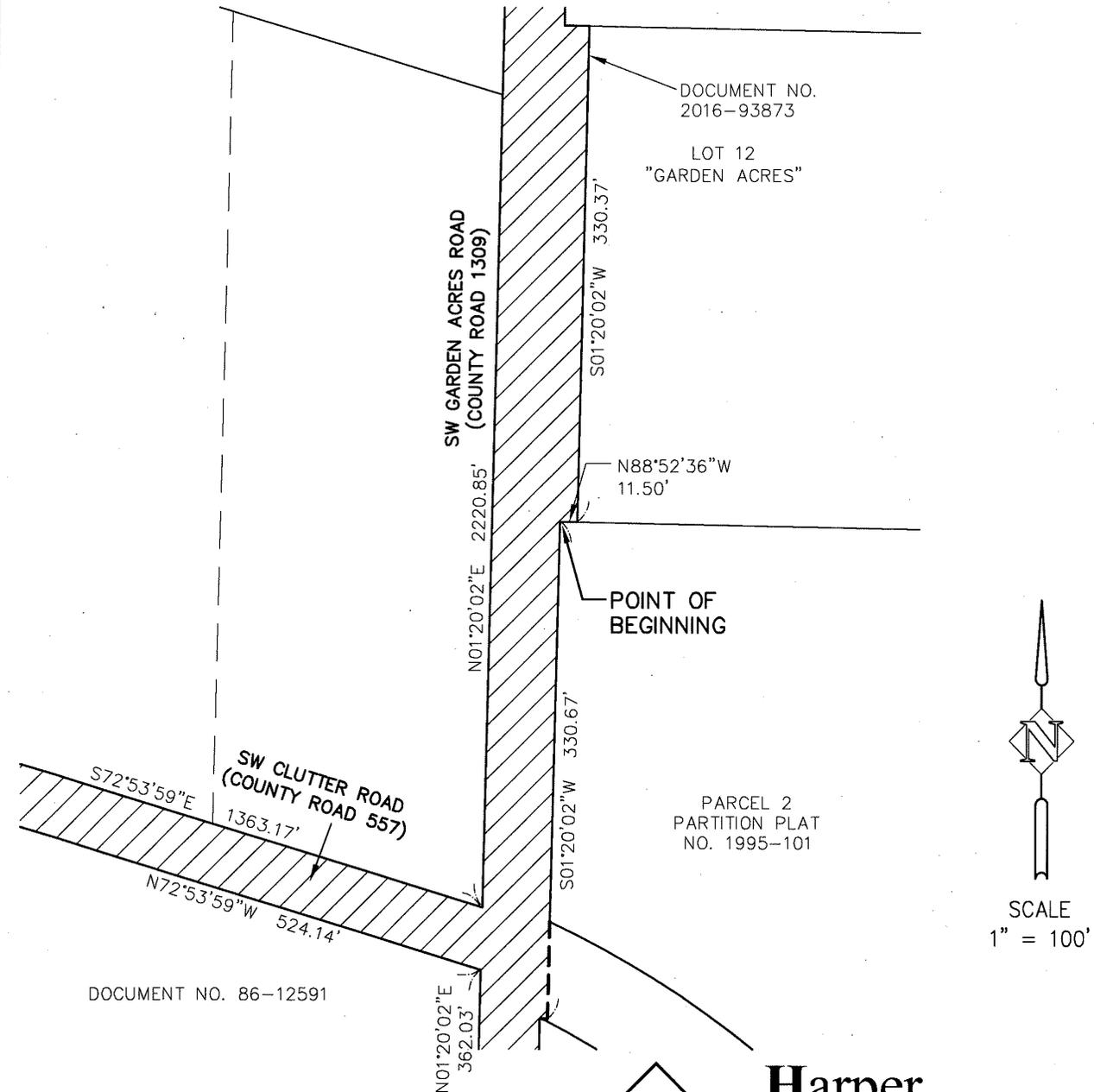
**Harper
Houf Peterson
Righellis Inc.**

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WSV-12 KMB 10/27/2017 PAGE 1 OF 9

ANNEXATION EXHIBIT B
ORDINANCE NO. _____ - ATTACHMENT 1



DOCUMENT NO.
2016-93873

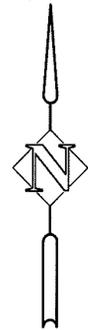
LOT 12
"GARDEN ACRES"

N88°52'36"W
11.50'

POINT OF
BEGINNING

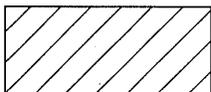
PARCEL 2
PARTITION PLAT
NO. 1995-101

DOCUMENT NO. 86-12591



SCALE
1" = 100'

LEGEND



ANNEXATION AREA
± 4.932 ACRES

SEE ATTACHED
LEGAL DESCRIPTION

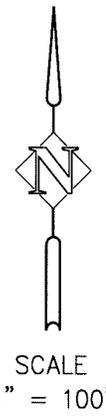
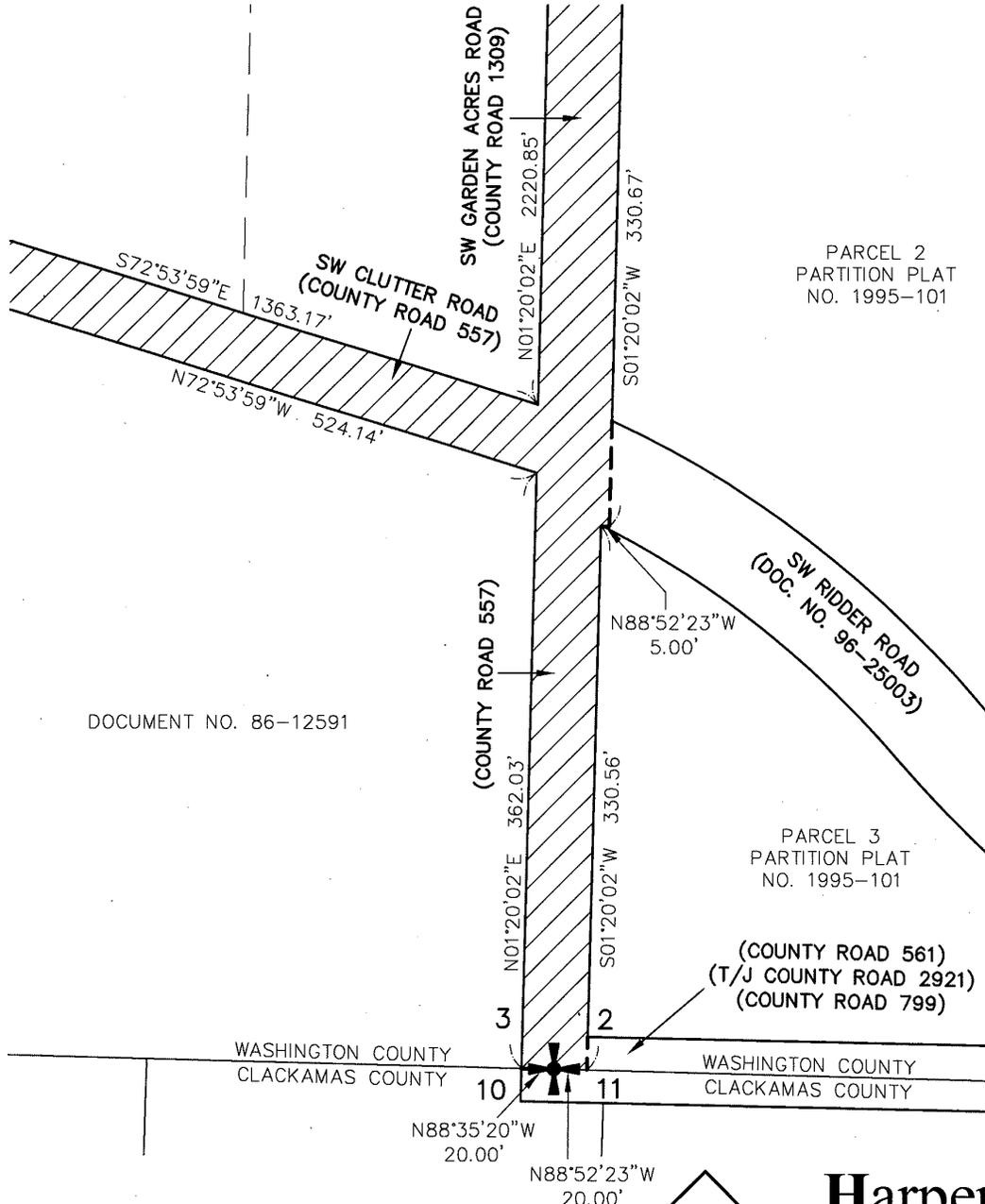
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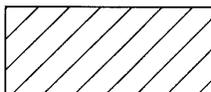
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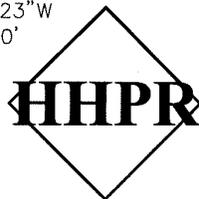


LEGEND



ANNEXATION AREA
± 4.932 ACRES

SEE ATTACHED
LEGAL DESCRIPTION



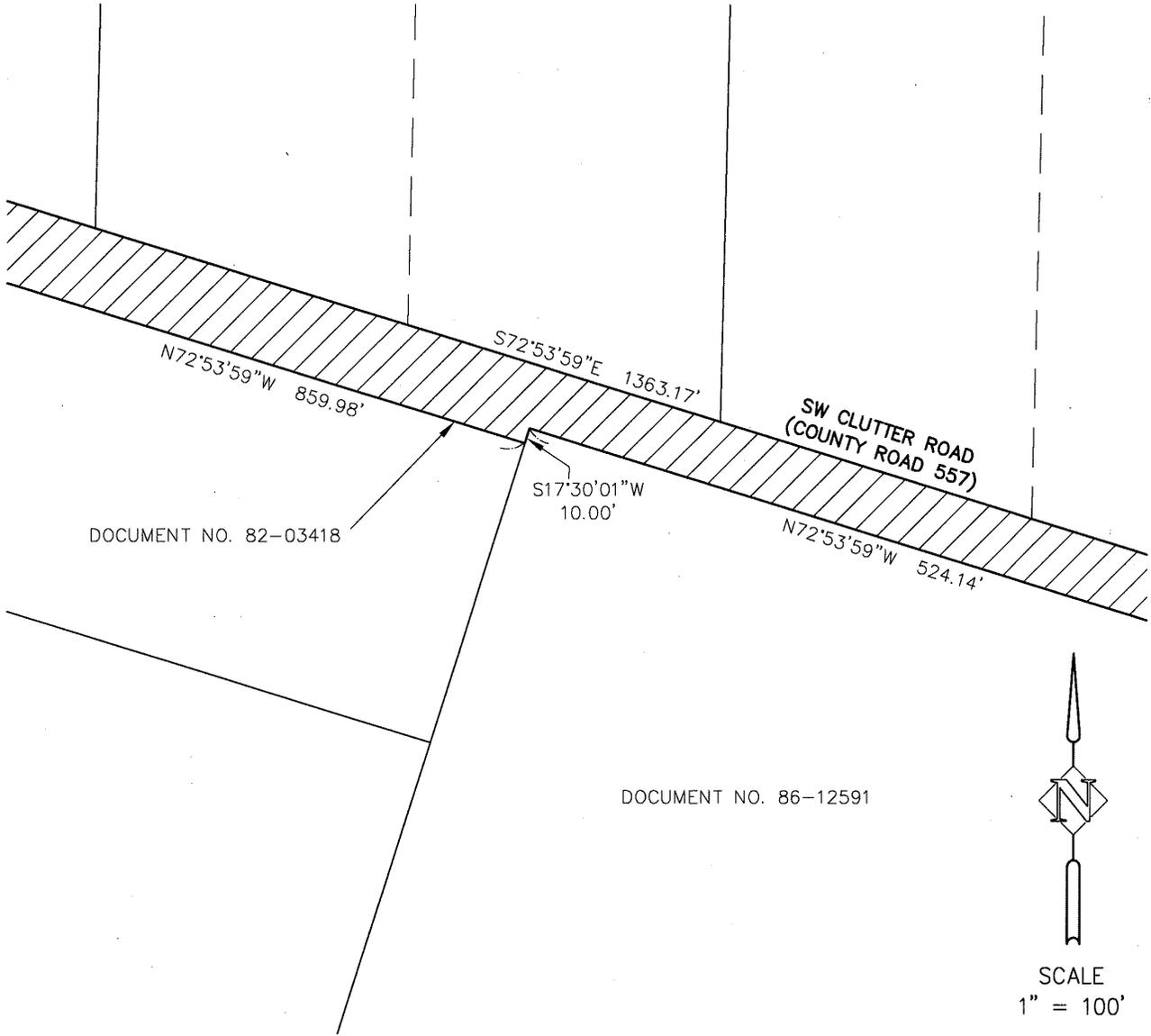
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WSV-12 KMB 10/27/2017 PAGE 3 OF 9

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ANNEXATION AREA
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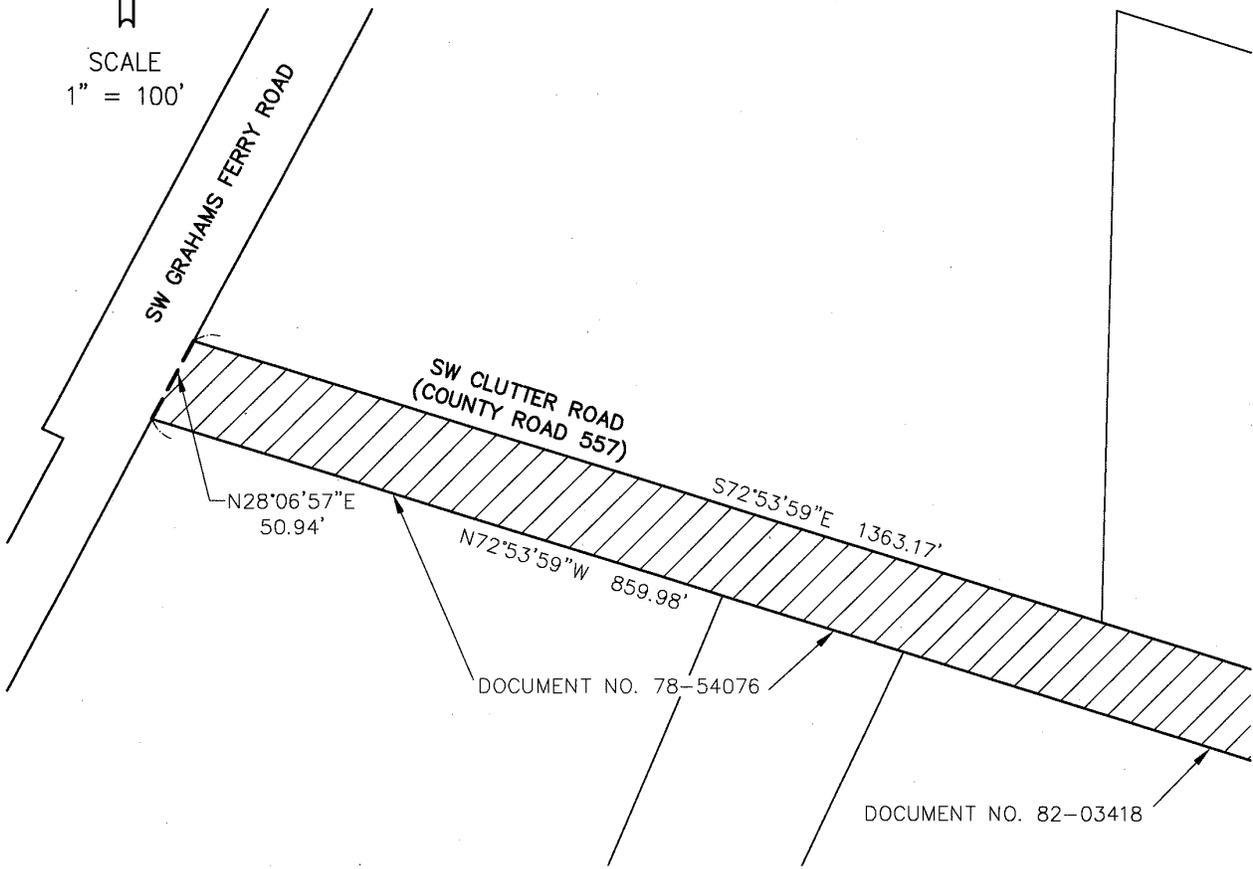
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WSV-12 KMB 10/27/2017 PAGE 4 OF 9

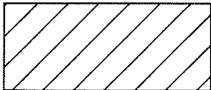
ANNEXATION EXHIBIT B
ORDINANCE NO. _____ - ATTACHMENT 1



SCALE
1" = 100'



LEGEND



ANNEXATION AREA
± 4.932 ACRES

SEE ATTACHED
LEGAL DESCRIPTION



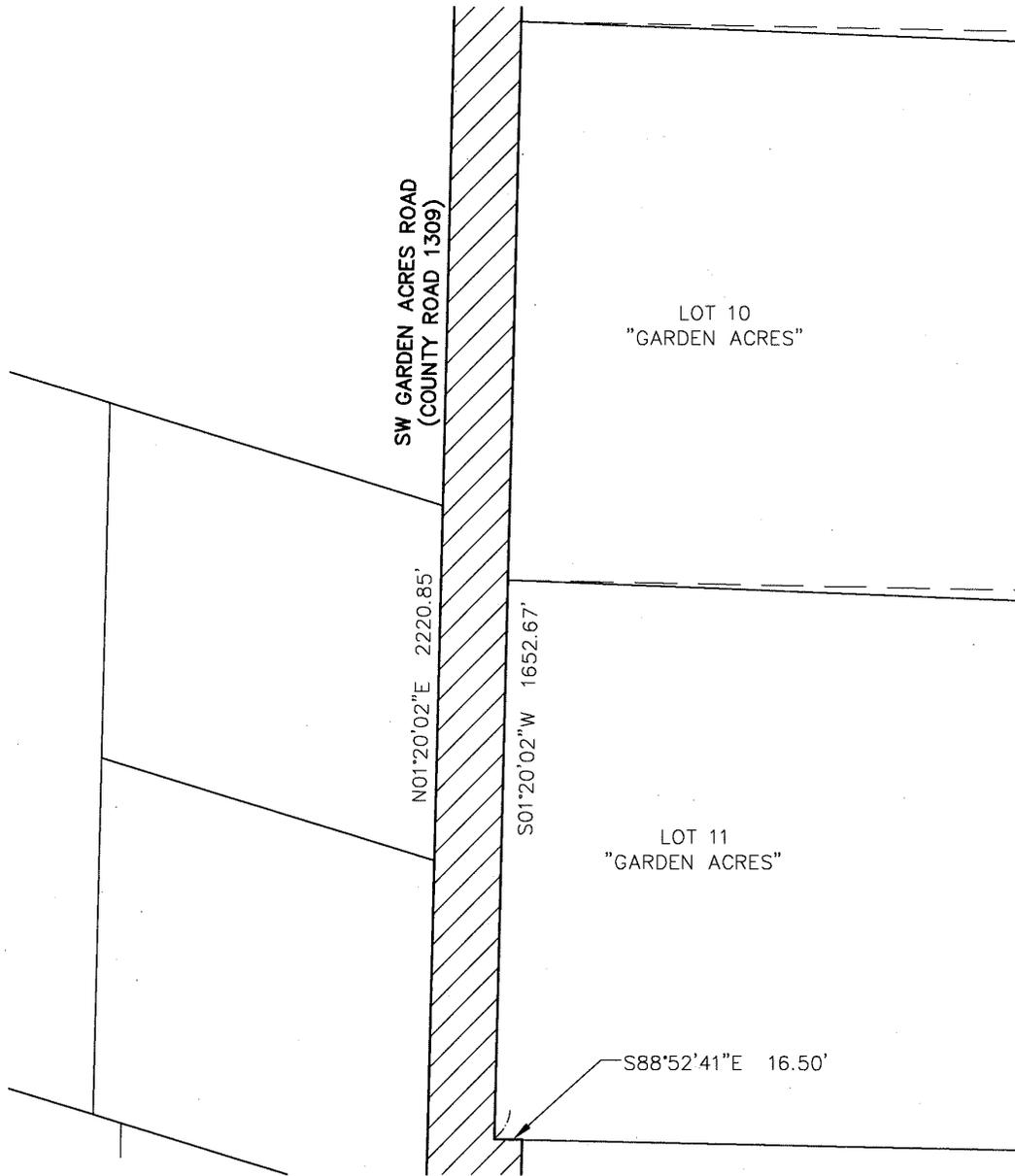
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WSV-12 KMB 10/27/2017 PAGE 5 OF 9

ANNEXATION EXHIBIT B
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SCALE
1" = 500'

LEGEND



ANNEXATION AREA
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SEE ATTACHED
LEGAL DESCRIPTION



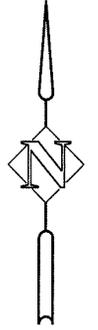
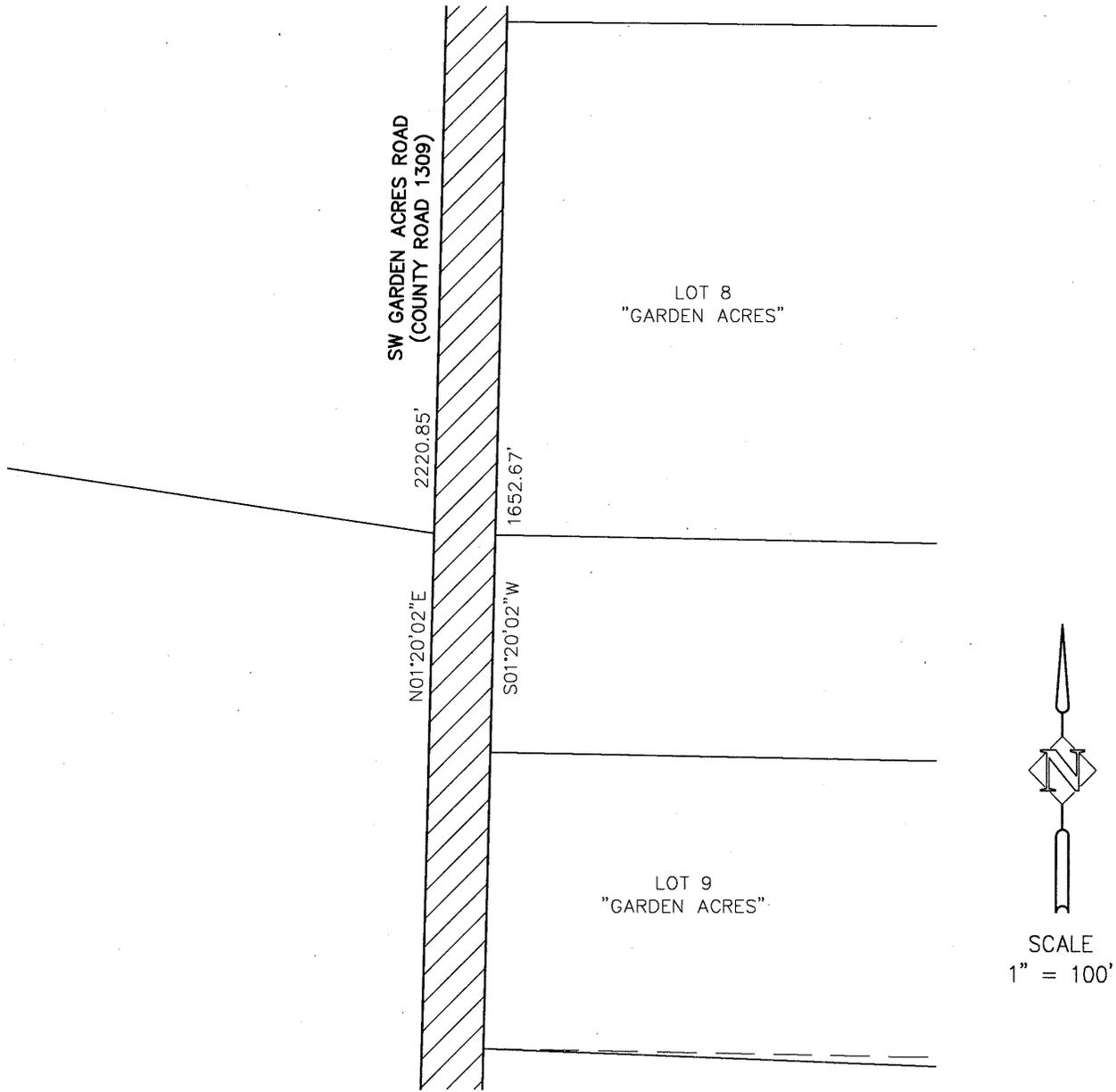
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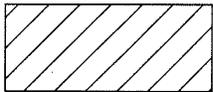
WSV-12 KMB 10/27/2017 PAGE 6 OF 9

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ORDINANCE NO. _____ - ATTACHMENT 1



SCALE
1" = 100'

LEGEND



ANNEXATION AREA
± 4.932 ACRES

SEE ATTACHED
LEGAL DESCRIPTION



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Righellis Inc.**

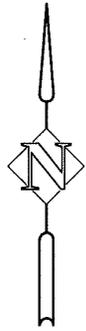
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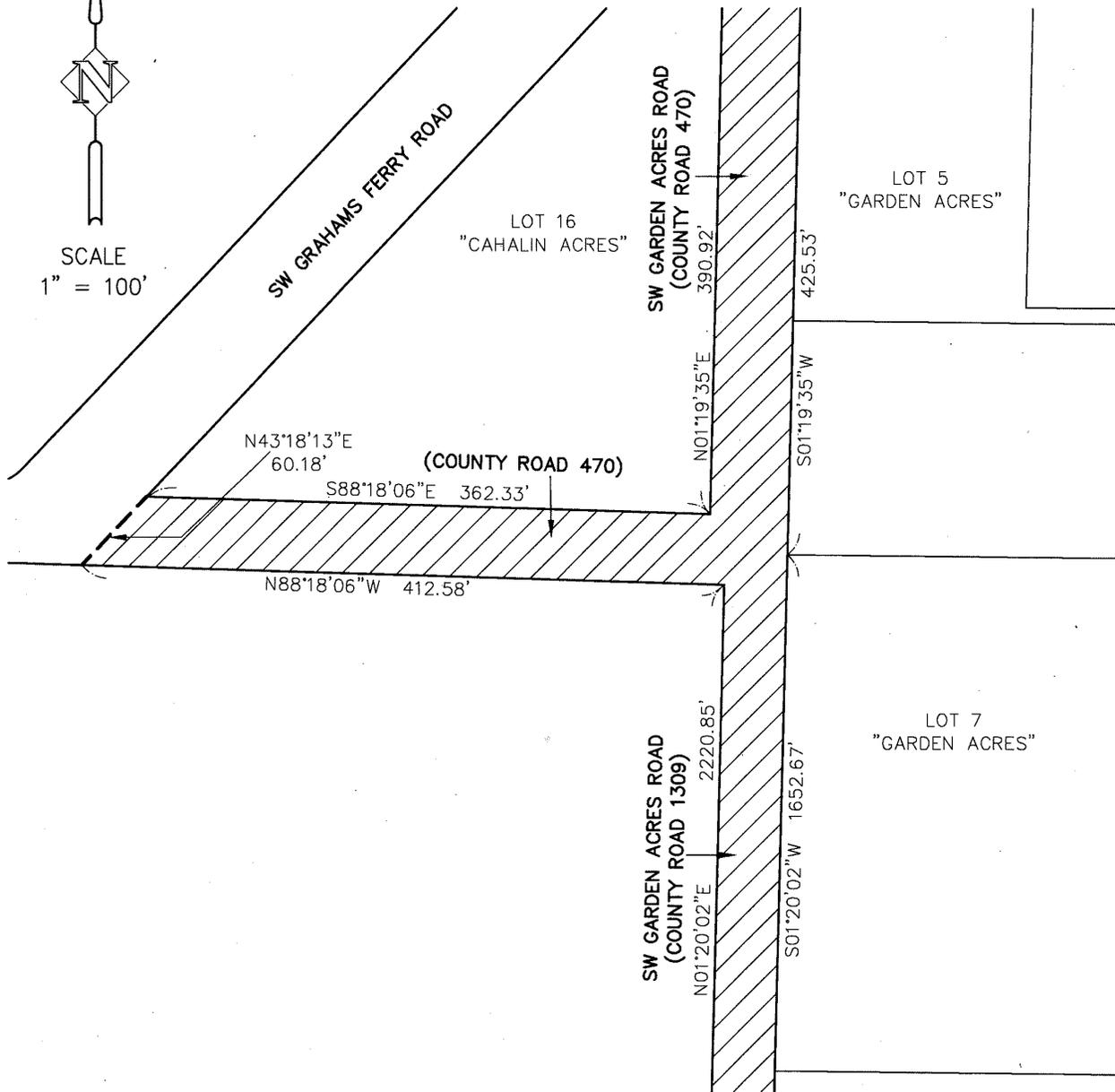
WSV-12 KMB 10/27/2017 PAGE 7 OF 9

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SCALE
1" = 100'



LEGEND



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LEGAL DESCRIPTION



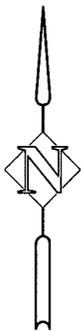
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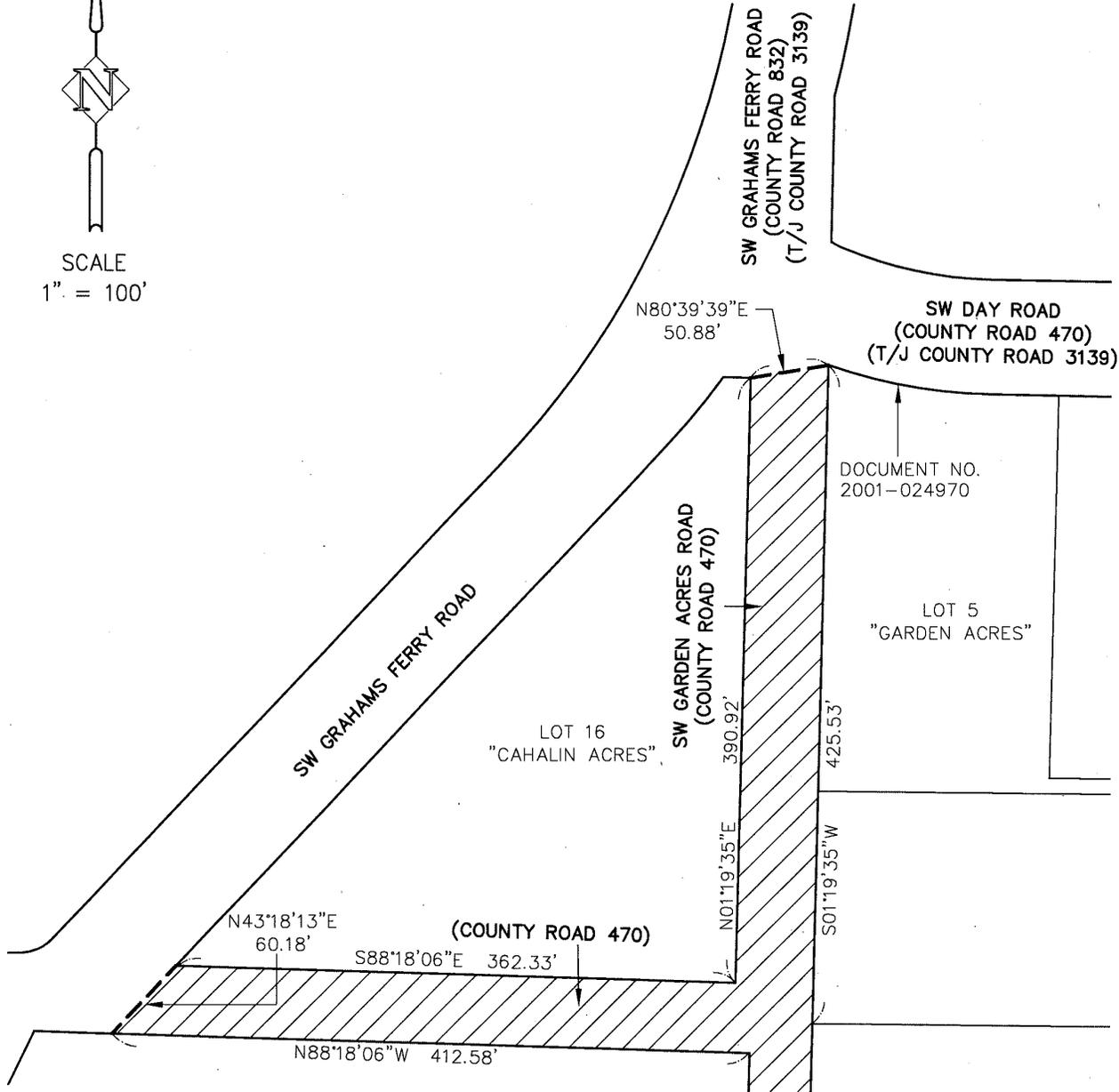
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WSV-12 KMB 10/27/2017 PAGE 8 OF 9

ANNEXATION EXHIBIT B
ORDINANCE NO. _____ - ATTACHMENT 1



SCALE
1" = 100'



LEGEND



ANNEXATION AREA
± 4.932 ACRES

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LEGAL DESCRIPTION

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WSV-12 KMB 10/27/2017 PAGE 9 OF 9

Petition For Annexation to the City of Wilsonville

The City of Wilsonville, a municipal corporation with legal authority to own and maintain public rights of way, does hereby petition to annex into the boundaries of the City of Wilsonville the existing rights of way described on the attached Exhibit A, as graphically represented on the attached Exhibits B.

Signed of behalf of the City of Wilsonville, Petitioner,



Bryan Cosgrove, City Manager

Date: November 9, 2017



Exhibit A1
Planning Division Staff Report
Annexation of Garden Acres Road, Cahalin Road, and Clutter Street Right-of-Way
Development Review Board Panel 'A'
Quasi-Judicial Public Hearing
Adopted December 11, 2017

Hearing Date:	December 11, 2017
Date of Report:	December 4, 2017

Application No.:	DB17-0027 Annexation
-------------------------	----------------------

Request/Summary: The Development Review Board is being asked to review a Quasi-judicial Annexation request.

Location: Garden Acres Road, Cahalin Road, and Clutter Street right-of-way, located north of Ridder Road, east of Grahams Ferry Road, and south of Day Road. The property is specifically known as the right-of-way of SW Garden Acres Road extending from SW Day Road to the Clackamas County line; the right-of-way of SW Clutter Street extending from SW Grahams Ferry Road to SW Garden Acres Road, and the right-of-way of unimproved SW Cahalin Road from SW Grahams Ferry Road to SW Garden Acres Road, Sections 2 and 3, T3S, R1W, Willamette Meridian, Washington County, Oregon.

Owner: Washington County, Oregon

Applicant: Eric Mende
City of Wilsonville

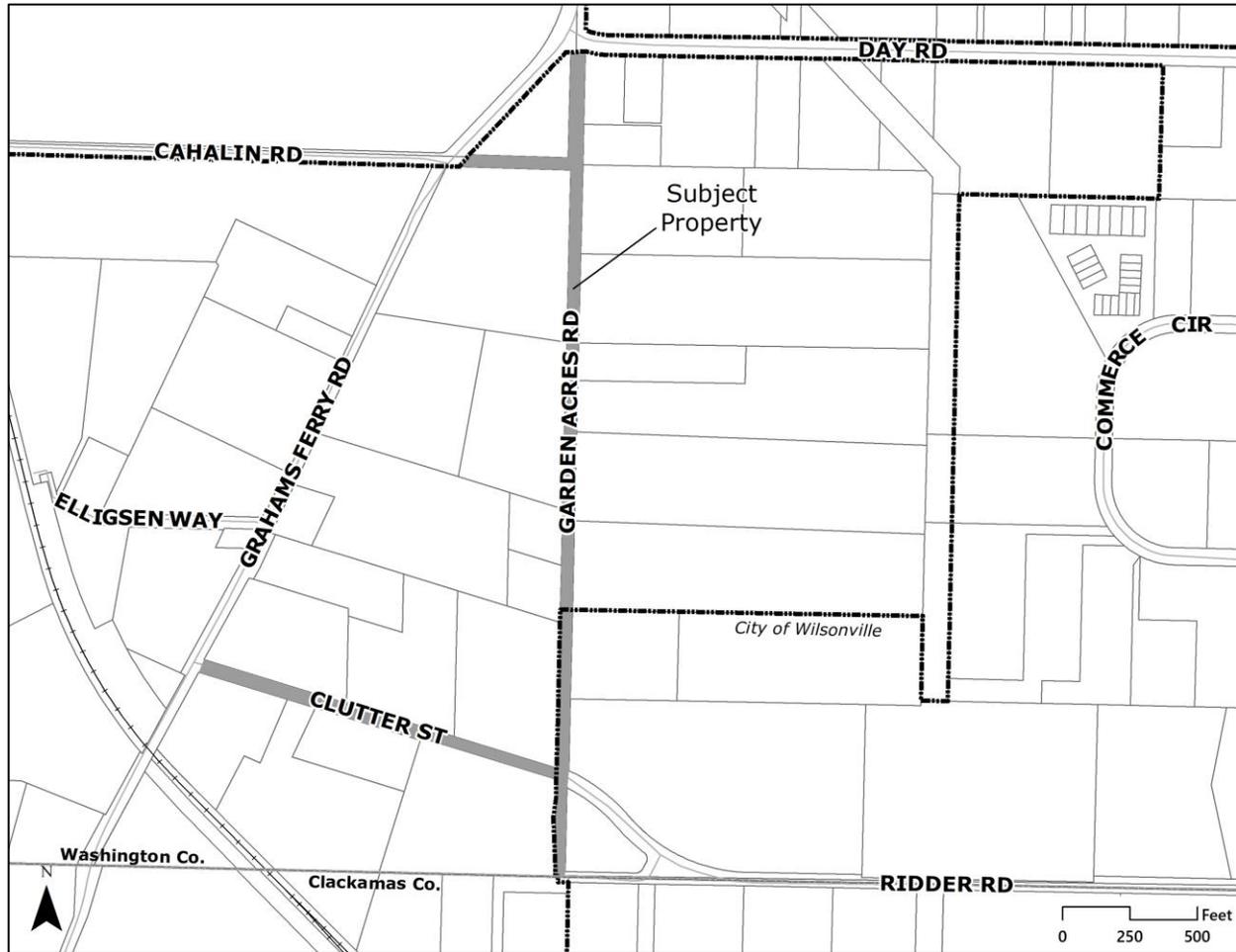
Comprehensive Plan Designation: Not applicable

Zone Map Classification: Not applicable

Staff Reviewers: Kimberly Rybold, AICP, Associate Planner

Staff Recommendation: Recommend approval of Annexation to City Council.

Vicinity Map



Background:

The right-of-way proposed for annexation is located within the Coffee Creek Industrial Area. This area, northwest of the City of Wilsonville, was added to the Urban Growth Boundary (UGB) in 2004 for industrial development. In 2007, the City adopted the Coffee Creek Master Plan, establishing a land use and transportation plan to guide future development in the area. Subsequently, an urban renewal district was established in 2016 to help spur economic development and infrastructure improvements in the Coffee Creek area.

Southern portions of Garden Acres Road were previously annexed into the City with adjacent parcels to the east. This land has been included with the exhibits attached to the annexation petition to ensure that all necessary portions of right-of-way are included within City boundaries.

Summary:

The proposed annexation of approximately 4.9 acres of right-of-way (inclusive of portions of Garden Acres Road that were previously annexed) is the first step in beginning urban-level roadway improvements within Coffee Creek. Annexation into the City and transfer of roadway authority from Washington County will allow for the City to pursue any additional right-of-way acquisitions that may be needed to complete these improvements. Since the subject property will remain right-of way in its entirety, Comprehensive Plan Map and Zone Map Amendments are not required.

Conclusion and Conditions of Approval:

Staff has reviewed the Applicant’s submittal for compliance with the applicable criteria. The Staff report adopts the applicant’s responses as Findings of Fact except as noted in the Findings. Based on the Findings of Fact and information included in this Staff Report, and information received from a duly advertised public hearing, Staff recommends that the Development Review Board recommend approval the proposed application (DB17-0027) to the City Council.

Master Exhibit List:

The following exhibits are hereby entered into the public record by the Development Review Board as confirmation of its consideration of the application as submitted. This is the exhibit list that includes exhibits for Planning Case File DB17-0027.

Planning Staff Materials

- A1. Staff report and findings (this document)
- A2. Staff’s Presentation Slides for Public Hearing (to be presented at Public Hearing)

Materials from Applicant

- B1. Signed Application
- B2. Annexation Petition and Other Submitted Documentation

Development Review Team Correspondence

N/A

Other Correspondence

N/A

Procedural Statements and Background Information:

1. The statutory 120-day time limit applies to this application. The application was received on November 9, 2017. On November 20, 2017 staff conducted a completeness review within the statutorily allowed 30-day review period and found the application to be complete. The City must render a final decision for the request, including any appeals, by March 20, 2018.
2. Surrounding land uses are as follows:

Compass Direction	Zone:	Existing Use:
North:	PF-C, FD-20	Prison, rural residential
East:	FD-20	Rural residential, industrial
South:	FD-20, PDI	Industrial
West:	FD-20, PDI	Rural residential, industrial

3. Previous Planning Approvals:
 84PC04 Annexation and Zone Change
 Metro Ordinance No. 02-969B UGB Expansion
 LP07-0001 Coffee Creek Master Plan
 DB16-0004 Republic Services SORT Bioenergy Annexation
4. The applicant has complied with Sections 4.013-4.031 of the Wilsonville Code, said sections pertaining to review procedures and submittal requirements. The required public notices have been sent and all proper notification procedures have been satisfied.

Findings:

NOTE: Pursuant to Section 4.014 the burden of proving that the necessary findings of fact can be made for approval of any land use or development application rests with the applicant in the case.

General Information

Application Procedures-In General Section 4.008

Criteria: This section lists general application procedures applicable to a number of types of land use applications and also lists unique features of Wilsonville's development review process.

Response: The application is being processed in accordance with the applicable general procedures of this Section.

Initiating Application Section 4.009

Criterion: "Except for a Specific Area Plan (SAP), applications involving specific sites may be filed only by the owner of the subject property, by a unit of government that is in the process of acquiring the property, or by an agent who has been authorized by the owner, in writing, to apply."

Response: The application has been submitted by the applicant, Eric Mende, on behalf of the City of Wilsonville. The application is signed by an authorized representative of the current road authority, Washington County, which is equivalent to the property owner for the purposes of this code.

Pre-Application Conference Subsection 4.010 (.02)

Criteria: This section lists the pre-application process.

Response: No pre-application meeting was necessary for the application.

General Submission Requirements Subsection 4.035 (.04) A.

Criteria: "An application for a Site Development Permit shall consist of the materials specified as follows, plus any other materials required by this Code." Listed 1. through 6. j.

Response: The applicant has provided all of the applicable general submission requirements contained in this subsection.

Request: DB17-0027 Annexation

As described in the Findings below, the applicable criteria for this request are met or will be met by Conditions of Approval.

Comprehensive Plan

Allowed Annexation

Implementation Measure 2.2.1.a.

1. **Criterion:** “Allow annexation when it is consistent with future planned public services and when a need is clearly demonstrated for immediate urban growth.”

Response: The subject property is within the City’s Coffee Creek Master Plan area inside the Metro UGB. This area is planned for industrial development and the proposed annexation would help facilitate future public improvements within the area.

Annexation Review Standards

Implementation Measure 2.2.1.e.

2. **Criteria:** “Changes in the City boundary will require adherence to the annexation procedures prescribed by State law and Metro standards. Amendments to the City limits shall be based on consideration of:” Listed 1 through 5.

Response: As further explained below or in other findings supporting this request, this proposal complies with applicable state and regional policies.

- Pursuant to consideration 1 (orderly, economic provision of public facilities and services), the Coffee Creek area has been planned for industrial development for several years. The annexation request is related to enhancing the necessary transportation access to the area.
- Pursuant to consideration 2 (availability of sufficient land for marketplace choice), the annexation of existing right-of-way will allow for urban-level roadway improvements, enhancing access to an area that has specifically been designated by Metro to accommodate the City and Region’s future employment uses.
- Consideration 3 (Statewide Planning Goals), is addressed within Finding 9.
- Consideration 4 (Applicable Metro Plans), is addressed within Finding 5.
- Pursuant to consideration 5 (Encouraging Development within City Limits before conversion of urbanizable (UGB) areas), the annexation of the right-of-way is consistent with this implementation measure because it represents the minimum amount of land area needed to begin urban-level roadway improvements.

Development Code

Authority to Review Annexation

Subsections 4.030 (.01) A, 11, 4.031 (.01) K, and 4.033 (.01) F.

3. **Criteria:** These subsections prescribe the authority of the Planning Director to determine whether an annexation request is legislative or quasi-judicial, the DRB does the initial

review of quasi-judicial annexation, and the City Council takes final local action of quasi-judicial annexation.

Response: The subject annexation request has been determined to be quasi-judicial and is being reviewed by the DRB and City Council consistent with these subsections.

Annexation
Section 4.700

4. **Criteria:** This section defines the criteria and process for annexation review within the City.
Response: All the necessary materials defined by this section have been submitted for review. The annexation is a quasi-judicial action, which satisfies all of the applicable approval criteria as demonstrated herein.

Metro Code

Local Government Boundary Changes
Chapter 3.09

5. **Criteria:** This chapter establishes hearing, notice, and decision requirements as well as review criteria for local government boundary changes in the Metro region.
Response: A public hearing will be held within 45 days of completeness. Notice has been mailed and posted on the property 20 days prior to the hearing and includes the required information. The decision will be mailed to Metro and other required parties. A petition has been submitted including property owner information, jurisdictional information, and a legal description of the property.

Oregon Revised Statutes

Authority and Procedure for Annexation
ORS 222.111

6. **Criteria:** ORS 222.111 establishes the authority and procedures for annexation by City's within the state of Oregon.
Response: The applicable requirements in state statute are met including the facts that subject property is within the Metro UGB, is contiguous to the City, and the request has been initiated by the City to which the land is being annexed with the property owner's consent. An election is not required pursuant to ORS 222.120.

Procedure Without Election by City Electors
ORS 222.120

7. **Criteria:** ORS 222.120 establishes the authority and procedures for annexation by City's within the state of Oregon without an election.
Response: There is no City charter requirement for election for annexation. A public hearing process is being followed as defined in the Development Code. No electors reside on the property. The single property owner has consented to annexation by signing the

application thus the ordinance can declare the property annexed with no votes by electors within the territory to be annexed.

Annexation by Consent of All Owners of Land and Majority of Electors

ORS 222.125

8. **Criteria:** “The legislative body of a city need not call or hold an election in the city or in any contiguous territory proposed to be annexed or hold the hearing otherwise required under ORS 222.120 (Procedure without election by city electors) when all of the owners of land in that territory and not less than 50 percent of the electors, if any, residing in the territory consent in writing to the annexation of the land in the territory and file a statement of their consent with the legislative body. Upon receiving written consent to annexation by owners and electors under this section, the legislative body of the city, by resolution or ordinance, may set the final boundaries of the area to be annexed by a legal description and proclaim the annexation.”

Response: The territory to be annexed is all owned by Washington County, Oregon as public right-of-way. As the owner, the County has consented to annexation in writing. There are no electors or residential dwellings within the territory to be annexed. However, a public hearing process is being followed as prescribed in the Wilsonville Development Code.

Oregon Statewide Planning Goals

Goals 1, 2, 5, 6, 8, 9, 10, 11, 12, 13

9. **Criteria:** The goals include: citizen involvement, land use planning, natural resources and open spaces, air water and land resource quality, recreational needs, economic development, housing, public facilities and services, transportation, and energy conservation.

Response: The area requested to be annexed will be developed consistent with the City’s Comprehensive Plan, the Coffee Creek Master Plan, and the Transportation System Plan, all of which have been found to meet the statewide planning goals.

**DEVELOPMENT REVIEW BOARD
RESOLUTION NO. 345**

A RESOLUTION OF THE CITY OF WILSONVILLE RECOMMENDING APPROVAL TO THE CITY COUNCIL OF AN ANNEXATION OF SW GARDEN ACRES ROAD, SW CAHALIN ROAD AND SW CLUTTER STREET RIGHT-OF-WAY. THE PROPERTY IS SPECIFICALLY KNOWN AS THE RIGHT-OF-WAY OF SW GARDEN ACRES ROAD EXTENDING FROM SW DAY ROAD TO THE CLACKAMAS COUNTY LINE; THE RIGHT-OF-WAY OF SW CLUTTER STREET EXTENDING FROM SW GRAHAMS FERRY ROAD TO SW GARDEN ACRES ROAD, AND THE RIGHT-OF-WAY OF UNIMPROVED SW CAHALIN ROAD FROM SW GRAHAMS FERRY ROAD TO SW GARDEN ACRES ROAD, SECTIONS 2 AND 3, T3S, R1W, WILLAMETTE MERIDIAN, WASHINGTON COUNTY, OREGON. WASHINGTON COUNTY, OREGON – OWNER. CITY OF WILSONVILLE – APPLICANT.

WHEREAS, an application, together with planning exhibits for the above-captioned development, has been submitted in accordance with the procedures set forth in Section 4.008 of the Wilsonville Code, and

WHEREAS, the Planning Staff has prepared staff report on the above-captioned subject dated December 4, 2017, and

WHEREAS, said planning exhibits and staff report were duly considered by the Development Review Board Panel A at a scheduled meeting conducted on December 11, 2017, at which time exhibits, together with findings and public testimony were entered into the public record, and

WHEREAS, the Development Review Board considered the subject annexation and the recommendations contained in the staff report, and

WHEREAS, interested parties, if any, have had an opportunity to be heard on the subject.

NOW, THEREFORE, BE IT RESOLVED that the Development Review Board of the City of Wilsonville does hereby adopt the staff report dated December 4, 2017, attached hereto as Exhibit A1, with findings contained therein, and recommends to the City Council approval of the Annexation request in case-file DB17-0027.

ADOPTED by the Development Review Board of the City of Wilsonville at a regular meeting thereof this 11th day of December, 2017 and filed with the Planning Administrative Assistant on December 12, 2017



Ron Heberlein, Chair - Panel A
Wilsonville Development Review Board

Attest:



Shelley White, Planning Administrative Assistant

RESOLUTION NO. 345

PAGE 1



DECEMBER 2017 MONTHLY REPORT

From The Director's Office

Happy New Year! This month, I want to give Wilsonville employees a shout out and recognize their generosity every year during the Family Giving program that Candi Garrett organizes with the school district; this is Candi's ninth year. This December, Wilsonville employees provided almost everything on the family's wish list **as well as** cash, gift cards (Fred Meyer, Red Robin, Target and Taco Bell), movie tickets, blankets, and two boxes of food!

Community Development, Library, and SMART staff delivered the gifts to our family of six—Mom, Dad, and four kids (9, 13, 15, and 18 years old). The 9- and 13-year old each received a new bike with a helmet and lock. The family received new clothes, housewares, and towels to help fill their small, barren apartment.

I think it is important to recognize our employees' heartfelt giving and helping to make this family's holiday special.

Looking back on 2018, a few Community Development highlights included:

- Continuing to build an extremely talented and hard-working staff
- Completing the land use and financial planning for Frog Pond West
- Kicking off the Town Center Plan
- Selecting the alignment and starting the design work for the multi-modal connector between Boones Ferry and Kinsman Road out of Old Town
- Establishing the Coffee Creek Urban Renewal District
- Updating the Road Maintenance Fee and Transportation System Development Charge so we are well-prepared financially to maintain and grow our transportation system
- Implementing an updated Planning fee structure
- Seeing the new Meridian Creek Middle School open on time in September
- Nearing completion of the new Kinsman Road segment between Barber and Boeckman Road

Cheers to 2018—another new year!

–Nancy Kraushaar, PE, Director



Building Division

What-cha Looking At?

Last month we highlighted the inspection of steel ‘rebar’ reinforcement in foundation systems. Aside from enhancing the structural strength of concrete, rebar in concrete also serves to provide an excellent electrical ground for the electrical system in a home.

The technical term for this is a “concrete encased electrode.” Most tradespeople call this a “UFER” ground. That’s because Mr. Herbert Ufer discovered the system back in 1942 while doing contract work for the US Army. Over the years it has become the preferred method of grounding electrical systems due to the excellent conductivity characteristics of steel and concrete.

When an electrical fault occurs in an electrical system the electricity typically follows the path of least resistance to ground. It’s critical that this grounding path be installed correctly so that a person using a faulty electrical system does not become that path of least resistance. Rather, the grounding system does and thereby prevents the person from getting shocked.



Electrical panel with ground wire

Electrical 'acorn' clamp to connect wire to rebar

Rebar (UFER Ground) extended into foundation minimum 20 feet

So, what does the building inspector look at?

During the foundation inspection and prior concrete placement, the building safety inspector verifies that a dedicated piece of rebar, at least 20 feet in length, is installed correctly so that the electrical system can later be wired to it.

The rebar must be placed in the foundation forms so it will be completely encased in a minimum of 2” of concrete on the sides, and for the full length of the bar. While not preferred, if a splice occurs in the rebar, it must be lapped by at least 5’ in contact with an adjacent bar. Once the inspector verifies the installation is correct they wrap a yellow sticker around the end of the rebar that will stick above the foundation after it is poured. The above photo shows Building Safety Inspector Brian Pascoe tagging a UFER ground rod with an approval sticker after inspection.

Later in construction, the electrician will connect the grounding system in the electrical panel to the UFER ground. The electrical inspector will verify this critical connection during the electrical rough-in inspection. The photo to the left shows a nearly completed installation prior to insulation and sheetrock cover.

And that’s what we’re looking at

Economic Development

- **Urban Renewal**

- **Year 2000 URA Maximum Indebtedness:**

- Staff has been meeting with the Year 2000 URA overlapping taxing jurisdictions (Clackamas County, School District, City of Wilsonville) to obtain formal concurrence that will allow the agency to increase maximum indebtedness of the Year 2000 URA to help finance the Boeckman Dip Bridge project.
- On December 4, City Council passed a motion recommending the public review and approval for the Year 2000 URA Amendment. On December 13, the Planning Commission passed a motion confirming that the Year 2000 URA Amendment conforms to the Wilsonville Comprehensive Plan.
- Public Hearing for adoption of Year 2000 URA Amendment is scheduled for February 22, 2018.

- **Coffee Creek Industrial Area**

- Republic Services was not awarded the Metro RFP for their SORT anaerobic bio digester project, so it appears that project may not be proceeding until further notice.
- Precision Countertops is on track to submit a development application in January 2018 for a 60,000 square foot development project in Coffee Creek that would bring around 130 jobs at inception.

- **Recruitment**

- A Portland-based retail design manufacturer is interested in purchasing Building 83 of the Xerox campus and occupying the eastern side of the building. The relocation would bring upwards of 100 high-wage engineering + design jobs to Wilsonville. Staff is working with the potential tenant on a tax lot line adjustment and potential utility changes (currently a private water/sewer system).
- A Coos Bay-based sourdough bread bakery is interested in relocating to Wilsonville Town Center to open a bakery and coffee shop retail space. The business owner would eventually like to relocate her gourmet food manufacturing operation that makes jams, ketchups, and sauces—called Pure Wild Oregon—to Wilsonville. Currently working with customer on site selection/real estate search and obtaining of capital for start-up/relocation costs.
- Popular Portland-based kombucha manufacturer, Brew Dr. Kombucha, is interested in expanding to Wilsonville with a production and distillery operation. They are looking to lease 25,000-30,000 square feet.

Engineering Division, Capital Projects

5th Street / Kinsman Road Extension (4196)

City staff and the design engineer, Otak, have expended much effort to save an existing 24”-30” white oak on the south side of the 5th Street Extension. With the current idea to construct the Tonquin Trail as a boardwalk here, along with other changes, the arborist believes there is a good chance the tree will survive. National Marine Fisheries Service rejected our request to process federal permits via an expedited process. While this will delay obtaining federal and state permits by 3 or 4 months, it will allow us to redesign the bridge to have shorter spans across Coffee Lake Creek. This is estimated to save approximately \$250,000 in construction costs.

2017 Water Treatment Plant Master Plan Update (1122)

A work session with Planning Commission was held on December 13. The formal hearing is scheduled for February 14, with Council action for adoption in March.

Charbonneau High Priority Utility Repair Phase II (2500/7500)

This project continues the replacement and repair of the most deficient sewer and storm pipes within Charbonneau. This project represents the second of three planned phases to construction over three years. Construction is complete with the exception of a conflicting PGE conduit, which will be completed in spring 2018.

Charbonneau High Priority Utility Repair Phase III (7500)

This project continues the replacement and repair of the most deficient storm pipes within Charbonneau. This project represents the last of three planned phases to construction over three years. Final construction documents are complete and the project will be bid in January 2018. Construction is anticipated to begin March 2018.



Engineering Division, Capital Projects

Congestion Improvements Projects (4199)

Construction contract awards were approved by City Council for two projects on December 18, (Southbound Ramps awarded to Kerr Contractors for \$562,000, Old Town Square/Fred Meyer Intersection awarded to Brown Contracting for \$191,000). Construction is expected to begin in January.

French Prairie Bridge (9137)

This project will determine the final location, alignment, and design type and includes preparation of preliminary construction and environmental documents for a new pedestrian, bike, and emergency vehicle bridge over the Willamette River in the vicinity of Boones Ferry Road. Currently waiting on Federal Highway Administration direction on performance of additional archaeological work prior to selection of the preferred bridge location. Final selection of the bridge alignment is anticipated to occur in early 2018. Project completion is expected by the end of 2018.

Garden Acres Road (4201)

The project is progressing toward 60% design. An annexation hearing before DRB Panel A was held on December 11 (recommendation for approval). Council will hear this on January 18. A Condemnation Resolution for acquisitions (Right of Way and Utility Easements) will also be brought to Council on January 18.

I-5 Pedestrian Bridge (4202)

This project involves the design and preparation of construction documents for a pedestrian and bicycle bridge over Interstate 5 from Town Center Loop West to Boones Ferry/Barber Street. City Council provided direction to fund project with local funds based on funding plan. Currently checking with Metro on options for use of grant funds. Design of the bridge will begin after completion of the Town Center Plan.

Kinsman Road Extension (4004)

This project involves construction of a new section of Kinsman Road between Barber Street and Boeckman Road and includes upsizing and relocation of 30" sanitary sewer pipe (Coffee Creek Interceptor Upsizing (CIP 2079)) and installation of 66" water line for the Willamette Water Supply Program (CIP 1127). Fence and landscape installation is underway. Construction is six months ahead of schedule and the road will be opening to traffic on January 15, 2018.

Library Improvement (8098)

Contract award to 2KG Inc. was approved by City Council on December 18. Building Permit applications were submitted by the City Project Manager on December 19. Construction will begin in January.

WWSP Coordination (1127)

Ongoing coordination efforts are occurring for the Garden Acres Road project (4201), the 5th/Kinsman project (4196), the Kinsman/Wilsonville Road truck turning improvements, the 2017 WTP Master Plan effort (1122) and WWSPs Raw Water Facility projects.

Engineering Division, Private Development

Aspen Meadows Subdivision

While the Public Works permit for this 14-lot subdivision was completed several months ago, our Building Division has just recently begun issuing new single-family building permits to the developer.

Charbonneau Range Subdivision

Construction of this 40-lot subdivision is mostly complete and our Building Division has begun issuing new single-family building permits to Pahlisch Homes.

Villebois Calais East

Construction of the Villebois Calais East subdivision—68 lots adjacent to Tooze Road—is underway.

Natural Resources

Water Treatment Plant Temporary Stormwater Outfall Repair (1140)

Due to extensive erosion and slope failure at the Water Treatment Plant stormwater outfall, staff implemented an emergency response plan. Over the last couple of months, the outfall located at the top of a very steep ravine has been undermined by runoff and two trees that fell over creating an even larger cavity. Staff worked with a consultant to develop a design for the project and hired a contractor to complete the emergency repair. The repair involves placing 200 cubic yards of rock in the cavity and directing the stormwater runoff away from the slope through a pipe to the bottom of the ravine. A section of the park trail has been closed to complete the construction work, which should be finished by the end of the year. It may take four to five years, but the future expansion of the Water Treatment Plant will allow a more permanent outfall to be constructed.



Damaged slope



Slope and outfall repair

Planning Division, Current

Projects Being Prepared for DRB Hearings

- New Master Sign Plan for Wilsonville Business Center along 95th Avenue
- Memorial Park Community Garden/Dog Park Parking
- South Wilsonville 76—Convert existing fuel price sign on Parkway Avenue to digital

Administrative Land Use Decisions Issued

- New signs for remodeled Wendy's in Town Center Shopping Center
- 2 Class I Administrative Review
- 3 Type A Tree Permits
- 2 Type B Tree Permits
- 2 Type C Tree Permit
- 5 Class I Sign Permits
- New Single-family permits

Board and Commission Updates

Development Review Board (DRB)

DRB—Panel A convened on December 11 and unanimously recommended approval of the annexation of Garden Acres Road, Clutter Street, and Cahalin Road in the Coffee Creek Industrial Area in preparation for planned street improvements. City Council is scheduled to hear the annexation request at their January 4 meeting.

DRB—Panel B did not meet in December due to the Christmas holiday.

Planning Commission

The Planning Commission reviewed the Water Treatment Plan Master Plan and the Coffee Creek Industrial Form-Based Code projects during a work session on December 13. Thereafter a legislative hearing was conducted on the Year 2000 URA—Boeckman Creek Bridge project LP17-0005. Economic Development Manager Jordan Vance and consultant Scott Vanden Bos, of Elaine Howard Consulting, presented the hearing materials before the Planning Commission. Commissioner Postma made a motion that based on the Wilsonville Planning Commission findings and information provided in the staff report that the Year 2000 Urban Renewal Plan Amendment conforms to the Wilsonville Comprehensive Plan and adopts Resolution No. LP17-0005. Commissioner Millan seconded the motion, which passed unanimously.

The next regular Planning Commission meeting, scheduled for Wednesday, January 10, 2018, will be a legislative hearing session for the Coffee Creek Industrial Form-Based project.

Planning Division, Long Range



Basalt Creek Concept Plan

On Monday, December 18, the Wilsonville City Council approved Resolution No. 2657 authorizing the Mayor to execute an intergovernmental agreement between Metro, Washington County, and the cities of Tualatin and Wilsonville seeking a binding non-appealable decision from Metro concerning the Central Subarea of the Basalt Creek Planning Area. On Monday, December 11, the Tualatin City Council approved a resolution for the same purposes.

The resolutions allow for the signing of a four-party intergovernmental agreement between Tualatin, Wilsonville, Metro and Washington County. Washington County is expected to sign the IGA later this month. Once signed, Metro will provide the cities and county with information on the hearing for the decision as well as the associated briefing process and schedule.

General project information is available on the project website <http://www.basaltcreek.com/>.

Coffee Creek Industrial Form-Based Code

At the December 13 Planning Commission meeting, staff and the project consultant presented an update on modifications to the Form-Based Code based on input gathered during summer 2017. The Planning Commission provided additional feedback on the implementation process, in preparation for the public hearing scheduled for Wednesday, January 10, 2018 at 6:00 pm at City Hall.

More information on the Coffee Creek Industrial FBC is available on the project website at <http://www.ci.wilsonville.or.us/665/Coffee-Creek-Industrial-Area-Form-Based->.

Planning Division, Long Range



Town Center Plan

At the December 4 Joint City Council—Planning Commission meeting, Planning Manager Miranda Bateschell presented an update on the Town Center Plan project with Chris Beyon and Alex Dupey of MIG. They shared the results of the public feedback received through the various summer events and the community's concept for future Town Center. Staff received comments and suggestions from the Council and Commission on the draft Community Design Concept for the Wilsonville Town Center Plan. Members of the Town Center Technical Partners met on December 7 to review and discuss the draft Wilsonville Town Center Community Design Concept. Local, regional, and state partners and service providers made a few suggestions while also voicing support for the overall concept.

The project team continues to prepare for outreach opportunities and meetings in early 2018 in order to gain additional input on the draft Concept Plan from the community and key stakeholders. In January, the public will be invited to participate in an online survey and a Town Center Open House (scheduled for February 8, 2018) to provide the project team with feedback on the draft concept.

For additional information about The Town Center Plan project visit the project website www.wilsonvilletowncenter.com.



**Wilsonville Public Library
Monthly Report to Council
January 2018**

Into the Deep. The Adult Winter Reading Program

Join us for a wintry wonderful season of reading and prizes with our 7th annual Adult Winter Reading Program. This winter, we are going deep with our reading!

Starting Tuesday, January 2, pick up a Diving Log and choose a topic to “dive into”. Read 3 books in the different categories about your topic, then do something related to your topic. When you have completed a Diving Log, turn it in at the Library. Each Diving Log you turn in will give you an entry in the Prize Drawing. There is no limit on the number of Diving Logs you can turn in. Not ready for the ‘deep dive’? Complete a **Reading Log** by reading 20 minutes a day for 20 days. Each Reading Log you turn in will give you an entry into the Prize Drawing. Limit of three (3) Reading Logs you can turn in. **Last day to turn in Diving and Reading Logs is Saturday, March 31.**

Library Programs and Services are altering schedules and locations during the Library’s renovation

MEETING ROOM RESERVATIONS CANCELLED:

All library meeting room reservations have been cancelled for the next six months. Library staff will be using the Rose and Oak Rooms for storage during the renovation, and we just don’t know at this point about the availability of services within the library. While the Rose and Oak Rooms are not available for use by the public, the study rooms within the Library will be available on a first come, first served basis as long as they are not located in an active construction zone.

PROGRAMS ON THE MOVE:

Due to the library renovation, the following programs will be moving to new temporary locations.

ADULT PROGRAMS

Adult Winter Reading Program = available in print and online

Book Club = Community Center

Book Notes Concerts = Community Center
 ESL class = Parks & Rec Administration building
 Genealogy Club = City Hall
 Great Books Discussion Group = City Hall
 History Pub= McMenamins' Old Church
 Tax Help will be at the library !

YOUTH PROGRAMS – With a few adjusted times

Baby Time = City Hall (Council Chambers), Tuesdays at 11 am
 Play Group= Community of Hope Church, Mondays, at 10 am
 Storytime = City Hall (Council Chambers), Tuesdays at 6:30 pm, Wednesdays at 10 am, 11 am, and 1 pm *No Storytime on Thursdays
 Toddler Time= City Hall (Council Chambers), Tuesdays at 10 am

PROGRAMS ON BREAK

The following programs will be taking a break during the renovation, and will be returning in July.

ADULT

Curiosity Café
 First Friday Films

YOUTH

K-2 Book Adventures
 LEGO Night
 Teen events
 The Zone

Wilsonville-Boones Ferry Historical Society update

The Historical Society is attacking several projects related to Wilsonville History. The Society has been soliciting nominations for the oldest building in the City, which is a great way to gather histories of the City's historic structures. They are also looking at ways to preserve 20 or 30 oral histories that have been gathered from long time Wilsonville residents, some of whom have passed. The oral histories are on various formats from VHS tape to digital cassette. These oral histories should be converted to a format that is more stable, and hopefully transcribed as well. The Historical Society has also applied for a Clackamas County Cultural Coalition grant to hire an archivist to help with the collections that are stored in the library. The grant will cover the archivist's time as well as supplies.

The next Library Board meeting will be January 24th at 6:30pm at the Library.

Parks and Recreation

December 2017 Report



Department News



Happenings around the Holiday's

- Information and Referral Specialist, Sadie Wallenberg, helped clients with applying to two Clackamas County assistance programs- Compassion in Action and the LIEAP Energy Assistance Program
- The Community Center partnered with Fill a Stocking, Fill a Heart and provided stockings to 25 Home Delivered Meal Clients.
- The Community Center Holiday Lunch on December 15th served a total of 116 meals (72 served at center, 44 home delivered)
- The Digital Photography Club hosted a portrait day allowing group members to practice their skills while giving Center attendees a fun holiday gift.
- The Parks and Recreation Holiday Toy Drive collected a total of 497 toys to deliver to Clackamas County Compassion in Action
- The 2017 Mini Hoopers Season wrapped up on December 16th with final games at Boones Ferry Elementary. A total of 133 children participated in this city run program.
- The year wrapped up with over 6,614 youth, adults and seniors participating in Parks and Recreation programs!!

Board Updates

* Parks and Recreation Advisory Board

The Board continued to review the Comprehensive Parks and Recreation Master Plan, and compiled a list of feedback for GreenPlay LLC.

* Wilsonville Community Seniors, Inc.

Board representatives met with SMART and all Senior Trips for 2018 have been approved. The Wilsonville Chamber has donated \$1,930.20 to WCSI and representatives from the Chamber will be at the Center on January 5 to present the check.

Parks and Recreation

Parks Maintenance Update



Mowed all parks and athletic fields



Inspected and repaired playground equipment



Investigated and began preparations to prepare storm outfall and WTP Park



Began pruning at Engelman Park



Installed safety cap for Field 4 outfield fence



Cleaned up graffiti at River Shelter restroom

Upcoming Events

- * Daddy Daughter Dance: Friday, March 2nd, 7 - 9 pm
Community Center, \$15 per person
- * Community Egg Hunt: Saturday, March 31st, 10am
Memorial Park, FREE
- *Spring Session classes start this weekend, Saturday, January 6th



January 3, 2018

PUBLIC WORKS IN DECEMBER

Industrial Pretreatment

Supporting Lego Competition and Wastewater Education

Industrial Pretreatment Coordinator Randy Watson and Stormwater Coordinator Sarah Sand assisted a talented group of fourth grade students who competed at a Lego Tournament, which emphasized engineering and the environment. The tournament, held at Mentor Graphics, required the teams, which ranged from fourth grade to high school students, to compete against one another with the winning teams going onto the statewide competition.

The teams developed a game similar to Uno, creating cards about how to resolve wastewater problems between a home, the wastewater treatment plant, and finally the river. Questions about grease, wipes, dental floss, clogged pipes, pump stations, etc. were on one side of the card and the answers were on the other side. For example - What would happen if you flushed wipes down the toilet? Answer - the wipes could clog your pipes or the pump station.

Sarah and Randy helped the students to make sure the questions and answers they developed for the game were accurate and reflected what is typically seen in the field.

To play the game each player selected a card then answered the question. If they answered correctly, the card was placed back into the bottom of the pile. If the player did not have the correct response then they kept the card. Once a player collected four cards, the group yelled *"you got flushed"* and that player was out of the game.

In addition to creating a card game, the students developed a robot board with battery-powered robots, all made from Legos, showing how to handle waste and where potential problems might arise.

The board was about 10 feet by 10 feet and allowed the programmed robots to go through a maze of difficult maneuvers such as travel from home to the lift station to flip a switch turning on the pump station. Each of the maneuvers were graded both on the accuracy of the robots movements and the difficulty of movement.

The students participated with veracity and were very knowledgeable about the subject matter.

The competition was fierce and the fourth graders went on to the statewide tournament to have the time of their lives!





Facilities SMART HVAC

Upon completion of the SMART Transit line-set replacement project, Facility Technician's Ivan Crumrine and Javid Yamin performed the annual cleaning of all roofing membrane, rooftop HVAC equipment, and parapet walls. In order to maximize the efficiency of the building's solar electrical generation, a careful annual cleaning of the solar panels was also performed.

HVAC Certification

Ivan and Javid both passed the FCAA Section 608 EPA certification test, which allows them to perform advanced repairs as well as refrigerant recovery, recycling, and reclamation on the

Utilities Sewer Main Cleaning

The sewer crew cleaned sewer mains this month on the east side, including a large area south of Boeckman Road and east of Boeckman Creek. The crew will continue to work their way down toward Memorial Park in the first week of January. Utility Maintenance Specialist Paul Walker, left, provides flagging support to the crew as they clean on Wilsonville Road southbound near Meadows Parkway.



Utilities Easement Maintenance

Water Distribution Intern Rick Mapes uses the City's Ventrac unit, pictured below, to maintain a public water and sewer line easement near Madrid Loop. Easements like this one require routine maintenance to ensure reasonable access and line-of-sight locating capability between delineators. The Ventrac unit made quick work of the invasive blackberries growing over this easement. Clearing a similar path with hand tools would have taken a two-person crew up to three times as long.



Roads Downed Tree

Utility Maintenance Specialist Manny Ghiselline cut up and moved a tree that fell across Canyon Creek Road North, just south of Burns Way. It took the biggest chain-saw the City owned and Water Distribution Technician Chris Reece with the backhoe to help move the tree and clean up the area.



Wilsonville October 2017



City of Wilsonville Police Department

30000 SW Town Center Loop E
Wilsonville, OR 97070

In Partnership with

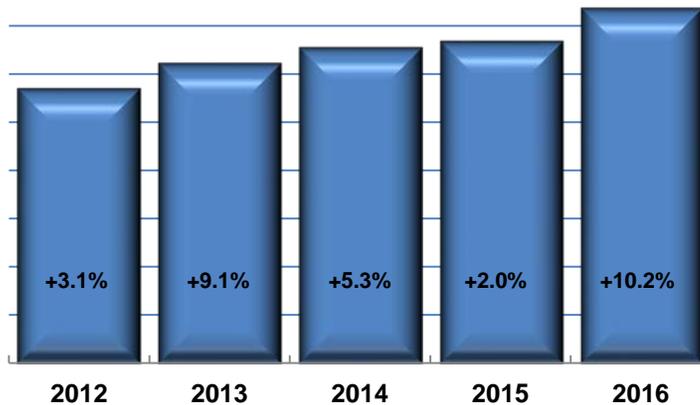


Monthly Summary

During October 2017, the Clackamas County Sheriff's Office provided law enforcement service to the City of Wilsonville on a 24 hour a day basis. During this time deputies assigned to Wilsonville responded to 658 calls for service, which was an average of 21.2 calls a day.

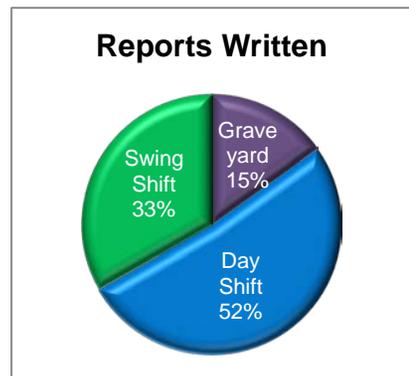
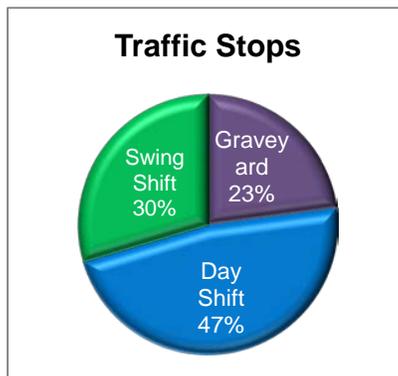
Below is a chart showing the number of calls for service in the City during the last 5 years.

<u>Year</u>	<u>Number of Calls</u>	<u>Monthly Average</u>	<u>Daily Average</u>
2012	5,709	475.8	15.6
2013	6,230	519.2	17.1
2014	6,558	546.5	18.0
2015	6,689	557.4	18.3
2016	7,369	614.1	20.2



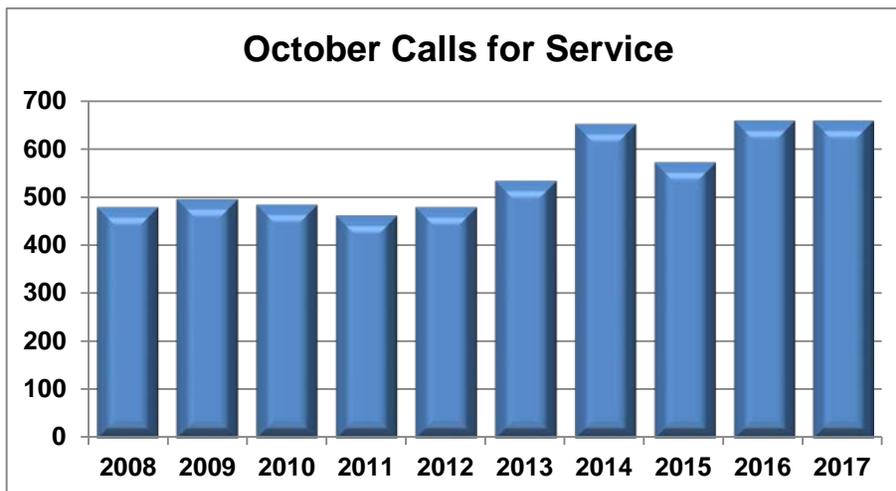
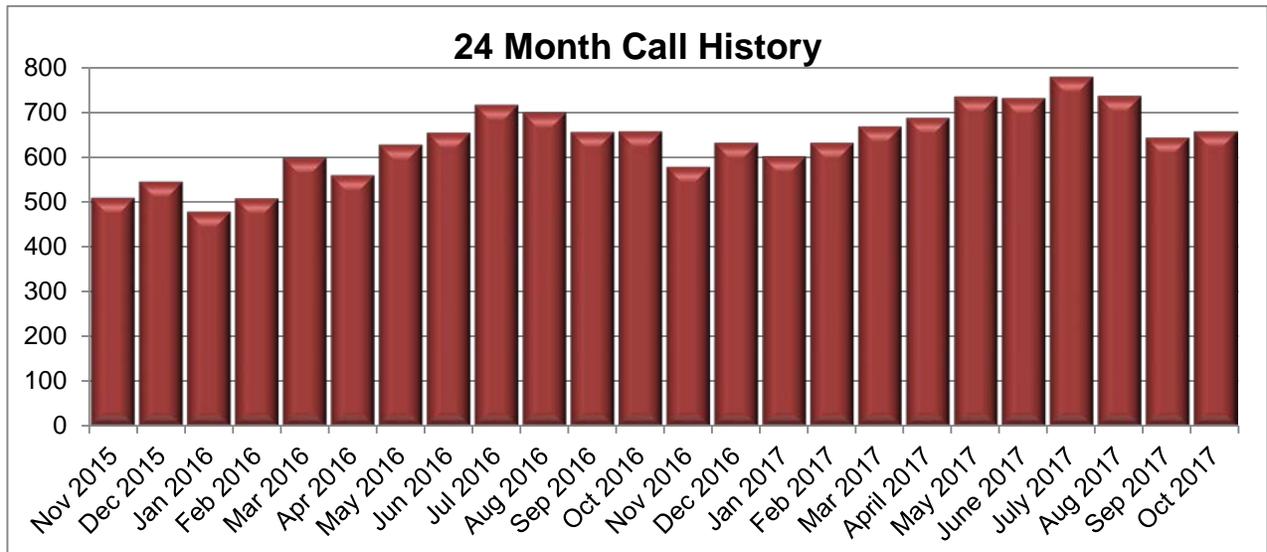
An overall look at the shift activity shows the following percentages of calls taken, traffic stops made and reports written for October.

	<u>Percentage of Calls Taken</u>	<u>Percentage of Traffic Stops</u>	<u>Percentage of Reports Written</u>
Graveyard	16.0%	22.9%	15.1%
Day Shift	51.1%	47.5%	51.6%
Swing Shift	33.0%	29.6%	33.3%



Calls for Service

Number of Calls Per Shift	October 2017	October 2016	Monthly Average 2016
Graveyard (2100-0700)	105	131	130.4
Day Shift (0700-1700)	336	310	278.1
Swing Shift (1100-0300)	217	217	205.6
Monthly Total	658	658	614.1
Daily Average	21.2	21.2	20.2



Types of Calls

This chart shows the types of calls for service during the month. These calls do not reflect actual criminal activity. In some cases the call was dispatched as a particular type of incident, but it was later determined to be of a different nature.

Type of Call	October 2017	October 2016	2016 Monthly Avg.
Parking Complaint	57	44	48.8
Alarm	51	73	59.5
Traffic Complaint	46	11	18.9
Assist Public	44	28	33.5
Theft	38	71	37.8
Traffic Crash	35	27	28.0
Welfare Check	32	27	27.1
Disturbance	31	29	35.6
Suspicious Person	27	36	28.8
Assist Agency	24	18	14.9
Property Investigation	24	12	15.5
Threat / Harassment	20	11	21.3
Fraud	17	20	20.8
Unwanted / Trespass	16	24	17.3
Suspicious Vehicle	14	19	13.6
Juvenile Problem	13	11	15.8
Missing Person	13	4	3.2
Suspicious Circumstances	13	24	13.6
Criminal Mischief	12	13	13.3
Hazard	12	12	9.6
Unknown / Incomplete	12	16	13.8
Other	11	19	11.4
Abandoned Vehicle	9	4	3.8
Provide Information	9	21	23.3
Animal Complaint	8	5	12.5
Runaway	8	6	3.4
Stolen Vehicle	7	3	5.0
Vice Complaint	7	6	4.6
Fire Services	6	7	9.4
Noise Complaint	6	6	10.3
Assault	5	6	5.2
Suicide Attempt / Threat	5	13	9.6
Mental	4	7	4.9
Minor in Possession	4	1	0.8
Sex Crimes	4	1	2.9
Burglary	3	5	4.7
Recovered Stolen Vehicle	3	2	1.8
Death Investigation	2	3	1.5
Promiscuous Shooting	2	2	1.2
Viol. Restraining Order	2	3	2.1
Extra Patrol Request	1	5	2.2
Prowler	1		1.0
Open Door / Window		2	1.1
Robbery		1	0.6
Shooting			0.1
Total Calls:	658	658	614.1

Median Response Times to Dispatched Calls

All Dispatched Calls	October 2017	Previous 12 Month Average
Input to Dispatch (Time call was on hold)	3:21 Minutes	3:06 Minutes
Dispatch to Arrival (Time it took the deputy to arrive after being dispatched)	5:25 Minutes	5:09 Minutes

Priority 1 & 2 Calls	October 2017	Previous 12 Month Average
Input to Dispatch (Time call was on hold)	2:42 Minutes	2:29 Minutes
Dispatch to Arrival (Time it took the deputy to arrive after being dispatched)	4:21 Minutes	4:43 Minutes

Other / Self-Initiated Activity

Type of Call	October 2017	October 2016	2016 Monthly Avg.
Traffic Stop	406	257	290.7
Follow-Up Contact	76	88	86.0
Suspicious Veh. Stop	58	63	63.8
Detail	40	31	30.4
Subject Stop	33	23	36.5
Training	15	2	16.8
Suspect Contact	7	2	4.2
Court	6		4.0
Meeting	6	1	9.2
Premise Check	5	5	13.2
Warrant Service	4	10	9.6
Foot Patrol	1	8	7.8
Total Calls:	657	490	572.2

Reports Written

During October, 192 reports were written. 15.1% were written by the graveyard shift, 51.6% by the dayshift units and 33.3% were written by the swing shift units.

Type of Report	October 2017	October 2016	2016 Monthly Avg.
Theft	26	46	25.3
Traffic Crash	12	13	12.3
Criminal Mischief	8	7	9.8
Assault	7	3	3.8
Drug Crimes	7	7	4.4
Stolen Vehicle	3	1	2.6
Burglary	1	2	3.8
Other Reports	128	116	116.9
Identity Theft		5	3.8
Total Calls:	192	200	182.7

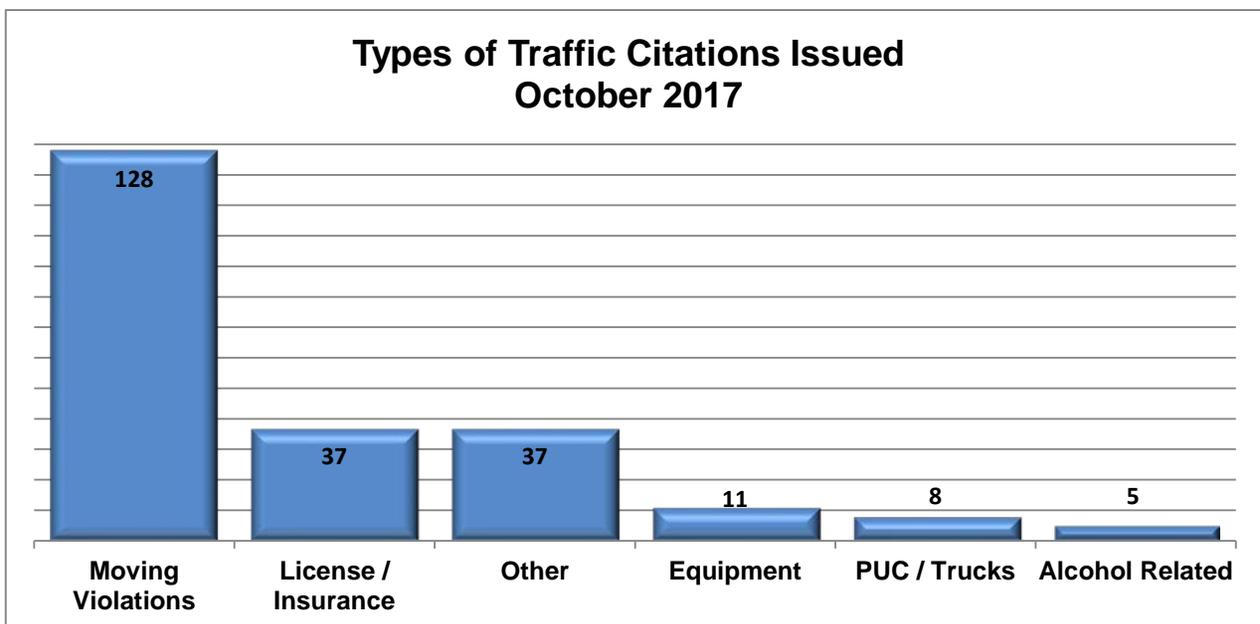
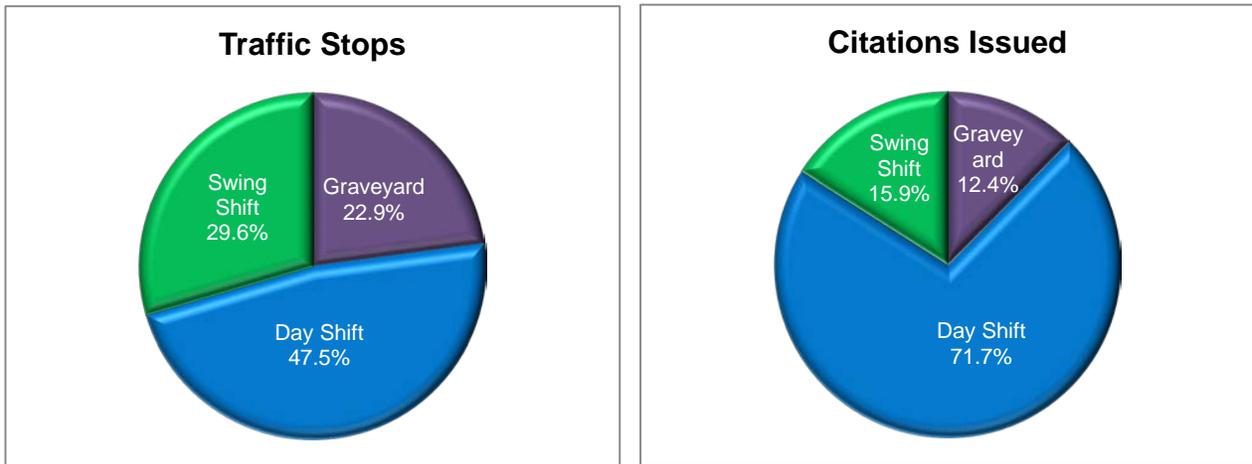
Shift Totals	October 2017	October 2016	2016 Monthly Avg.
Graveyard	29	32	33.9
Day Shift	99	100	86.2
Swing Shift	64	68	62.5

Traffic

During October 2017, 406 traffic stops were made in the City and 226 traffic citations were issued. Included in these totals are 154 traffic stops (37.9%) and 157 (69.5%) citations issued by the traffic deputies.

There were 8 arrests for Driving Under the Influence of Intoxicants (DUII).

Shift	Traffic Stops	Citations Issued
Graveyard	93	28
Day Shift	193	162
Swing Shift	120	36
Total:	406	226



2017: A Brief Year in Review



2017 turned out to be a pivotal year for SMART, beginning with a change in leadership and culminating with the stage being set for a prosperous and productive 2018.

The list of events provided below is not comprehensive in nature. It is only meant to serve as a sort of month-by-month highlight reel of where SMART/Fleet has been, and more importantly, where we are headed.

January/February: HR completed recruitment of transit director. New transit director begins serving; took delivery of a new 2017 Starcraft Allstar cutaway style vehicle.

March: Eric Loomis promoted to Operations Manager; rewrite of Transit Master Plan (TMP) update is undertaken.

April: The Federal Transit Administration conducts a triennial audit; Annual JPACT Washington DC Trip.

May: Promoted Nicole Hendrix to Transit Management Analyst; opened discussions with TriMet relating to the realignment of operating boundaries.

June: Hired Elli Work to serve as Grants and Programs Manager; hired Bernardo Lara-Gomez to serve as Fleet Hostler; promoted Tim Viets to Field Supervisor; Transit Master Plan Update adopted; New Collective Bargaining Agreement with SEIU Local 503, OPEU is adopted.

July: Oregon State Legislature passed historic transportation funding bill, HB 2017.

August: Metro grants SMART unrestricted access to Graham Oaks Park parking lot; conducted first onboard demographic survey.

September: SMART awarded a \$1.45M Low-No grant by the FTA; realigned Route 4-Crosstown service.

October: Rule Making Committee begins work associated with HB 2017; Policies and Procedures Manual update begins.

November: Policies and Procedures Manual update completed and implemented; SMART played host to a Morning Spark Networking event; placed purchase order for new 2017 Starcraft Allstar cutaway style vehicle.

December: Received Council approval to take first step towards bringing zero emissions vehicles to Wilsonville, a consulting agreement with the Center for Transportation and the Environment (CTE); operated Annual Holiday Lights Shuttle.

Happy New Year!

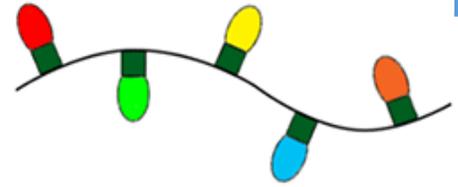
Dwight Brashear,

Transit Director



Operations

Eric Loomis, Operations Manager



Holiday Light Drives

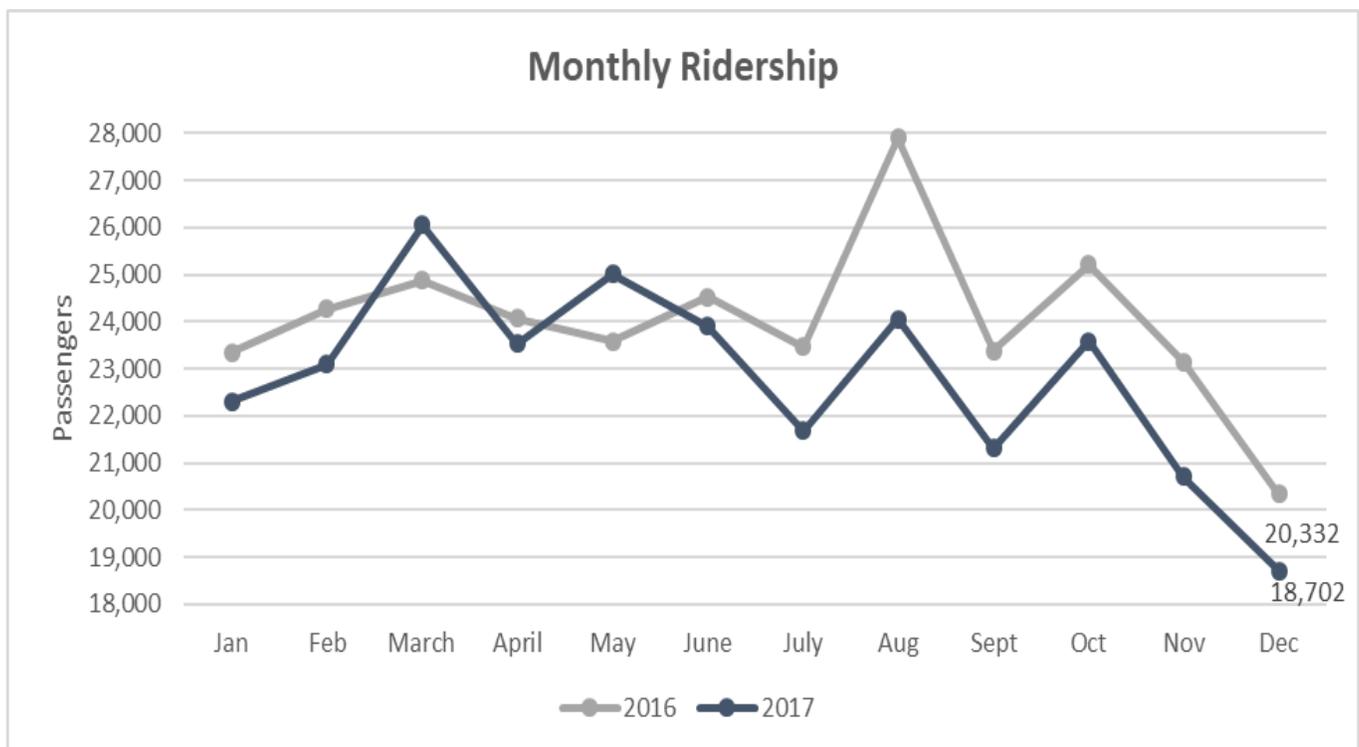
SMART partnered with the Parks and Recreation department to provide transportation on six tours to “Winter Wonderland” at the Portland International Raceway for Wilsonville residents in December. The tour provided over 150 rides to the event and allowed Parks and Recreation to accept donations to benefit Wilsonville Community Sharing.

Moving Forward

SMART Operations is ramping up for some major changes coming in 2018. Using the Transit Master Plan as guidance, SMART will be updating routes to better serve the needs of the community. Notable changes will be the addition of a Charbonneau shopper shuttle in June. SMART will be working with the neighborhood to find how to best serve their needs in providing a shuttle to shopping centers throughout Wilsonville. Major changes to the 2X route will occur in September. This will be the “big move” from utilizing the Barbur Transit Center to allow better connections at Tigard Transit Center. SMART will be conducting outreach and communications for all major changes to give our customers time to adjust and embrace the updated services.

Ridership

With the holidays, SMART consistently sees lower ridership in the month of December. The 2017 calendar year saw a 4.8% decrease in ridership as compared to the previous year.



Fleet

Scott Simonton, Fleet Manager

In December, we entered into a partnership with the West Linn-Wilsonville School District. District representatives approached us to see if we would be interested in providing work opportunities for their adult transition program.

The goal of the program is to provide volunteer working opportunities and job skills training for students with disabilities. We were asked to develop a job description, and a schedule. Currently, we have three students, and their instructor, working as a team cleaning SMART's buses.

The students work two hours each day, three days a week, for a ten-week duration. The work they perform for us is of great importance- concentrating on areas that our full time staff does not have time to reach each day. Clean buses are a hallmark of Wilsonville's transit system, and the students are helping us meet that expectation.

In the course of this program, students rotate through multiple work sites. I am told that the assignment at SMART has quickly become their favorite- These young men use our transit service, and as regular users of the system, are invested in the work they are completing.

The students are excited to come to work at SMART, and we are very pleased with the job they are doing for us. It is wonderful to be a part of a program such as this, as it is so beneficial to all parties involved.



L-R: Sadar, Connor, and Ian



BREAKING NEWS

(cue overly dramatic music)

This just in: SMART may be on the brink of something truly stupendous! Just days ago, they sought the permission from the Federal Transportation Agency to combine two sources of dough to form what's called a

SUPERGRANT!

This incredible turn of events can mean only one thing, ladies and gentlemen:

a third electric bus!

Stay tuned — *but keep it on the QT, very hush, hush*— as we delve deeper into this amazing, once (or twice) in a lifetime opportunity!

**We don't do it for the glory.
We don't do it for the recognition...
We do it because it needs to be done.
Because if we don't, no one else will.
And we do it even if no one
knows what we've done.
Even if no one
knows we exist.
Even if no one remembers
we ever existed.**

- Supergirl