

**CITY OF WILSONVILLE  
CITY COUNCIL MEETING MINUTES**

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A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, September 20, 2021. Mayor Fitzgerald called the meeting to order at 7:00 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

Mayor Fitzgerald  
Council President Akervall  
Councilor Lehan  
Councilor West  
Councilor Linville

Staff present included:

Bryan Cosgrove, City Manager  
Jeanna Troha, Assistant City Manager  
Barbara Jacobson, City Attorney  
Kimberly Veliz, City Recorder  
Zoe Mombert, Assistant to the City Manager  
Zach Weigel, Capital Projects Engineering Manager

Motion to approve the order of the agenda.

**Motion:** Councilor Akervall moved to approve the order of the agenda. Councilor Lehan seconded the motion.

**Vote:** Motion carried 5-0.

**SUMMARY OF VOTES**

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

**MAYOR'S BUSINESS**

A. Upcoming Meetings

Mayor Fitzgerald reminded the next City Council meeting was scheduled for Monday, October 4, 2021.

The Mayor then recognized that now through the middle of October, was the celebration of National Hispanic Heritage Month. This year's theme, "Esperanza: A Celebration of Hispanic Heritage and Hope," honoring the legacy of Hispanic people throughout the nation's history and their significant and diverse contributions to the cultural, educational, economic and political vitality of our community.

**CITY OF WILSONVILLE**  
**CITY COUNCIL MEETING MINUTES**

---

She then mentioned it was Emergency Preparedness Month. Furthermore, staff and Tualatin Valley Fire and Rescue (TVF&R) contributed many notes about emergency preparedness in the current Boones Ferry Messenger. The Mayor then shared photos of the kit she has prepared. The Mayor explained the first step for preparing for an emergency is to have something ready to take with you in the event of an evacuation. The Mayor shared that many of the items for her kit she either already had or bought at various Wilsonville stores. The Mayor commented that it occurred to her that you can spend a lot of money putting these kits together but you do not necessarily have to. She explained that many of the materials in her kit she already had in her camping supplies. In prepping, she also looked at supplies such as food and water needed if there was a disaster that required her family to be homebound for two weeks. She encouraged people to get to know their neighbors and to prepare a list of contacts. She also encouraged citizens to clear space in their garages for emergency preparedness items and share excess items with neighbors. The Mayor plans to highlight the topic throughout the year, as emergency preparedness is a City Council goal. She challenged Councilors to also share their emergency kits.

The Mayor reported on the following meeting and activities she attended:

- Washington County Mayors and Washington County Coordinating Committee
  - One of the primary responsibilities of the Coordinating Committee is to make transportation-funding and land-use recommendations to the Board of County Commissioners.
- Provided Legislative Testimony on Redistricting.
  - Last week testified on ZOOM before a joint public hearing of the House and Senate Committees on Redistricting.
  - Presented the Council's redistricting preferences for Congress Plan B and State Legislative Districts House/Senate Plan A.
  - The Oregon legislature scheduled to hold a special session to consider proposed redistricting maps.
  - At this time, it is difficult to predict the outcome of the special session – if the legislature will be able to reach agreement or not.
  - If not, then the Secretary of State will draw-up the state legislative districts map and special panel of judges would devise the Congressional districts map.
  - All maps are subject to appeal to the Oregon Supreme Court.
- Clackamas County Coordinating Committee (C-4) Metro Subcommittee Meeting
  - Discussed the Metro Regional Congestion Pricing Study, with the findings and recommendations scheduled for review and acceptance the following day at the Joint Policy Advisory Committee.
  - The Regional Congestion Pricing Study becomes a component that informs the next update of the 2023 Regional Transportation Plan, or RTP, which guides federal funding of transportation in the region.
  - Discussed issues with Clackamas County their planning process for implementation of the Metro Homeless Services measure that is of concern to area mayors and members of their communities.

**CITY OF WILSONVILLE**  
**CITY COUNCIL MEETING MINUTES**

---

- CCBA Board Meeting
  - Attended last week a meeting of the board of directors of the Clackamas County Business Alliance.
  
- French Prairie Forum Meeting
  - Monthly informal gathering of leaders of the local governments of the North Willamette Valley.
  - Discussed the Willamette Falls Locks Commission and the Willamette Falls and Landings Heritage Area Coalition.
  - Heard about a new legislative study to look at allocations of stored Willamette River water for various uses, including agriculture, municipal and fish and wildlife.
  
- Neighborhoods
  - Shared since Wilsonville is so walkable she spends time walking through the various neighborhoods, parks and trails.
  
- Meeting with Charbonneau Country Club
  - Attended a meeting with leaders of the Charbonneau Country Club, which is the master homeowners association for all 27 Charbonneau HOAs.
  - Toured the various facilities of the neighborhood biking paths to the marina, tennis and golf areas to a new covered area for outdoor social events the new community center underway and a coming expansion to the local bakery.

**Upcoming Meetings and Events**

The Mayor announced the following upcoming meetings she plans to attend:

- Lake Oswego City Hall Ribbon Cutting
  - Tuesday, September 21, 2021
  
- New Wilsonville Business Ribbon Cutting
  - Ribbon-cutting ceremony on Wednesday, September 22, 2021 for U-Mortgage, a new Wilsonville business on Parkway Ave.
  
- Monthly Greater Portland Inc. Small Cities Consortium Meeting
  - GPI Economic Summit event in late September
  
- Clackamas County Coordinating Committee Retreat
  - 2-day retreat of the Clackamas County Coordinating Committee where transportation and housing issues will dominate the agenda.

**CITY OF WILSONVILLE**  
**CITY COUNCIL MEETING MINUTES**

---

B. State of the City Video

The State of the City video was played for the audience.

*The following is a verbatim transcript of the video.*

**Mayor Fitzgerald**

Wilsonville's Vision & Values

Earlier this year, the Wilsonville City Council spent two critical days establishing goals to move our community forward in the months and years ahead.

The first step of our goal-setting process was to establish a clear vision for Wilsonville, and to identify the values that would guide the work. We spent time sharing our motivations, and discussing our challenges and opportunities.

Together, we agreed on a clear aspirational vision for Wilsonville to be a clean, green and safe community for all. Our implied promise is to always be striving for this ideal on your behalf. Our pursuit of this vision is being guided by our fundamental beliefs. These are the values that inform the goals we set.

With the help of my fellow Councilors, I'm happy to introduce those values, with a few personal thoughts from each of us on how they are guiding our work.

**Council President Akervall**

Diversity, Equity and Inclusion

We are committed to promoting diversity, equity and inclusion in how we provide city services to our community and in our organizational operations. I want to encourage a community spirit where all people have an authentic opportunity to thrive and to feel a sense of belonging and respect

**Mayor Fitzgerald**

Sustainability

We are sustainable in the delivery of our city services by being good financial stewards and innovative in our approaches to providing service to the community. This is especially important to me because one of the hallmarks of the City of Wilsonville is its long history of financial strength by taking excellent care of our resources and continuing to use thoughtful inclusive planning. We have the ability to continue to meet and exceed the expectations of our citizens today and in the future.

**Councilor Linville**

Economic Opportunity

We are committed to strategically growing Wilsonville's economy, providing economic opportunity for all. I believe it's because it's our job to create a sound environment for growth, for investment in the people and the citizens of our community to provide infrastructure technology and pathways to jobs.

**CITY OF WILSONVILLE**  
**CITY COUNCIL MEETING MINUTES**

---

**Councilor Lehan**

Environmental Stewardship

We are committed to being good stewards of our environment by modeling practices and embracing policies that preserve and protect our natural environment. For the City of Wilsonville, environmental stewardship informs everything that we do at the Council level and at the staff level in almost every department.

**Councilor West**

Safety

We are committed to creating a safe and livable community for all by supporting mental health, public safety, infrastructure safety, and psychological safety. Safety is to paramount responsibility as elected officials and as local government. It's our job to help make sure that we have safe livable communities where everyone feels welcome and they can live their lives without threat or worry.

**Mayor Fitzgerald**

Closing

The vision and values resonated with each of us. With these in alignment, we are moving forward in step to make our community an even better place to live, work, visit and play.

*End of verbatim transcript.*

**COMMUNICATIONS**

- A. None.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS**

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

There was no public input.

**COUNCILOR COMMENTS**

- A. Council President Akervall

Thanked fellow Councilors for their participation in the State of the City Address video.

Councilor Akervall stated she enjoyed seeing photos of the Mayor's emergency kit. She further explained she thinks that it is helpful to breakdown the tasks for preparing for emergencies, making it a little less daunting. Councilor Akervall explained her family focuses on one item every year. The item for this year has been cellphones. Her family has been thinking about cell phone charging and portable charging devices. She encouraged those that have not already to become familiar with the emergency alert services and how to sign up to receive alerts.

**CITY OF WILSONVILLE**  
**CITY COUNCIL MEETING MINUTES**

---

Councilor Akervall noted she attended the Walnut Grove Dedication. She commented those attending the Fall Harvest Festival on October 16, 2021 at Murase Plaza could also tour the walnut grove at that time.

Lastly, she mentioned the Library was hosting an online event in conjunction with Oregon Psychological Association on Wednesday, September 29, 2021 from 6:30 p.m. to 7 30 p.m. titled *Parenting in a Pandemic*.

**B. Councilor Lehan**

Councilor Lehan shared she thought the video of Council was excellent.

She then provided an update on the Walnut Dedication and complimented the Parks staff for cleaning up and tiding up the nut dryer.

Councilor Lehan reported the Willamette Falls and Landings Heritage Area Coalition is committed to getting the Locks functioning and open again.

**C. Councilor West**

Councilor West shared that the City's Twitter account is a useful tool to stay up-to-date on City information. He encouraged the audience to follow the City of Wilsonville Twitter account. Councilor West recalled on September 13, 2021 there was a tweet from the City about incremental steps to be taken to prepare for emergencies. He explained the tweet displayed some 15 items that when clicked brings viewers to the website where tons of tips and information is listed. He recalled that regional information is also retweeted by the City.

Councilor West reminded that Bulky Waste Day was scheduled for Saturday, October 23, 2021 from 9:00 a.m. to 1:00 p.m.

Councilor West announced the Wilsonville High School Wildcat Football parents and team were gifting the City Council some Wildcat swag. He then displayed the swag, which included a coffee tumbler, athletic t-shirt, and facemask.

**D. Councilor Linville**

Councilor Linville reported she plans to attend the ribbon-cutting ceremony on Wednesday, September 22, 2021 for U-Mortgage, a new business on Parkway Avenue.

She also would attend the Willamette Falls Locks Commission subcommittee meeting planned for September 22, 2021. The smaller group of the commission would be attempting to identify nominees for the Willamette Falls Locks Authority. Councilor Linville stated she had a conversation with the Mayor about potential nominees.

**CITY OF WILSONVILLE**  
**CITY COUNCIL MEETING MINUTES**

---

Other meetings, Councilor Linville plans on attending are the Wilsonville-Metro Community Enhancement Committee meeting and the Greater Portland Inc. 2021 Economic Summit both scheduled for September 30, 2021.

Councilor Linville stated she was glad Councilor West mentioned the Bulky Waste Day as it is a favorite day for her.

Councilor Linville shared Charbonneau residents have been focusing on prepping for emergencies and the Great American Shake Out. She informed while preparing many residents had purchased six feet tall storage bins for outside their homes. Councilor Linville explained the bins hold emergency supplies and are stored outside to make them more accessible in the event that a disaster causes the home to collapse or be unsafe to enter. Councilor Linville also shared that she too has incrementally been preparing her emergency kit and has purchased a solar charger.

**CONSENT AGENDA**

Ms. Jacobson read the titles of the Consent Agenda items into the record.

**A. Resolution No. 2919**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Enter Into First Amendment To Ground Lease For Raw Water Pipeline With The Willamette Water Supply System Commission.

**B. Resolution No. 2921**

A Resolution Of The City Of Wilsonville Approving A Construction Contract With Romtec, Inc. For The Memorial Park Central Restroom Construction Project.

**C. Resolution No. 2924**

A Resolution Authorizing City Staff To Purchase A 5-Yard Combination Cleaning Truck From McCoy Freightliner Of Portland.

**D. Resolution No. 2927**

A Resolution Of The City Of Wilsonville Adding Kimberly Graves To The City's Established Pool Of Eligible Pro Tem Judges For The City's Municipal Court.

E. Minutes of the September 9, 2021 City Council meeting.

**Motion:** Councilor Akervall moved to approve the Consent Agenda. Councilor West seconded the motion.

**Vote:** Motion carried 5-0.

**CITY OF WILSONVILLE  
CITY COUNCIL MEETING MINUTES**

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**SUMMARY OF VOTES**

Mayor Fitzgerald	Yes
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Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

**NEW BUSINESS**

A. None.

**CONTINUING BUSINESS**

A. None.

**PUBLIC HEARING**

A. None.

**CITY MANAGER'S BUSINESS**

City Manager Cosgrove shared he attended the Walnut Grove Dedication where he learned many facts about walnuts.

**LEGAL BUSINESS**

No Report.

**ADJOURN**

Mayor Fitzgerald adjourned the meeting at 7:37 p.m.

Respectfully submitted,

DocuSigned by:  
*Kimberly Veliz*  
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Kimberly Veliz, City Recorder

ATTEST:

DocuSigned by:  
*Julie Fitzgerald*  
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Julie Fitzgerald, Mayor