

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, June 7, 2021. Mayor Fitzgerald called the meeting to order at 7:03 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

Mayor Fitzgerald
Council President Akervall
Councilor Lehan
Councilor West
Councilor Linville

Staff present included:

Bryan Cosgrove, City Manager
Jeanna Troha, Assistant City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder
Beth Wolf, Systems Analyst
Zoe Monahan, Assistant to the City Manager
Andy Stone, IT Director
Keith Katko, Assistant Finance Director
Cathy Rodocker, Finance Director
Zach Weigel, Capital Projects Engineering Manager
Jordan Vance, Economic Development Manager
Dan Pauly, Planning Manager

Motion to approve the order of the agenda.

Motion: Councilor West moved to approve the order of the agenda. Councilor Akervall seconded the motion.

Councilor Akervall recalled the request from staff to add the Boeckman Dip Bridge Finance Plan presentation to the Communications portion of the City Council agenda.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

Amended Motion: Councilor West moved to amend his motion to include the Boeckman Bridge communications. Councilor Akervall seconded the motion.

**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

MAYOR’S BUSINESS

A. Juneteenth Proclamation

The Mayor announced the City of Wilsonville is hosting its first annual Juneteenth celebration at Town Center Park on Saturday, June 19, 2021 at 10:00 a.m. The Mayor then read a proclamation declaring the 19th day of June 2021 as “Celebration of Juneteenth in Wilsonville”.

B. Appointments/Reappointments

Development Review Board Panel B - Appointment

Appointment of Katherine Dunwell to the Development Review Board Panel B for a term beginning 7/1/2021 to 12/31/2022.

Motion: Councilor Linville moved to ratify the appointment of Katherine Dunwell to the Development Review Board Panel B for a term beginning 7/1/2021 to 12/31/2022. Councilor West seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

Library Board - Appointment

Appointment of Joseph Mallet to the Library Board for a term beginning 7/1/2021 to 6/30/2025.

Motion: Councilor Lehan moved to ratify the appointment of Joseph Mallet to the Library Board for a term beginning 7/1/2021 to 6/30/2025. Councilor Linville seconded the motion.

Vote: Motion carried 5-0.

**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

SUMMARY OF VOTES

Mayor Fitzgerald Yes
Council President Akervall Yes
Councilor Lehan Yes
Councilor West Yes
Councilor Linville Yes

Tourism Promotion Committee - Reappointment

Reappointments of Brian Everest and Lizabeth Price to the Tourism Promotion Committee for a term beginning 7/1/2021 to 6/30/2024.

Motion: Councilor West moved to ratify the reappointments of Brian Everest and Lizabeth Price to the Tourism Promotion Committee for a term beginning 7/1/2021 to 6/30/2024. Councilor Lehan seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Fitzgerald Yes
Council President Akervall Yes
Councilor Lehan Yes
Councilor West Yes
Councilor Linville Yes

Tourism Promotion Committee – Appointment – Unexpired Term

Appointment of Elaine Owen to the Tourism Promotion Committee, Position 3 for a term beginning 7/1/2021 to 6/30/2023.

Motion: Councilor Lehan moved to ratify the appointment of Elaine Owen to the Tourism Promotion Committee, Position 3 for a term beginning 7/1/2021 to 6/30/2023. Councilor Linville seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Fitzgerald Yes
Council President Akervall Yes
Councilor Lehan Yes
Councilor West Yes
Councilor Linville Yes

Tourism Promotion Committee - Appointment

Appointment of Jennifer Gage to the Tourism Promotion Committee, Position 5 for a term beginning 7/1/2021 to 6/30/2024.

**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

Motion: Councilor Akervall moved to ratify the appointment of Jennifer Gage to the Tourism Promotion Committee, Position 5 for a term beginning 7/1/2021 to 6/30/2024. Councilor West seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

Wilsonville-Metro Community Enhancement Committee - Reappointment

Reappointments of Amy Day and Jordan Snyder to the Wilsonville-Metro Community Enhancement Committee for a term beginning 7/1/2021 to 6/30/2024.

Motion: Councilor Linville moved to ratify the reappointments of Amy Day and Jordan Snyder to the Wilsonville-Metro Community Enhancement Committee for a term beginning 7/1/2021 to 6/30/2024. Councilor West seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

C. Upcoming Meetings

Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.

COMMUNICATIONS

A. Wilsonville Community Sharing

Wilsonville Community Sharing (WCS) representative Leigh Crosby, acting Executive Director and Carlos Salazar, President of the Board of Directors presented to City Council on how City’s grant funding helps Wilsonville residents in need.

Council appreciated WCS for their ongoing efforts.

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

B. Boeckman Dip Bridge Finance Plan

Zach Weigel, Capital Projects Engineering Manager and Cathy Rodocker, Finance Director presented the staff report and PowerPoint on the Boeckman Dip Bridge Finance Plan. The PowerPoint has been added to the record.

Council agreed with staff's proposed finance plan for the Boeckman Dip Bridge. In closing staff announced, they would return to a future City Council meeting with a request for a supplemental budget adjustment.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

Mitch Romero, Construction Manager for Twist Bioscience spoke in support URA Resolution No. 315. Mr. Romero informed that hazardous materials stored at the site would be stored in a closed system. Therefore, none of the hazardous materials would go out into the environment in the immediate area. Furthermore, any hazardous materials needing to be removed from the site would be placed into specialized tanks and then taken away by a qualified contractor.

COUNCILOR COMMENTS

A. Council President Akervall

Councilor Akervall updated on the following:

- League of Oregon Cities (LOC) Women's Caucus planning meeting
- Library Strategic Plan Committee meeting
- Library Summer Reading Program

B. Councilor Lehan

Councilor Lehan announced the below events:

- June 26, 2021 at the Butteville Cemetery there would be a monument dedication ceremony for the grave markers of Jesse Boone, his wife Elizabeth and their three children.
- August 12, 2021 Walnut Grove Dedication at Murase Park.

Mentioned a bear had been seen near the Morey's Landing neighborhood. Ms. Lehan reminded citizens that around this time of the year juvenile animals leave their mothers to venture out on their own.

**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

C. Councilor West

Councilor West shared information on the following events he attended:

- Water Consortium meeting
- Korean War Memorial Service

D. Councilor Linville

Councilor Linville mentioned the regional meetings she attended and the upcoming meetings she plans to attend:

- League of Oregon Cities (LOC) Women’s Caucus planning meeting
- LOC Conference in Bend
- June 16, 2021 C4 Metro Subcommittee
- June 19, 2021 Juneteenth celebration
- June 22, 2021 Clackamas County Business Alliance meeting

Shared she has heard from community members that they are excited about the water features being turned on and being able to use the new dog park.

Provided an update on vaccination efforts.

CONSENT AGENDA

Ms. Jacobson read the titles of the Consent Agenda items into the record.

A. **Resolution No. 2900**

A Resolution Of The City Of Wilsonville Authorizing Support Grant Agreement With Wilsonville Community Sharing.

B. Minutes of the May 17, 2021 City Council Meeting.

Motion: Councilor Lehan moved to approve the Consent Agenda as read. Councilor Linville seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

NEW BUSINESS

A. City Council Goals

This item was held over to the June 21, 2021 City Council meeting.

CONTINUING BUSINESS

Ms. Jacobson read the title of Ordinance No. 847 into the record on second reading.

A. **Ordinance No. 847**

An Ordinance Of The City Of Wilsonville Approving A Comprehensive Plan Map Amendment From Residential 0-1 Dwelling Units Per Acre To Residential 4-5 Dwelling Units Per Acre On Approximately 2.25 Acres Located At 28700 SW Canyon Creek Road South; The Land Is More Particularly Described As Tax Lot 6400, Section 13BD, Township 3 South, Range 1 West, Willamette Meridian, City Of Wilsonville, Clackamas County, Oregon. Scott Miller, Samm-Miller, LLC – Applicant For William Z. Spring – Owner.

Motion: Councilor Lehan moved to adopt Ordinance No. 847 on second reading. Councilor Akervall seconded the motion.

Staff announced the public hearing had been closed at the last meeting and there was no additional information to report.

The Mayor then called for the roll call vote.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

Ms. Jacobson read the title of Ordinance No. 848 into the record on second reading.

B. **Ordinance No. 848**

An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From The Residential Agriculture-Holding (RA-H) Zone To The Planned Development Residential-3 (PDR-3) Zone On Approximately 2.25 Acres Located At 28700 SW Canyon Creek Road South; The Land Is More Particularly Described As Tax Lot 6400, Section 13BD, Township 3 South, Range 1 West, Willamette Meridian, City Of Wilsonville, Clackamas County, Oregon. Scott Miller, Samm-Miller, LLC – Applicant For William Z. Spring – Owner.

**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

Motion: Councilor Lehan moved to adopt Ordinance No. 848 on second reading. Councilor Linville seconded the motion.

It was announced the public hearing had been closed at the last meeting and there was no additional information to report.

The Mayor then called for the roll call vote.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

At 8:24 p.m., the Mayor recessed the meeting for a brief break so, that staff could locate the needed quasi-judicial/land use appeal process statement to be read for the record.

The meeting reconvened at 8:29 p.m.

PUBLIC HEARING

Mr. Cosgrove read the title of Resolution Nos. 2901, 2902, 2903 and 2904 into the record.

Mayor Fitzgerald opened the public hearing on Resolution Nos. 2901, 2902, 2903 and 2904. She then read the legislative public hearing script and opened the public hearings at 8:30 p.m.

Cathy Rodocker, Finance Director presented the staff report and PowerPoint for Resolution Nos. 2901 and 2902.

At 8:34 p.m., the Mayor invited public testimony for Resolution Nos. 2901 and 2902. Seeing none, she called for the motion.

A. Resolution No. 2901

A Resolution Declaring The City's Eligibility To Receive State Shared Revenues.

Motion: Councilor Akervall moved to approve Resolution No. 2901. Councilor Lehan seconded the motion.

Vote: Motion carried 5-0.

**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

B. Resolution No. 2902

A Resolution Declaring The City’s Election To Receive State Shared Revenues.

Motion: Councilor West moved to approve Resolution No. 2902. Councilor Linville seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

C. Resolution No. 2903

A Resolution Of The City Of Wilsonville Adopting The Budget, Making Appropriations, Declaring The Ad Valorem Tax Levy, And Classifying The Levy As Provided By ORS 310.060(2) For Fiscal Year 2021-22.

Cathy Rodocker, Finance Director presented the staff report and PowerPoint for Resolution No. 2903.

The Mayor invited public testimony for Resolution No. 2903, there was none.

Motion: Councilor Lehan moved for approval of the FY2021-22 proposed budget, in the total amount of \$241,832,266 (two hundred forty-one million, eight hundred and thirty-two thousand and two hundred and sixty-six dollars); and levying the full amount of the city general tax rate of \$2.5206 (two dollars and fifty two o six cents). Councilor Linville seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

D. Resolution No. 2904

A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2020-21.

Keith Katko, Assistant Finance Director presented the staff report for Resolution No. 2904.

The Mayor invited public testimony for Resolution No. 2904, there was none.

Staff announced that staff reports for future supplemental budget adjustments would be provided to the Budget Committee. Therefore, the Budget Committee members would have an opportunity to provide comments to City Council.

Motion: Councilor Lehan moved to approve Resolution No. 2904. Councilor West seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

CITY MANAGER'S BUSINESS

City Manager Cosgrove recalled the West Linn-Wilsonville School District submitted a letter-requesting waiver of the final year for their lease with the City. Mr. Cosgrove recommended the Council authorize the waiver.

Council agreed with staff's recommendation to waive the final year of lease payments owed to the City of Wilsonville by the West Linn-Wilsonville School District.

LEGAL BUSINESS

Prior to the City Manager's Business the City Attorney read a brief statement about the quasi-judicial/land use appeal process for Ordinance Nos. 847 and 848.

Ms. Jacobson stated for the record that those whom desire to appeal the decision to the Land Use Board of Appeals (LUBA) must file the notice of intent to appeal and pay the required fees to LUBA within 21 days after the land use decision becomes final as described in OAR 661-010-0010(3). Furthermore, if the deadline is missed LUBA will not hear the appeal.

**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

ADJOURN

Mayor Fitzgerald adjourned the meeting at 8:50 p.m.

Respectfully submitted,

DocuSigned by:
Kimberly Veliz
E781DE10276B498...

Kimberly Veliz, City Recorder

ATTEST:

DocuSigned by:
Julie Fitzgerald
8A974AF3ADE042E...

Julie Fitzgerald, Mayor