

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, April 5, 2021. Mayor Fitzgerald called the meeting to order at 7:27 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

Mayor Fitzgerald
Council President Akervall
Councilor Lehan
Councilor West
Councilor Linville

Staff present included:

Bryan Cosgrove, City Manager
Jeanna Troha, Assistant City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder
Cindy Luxhoj, Associate Planner
Beth Wolf, Systems Analyst
Zoe Monahan, Assistant to the City Manager
Andy Stone, IT Director
Dan Pauly, Planning Manager

Motion to approve the order of the agenda.

Motion: Councilor Lehan moved to approve the order of the agenda. Councilor Linville seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

MAYOR'S BUSINESS

A. Upcoming Meetings

Mayor Fitzgerald announced the next City Council meeting is scheduled for Monday, April 19, 2021.

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B. Volunteer Appreciation Month Proclamation

Mayor Fitzgerald shared a PowerPoint, which has been added to the record. The Mayor reminded that volunteers lend an invaluable helping hand, supporting the City in a number of capacities. The Mayor detailed that boards and task forces are comprised entirely of volunteers, who have adapted over the last year or so and met via Zoom.

The Mayor stated the City is pleased to start welcoming back volunteers and excited for the upcoming WERK week event. In addition, when it is safe to fully reopen City facilities again to volunteers, Council and staff look forward to welcoming back the many other volunteers.

The Mayor then read a proclamation declaring the month of April as Volunteer Appreciation Month in Wilsonville.

C. 23rd Consecutive Tree City USA Designation and Arbor Day Proclamation

Cindy Luxhoj, Associate Planner provided the staff report and Winter Storm Response Team update.

Ms. Luxhoj announced the City of Wilsonville had been recognized for the 23rd consecutive year as a Tree City USA (TCUSA) and for the 3rd year as a Sterling TCUSA, and has received its 11th Growth Award as designated by the National Arbor Day Foundation.

She explained the 23rd consecutive TCUSA recognition reflects Wilsonville's continued commitment to maintaining and promoting its urban forest. While, the Growth Award recognizes the City's: focused street tree inventory and community engagement activities as part of the Urban Forest Management Plan; revitalization of the City's Heritage Tree Program; and its new sole source contract and neighborhood tree planting event with Friends of Trees.

Council was provided a brief update on the status of the City's response to the ice storm, which had devastating and widespread impacts on the urban forest. Ms. Luxhoj shared a Winter Storm Response Team, which included Planning, Natural Resources, Public Works and Parks & Recreation staff was assembled to coordinate the City's response and a plan for replanting trees.

Mayor Fitzgerald then read the 2021 Arbor Day proclamation into the record.

In closing, of the Mayor's Business portion of the agenda the Mayor announced regional meetings she attended on behalf of the City.

The Mayor reported according to the State of Oregon, more than 1.2 million people have been vaccinated in the state. She then thanked personnel at pharmacies and other locations whom administer vaccines and all who support the process.

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Mayor Fitzgerald announced that vaccination events operated by TVF&R were held on Wednesdays at the Wilsonville Clackamas Community College campus. Last month 5,405 people were vaccinated at the site and it is anticipated this number would be exceeded in April.

The Mayor shared a group of Wilsonville residents are working on ways to increase the vaccination rates for Black, Indigenous and people of color. The group is working on messaging and outreach, along with Clackamas County Health Department to ease the process and increase the rate of protecting all from the COVID-19 virus. The Mayor reminded the sooner everyone is vaccinated, the sooner we can have the level of activity in schools, businesses, families, neighborhoods and recreation opportunities that everyone needs and wants.

COMMUNICATIONS

A. 2021 Oregon Urban & Community Forestry Award

Morgan Holen, member of the board of directors Oregon Community Trees (OCT) introduced herself to Council. Ms. Holen explained OCT is a non-profit organization that serves as the State's Urban and Community Forestry Advisory Council, which works closely with the Oregon Department of Forestry's (ODF) Urban Forest program. OCT's mission is to promote healthy urban and community forests through leadership education awareness and advocacy all across the state.

Ms. Holen described that for 20 years, OCT and the ODF have recognized individuals and organizations who do the often-unsung work of improving communities through their community forestry efforts. Award recipients are nominated by Oregonians eager to recognize the important contributions of their neighbors and colleagues to urban trees and forests. Ms. Holen shared the 2021 Oregon Urban and Community Forestry awards are being presented to inspirational individuals and organizations for promoting tree planting, tree care, engaging citizens, raising awareness about urban trees and forests, and protecting Oregon's forest.

On behalf of OCT and ODF Ms. Holen announced the 2021 Oregon Urban and Community Forestry award for outstanding leadership in promoting urban and community forestry award recipient was Councilor Lehan. Ms. Holen shared a list of Councilor Lehan's many accomplishments over the years.

Councilor Lehan then accepted her award.

B. TVF&R State of the District

Tualatin Valley Fire & Rescue (TVF&R) Chief Deric Weiss delivered the State of the District. Chief Weiss provided an update to Council, which summarized the agency's adaptations to provide services throughout the pandemic and wildfires. The Chief gave an update on TVF&R's vaccinations events. The Chief also detailed projects to be included in a bond measure for the November 2021 ballot.

The PowerPoint has been added to the record.

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CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

There was no public input.

COUNCILOR COMMENTS

A. Council President Akervall

Reported she attended Senator Wyden's Clackamas County Town Hall and the League of Oregon Cities weekly meeting.

Ms. Akervall shared she planned to attend the West Side Economic Alliance April 12, 2021 meeting.

She also, mentioned Library's services, which include book bundles and the library of things. Ms. Akervall encouraged the audience to check out these free resources.

Lastly, she shared the Parks & Recreation Department is hosting a Spring Fling program, which includes a trillium drive-through event on April 8, 2021 from 4:00 p.m. to 6:00 p.m.

B. Councilor Lehan

Ms. Lehan reminded the audience of another service of the Library the Dolly Parton Imagination Library. Ms. Lehan explained the program mails free books to children from birth to five years of age every month.

Shared 2017 Wilsonville High School graduate Zach Reichle played in the March Madness tournament along with his Oregon State University (OSU) teammates. Ms. Lehan explained that Zach was a key player for OSU. Furthermore, she thought Zach should be invited to a future meeting so that Council could recognize him.

Ms. Lehan announced Wilsonville and West Linn football teams, which are in different leagues both, have a 5-0 record. Councilor Lehan reminded that those that lived in Wilsonville and graduated high school before 1995 were West Linn alumni.

C. Councilor West

Mr. West restated that the Wilsonville football program was 5-0. He broadcasted the varsity's last game of the season was against Barlow. Furthermore, his son Jay whom is a freshman was called up to be a varsity player at the last game and scored a touchdown. In addition, the junior varsity squad went undefeated with their last game against Canby.

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Mr. West gave kudos to the West Linn – Wilsonville School Board members for advocating and petitioning along with parents in the community to figure out a safe and great way for families to be able to attend games.

Announced he attended the Wilsonville-Metro Community Enhancement Committee meeting along with Councilor Linville and plans to attend the Clackamas County Coordinating Committee (C4) Subcommittee later this month.

D. Councilor Linville

Ms. Linville also attended the C4 Metro Subcommittee last month, which she serves as the City’s representative. Ms. Linville explained the C4 Metro Subcommittee provides recommendations to the Joint Policy Advisory Committee on Transportation (JPACT) and the Transportation Policy Alternatives Committee (TPAC) Ms. Linville informed she would attend the next meeting, which was scheduled for April 14, 2021.

Retold the Parks & Recreation Spring Fling program included a month-long list of events. She then encouraged the audience to review the event calendar. Ms. Linville shared that on the last day of the month of April there would be a goat-petting event at Memorial Park at 10:00 a.m.

Ms. Linville mentioned in the Charbonneau Villager the president of the Charbonneau Country Club gave kudos to City Manager Cosgrove, Councilor Lehan and herself for the assistance the City provided to Charbonneau during the ice storm.

CONSENT AGENDA

Ms. Jacobson read the titles of the consent agenda items into the record.

A. Resolution No. 2887

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Braun Construction For The Old Farm Road Phase I Project (Capital Improvement Project #1500/2500/4500/7500).

B. Minutes of the March 15, 2021 City Council meeting.

Motion: Councilor West moved to approve the consent agenda as read. Councilor Linville seconded the motion.

Vote: Motion carried 5-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
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Councilor West	Yes
Councilor Linville	Yes

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NEW BUSINESS

A. Resolution No. 2888

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Contract With Angelo Planning Group, Inc. For Frog Pond East And South Master Planning.

Ms. Jacobson read the title of Resolution No. 2888 into the record.

Dan Pauly, Planning Manager shared a PowerPoint to update Council on Frog Pond East and South. The PowerPoint has been added to the record.

Mr. Pauly explained much of the approach for Frog Pond East and South is similar to the Frog Pond West Master Plan that was adopted in 2017. Which in turn built on the Frog Pond Area Plan that was adopted for all three neighborhoods in 2015. Mr. Pauly informed the following would be carried forward from the Frog Pond West neighborhood plan:

- defining sub districts;
- community elements like parks and streets; and
- approach to infrastructure financing through supplemental fees.

Mr. Pauly described the area plan envisioned a broader mix of housing and a neighborhood commercial center in Frog Pond East and South. Frog Pond West was primarily single-family residential which is a notable difference between the two master plan processes.

Mr. Pauly updated Council on the additional context and requirements for the project that needed to be addressed that were different from those for Frog Pond West.

Council questions followed the presentation.

Motion: Councilor Akervall moved to approve Resolution No. 2888. Councilor Lehan seconded the motion.

Vote: Motion carried 5-0.

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CONTINUING BUSINESS

A. None.

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PUBLIC HEARING

- A. **Ordinance Nos. 847 & 848** – *Request for continuance to a date certain of April 19, 2021 Comprehensive Plan Amendment and Zone Map Amendment for Canyon Creek Subdivision*

It was noted that there was no member of the public present for the public hearing.

Motion: Councilor Lehan moved Council to continue to April 19, 2021 Ordinance Nos. 847 and 848. Councilor West seconded the motion.

City Attorney Jacobson summarized these items were continued from Development Review Board (DRB) because several questions were raised. Staff felt more time was needed to adequately address the questions. The requested continuances allows staff, neighbors and the developer more time to work together to organize their questions and concerns. There would be a DRB hearing and then depending on the outcome this item could be appealed to Council by the citizens, the developer or by no one.

The City Attorney reminded Council if they exchange text messages and/or emails that have not hit the City’s server a copy of those communications need to be submitted as part of the official record. Staff informed the standard response Councilors should give when questioned about a land use application is to say they cannot comment or engage because they may have to sit in a judicial fashion. Council can always refer citizens to staff whom can answer questions about process, criteria, and findings.

Staff reminded Council if they do visit a site they must announce the visit during the public hearing. It was noted that Council could investigate or look at the site and then contact staff with concerns, or issues. Staff would then address these issues in the staff report.

Staff recapped it is okay for Council to familiarize themselves with the site but recommended that Council not accept an invitation to be shown the site by neighbors. The best practice would be for Council to treat this item like an ex parte contact even though it is not something that is definitely going to come to Council. If the item does come before Council then those that had contact would have to announce the contact. Furthermore, the Councilor would need to announce whether or not the contact influenced them in anyway. If it did then that Councilor would have to recuse themselves or somebody could challenge that Councilors ability to be unbiased.

Vote: Motion carried 5-0.

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CITY MANAGER’S BUSINESS

Councilors confirmed their availability for the May 14 and 15 Council Goal Setting.

Informed Council of staff’s FEMA meeting about reimbursement for the ice storm event. City Manager Cosgrove shared staff received positive initial feedback on the City’s application especially the level of documentation gathered. Mr. Cosgrove reported the City’s costs all together for the ice storm event is around seven hundred thousand dollars. Mr. Cosgrove informed the City hopes to get much of the money spent back.

Mr. Cosgrove shared the newspaper reported the City would receive around five million dollars in American Rescue Plan Act (ARPA) funding with the COVID relief package passed by congress. Furthermore, there has been lots of interest in how the City will utilize those funds. Mr. Cosgrove informed he has queued up a conversation with the Executive Team to bring back some ideas and recommendations to Council in the near future. He also, acknowledged the Chamber of Commerce sent out a blast email asking folks to lobby the City to use some of the funds received for business recovery.

Lastly, Mr. Cosgrove believes that OSU basketball player Zach Reichle might be the most successful Wilsonville High School player to go through the school’s program. Mr. Cosgrove would reach out to the high school coach to get the contact information for Mr. Reichle’s family. Then possibly, the Mayor could sign a proclamation declaring Zach Reichle day or something similar to congratulate him.

Mr. Cosgrove congratulated Councilor Lehan on her well-deserved award for her work on the trees. He then commended Councilor Akervall for joining the meeting using the Safe Routes to School (SRTS) virtual background.

Recalled Public Works completed a hot wash of the ice storm event, which was followed up with another hot wash by the Incident Command (IC) team. It was reported once all the information was gathered staff would present the findings to Council.

LEGAL BUSINESS

No Report.

ADJOURN

Mayor Fitzgerald adjourned the meeting at 9:22 p.m.

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Respectfully submitted,

DocuSigned by:
Kimberly Veliz
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Kimberly Veliz, City Recorder

ATTEST:

DocuSigned by:
Julie Fitzgerald
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Julie Fitzgerald, Mayor