

**CITY OF WILSONVILLE**  
**CITY COUNCIL MEETING MINUTES**

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A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, January 6, 2020. Mayor Knapp called the meeting to order at 7:10 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

- Mayor Knapp
- Council President Akervall - Excused
- Councilor Lehan
- Councilor West
- Councilor Linville

Staff present included:

- Bryan Cosgrove, City Manager
- Barbara Jacobson, City Attorney
- Kimberly Veliz, City Recorder
- Delora Kerber, Public Works Director
- Martin Montalvo, Public Works Operations Manager

Motion to approve the order of the agenda.

**Motion:** Councilor Lehan moved to approve the order of the agenda. Councilor Linville seconded the motion.

**Vote:** Motion carried 4-0.

**SUMMARY OF VOTES**

|                            |         |
|----------------------------|---------|
| Mayor Knapp                | Yes     |
| Council President Akervall | Excused |
| Councilor Lehan            | Yes     |
| Councilor West             | Yes     |
| Councilor Linville         | Yes     |

**COMMUNICATIONS**

A. Healthy Democracy

Marge Easley a representative of the League of Women Voters in Clackamas County and Healthy Democracy, introduced Linn Davis of Healthy Democracy. During the presentation Mr. Davis, detailed a summary of services Healthy Democracy provides to engage more citizens in public participation.

The presentation concluded with Council questions.

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**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS**

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

Paul Soles, Wilsonville resident shared concerns with bike lanes in the area. Mr. Soles reported a few of the bike lanes needed cleaning because of large amounts of gravel in the bike lanes. Specifically, the bike lanes on Grahams Ferry Road between Day Road and Basalt Creek Parkway. In closing, Mr. Soles requested Council direct the Police Department to provide more patrols and public announcements to address bike safety.

Staff announced they would look into Mr. Sole's concerns. Staff also noted that in the Boones Ferry Messenger (BFM) there is regularly a public service announcement on the Be Safe and Be Seen campaign.

Council suggested police officers carry small roles of reflective tape and/or other reflective items to pass out to bicyclists.

**MAYOR'S BUSINESS**

A. Municipal Court Judge Contract Renewal

Mr. Cosgrove reported the municipal court judge contract is a continuation of an existing contract. The changes to the contract are the dates and an increase in the hourly rate from \$92.00 per hour to \$100 per hour.

**Motion:** Councilor West moved to approve the renewal of the employment contract for the City of Wilsonville Municipal Court Judge Fred Weinhouse to a period of two (2) years and a salary adjustment to \$100 an hour for an effective date of 1/1/20. Councilor Linville seconded the motion.

**Vote:** Motion carried 4-0.

**SUMMARY OF VOTES**

|                            |         |
|----------------------------|---------|
| Mayor Knapp                | Yes     |
| Council President Akervall | Excused |
| Councilor Lehan            | Yes     |
| Councilor West             | Yes     |
| Councilor Linville         | Yes     |

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B. Placeholder for Reappointments and Appointments

**Budget Committee – Reappointment**

Reappointment of Daphnee Legarza to Budget Committee for a term beginning 1/1/20 to 12/31/22.

Mayor Knapp provided background information on the reappointment.

**Motion:** Councilor Lehan moved to ratify the reappointment of Daphnee Legarza to the Budget Committee for a term beginning 1/1/20 to 12/31/22. Councilor Linville seconded the motion.

Discussion ensued.

**Vote:** Motion carried 4-0.

**SUMMARY OF VOTES**

|                            |         |
|----------------------------|---------|
| Mayor Knapp                | Yes     |
| Council President Akervall | Excused |
| Councilor Lehan            | Yes     |
| Councilor West             | Yes     |
| Councilor Linville         | Yes     |

**Development Review Board Panel A – Appointment**

Appointment of Jean Svadlenka and Ken Pitta to Development Review Board Panel A for a term beginning 1/1/20 to 12/31/20.

Mayor Knapp provided background information on the applicants.

**Motion:** Councilor Linville moved to ratify the appointment of Jean Svadlenka and Ken Pitta to the Development Review Board Panel A for a term beginning 1/1/20 to 12/31/20. Councilor Lehan seconded the motion.

**Vote:** Motion carried 4-0.

**SUMMARY OF VOTES**

|                            |         |
|----------------------------|---------|
| Mayor Knapp                | Yes     |
| Council President Akervall | Excused |
| Councilor Lehan            | Yes     |
| Councilor West             | Yes     |
| Councilor Linville         | Yes     |

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**Development Review Board Panel B – Reappointment**

Reappointment of Samy Nada to Development Review Board Panel B for a term beginning 1/1/20 to 12/31/21.

Mayor Knapp provided background information on the reappointment.

**Motion:** Councilor West moved to ratify the reappointment of Samy Nada to the Development Review Board Panel B for a term beginning 1/1/20 to 12/31/21. Councilor Lehan seconded the motion.

Council commented on the reappointment.

**Vote:** Motion carried 4-0.

**SUMMARY OF VOTES**

|                            |         |
|----------------------------|---------|
| Mayor Knapp                | Yes     |
| Council President Akervall | Excused |
| Councilor Lehan            | Yes     |
| Councilor West             | Yes     |
| Councilor Linville         | Yes     |

**Development Review Board – Appointment**

Appointment of Katie Hamm and Nicole Hendrix to Development Review Board for a term beginning 1/1/20 to 12/31/21.

Mayor Knapp provided background information on the applicants.

**Motion:** Councilor Lehan moved to ratify the appointment of Katie Hamm and Nicole Hendrix to the Development Review Board for a term beginning 1/1/20 to 12/31/21. Councilor Linville seconded the motion.

Council asked a clarifying question on the interview process.

**Vote:** Motion carried 4-0.

**SUMMARY OF VOTES**

|                            |         |
|----------------------------|---------|
| Mayor Knapp                | Yes     |
| Council President Akervall | Excused |
| Councilor Lehan            | Yes     |
| Councilor West             | Yes     |
| Councilor Linville         | Yes     |

**Parks and Recreation Advisory Board – Appointment**

Appointment of Jennifer Link Raschko and Jeffrey Redmon to Parks and Recreation Advisory Board for a term beginning 1/1/20 to 12/31/23.

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Mayor Knapp provided background information on the applicants.

**Motion:** Councilor West moved to ratify the appointment of Jennifer Link Raschko and Jeffrey Redmon to the Parks and Recreation Advisory Board for a term beginning 1/1/20 to 12/31/23. Councilor Lehan seconded the motion.

**Vote:** Motion carried 4-0.

**SUMMARY OF VOTES**

|                            |         |
|----------------------------|---------|
| Mayor Knapp                | Yes     |
| Council President Akervall | Excused |
| Councilor Lehan            | Yes     |
| Councilor West             | Yes     |
| Councilor Linville         | Yes     |

**Parks and Recreation Advisory Board – Appointment**

Appointment of Daniel Christensen to Parks and Recreation Advisory Board for a term beginning 1/1/20 to 12/31/20.

Mayor Knapp provided background information on the applicant.

**Motion:** Councilor Lehan moved to ratify the appointment of Daniel Christensen to the Parks and Recreation Advisory Board for a term beginning 1/1/20 to 12/31/20. Councilor Linville seconded the motion.

**Vote:** Motion carried 4-0.

**SUMMARY OF VOTES**

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|----------------------------|---------|
| Mayor Knapp                | Yes     |
| Council President Akervall | Excused |
| Councilor Lehan            | Yes     |
| Councilor West             | Yes     |
| Councilor Linville         | Yes     |

**Planning Commission - Reappointment**

Reappointment of Kamran Mesbah to Planning Commission for a term beginning 1/1/20 to 12/31/23.

Mayor Knapp provided background information on the reappointment.

**Motion:** Councilor Linville moved to ratify the reappointment of Kamran Mesbah to the Planning Commission for a term beginning 1/1/20 to 12/31/23. Councilor West seconded the motion.

Council commented on the reappointment.

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**Vote:** Motion carried 4-0.

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|----------------------------|---------|
| Mayor Knapp                | Yes     |
| Council President Akervall | Excused |
| Councilor Lehan            | Yes     |
| Councilor West             | Yes     |
| Councilor Linville         | Yes     |

**Planning Commission - Appointment**

Appointment of Aaron Woods and Jennifer Willard to Planning Commission for a term beginning 1/1/20 to 12/31/23.

Mayor Knapp provided background information on the applicants.

**Motion:** Councilor Lehan moved to ratify the appointment of Aaron Woods and Jennifer Willard to the Planning Commission for a term beginning 1/1/20 to 12/31/23. Councilor Linville seconded the motion.

Council comments ensued.

**Vote:** Motion carried 4-0.

**SUMMARY OF VOTES**

|                            |         |
|----------------------------|---------|
| Mayor Knapp                | Yes     |
| Council President Akervall | Excused |
| Councilor Lehan            | Yes     |
| Councilor West             | Yes     |
| Councilor Linville         | Yes     |

**Wilsonville-Metro Community Enhancement Committee – Appointment**

Appointment of Amy Day to the Wilsonville-Metro Community Enhancement Committee, Position 4 for a term beginning 1/1/20 to 6/30/21.

Mayor Knapp provided background information on the applicant.

**Motion:** Councilor Lehan moved to ratify the appointment of Amy Day to the Wilsonville-Metro Community Enhancement Committee, Position 4 for a term beginning 1/1/20 to 6/30/21. Councilor Lehan seconded the motion.

**Vote:** Motion carried 4-0.

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| Councilor West             | Yes     |
| Councilor Linville         | Yes     |

C. Upcoming Meetings

Upcoming meetings were announced by the Mayor as well as the regional meetings he attended on behalf of the City.

**COUNCILOR COMMENTS**

A. Councilor Lehan

Wished all happy New Year. Ms. Lehan noted the following upcoming events:

- January 20, City offices are closed in observance of Martin Luther King Jr. Day;
- January 20 is her birthday; and
- January 22 SMART is holding a training on how to ride SMART and Tri-Met from 9:00 a.m. to noon at the Community Center.

B. Councilor West

Councilor West commented he is looking forward to 2020 and wished all a happy New Year.

C. Councilor Linville

Councilor Linville publicly recognized Public Works Director Delora Kerber for receiving the Oregon chapter of the American Public Works (APWA) 2019 William A. Bowes award.

Additionally, Ms. Linville provided an update on the Willamette Falls Locks repairs.

Councilor Linville reported she would be attending the upcoming Citizens Academy and French Prairie Forum.

**CONSENT AGENDA**

Ms. Jacobson read the titles of the Consent Agenda items into the record.

A. **Resolution No. 2784**

A Resolution Of The City Of Wilsonville Adopting The Intergovernmental Agreement Between The City Of Wilsonville And Other Governmental Agencies Who Are Members Of The Managing Oregon Resources Efficiently (MORE-IGA) Assistance Agreement.

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Ms. Jacobson read the title of Resolution No. 2784 into the record.

**Motion:** Councilor West moved to approve the Consent Agenda. Councilor Lehan seconded the motion.

**Vote:** Motion carried 4-0.

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|----------------------------|---------|
| Mayor Knapp                | Yes     |
| Council President Akervall | Excused |
| Councilor Lehan            | Yes     |
| Councilor West             | Yes     |
| Councilor Linville         | Yes     |

**CITY MANAGER’S BUSINESS**

Wished Council happy New Year.

Mayor Knapp requested that staff research boards/commissions term limits regarding members that fill unexpired terms. Council concurred with the Mayor’s request of staff to look into extending term limits for boards/commissions when the member is filling an unexpired term.

Staff reported they would research all boards/commissions terms and return to Council with findings.

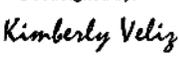
**LEGAL BUSINESS**

Invited Council to attend an upcoming elections training by the Secretary of State’s office hosted by Clackamas County.

**ADJOURN**

Mayor Knapp adjourned the meeting at 8:46 p.m.

Respectfully submitted,

DocuSigned by:  
  
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 \_\_\_\_\_  
 Kimberly Veliz, City Recorder

ATTEST:

DocuSigned by:  
  
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 Tim Knapp, Mayor