

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

A special meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday January 30, 2012. Mayor Knapp called the meeting to order at 7:35 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

Mayor Knapp
Council President Núñez
Councilor Hurst
Councilor Goddard
Councilor Starr

Staff present included:

Bryan Cosgrove, City Manager
Jeanna Troha, Assistant City Manager
Mike Kohlhoff, City Attorney
Michael Bowers, Community Development Director
Stephan Lashbrook, Assistant Community Development Director
Sandra King, City Recorder
Mark Ottenad, Public Affairs Director
Kristin Retherford, Urban Renewal Manager
Kerry Rappold, Environmental Services Manager
Gary Wallis, Finance Director

CITIZEN INPUT – there was none.

Mayor Knapp announced the Sustainable Food Supply forum hosted by Art Tech High School.

NEW BUSINESS

A. **Resolution No. 2344**

A Resolution Of The City Of Wilsonville Acting As The Local Contract Review Board Approving The Bid Process; Accepting The Lowest Responsible Bid; Awarding A Construction Contract To Robert Gray Partners, Inc., The Lowest Responsible Bidder; And Verifying Fund Availability For The Project Commonly Referred To As SMART Ops/Fleet Maintenance Facility Phase II Building And Site Improvements.

Mr. Kohlhoff read the title of Resolution No. 2344 into the record.

Mayor Knapp declared as a private citizen he had contracted with Robert Gray Partners, Inc., in the past; however he has not had any discussions or contact with the company since that time, and does not have any conflict of interest.

Kristin Retherford, UR Manager, presented a brief staff report, noting the insertion of the word “less” on the second page of the resolution to read, “...is \$1,363,200 *less* than the project construction estimate of \$4,900,000;”

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Motion: Council President Núñez moved to adopt Resolution No. 2344, as corrected, approving the bid process, accepting the lowest responsible bid, and awarding a construction contract to Robert Gray Partners, Inc. in the amount of \$3,536,800 to construct Phase II Building and Site Improvements needed for the SMART Ops/Fleet Maintenance Facility as described in the bid packet and authorizing a contingency budget of 7% of the contract amount equaling \$247,576. Councilor Hurst seconded the motion.

Vote: Motion carried 5-0.

ADJOURN

Motion: Council President Núñez moved to adjourn. Councilor Hurst seconded the motion.

Vote: Motion carried 5-0.

The Council meeting adjourned at 7:46 p.m.

Respectfully submitted,

Sandra C. King, MMC, City Recorder

ATTEST:

TIM KNAPP, MAYOR