

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7 p.m. on Monday, March 19, 2012. Mayor Knapp called the meeting to order at 7 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

Mayor Knapp
Council President Núñez
Councilor Hurst
Councilor Goddard
Councilor Starr

Staff present included:

Bryan Cosgrove, City Manager	Kerry Rappold, Natural Resource Program Manager
Jeanna Troha, Assistant City Manager	Pat Duke, Library Director
Mike Kohlhoff, City Attorney	Mike Ward, Engineer
Sandra King, City Recorder	Dan Knoll, Communications Director
Peggy Watters, Community Services Director	Kristin Retherford, URA Director

Motion: Councilor Nunez moved to approve the order of the agenda. Councilor Hurst seconded the motion.

Vote: Motion carried 5-0.

MAYOR'S BUSINESS

Mayor Knapp reported on the JPACT visit to Washington D.C. to meet with the elected representatives of Oregon and Assistant Secretaries of the Department of Transportation. The Mayor also attended the Washington County Coordinating meeting where they approved partial funding towards the 95th and Commerce Circle project; they are dealing with MSTIP-3 process in planning for MSTIP-4 which involves funding for access roads in the Basalt Creek area.

Council Board and Commission Liaison Appointments

The Board and Commission Council liaison assignments were discussed during the last Council meeting and these changes made:

- Mayor Knapp – no changes
- Council President Núñez – no changes
- Councilor Hurst - currently on the Parks and Recreation Board and the Library Board. New assignment will be the Planning Commission and the Parks and Recreation Board.
- Councilor Goddard – currently on the DRB Panels A and B, and Clackamas County Business Alliance. New assignment includes the Library Board, Chamber Board and Clackamas County Business Alliance.
- Councilor Starr – currently on the Planning Commission and Wilsonville Community Seniors Inc. New assignment will be both Development Review Boards and the Wilsonville Community Seniors Inc.

Motion: Councilor Goddard moved to approve the Council liaison assignments to city boards and commissions as outlined in the packet. Councilor Hurst seconded.

Vote: Motion carried 5-0.

**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

Upcoming meetings were announced by the Mayor, particularly the next Council meeting date, and the start of the Budget Committee meetings which will begin at the end of April.

COMMUNICATIONS

A. Tourism Grant Program Recipients.

Peggy Watters, Community Services Director, presented the staff report. The Tourism/Match Grant program is an annual grant program which awards funding from the Transient (Hotel/Motel) Tax to local non-profit organizations for the purpose of programs, projects or events that enhance the livability of the community through civic engagement, cultural and historic events, public entertainment and other activities that serve to draw visitors into the City, and to support local businesses. The City provides \$25,000 annually for this grant program. Parks and Recreation Board member Cindy Tyree assisted in the check presentation.

The Parks and Recreation Advisory Board serves as the citizen review board for the City grant programs. The Board met March 8, 2012 to review grant applications. Representatives of the applicant organizations attended the meeting to make a brief presentation to the Board in support of their project.

The applicants, their grant request, and the Parks and Recreation Boards award follow:

ORGANIZATION	EVENT	REQUEST	AWARD
Wilsonville Rotary Foundation Curt Kipp, Past Pres. P.O. Box 362 Wilsonville, OR 97070 curtek@gmail.com	Summer Concert Series TBA	\$8,230	<u>\$6,000.00</u>
Wilsonville Arts & Culture Council Theonie Gilmore, Executive Dir. P.O. Box 861 Wilsonville, OR 97070 Theonie@WilsonvilleArts.org	Festival of the Arts June 2,3, 2012	\$5,000	<u>\$5,018.75</u>
Wilsonville Celebration Days Bob Woodle, Marketing Dir. P.O. Box 1511 Wilsonville, OR 97070 bobwoodle@centurytel.net	Fun in the Park Festival August 4, 2012	\$8,000	<u>\$8,018.75</u>
Wilsonville Kiwanis Club Gary Wappes, Treasurer 29030 SW Town Center Loop Ste. 202-256 Wilsonville, OR 97070 gwappes@gmail.com	Kiwanis Kids Fun Run July 28, 2012	\$4,000	<u>\$4,018.75</u>
Wilsonville-Boones Ferry Hist.Soc. Mick Scott, Project Chair 32370 SW Arbor Lake Drive Wilsonville, OR 97070 mickps@aol.com	Wilsonville History Exhibits	\$1,925	<u>\$1,943.75</u>

Mr. Cosgrove pointed out Peggy Watters, Community Services Director, will be retiring at the end of the month and thanked her for her years of service to the City of Wilsonville and community.

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

Councilors thanked Ms. Watters for her professionalism, dedication, motivation, service to the community and for the very positive impact she has had on the senior program, the arts, youth projects, and community events.

Simon Springall first met Ms. Watters in the community garden moving wheelbarrows of soil and was very impressed that she worked so hard for the City in many ways.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS - There was none.

COUNCILOR COMMENTS, LIAISON REPORTS & MEETING ANNOUNCEMENTS

Council President Núñez – Chamber and Library Board liaison announced the date of the next Library Board meeting and the Easter egg hunt in the Memorial Park ball fields.

Councilor Hurst – Parks and Recreation Board and Library Board liaison announced the date of the next Parks and Recreation Board meeting. He attended the Beauty and the Bridge open house at the high school and was impressed with how the final project will look when completed and installed. He mentioned Earth Day on April 24th.

Councilor Goddard – DRB and Clackamas County Business Alliance liaison noted the DRB Panel A elected Douglas King chair and Bob Alexander vice chair at their last meeting. In addition the DRB addressed and approved a Class-3 Master Plan Sign Modification and Waiver for Mattress Discounters. The CCBA developed their business agenda for 2012 which is available on line. The Councilor announced the last Middle School Dance set for April 20, 2012.

Councilor Starr – Planning Commission and Wilsonville Community Seniors Inc. liaison reported the Commission discussed the water system master plan, the sign code update which is almost completed, and the transportation systems plan. A joint Planning Commission and Council work session is set for May 7, 2012 to discuss solutions to the systems gaps. The Committee for Citizen Involvement discussed the city's communication plan. The Councilor reflected on the number of participants and volunteers who participate and contribute in the community events.

CONSENT AGENDA

Mr. Kohlhoff read the titles of the Consent Agenda items for the record.

- A. **Resolution No. 2349**
A Resolution Of The City Of Wilsonville Revising A “Local Share” Project List To Be Funded With A Portion Of Metro’s November 2006 Natural Areas Bond Measure.
- B. Minutes of the February 23, 2012 and March 5, 2012 Council Meetings.

Motion: Councilor Hurst moved to adopt the Consent Agenda. Councilor Nunez seconded the motion.

Vote: Motion carried 5-0.

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

NEW BUSINESS

Resolution No. 2348 was read by title only by Mr. Kohlhoff.

A. **Resolution No. 2348**

A Resolution Of The City Of Wilsonville Authorizing The Mayor To Execute A Local Agency Agreement And Right Of Way Services Agreement Between The City Of Wilsonville And The Oregon Department Of Transportation For The Reconstruction Of Tooze Road Between 110th Avenue And The Intersection With Grahams Ferry Road (Wilsonville).

The staff report was prepared and presented by Kristin Retherford, Urban Renewal Manager. The City of Wilsonville is the recipient of \$799,863 of Appropriations Act 56C0 federal funds for the reconstruction of Tooze Road between 110th and the intersection with Grahams Ferry Road. These funds can be used for preliminary engineering and right of way acquisition.

When the City received federal and state funding for the design and construction of Boeckman Road from 95th Street to 110th, the initial award included reconstruction of Tooze Road through the intersection of Grahams Ferry Road. Due to rising construction cost estimates the City made the request to break the project into two phases. The initial federal and state funding was applied solely to the first phase of construction of Boeckman Road, with the agreement that the City would either start the Tooze Road reconstruction project by the end of 2011 or initiate an amendment to the original Local Agency Agreement to extend the Tooze Road project timeline beyond 2011.

Subsequently, the City was awarded an additional appropriation of \$799,863 specifically for the Tooze Road project. This Local Agency Agreement creates new terms for this phase of the original project. It extends the City's timeline for the reconstruction of Tooze Road and allows the City to begin using the additional appropriation for design and right of way acquisition. A significant amount of preliminary engineering for this phase was completed during the original Boeckman Road project and the majority of the legal descriptions needed for right of way acquisition are in existence at this time. By entering into this agreement the City can formally extend its obligation to complete the reconstruction of Tooze Road, and complete sufficient engineering and permitting work to allow property acquisition to move forward.

Costs of construction will be paid in part by future development, with the balance funded through SDCs and Urban Renewal. The total project cost estimate is \$6,700,000. The City will have ten years from the date of the agreement to complete the project.

Motion: Councilor Hurst moved to adopt Resolution No. 2348. Councilor Nunez seconded the motion.

Vote: Motion carried 5-0.

CITY MANAGER'S BUSINESS

Mr. Cosgrove noted Councilors participated in the ground breaking for the new sewer plant upgrade.

Mr. Cosgrove reported he should have a draft of the community survey in a couple days which would be emailed to Council and scheduled for discussion during a Council meeting. The Economic Development Task Force would hold their kick-off meeting March 22, 2012. Councilor Hurst will chair the task force with Councilor Starr co-chairing. These meetings are open to the public.

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

Mr. Cosgrove recapped the actions of the Council meeting.

LEGAL BUSINESS

Mr. Kohlhoff reported when Council approved taking over the maintenance of the Korean War Memorial they encouraged establishing a foundation to support the activities associated with education about the Korean War as well as major maintenance responsibilities. With the assistance of Senator Lim, and Stael Reeves *pro bono* attorney time, the paperwork is being processed to establish the Oregon Korean War Memorial Foundation. The Foundation already has fifteen members who have pledged donations towards the Foundation.

ADJOURN

Motion: Councilor Nunez moved to adjourn. Councilor Hurst seconded the motion.

Vote: Motion carried 5-0.

The Council meeting adjourned at 8 p.m.

Respectfully submitted,

Sandra C. King, MMC, City Recorder

ATTEST:

TIM KNAPP, MAYOR