

**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, June 18, 2012. Mayor Knapp called the meeting to order at 7:04 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

Mayor Knapp
Council President Núñez - excused
Councilor Goddard
Councilor Starr

Staff present included:

Bryan Cosgrove, City Manager
Jeanna Troha, Assistant City Manager
Mike Kohlhoff, City Attorney
Sandra King, City Recorder
Delora Kerber, Public Works Director
Mark Ottenad, Public Affairs Director
Dan Knoll, Public Affairs Coordinator
Eric Mende, Deputy Engineer
Floyd Peoples, Operations
Kristin Retherford, URA Project Manager
Steve Munsterman, Operations
Chris Neamtzu, Planning Director

Motion: Councilor Goddard moved to approve the order of the agenda. Councilor Starr seconded the motion.

Vote: Motion carried 3-0.

MAYOR'S BUSINESS

Mayor Knapp announced the next meetings of the City's standing boards and commissions.

COMMUNICATIONS

A. Korean War Memorial Foundation Presentation

Mark Ottenad said representatives of the newly formed Korean War Memorial Foundation of Oregon, will present a check in the amount of \$5,000 to the Council in support of defraying the City's annual Public Works maintenance costs of the Oregon Korean War Memorial in Town Center Park.

In November 2011, the City Council unanimously adopted Resolution 2332, "Authorizing an Agreement between the City of Wilsonville and Oregon Trail Chapter Korean War Veterans

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Association regarding the transfer of full ownership of the Oregon Korean War Memorial to the City.” The City Council found in the resolution that “the ever-aging and decreasing membership of KVV has made it difficult for the organization to continue its role in the operation of the Memorial.”

During this time, City public-affairs consultant Greg Leo of The Leo Co. helped to set up a meeting among Korean War veterans, City officials and members of the Oregon Korean-American community, who expressed an interest in working with the veterans and City to support maintenance of the memorial and related activities.

Subsequently, City Attorney Michael Kohlhoff arranged for pro-bono legal services to be provided by Michele Wasson of Stoel Rives LLP to help establish a charitable, non-profit organization. The Korean War Memorial Foundation of Oregon was formed in April 2012 as an Oregon non-profit corporation that is pending application for 501(c)(3) federal tax-exempt status.

The newly-formed organization’s mission and activities include:

“The mission of the Korean War Memorial Foundation of Oregon is to commemorate and educate the public about the Korean War. The Foundation engages in activities in support of the mission that include:

- “• Participation in the maintenance and improvement of and any other activities related to the Oregon Korean War Memorial, located at Town Center Park in Wilsonville, Oregon;
- “• Developing social-welfare programs to assist and support Korean War veterans and their families;
- “• Organizing and hosting ceremonies to recognize the contributions of Americans and Koreans in defense of a free, democratic South Korea;
- “• Developing and promoting public educational outreach efforts about the Korean War for use in schools and other venues.”

Initial incorporators of the Foundation include:

- James Lee, Chair of the Oregon Korean American Day Commission, who will act as Chair of the Foundation;
- Grace Lymm, a volunteer with the Oregon Korean-American community and spouse of former state representative and senator John Lim of Gresham;
- Don Cohen, volunteer with the Korean War Veterans Association, Oregon Trail Chapter, and sponsor of the Oregon Korean War Memorial project;
- Jin Yong Park, general manager of The Reserve Vineyards & Golf Club in Hillsboro, who will act as President of the Foundation;
- Tom Hoyoung Eum, a volunteer with the Oregon Korean-American community

The City gains a new partner with the Korean War Memorial Foundation of Oregon in conjunction with the Korean War Veterans Association, Oregon Trail Chapter, to help with maintenance costs and other activities regarding the Oregon Korean War Memorial, located at Town Center Park.

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The Mayor and Councilors thanked Mr. Park and Mr. Lee for forming the foundation and the Korean War veterans for their service to their country.

B. Veolia Vice President – Operations Excellence Award (Kerber)

Delora Kerber, Public Works Director introduced Jim Good, Executive Vice President of Veolia Waters Western Region.

Mr. Good explained an annual competition is held where projects can submit an application showcasing their achievements. Awards are presented in three categories based on revenue size. This year Wilsonville submitted an application and was awarded the first place prize. The accomplishments of the Wilsonville plant for its ten years of operation include: not one violation of the Federal Drinking Water Act requirements, nor have there been any safety incidents during the ten years of operation. Mr. Good stated prior to the construction of the plant, there was controversy surrounding the use of the Willamette River, and the city included tougher requirements than those of the Federal Drinking Water Act in the contract with Veolia. The water quality is so good the Coca Cola Company located their plant in Wilsonville. He praised the staff as being of high quality and committed to their community. Mr. Good presented a plaque to the City Council and introduced the Veolia staff in attendance.

C. Grace Chapel Rummage Sale Proceeds Presented to Random Kindness & Community Sharing (Jake Schwein, Grace Chapel)

Jake Schwein pastor at Grace Chapel explained Grace Chapel holds an annual rummage sale with the proceeds from this year's rummage sale being donated to Wilsonville Community Sharing and Random Kindness to augment their funding. In addition funds were distributed to the principals of the schools in Wilsonville to support tangible physical needs of students.

D. Overview of Summer 2012 Community Events

Mark Ottenad and Dan Knoll presented an overview of the ongoing events slated for this summer and special events.

E. Quarterly WWTP Progress Report (Mende)

Eric Mende prepared the staff report. To assist the City in the development and implementation of the Design-Build-Operate (DBO) concept for the Wastewater Treatment Plant (WWTP) Upgrades, the City relied heavily on expert advice provided by the Consulting Team of R.W. Beck, Inc., and Brown and Caldwell. Four phases of Owner's Representative services were originally identified. These included:

Phase A: Development of the DBO Project Management approach, key technical criteria, DBO procurement strategy, and development of a Request for Qualifications;

Phase B: Development of a Request for Proposal document, draft DBO Agreement and technical appendices, and assistance with proposal evaluation and negotiations;

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Phase C: Monitoring of the contractual and technical compliance of the DBO Company with the DBO Agreement during the design and construction of the project, including acceptance testing; and

Phase D: Ongoing support related to WWTP performance.

Phases A and B are complete. The Phase C Professional Services Agreement was approved by City Council in November 2011. One of the Tasks under Phase C is a Quarterly Report to City Council pertaining to the performance of the DBO Company – CH2M HILL. Tonight is the second of these quarterly reports.

R.W. Beck, Inc. subsequently merged/was purchased by SAIC Corporation. Representatives from SAIC and Brown and Caldwell, who have been with the project through Phases A, B, and C, provided a briefing to City Council for March, April and May 2012, and answer any questions that arise.

SCHEDULE - CH2M HILL is approximately two months behind their original baseline schedule dated September 16, 2011, but they are working hard to catch up. The delay is not affecting the critical path to the Scheduled Acceptance Date. An updated Design-Build Work schedule will be submitted by the Company in early June. The Owner's Representative will conduct a detailed review of the updated Design-Build Work schedule compared to the baseline schedule.

DESIGN - The final design was submitted for City review at the end of March. CH2M HILL continues to refine the design through the process of procuring major equipment and systems.

PERMITTING - The Public Works Permit was issued to CH2M HILL on March 19, 2012. They provided additional support documents by the end of March. Five additional permit applications were submitted for building, mechanical, and plumbing permits that will be needed later during construction.

CONSTRUCTION PROGRESS - Mobilization has continued onsite during this quarter, including mobilization of the prime construction contractor, Wildish. The Company continues to install, implement, and modify their temporary sediment and erosion control measures on the site in accordance with their Construction Plan and City input. Tree removal was completed and locates for underground utilities were performed.

Initial construction activities have included grading, yard piping changes, electrical feed modifications, and demolition of the biofilter, the rotating biological contactor structure and the partial excavation of the new aeration basin. The Temporary Odor Control system has been operational for approximately three weeks, during which time no odor complaints have been filed.

The Company worked with Oregon Department of Transportation (ODOT) to establish an employee parking area on the ODOT property adjacent to the WWTP Site. Construction of a temporary access road to the ODOT property was completed.

Procurement for major equipment and yard piping has started. The Company has responded to and approved Requests for Information and early Submittals.

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The Company, City and Owner's Representative continue to meet at the Monthly Construction Meetings to discuss the Company's progress and any outstanding issues. Weekly Construction Check-in Meetings with the City and the Company and the Owner's Representative are held as needed.

ANTICIPATED ACTIVITIES FOR NEXT QUARTER

- HSSE Safety Training for anyone who plans to be on the WWTP site during construction
- Additional permitting activities
- Development of draft Acceptance Test Plan and Hydraulic Test Plan
- Further refinements to the Company's planned construction sequencing
- Long lead time procurement items to be ordered
- Completion of structural demolition, new yard piping, and slope stabilization
- Completion of major earthwork
- Monthly Construction Meetings

ONGOING PROJECT SUCCESS

- Design completed on schedule and budget
- Minimal change orders through design
- Strong partnering relationships among team members
- No accidents or injuries

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items *not* on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter.

There were none.

COUNCILOR COMMENTS, LIAISON REPORTS & MEETING ANNOUNCEMENTS

Mayor Knapp reported the Planning Commission would be discussing the water system master plan update at their next meeting. The CCI was interested in an ongoing opportunity to have more dialogue and action within the community and was looking for the Planning Commission to develop a plan for that to happen.

Councilor Goddard – Library, Chamber Board, and Clackamas County Business Alliance liaison announced the next meeting date of the Library Board, and talked about the activities of the CCBA. The Councilor announced the opening dates for the water features in Murase Park and Town Center Park as well as the Villebois Farmers Market opening date.

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Councilor Goddard mentioned events being held by the Chamber of Commerce including the July 10, 2012 Morning Spark where the Council will be presenting the State of the City Address followed by a question and answer period. He thanked Library Director Pat Duke for hosting the Morning Spark.

Councilor Starr –Development Review Boards and Wilsonville Community Seniors Inc. liaison stated the next meeting scheduled for the DRB is June 25. He invited the community to take part in the trolley tours, Canyon Creek Bike Tour, Day Dream Ranch neighborhood BBQ, the Rotary Summer Concerts, and movies in the park. Councilor Starr thanked Grace Chapel Pastor Schwein and the community who helped to hold the rummage sale.

CONSENT AGENDA

Mr. Kohlhoff read the titles of the Consent Agenda items into the record.

A. **Resolution No. 2372**

A Resolution Of The City Of Wilsonville Approving An Agreement With Tualatin Valley Workshops Inc. For The Project Known As Janitorial Services.

B. **Resolution No. 2373**

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute An Intergovernmental Agreement Between The City Of Wilsonville And The Clackamas County Department Of Health, Housing And Human Resources For The Expansion And Renovation Of The Wilsonville Community Center Kitchen Project.

C. Minutes of the May 21, 2012 Council Meeting Minutes

Motion: Councilor Goddard moved to approve the Consent Agenda. Councilor Starr seconded the motion.

Vote: Motion carried 3-0.

CONTINUING BUSINESS

A. **Ordinance No. 704 – second reading**

An Ordinance Of The City Of Wilsonville Amending The Planning And Land Development Ordinance (Wilsonville’s Development Code) Sections 4.001, 4.030-4.031 And 4.156 And Dividing Section 4.156 Into Sections 4.156.01 Through 4.156.11 To Update The City’s Sign Regulations And The Purpose And Objectives Of Such Regulations.

Mr. Kohlhoff read the title of Ordinance No. 704 into the record on second reading.

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Dan Pauly, Associate Planner, presented the staff report. The sign code updates before the Council reflect the collaboration of the Chamber of Commerce, City staff, and other stakeholders. Two additional minor amendments were prepared to address direction given to staff at the first reading regarding Class I review of minor lateral adjustments to building sign placement, and the use of decorative banners in commercial areas. Further review and action beyond this will be required regarding decorative banners on private property. (new language is underlined, deleted language is ~~struck through~~).

Minor Adjustments to Lateral Sign Placement:

New language is recommended to address Council direction to allow for Class I review of certain lateral adjustments to sign placement on buildings. In addition, minor changes and rearrangements of the Minor Adjustment language has been made to accommodate the additional type of minor adjustment. The new and modified language follows:

Section 4.156.02 Sign Review Process and General Requirements.

(.04) Class I Sign Permit: Sign permit requests shall be processed as a Class I Sign Permit when the requested sign or signs conform to a Master Sign Plan or other previous sign approval. In addition, a Minor Adjustment to a Master Sign Plan or other previous sign approval may be approved in connection with a Class I Sign Permit.

A. Class I Sign Permit Submission Requirements: Application for a Class I Sign Permit shall include two (2) copies of the following along with all required application fees:

1. Completed application form prescribed by the City and signed by the property owner or the property owner's representative,
2. Sign drawings showing all materials, the sign area and dimensions used to calculate sign areas, and other details sufficient to judge the full scale of the associated sign or signs and related improvements,
3. Information showing how the proposed sign or signs conform with all applicable code requirements, Master Sign Plans, or other previous sign approvals for the property, and
4. Information supporting any minor adjustment requests.

B. Class I Sign Permit Review Criteria: The sign or signs conform with the applicable master sign plan or other previous sign approvals, and applicable code requirements.

C. Minor Adjustments: Notwithstanding approved Master Sign Plans or other previous sign approvals, as part of a Class I Sign Permit minor adjustments **may be approved as described in 1. and 2. below.** ~~of not more than ten (10) percent from the sign height (not height from ground) and/or length may be approved for the reasons listed in 1. through 4. below, unless otherwise specifically prohibited in the Master Sign Plan. Minor adjustments shall not cause the sign to cross the edge of any fascia, architectural element or area of a building facade identified as a sign band. The area of the sign exceeding the height or length as part of a minor adjustment shall not count against the sign area indicated in a Master Sign Plan or other previous sign approval. Minor Adjustments are valid only for the Sign Permit with which they are associated and do not carry over to future sign permits or copy changes.~~

- 1. Adjustment to Sign Height or Length: Adjustment of not more than ten (10) percent from the sign height (not height from ground) and/or length may be**

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approved for the reasons listed in a. through d. below, unless otherwise specifically prohibited in the Master Sign Plan. Minor adjustments to sign height and length shall not cause the sign to cross the edge of any fascia, architectural element or area of a building facade identified as a sign band. The area of the sign exceeding the height or length as part of a minor adjustment shall not count against the sign area indicated in a Master Sign Plan or other previous sign approval.

- a.** To accommodate the descender on the lower case letters “q, y, p g, or j”, not otherwise accommodated by the measurement method used, where the letter matches the font of other letters in the sign, the descender is no more than 1/2 the cap height of the font, and the descender is no wider than the main body of the letter;
 - b.** To accommodate stylized fonts where bowls, shoulders, or serifs of the stylized letters extend beyond the cap height;
 - c.** To accommodate an arching or other non-straight baseline; or
 - d.** To accommodate a federally registered trademark logo where compliance with the defined maximum sign height would result in the cap height of the text in the logo being ninety (90) percent or less of the cap height for letters otherwise allowed. (i.e. if a Master Sign Plan allowed 24” letters and 24” total sign height, and a 24” logo would result in the cap height of the text within the logo being less than 21.6”, the total height of the logo could be increased to 26.4”)
- 2. Lateral Adjustment of Building Sign Location: Lateral adjustment of a building sign location identified in drawings or plans for a Master Sign Plan or other sign approval when all of the following are met:**
- a.** **The lateral distance being moved does not exceed fifty (50) percent of the sign length or ten (10) feet, whichever is greater;**
 - b.** **The exact location is not specifically supported or required by written findings or a condition of approval;**
 - c.** **The sign remains within the same architectural feature and sign band, except if the location is on a pillar, column, or similar narrow architectural support feature, the sign may be moved to a sign band on the architecture feature which it supports if no other sign is already placed in that sign band for the tenant space; and**
 - d.** **The placement maintains any spacing from the edge of an architectural feature, building, or tenant space specifically identified in the Master Sign plan or other sign approval or if no spacing is identified, maintains a definable space between the sign and the edge of architectural features, the tenant space, and building.**

Decorative Banners

Banners on Public Light Poles

While staff understands these to be exempt under the current and proposed code, staff agrees it would not hurt to add some additional clarification. The following a new subsection 6. is

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recommended to be added under Subsection 4.156.10 (.01) A. “Allowed Signs on City Property” to provide the clarification. The new language follows: **“6. Banners on public light and other poles identified in a plan maintained or adopted by the City and installed by or under arrangement with the Public Works Department.”**

Projecting Decorative Banners and Flags on Private Property

The process is in place under both the existing and proposed code language for projecting banners to be approved through a Master Sign Plan, and under the proposed code language a Class III Sign Permit. The process requires careful consideration by the Development Review Board looking at the overall design of a site.

As expressed during the first reading, staff recommends an additional discussion outside the adoption of Ordinance 704 about the extent to which these types of banners can be allowed through a lesser process, as their needs to be careful consideration of a number of issues including legal questions, and the number of types of banners allowed.

Semi-Static Digital Signs

The proposal in Ordinance 704 is to simplify and clarify the allowance for semi-static digital copy signs, which are allowed via architectural waiver under the current code, rather than allowing a broader type of electronic changeable image signs. The intent is to provide a clean-looking, easier to use version of the typical plastic panel changeable copy signs found at fuel stations, schools, churches, movie theaters, etc. similar to what has been recently permitted for a number of fuel stations in town. After thorough discussion by the Planning Commission and input from stakeholders, 15 minutes was determined to be the appropriate hold time for this specific type of semi-static sign

Mr. Pauly identified which tables were being deleted and which tables were being retained in the ordinance.

Mr. Kohlhoff reported the City received a letter from Daktronics requesting shorter time frame for electronic signs than what the Planning Commission recommended.

Councilor Goddard had heard the artists involved in the recent Festival of the Arts were concerned about signage directing people to the art show, and were there changes made to address special events.

Mr. Pauly said the City recently adopted Ordinance No. 701 which dealt with special events. Ordinance No. 701 contained a section dealing with signs and their placement allowed on public property.

Mayor Knapp was concerned the art festival organizers did not avail themselves to use the signage or were not aware they were allowed.

Mr. Pauly stated staff does help applicants to understand the special event guidelines; however staff would work to put more information into the Community Services Special Event Packet and work with the event coordinator make sure they were aware of the sign regulations.

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Motion: Councilor Goddard moved to adopt Ordinance No. 704 on second reading with the amendments as proposed tonight. Councilor Starr seconded the motion.

Councilor Goddard saw significant change in this ordinance as it focuses on what is allowed.

Councilor Starr thanked the staff and principals who brought the changes forward which were easier to understand and allowed for faster application processing. He looked forward to better way finding signs to help people travel about town; however he thought the time intervals for changeable messaging signs were too long but there was room in the future to make that adjustment.

Mayor Knapp looked forward to hear from Planning staff on how the way finding and decorative banner concerns would be addressed.

Vote: Motion carried 3-0.
Mayor Knapp - Yes
Councilor Goddard - Yes
Councilor Starr - Yes

Councilor Starr asked if the Council can direct the Planning Commission to begin work on the way finding portion of the sign code. Mr. Cosgrove will have Mr. Neamtzu relay the request.

PUBLIC HEARING

A. **Resolution No. 2370**

A Resolution Of The City Of Wilsonville Declaring City-Owned Real Property Located At 11650 SW Tooze Road As Surplus Property And Authorizing Staff To Dispose Of The Property Through Sale.

Mr. Kohlhoff read the title of Resolution No. 2370 for the record

Mayor Knapp opened the public hearing at 8:23 p.m. after reading the hearing format.

Kristin Retherford presented the staff report. In 2006 the City, through its Urban Renewal Agency, acquired property located at 11650 SW Tooze Road (tax lot 3S1W15 01100) for a new west-side primary school in Villebois. This acquisition is identified as a project in the West Side Urban Renewal Plan, and is part of an agreement between the West Linn-Wilsonville School District to exchange 10 acres of City-owned land in the Villebois area for 10 acres of District-owned land east of the City at Advance Road so that the District can construct a primary school and the City can construct sports fields.

Subsequent to this purchase, the proposed school site was relocated to the east side of the Villebois neighborhood and the Urban Renewal Agency acquired an alternate school site in 2011. This change in location was due to the slow-down in the economy which affected the

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pace of development in the Villebois and the installation of necessary infrastructure. Meeting the District's schedule for opening the school at the original location would have required several million dollars of public investment to expedite the installation of critical infrastructure. Relocating the school to an area that was already served with much of the needed infrastructure became a more cost-effective and expeditious option.

The property is a 9.9 acres parcel of land improved with a 1941 bungalow residence that is 1,470 SF in size with an additional 980 SF basement. The site is also improved with outbuildings including a barn, a shed, a garage, and a pump shed. The 2006 appraisal of the property prepared by Zell and Associates determined that the Highest and Best Use of the property was for residential redevelopment and that the bungalow and outbuildings would have to be demolished to meet the Highest and Best Use, and thus no value was placed on the bungalow and outbuildings. It was determined that they do not contribute to the value of the property.

At Council's direction staff explored the possibility of repairing the dwelling and making it available for rent. Cost estimates for these repairs exceeded \$25,000. Upon receiving this information in March of 2012, Council determined that converting the dwelling to a rental property would not be cost effective and directed staff to pursue a surplus property sale of the dwelling.

The City no longer has a public purpose for the 1,470 SF dwelling on the property. As the dwelling presents ongoing maintenance expenses and responsibilities, it would be economically beneficial to the City to declare this dwelling as surplus property and dispose of it through sale while retaining ownership of the 9.9 acres of land upon which the dwelling sits.

Staff has received cost estimates for moving the dwelling off-site and site restoration including decommissioning and disconnecting all related utilities, performing any necessary environmental abatements, and removing the dwellings foundation and backfilling the basement. Given that the dwelling had no established value in the appraisal, and that the City would incur significant expense in demolishing the dwelling, staff proposes that the dwelling be auctioned for a nominal value in addition to the buyer covering all costs related to removing the dwelling from the site and site restoration. Staff proposes to publish and advertise the terms of the surplus process subsequent to this public hearing under which it will consider offers to purchase and remove the dwelling and restore the site;

Simon Springall questioned why the entire parcel was not being sold with the house.

Ms. Retherford explained with the real estate down turn it made sense to hold on to the real property until its value increases.

The public hearing was closed at 8:33 p.m.

Motion: Councilor Starr moved to adopt Resolution No. 2370. Councilor Goddard seconded the motion.

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Councilor Goddard thanked staff for exploring alternatives in dealing with the structure and property.

Vote: Motion carried 3-0.

B. Resolution No. 2371

A Resolution Of The City Of Wilsonville Declaring City-Owned Real Property Located At 7840 SW Boeckman Road As Surplus Property And Authorizing Staff To Dispose Of The Property Through Sale.

Mr. Kohlhoff read the title of Resolution No. 2371 for the record

Mayor Knapp opened the public hearing at 8:40 p.m. after reading the hearing format.

Kristin Retherford presented the staff report. The City acquired property located at 7840 SW Boeckman Road (tax lots 3S1W13B 02402 and 2403) to construct the extension of Canyon Creek Road South, south of Boeckman Road. Construction of this project is now complete and the City is in ownership of a remainder parcel that is approximately 1.15 acres that is no longer needed for a public purpose.

This parcel has access off of a cul-de-sac on Canyon Creek Road South and is zoned RA-H residential with a comprehensive plan designation of 0-1 dwelling units per acre. Over the last decade, several adjacent properties have been rezoned to the higher density of PDR-3 (4 to 5 dwelling units per acre) upon redevelopment. An appraisal is currently underway to establish the fair market value of the property and it is likely that the appraisal will conclude that the highest and best use of the property would be a proposed rezoning to PDR-3 for redevelopment at 4 to 5 dwelling units per acre. This appraisal is due to City staff at the end of June, at which time it will be made public. Staff won't begin marketing the property until after the appraisal has been received and reviewed.

This resolution does not detail the process under which the property will be sold. Upon receipt of the appraisal, staff will return to Council to discuss the appraisal report and the proposed process.

Ms. Retherford recommended modifying the resolution by adding an additional 'whereas' clause between the eighth and ninth whereas clauses as follows, "Whereas, prior to selling the property the City will first dedicate any needed roadway right-of-way and easements needed from this parcel for future improvements to Boeckman Road".

The public hearing was closed at 8:43 p.m.

Motion: Councilor Starr moved to adopt Resolution No. 2371 with the additional whereas read by Ms. Retherford. Councilor Goddard seconded the motion.

Vote: Motion carried 3-0.

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CITY MANAGER'S BUSINESS

Mr. Cosgrove reviewed the actions taken by Council this evening. He announced Joanne Ossanna accepted the Finance Director position and invited the public to attend the July 2, 2012 Council meeting where the results of the community wide survey will be announced.

LEGAL BUSINESS – There was no report.

ADJOURN

Motion: Councilor Starr moved to adjourn. Councilor Goddard seconded the motion.

Vote: Motion carried 3-0.

The Council meeting adjourned at 8:48 p.m.

Respectfully submitted,

Sandra C. King, MMC, City Recorder

ATTEST:

TIM KNAPP, MAYOR