

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, May 20, 2013. Mayor Knapp called the meeting to order at 7:06 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

Mayor Knapp
Council President Starr
Councilor Goddard
Councilor Fitzgerald
Councilor Stevens

Staff present included:

Bryan Cosgrove, City Manager
Jeanna Troha, Assistant City Manager
Mike Kohlhoff, City Attorney
Sandra King, City Recorder
Delora Kerber, Public Works Director
Mark Ottenad, Government Affairs Director

Motion to approve the order of the agenda.

Motion: Councilor Stevens moved to approve the order of the agenda. Council President Starr seconded the motion.

Vote: Motion carried 5-0.

MAYOR'S BUSINESS

A. Proclamation Declaring May 19-25, 2013 National Public Works Week

Delora Kerber, Public Works Director, stated this summer staff would be taking equipment and displays to the neighborhood BBQs to interact with the community and explain what public works does for the city.

Mayor Knapp read the proclamation declaring Public Works Week into the record.

B. Adopt Council Goals

Key Performance Area: **Clear Vision and Community Design**

Goal: Develop a plan to improve bike and pedestrian connectivity throughout the community and integrate the plan in the City's Capital Improvement Plan

Key Performance Area: **Thoughtful Land Use**

Goal: Complete a formal concept plan for Advance Road and Frog Pond Residential Areas

Key Performance Area: **Community Amenities and Recreation**

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Goal: Complete a feasibility study for a community recreational/aquatic center in Wilsonville

Goal: Complete a plan for successful integration of our existing living, working and playing areas in existing planned development through TSP adoption, the launching of concept planning and CIP by the Third Quarter of 2013.

Key Performance Area: **Economic Development**

Goal: Develop and begin to implement a strategy to increase occupancy by filling vacant store fronts.

Goal: Develop a funding and annexation strategy for implementing Coffee Creek Industrial area in 18 months.

Goal: Complete and adopt Basalt Creek Industrial area concept plan in the next 18 to 24 months.

Goal: Develop a strategic branding plan, including complete visual identity plan and logo to promote the City's livability and economic opportunities by April 2014.

City Council met in May to develop the Goals for FY 2013-14. Subsequently the executive team managers met to develop action plans to achieve the goals. The City Manager will be bringing quarterly reports and updates to Council on the status of each goal.

Motion: Council President Starr moved to adopt the City Council Goals. Councilor Goddard seconded the motion.

Vote: Motion carried 5-0.

C. Mayor Knapp announced that Wilson's NAPA Store in Wilsonville received the 2013 "Family Owned Business of the Year Award" presented by the Small Business Administration. The Mayor noted the date of the next Council meeting.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items *not* on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

Megan Chuinard, 29785 Rose Lane, Wilsonville, recently moved to Wilsonville and has applied for a seat on the Library Advisory Board. Ms. Chuinard talked about her lifelong passion for libraries and about her experiences on the Forest Grove Library Foundation fundraising team, and the successful fundraising campaign to finance improvements to that library.

Councilor Goddard thanked Ms. Chuinard for attending the meeting and expressing her interest in the Wilsonville Library.

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COUNCILOR COMMENTS, LIAISON REPORTS & MEETING ANNOUNCEMENTS

Council President Starr – Park & Recreation Advisory Board, Chamber/City Leadership; and Economic Development Task Force. Council President Starr stated the Chamber of Commerce would be planning how to engage in business retention; in addition the Chamber would be making a site transition at the end of the year. The Councilor invited the public to attend the Boy Scout plant sale June 22nd and noted the Relay for Life would be held at Town Center Park the end of June.

Councilor Goddard – Library Board, Chamber Board, and Clackamas County Business Alliance. The Councilor announced the annual Festival of Arts scheduled for June 1 and 2 in Town Center Park, the opening of the water features June 1st; and he Tonkin For The Love Of Schools Run where all proceeds will go directly to the local schools.

Councilor Fitzgerald – Planning Commission; Committee for Citizen Involvement; and Library Board. Councilor Fitzgerald reported on the successful Bulky Waste Day, and the decisions made by the Planning Commission at their last meeting.

Councilor Stevens – Development Review Panels A and B; Wilsonville Seniors. Councilor Stevens stated the DRB Panel-B meeting scheduled for May 27 has been rescheduled to May 30 due to Memorial Day. She noted the results of the last DRB Panel-A meeting. Jen Massa-Smith of SMART talked to the Wilsonville Seniors on the SMART integration process. The Councilor talked about the successful WERK day event where 295 volunteers participated.

Councilor Goddard thanked Delora Kerber and Steve Munsterman for their pre-event preparations for WERK day. Councilor Fitzgerald was pleased to see local employers and employees participating.

CONSENT AGENDA

Mr. Kohlhoff read the titles of the Consent Agenda items into the record.

A. **Resolution No. 2418**

A Resolution Of The City Of Wilsonville For Adoption Updates To The City's Addendum To The Clackamas County Multi-Jurisdiction Hazard Mitigation Plan.

B. Minutes of the May 6, 2013 Council Meeting.

Motion: Councilor Fitzgerald moved to approve the Consent Agenda. Councilor Stevens seconded the motion.

Vote: Motion carried 5-0.

CITY MANAGER'S BUSINESS

Mr. Cosgrove stated there would not be a Council meeting July 1 due to a lack of a quorum.

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LEGAL BUSINESS

Mr. Kohlhoff advised an agreement had been reached with the property owner for the last easement for Section 3B of the water transmission line to Sherwood.

ADJOURN

Mayor Knapp adjourned the meeting at 7:37 p.m.

Respectfully submitted,

Sandra C. King, MMC, City Recorder

ATTEST:

Tim Knapp, Mayor