

CITY OF WILSONVILLE

CITY COUNCIL MEETING MINUTES

A special meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Thursday, February 20, 2014. Mayor Knapp called the meeting to order at 7:03 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

Mayor Knapp
Council President Starr - excused
Councilor Goddard
Councilor Fitzgerald
Councilor Stevens

Staff present included:

Bryan Cosgrove, City Manager
Jeanna Troha, Assistant City Manager
Mike Kohlhoff, City Attorney
Sandra King, City Recorder
Jon Gail, Communications Program Manager
Mark Ottenad, Government Affairs Director
Eric Mende, City Engineer

Motion to approve the order of the agenda.

Motion: Councilor Goddard moved to approve the order of the agenda. Councilor Fitzgerald seconded the motion.

Vote: Motion carried 4-0.

MAYOR'S BUSINESS

A. Recognize Karina Jaroch receipt of Girl Scout Gold Award

Mayor Knapp introduced Karina Jaroch, a senior at Valley Catholic High School in Beaverton who has an exceptional background in community service. Ms. Jaroch was awarded the Girl Scout Gold Award; the highest honor awarded to high school aged Girl Scouts. Ms. Jaroch received the Gold Award for completing an independent service project benefiting the Brother Andre Café, a food pantry in Portland by collecting 187 pounds of food that was donated to the food pantry.

Ms. Jaroch explained in addition to conducting the food drives she provided education to the public about the need of food banks during the summer.

B. TVF&R Citizen Life Saving Certificate and Coin Awarded to Tom Smith

Mayor Knapp announced Division Chief Brian Sherrard representing Tualatin Valley Fire & Rescue would be presenting the TVF&R Citizen Life Saving Certificate and Coin to Tom Smith who performed the Heimlich maneuver and saved Arlene Schnitzer's life.

Chief Sherrard recapped the incident leading to the performance of the Heimlich maneuver by Mr. Smith.

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Mayor Knapp read the following note sent by Mrs. Schnitzer: “I am very sorry that I could not attend tonight, but I am very appreciative that Tom is such an observant person and that he stepped in when he saw a person in need. I want to deeply thank him for saving my life. I am thrilled that Tom is being recognized for his courageous actions.”

Chief Sherrard explained the origin of the Life Saving Coin goes back to the military in World War I. The coins are constructed of materials that signify strength and resilience and in the military the coins were given to offer congratulations to people and signify pride, honor and respect within the community. For a citizen they represent selflessness and courage above and beyond what would normally be expected of someone, and saving someone’s life falls into that category.

Mr. Smith recounted the event and stated he found out later the woman was Arlene Schnitzer, someone who has given so much to the city of Portland and who is a treasure to the city of Portland. Mr. Smith said receiving the award was an honor and he was humbled to be receiving the award. Mr. Smith thought people should learn how to respond appropriately to people who were in trouble or distress with CPR or the Heimlich maneuver and lend a helping hand.

Councilors thanked Mr. Smith for his willingness to respond.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

There was none.

COUNCILOR COMMENTS, LIAISON REPORTS & MEETING ANNOUNCEMENTS

Councilor Goddard – (Library Board Liaison) – reported he attended the Clackamas County Board of Commissioners open house where there was a good discussion and he appreciated them making themselves available to the residents of Wilsonville. The Councilor also attended the Regional Water Provider’s Consortium meeting where they adopted their 2014-15 budget. He announced the date of the next Library Board meeting, the Canyon Creek Road Citizens meeting, and the Daddy Daughter Dance.

Councilor Fitzgerald – (Development Review Panels A & B Liaison) – stated the February Tourism Strategy Task Force meeting has been rescheduled to March and she announced the results of the DRB Panel-A meeting and that the meeting for DRB Panel-B for February had been cancelled.

Councilor Stevens – (Planning Commission; CCI; Wilsonville Seniors Liaison) – announced the Parks and Recreation staff is planning to implement a technology class for seniors who are challenged by the rapidly changes in technology. The Wilsonville Senior Board has expressed the desire to be involved early on with discussions about a future community center. Councilor Stevens reported the Planning Commission discussed the Housing Needs Analysis Residential Land Study and received information about the use of “form based codes” at their last meeting. The Councilor invited the public to participate in the Friends of Trees event.

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Mayor Knapp reported he and representatives from the City's Planning Commission and Development Review Boards returned recently from a "Smart Growth" conference. The Mayor attended the World of Speed Museum ground breaking, and the Clackamas County Commissioners town hall meeting held in the Wilsonville Community Center.

CONSENT AGENDA

The City Attorney read the titles of the consent agenda items into the record.

A. Resolution No. 2452

A Resolution Authorizing City Of Wilsonville Staff To Work With The Korean War Memorial Foundation Of Oregon To Locate And Install Two Commemorative Sculptures At The Oregon Korean War Memorial.

B. Minutes of the February 3, 2014 Council Meeting.

Motion: Councilor Goddard moved to approve the Consent Agenda. Councilor Stevens seconded the motion.

Vote: Motion carried 4-0.

CONTINUING BUSINESS

Mr. Kohlhoff read Ordinance No. 733 by title only for second reading and noted there was no additional public input received on the matter.

A. Ordinance No. 733 – Second Reading

An Ordinance Of The City Of Wilsonville Amending Wilsonville Code, Public Contracts, Sections 2.312, 2.313, 2.314, 2.315, 2.316, 2.317, And 2.318

Councilor Goddard asked if the language in section 2.312 regarding prequalification will be removed entirely or was it covered in another section of the Code.

Mr. Kohlhoff responded the language will be removed entirely.

Councilor Fitzgerald confirmed the ordinance streamlined operations while maintaining a good level of rigor for making sure the city is adopting good contracting practices.

Mayor Knapp asked if the policy guidelines were available.

Mr. Kohlhoff said the Community Development Director was going to set up within the department policy guidelines for applying the contracting rules with engineers, architects, etc., for contracts under \$100,000. In addition a list would be compiled semi-annually of those contracts. Staff would be reporting to the Council through the City Manager on how the process is working.

Motion: Councilor Goddard moved to approve Ordinance No. 733 on second reading. Councilor Fitzgerald seconded the motion.

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Vote: Motion carried 4-0.
Councilor Starr – excused
Councilor Goddard - Yes
Councilor Fitzgerald - Yes
Councilor Stevens – Yes
Mayor Knapp - Yes

CITY MANAGER’S BUSINESS

Mr. Cosgrove reminded Councilors of the May 17, 2014 Spring Training date with all of the City’s Boards and Commissions. Council will have the opportunity to review the draft agenda when it is available.

LEGAL BUSINESS – There was no report.

ADJOURN

The Mayor adjourned the Council meeting at 7:36 p.m.

Respectfully submitted,

Sandra C. King, MMC, City Recorder

ATTEST:

Tim Knapp, Mayor