

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, April 20, 2015. Mayor Knapp called the meeting to order at 7:25 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

Mayor Knapp
Councilor Starr
Councilor Fitzgerald - excused
Councilor Stevens
Councilor Lehan

Staff present included:

Bryan Cosgrove, City Manager
Jeanna Troha, Assistant City Manager
Mike Kohlhoff, City Attorney
Sandra King, City Recorder
Kerry Rappold, Natural Resources Manager
Jon Gail, Community Relations Coordinator
Mark Ottenad, Government and Public Affairs Director
Delora Kerber, Public Works Director
Barbara Jacobson, Assistant City Attorney

Motion to approve the order of the agenda.

Motion: Councilor Starr moved to approve the order of the agenda. Councilor Stevens seconded the motion.

Vote: Motion carried 4-0.

MAYOR'S BUSINESS

A. Wilsonville Green Power Challenge Report – Anne Hill, PGE Renewable Power (staff – Ottenad)

Mark Ottenad, Government and Public Affairs Director reported the City Council elected to participate in the Clean Wind Program a qualifying program for the EPA Clean Energy Challenge and noted fourteen percent of Wilsonville PGE customers used energy from clean sources.

Mr. Ottenad introduced Ann Hill and Jesse King who reported 500 residents and business customers signed up to use green power which was a great success considering 200 customers was the challenge goal. Jesse King explained Green Mount Energy representatives spoke with Wilsonville residents and businesses during the past few months to explain the Clean Energy Challenge programs.

Mayor Knapp noted the program was optional and customers may opt in if they wish.

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

Mr. King described the methods of outreach used in the City of Wilsonville, which included door to door outreach, and information booths outside of businesses. They knocked on about 5,000 doors and spoke with about 2,500 people and 485 residential customers and 22 new business customers signed up for the program.

B. Upcoming meetings. Mayor Knapp spoke about the meetings he attended on behalf of the City over the past two weeks, in particular the very successful visit from Mayors of South Korea.

COMMUNICATIONS

A. Earth Day Proclamation (staff – Rappold)

Mr. Rappold said this is the 45 anniversary of Earth Day and posed a “pop quiz” about water. He encouraged the public to participate in WERK Day.

Mayor Knapp read the Earth Day proclamation for the record.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items *not* on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

Michelle Tonkin, spoke about the 4th Annual Tonkin “For the Love of Schools” Challenge that will be held in June. She distributed a packet of information about the history of the event and the purpose for the race noting last year over 900 people participated. This year their goal is to put \$50,000 back into the schools.

COUNCILOR COMMENTS, LIAISON REPORTS & MEETING ANNOUNCEMENTS

Council President Starr – (Park & Recreation Advisory Board Liaison) stated he attended the meeting with the Korean Mayors and it was interesting to share information about the form of government in Wilsonville. The Chamber of Commerce is in the process of reviewing applications for a new CEO.

The new play structure at Murase Plaza should be completed by the end of May. At their last meeting the Parks and Recreation Board distributed Community Opportunity fund grants to the following groups:

- Colton Holly Memorial Scholarship fund received \$1100
- Jr. Scoop Club received \$1800 to fund new blast freezer
- Korean War Memorial Foundation received \$2800 to mark the 65th anniversary of the beginning of Korean War
- Wilsonville Community Sharing Food Bank received \$2300

**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

- Wilsonville Farmers Market received \$2800
- Wilsonville Kitakata Sister City Association received \$4200

The Councilor announced community events including the WALK SMART program and the 16th annual Wilsonville Festival of the Arts May 30-31.

Mayor Knapp provided the application approvals made by the DRB at their last meeting.

Councilor Stevens – (Library Board and Wilsonville Seniors Liaison) reported the upcoming Library Board meeting date where the Board will review their policy and procedure manual. The Wilsonville Seniors will meet on May 13th to discuss goal setting and they are considering sending out an “ask” letter to fund their scholarships. The Councilor announced Bulky Waste Day, as well as Spa Saturday at the Community Center scheduled for May 16th. A plant sale is scheduled for the parking lot of Rite Aid with all proceeds going to the Doernbechers Children’s Hospital.

Councilor Lehan– (Planning Commission and CCI Liaison) noted the Planning Commission discussed the Hillsboro water transmission line and the Memorial Park Master Plan at their last meeting; they will meet again May 13th. The Councilor announced the ADA Transition Plan Public Open House, and WERK Day set for May 9th. She mentioned on Memorial Day there will be a Veterans memorial at the Korean War Memorial, and at Pleasant View Cemetery the Boy Scouts will be hosting a ceremony recognizing veterans from as far back as the Black Hawk Wars, the Civil War, up to the Viet Nam war.

CONSENT AGENDA

A. **Resolution No. 2526**

A Resolution Of The City Of Wilsonville Acknowledging The Findings Of The City Facility Master Plan And The Facility Master Plan Condition Assessment Report.

Mr. Kohlhoff read the Consent Agenda item into the record.

Motion: Councilor Starr moved to adopt the consent agenda. Councilor Stevens seconded the motion.

Vote: Motion carried 4-0

NEW BUSINESS

A. **Resolution No.2527**

A Resolution Of The City Of Wilsonville Relating To Marijuana Facilities And Ordinance No. 734.

Mr. Kohlhoff read the title of Resolution No. 2527 into the record.

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

Barbara Jacobson, Assistant City Attorney, presented the staff report. The purpose of Resolution No. 2527 is to affirm Wilsonville's position with respect to retail marijuana dispensaries in the city limits. Resolution No. 2527 clarifies the City's decision to keep Ordinance No. 734 in effect following the automatic sunset of Ordinance No. 740 on May 1, 2015.

In 2014, the City Council enacted Ordinance No. 734, which prohibits the issuance of a business license to any business that is, on its face, in violation of state or federal law. This Ordinance effectively bans any medical marijuana dispensaries or other marijuana related businesses from legally operating within the City limits. In addition, the City also took advantage of Senate Bill 1531c, passed by the Oregon Legislature during the short 2014 legislative session, which allowed for a one (1) year ban on registered medical marijuana facilities by local jurisdictions, provided that the ban was effective no later than May 1, 2014 and expiring on May 1, 2015.

In light of the passage of Ballot Measure 91 and expiration of the moratorium, the City has received numerous calls from the public asking if the City is changing its position and allowing marijuana related businesses to obtain a business license to operate in the City and, if so, what restrictions might be imposed. Federal law still holds that any use or sale of marijuana is illegal. The Oregon legislature is currently in session and is expected to enact legislation to clarify what cities are allowed to do with respect to regulating, taxing, and banning marijuana facilities within its borders. Legislative action is expected by early summer. Thus, it seems reasonable and prudent for the City to leave Ordinance No. 734 in place, effectively retaining the ban for the next few months while City officials wait to see what, if any, mandates, direction, or guidance the legislature provides to cities on this issue.

The proposed Resolution is expected to clarify that marijuana dispensaries are still banned from locating within the Wilsonville city limits for the next few months while the legislature works through many of the issues associated with legalization of medical marijuana and recreational marijuana laws. By passing this Resolution, the public will be informed of Wilsonville's decision to continue the ban until City officials can evaluate what happens in the legislature.

No budget impacts are anticipated between now and when the legislative session adjourns, at which time the City will reevaluate its position on the issue.

There has been of ongoing discussion about this matter during past City Council meetings, a town hall meeting conducted by Representatives John Davis and Senator Kim Thatcher, and past City Council work sessions, all of which were open to the public.

The goal is that this Resolution will give the public clarity as to the City's position with respect to the location of marijuana facilities within the City limits until the legislature adjourns.

Motion: Councilor Starr moved to adopt Resolution No. 2527. Councilor Lehan seconded the motion.

Vote: Motion carried 4-0.

CITY MANAGER'S BUSINESS

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

Mr. Cosgrove provided an update on the branding initiative. The consultant, Manifesto, has been asked to take the comments received from the Council and community, and to provide new design options to bring to Council. He asked how involved the Council wanted to be during this process; does the Council want to be involved on the front end of the project or would they prefer staff to take it through a public process and come back with the top one or two options. Or does Council prefer to receive the top four to five designs to narrow down the choices, with staff gathering input on the top one or two.

Councilor Stevens wanted to sit in on the stake holder meetings to hear the feedback.

Mr. Cosgrove stated staff tried to avoid “design by committee” during this process. The new logo options are a marked departure from what the Council saw.

Mr. Cosgrove outlined the public process he thought would work;

- Put the top 2-3 designs on the City’s website and give people 3-4 weeks to comment and vote for their favorite; or
- Use the Leadership Academy, and invite the people who commented on Facebook to participate; or
- Or conduct a facilitated discussion on each of the different logos and draft 3-4 tag line ideas; r
- Or allow small groups of people to come up with a tag line they think is appropriate based upon the background information the consultants had gathered.

He was asking for direction from the Council on how robust to make the process.

Mayor Knapp thought members of the Leadership Academy represented a cross section of the community and asked if Councilors thought they should be asked to participate as representatives of the community.

Councilor Starr was okay with sharing the designs with the Leadership Academy; however, he would also like to hear from people that were part of the other group with marketing and design expertise and are involved in that field.

Council Lehan was amenable to hearing from both of those groups, she would like to involve younger people and suggested the graphics design class at the High School or at Art Tech, independent of the Leadership Academy but to get the youth perspective.

The City Manager felt what we were asking these people to provide had to be clear. He agreed with asking either the High School or Art Tech or a combination of both which would be separate from a broad cross-section of the community supplied by the Leadership Academy. Others who weighed in on the logo could also be invited, as well as the consultant.

The Mayor liked the idea of talking to a student group, which will help assemble input from different levels.

CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES

Councilor Lehan said it had to be clear that we were not asking them to redesign it; we want their feedback on how this speaks to them.

Councilor Stevens asked to be informed of when the meeting would be held.

Mayor Knapp thought part of the program in addition to what the logo is, is how it is used to identify the City.

LEGAL BUSINESS

Mr. Kohlhoff reported he gave a presentation to the Leadership Academy on the office of the city attorney, and ethics for public officials. He was impressed with the amount of information the Academy received during their sessions. This last session included presentations from Sandra King on the role of the City Recorder and election law; Susan Cole on the mechanics of taxes and utilities fees and how to read your tax bill; Greg Leo on legislative process and duties of a lobbyist; Jon Gail working with them to make the Boones Ferry Messenger better; and also comments from Councilor Starr and Stevens on their motivation for running for office.

ADJOURN

Mayor Knapp adjourned the meeting at 8:28 p.m.

Respectfully submitted,

Sandra C. King, MMC, City Recorder

ATTEST:

Tim Knapp, Mayor