

**CITY OF WILSONVILLE**  
**CITY COUNCIL MEETING MINUTES**

---

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, November 21, 2016. Mayor Knapp called the meeting to order at 7:03 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

Mayor Knapp  
Councilor Starr  
Councilor Fitzgerald  
Councilor Stevens - excused  
Councilor Lehan

Staff present included:

Bryan Cosgrove, City Manager  
Jeanna Troha, Assistant City Manager  
Barbara Jacobson, City Attorney  
Sandra King, City Recorder  
Nancy Kraushaar, Community Development Director  
Jon Gail, Community Relations Coordinator

Motion to approve the order of the agenda.

**Motion:** Councilor Starr moved to approve the order of the agenda. Councilor Fitzgerald seconded the motion.

**Vote:** Motion carried 4-0.

### **MAYOR'S BUSINESS**

Upcoming meetings were announced by the Mayor. He reported on the regional meetings he attended on behalf of the City. The Mayor noted Councilor Fitzgerald will be leaving the Council at the end of the year, and Kristin Akervall will be taking her place and sworn in the first meeting of January.

Councilor Lehan invited the community to attend the swearing-in ceremony.

### **CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS**

This is an opportunity for visitors to address the City Council on items *not* on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

Susan Schenk, 11010 SW Morey Court, stated she had been appointed by the Clackamas County Board of County Commissioners as Wilsonville's representative to the Clackamas County Arts Alliance Advisory Board. She explained the Arts Alliance purpose is to support, develop and promote access to

**CITY OF WILSONVILLE**  
**CITY COUNCIL MEETING MINUTES**

---

arts and culture. A survey will be conducted asking the community what type of art they are interested in supporting and the results of the survey will be brought to Council.

Councilor Lehan thanked Ms. Schenk for her work in supporting arts and culture in Wilsonville.

Mayor Knapp commented Wilsonville has a diverse arts community with many different interests and he looks forward to hearing from Ms. Schenk as the survey goes forward.

Mr. Cosgrove invited the Scouts in the audience to introduce themselves.

Justin Carpenter explained he was working on his Citizenship in the Community Merit Badge to become an Eagle Scout. Logan Carpenter is working his Communications Merit Badge. Both boys are from Troup 194.

**COUNCILOR COMMENTS, LIAISON REPORTS & MEETING ANNOUNCEMENTS**

Council President Starr – (Park & Recreation Advisory Board Liaison) had no Chamber business to report. He announced the Parks and Recreation Advisory Board will meet December 8 and the Holiday Toy Drive is underway. The Councilor invited the community to participate in the Reindeer Romp scheduled for Saturday December 3.

Councilor Starr reflected on the results of the election regarding the Community Aquatic and Recreation Center ballot measure which did not pass. Many people mistakenly thought the City Council wanted the pool; when actually the measure was on the ballot because the results of the city-wide surveys conducted in 2012 and 2014 indicated the citizens of Wilsonville wanted that amenity in their community. Even though the measure did not pass, the Councilor felt good about it in the sense that the citizens wanted to vote on a pool, and the citizens had the chance to vote, and they voted. Many indicated on the surveys they wanted a pool and Council gave them a chance to vote on it.

Councilor Fitzgerald – (Development Review Panels A & B Liaison) reported on the decisions made by the DRB Panel A at their last meeting. She invited the public to attend the tree lighting ceremony in Town Center Park on November 30<sup>th</sup>.

Councilor Lehan – (Planning Commission, CCI and Tourism Promotion Committee Liaison) said the Planning Commission discussed the Brown Road to Boones Ferry Roads extension. The Commission is scheduled to meet next on December 14<sup>th</sup>.

Mayor Knapp noted the city offices would be closed Thursday and Friday for the Thanksgiving holiday. He commented the ballot measure regarding marijuana businesses failed during the past election and the current prohibition will remain in effect.

**CONSENT AGENDA**

Ms. Jacobson read the titles of the Consent Agenda items into the record.

- A. **Resolution No. 2607**  
Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement Contract Amendment With Ch2M Hill Engineers, Inc. For

**CITY OF WILSONVILLE**  
**CITY COUNCIL MEETING MINUTES**

---

Phase 2 Final Design And Bid Phase Support Services For The Wastewater Treatment Plant  
Outfall Replacement Project (Capital Improvement Project #2095).

B. Minutes of the November 7, 2016 Council Meeting.

**Motion:** Councilor Fitzgerald moved to approve the Consent Agenda. Councilor Lehan seconded the motion.

**Vote:** Motion carried 4-0.

**CITY MANAGER'S BUSINESS**

Mr. Cosgrove provided an update on the staff recruitments of key positions which include the Parks and Recreation Director, SMART Director, IT Manager, and Senior Services Director. Although the City recruits and hires the best candidates for a position, there are times when employees seek out other opportunities.

Mayor Knapp asked for context around the changes in staff.

Mr. Cosgrove said the City tries to recruit and obtain the best people, but he understood that for a variety of reasons people take advantage of opportunities. Because of the size of Wilsonville, at times mid-level managers leave to advance their career. Human Resources is working on an actual succession plan for each department and to develop leadership capacity with existing employees to potentially promote from within.

**LEGAL BUSINESS** – No report.

**ADJOURN**

Mayor Knapp adjourned the meeting at 7:32 p.m.

Respectfully submitted,

\_\_\_\_\_  
Sandra C. King, MMC, City Recorder

ATTEST:

\_\_\_\_\_  
Tim Knapp, Mayor