

**CITY OF WILSONVILLE
CITY COUNCIL MEETING MINUTES**

A regular meeting of the Wilsonville City Council was held at the Wilsonville City Hall beginning at 7:00 p.m. on Monday, October 18, 2021. Mayor Fitzgerald called the meeting to order at 7:00 p.m., followed by roll call and the Pledge of Allegiance.

The following City Council members were present:

- Mayor Fitzgerald
- Council President Akervall
- Councilor Lehan
- Councilor West
- Councilor Linville – Excused

Staff present included:

- Bryan Cosgrove, City Manager
- Barbara Jacobson, City Attorney
- Kimberly Veliz, City Recorder
- Chris Neamtzu, Community Develop. Director
- Zoe Mombert, Assistant to the City Manager
- Keith Katko, Assistant Finance Director
- Dan Pauly, Planning Manager
- Mike Nacrelli, Civil Engineer
- Shasta Sasser, Operations Manager

Motion to approve the order of the agenda.

Motion: Councilor West moved to approve the order of the agenda as read. Councilor Lehan seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Excused

MAYOR’S BUSINESS

A. Upcoming Meetings

Mayor Fitzgerald recalled the next City Council meeting would be held Monday, November 1, 2021.

The Mayor then provided an update on activities that had occurred since the Council last met.

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Fall Harvest Festival

- The Mayor shared she attended the City sponsored Fall Harvest Festival. Where the Kitakata Sister City Advisory Board and the Library Foundation each had booths.
- Activities at the event included costume parade, free pumpkins, magician, live music, and a number of other activities.
- Mayor Fitzgerald encouraged those who were unable to attend to do so next year.

Willamette Falls Locks Commission

- The Mayor explained Councilor Linville was excused from the City Council meeting. She recalled that Councilor Linville serves on the Willamette Falls Locks Commission as representative of the City Council and City of Wilsonville. Furthermore, Ms. Linville was working with the Commission to create the new Willamette Falls Locks Authority.
- She further, recalled that the Willamette Falls Locks Authority was created by the 2021 legislature as a public-private corporation to reopen and operate the Locks, which have been closed since 2011 due to extreme maintenance conditions.
- The Mayor reported the Commission is now considering prospective nominees. Councilor Linville had nominated two excellent, prospective nominees, including:
 - City Councilor Charlotte Lehan, who has extensive experience with Willamette River history and issues, including the Locks and proposed National Heritage Area. In addition to serving as a City Councilor, Councilor Lehan has also served as a former Mayor of Wilsonville and former Clackamas County Commissioner.
 - Michael Bernert, who is the Vice President of Wilsonville Concrete and Marine Industrial. The Bernert family's operation along the Willamette River is a long-time Wilsonville business that was negatively impacted by the closure of the Locks. Michael would bring excellent industrial-marine and river-business perspectives to the Authority.
- The Mayor shared that Councilor Lehan had accepted the nomination and that Mr. Bernert was still considering the nomination.

Oregon Aviation Board Planning Session

- The Mayor was unable to attend the meeting last week however, was able to watch it. The Mayor stated she was dismayed to hear Aviation Board and staff announcements indicated they have pretty much assumed a lot of development and other things regarding the airport. Mayor reminded the upcoming airport master planning process has not even started yet.
- The Mayor shared Council was encouraged by the fact that there would be a Citizen Involvement Committee to participate in the long-range new master plan development.
- Master planning process, funded by taxpayers at a cost of almost one million dollars with the purpose to determine if data and community sentiment justify more tax funded subsidies to the airport for expansion.
- The Mayor reported, in advance of that process even starting, the Aviation Department announced plans to spend \$33 to \$37 million for a taxpayer funded expansion of the Aurora State Airport starting in Fiscal Year 2024 that includes a major runway extension.

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- The Mayor explained the participant advisory committee has not yet started but would start soon. Furthermore, City Council looks forward to strong citizen participation to listen observe, and contribute to the planning process.

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- The Mayor explained that her question as she participates is has the Aviation Department really decided the future expansion of the Aurora State Airport even before the master plan process. The Mayor hopes that is not the case.
- The prior 2011 Aurora State Airport Master Plan was found by the Oregon Court of Appeals to be invalid due to violations of state land-use and public-process laws.
- The Mayor noted that a pre-determined outcome of the Aurora State Airport master plan by the Aviation Department is exactly what caused all of the conflict regarding the 2011 Master Plan and the City does not want to see that repeated.
- The Mayor described she desires to see good representation of citizen input as a part of the process.
- The data and facts ascertained in a formal public process master plan would include getting input from local area citizens and the neighborhood community. Therefore, the Mayor would diligently watch for and advocate for the interests of all of the citizens of Wilsonville as the process proceeds.

Washington County Coordinating Committee

- Earlier in the day, the Mayor attended the Washington County Coordinating Committee meeting where she heard a presentation by Oregon Department of Transportation (ODOT) on tolling and the subsequent Regional Mobility Pricing Project.
- The Mayor described that her question for ODOT was what the public engagement plan is.
- ODOT on the and I-205 Toll Project analysis. This is one in a long series of updates that ODOT is presenting around the region regarding tolling and congestion management on regional highway facilities including I-205, 217 and I-5 all the way from the Boone Bridge to the Rose Quarter and the Interstate Bridge.
- The Mayor informed they could attend public engagement opportunities and workshop to learn more. The Mayor recommended those interested visit the ODOT website to learn more. She pointed out ODOT staff indicated they want to do more in-person interactions and those meetings are in the planning stages.
- The Mayor expressed her commitment to learn about the project and the benefit to the citizens.
- It was explained that the City had submitted testimony regarding the project.
- Mid-November is a deadline for communities to submit testimony for the National Environmental Policy Act (NEPA) process regarding I-205. Moreover, the City would be submitting concerns.
- Also, discussed at the Washington County Major Streets Transportation Improvement Program or MS TIP.
 - The group reviewed a system of Countywide Interest Map, Eligibility Criteria, Outreach efforts
 - Explained there are several streets in Wilsonville that are eligible for this program, including portions of Day Rd, Boones Ferry, Elligsen Road and others.

Upcoming Meetings

Mayor Fitzgerald reported on the following upcoming meetings and events:

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C4 Metro Subcommittee

- Meeting date is October 20, 2021.
- I-205 Toll Project: Regional Transportation Plan (RTP) Amendment.
- 2021 Transportation System Management & Operations Strategy, also known as TiS-MO.

Clackamas County Mayors & Chair Meeting

LOC Conference & Membership Meeting

- Voting for League of Oregon Cities board members and bylaws changes.

Bus on Shoulder Pilot Project Kick-Off Event

- The kickoff event scheduled for October 26, 2021.
- The “Bus on Shoulder” is a one-year pilot project that authorizes SMART buses to use the highway shoulder in clearly marked areas when traffic drops below 35 mph.

Wilsonville Civics Academy

- Application deadline October 31, 2021.
- The Civics Academy is a six-month program that meets for 3 hours once month.
- During the Civics Academy participants, learn how the City works and about roles for citizen participation on City boards.
- The program is open to residents and kicks off in December 2021. Applications are available on the City of Wilsonville’s website in English and Spanish.

COMMUNICATIONS

A. Kitakata Sister City Advisory Board Work Plan

Erica Behler, Recreation Coordinator along with Kitakata Sister City Advisory Board Chair Ashleigh Sumerlin displayed a PowerPoint, which had been made part of the record. The duo presented the Kitakata Sister City Advisory Board’s updated vision and goals. They also shared the plans to broaden the cultural exchange program with Kitakata, Japan.

Councilor’s comments and questions followed the presentation.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight’s meeting ends or as quickly as possible thereafter. Please limit your comments to three minutes.

There was no public input.

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COUNCILOR COMMENTS

A. Council President Akervall

Council President Akervall announced she attended the Oregon Government Finance Officers Association annual conference. At the conference, she presented a session on *Urban Renewal Using Creativity and Diversity to Benefit Communities* with representatives from Prosper Portland and the City of Gresham.

Reported she is the alternate for the Regional Water Providers Consortium. Councilor Akervall shared the consortium held a meeting on October 6, 2021, which she was unable to attend. However, staff that represented the City at the meeting shared the following was discussed:

- Proposed budget reallocations approved.
- City of Scappoose requested to join the consortium.
- Consortium projecting a possible fee increase.

Earlier in the day, the Council President Akervall attended the Washington County Coordinating Committee.

Council President Akervall planned to attend the League of Oregon Cities (LOC) annual conference and the LOC Women's Caucus on October 22, 2021.

She also planned to attend the Willamette Intake Facilities board meeting on October 25, 2021.

Lastly, Councilor Akervall announced that Parks and Recreation was accepting donations of non-perishable food, toiletries for Breast Cancer Awareness month until October 22, 2021.

B. Councilor Lehan

Councilor Lehan recollected she attended the last Tourism Promotion Committee meeting, where JayRay presented. She found it encouraging learning of the increased business that hoteliers have been experiencing.

Councilor Lehan then reported on the following upcoming events scheduled for October 23, 2021:

- Bulky Waste Day from 9:00 a.m. to 1:00 p.m.
- Daffodil Day from 9:00 a.m. to 12:00 a.m.
- Portrait Day at 10:00 a.m. at Art Tech

C. Councilor West

Councilor West reflected over the challenges for hospital employees over the last couple of weeks. Councilor West recounted that he worked at OHSU in the cardiology unit. He explained staff was being diverted to try to deal with bedside issues and staffing shortages.

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Councilor West encouraged everybody to dig deep and do self-evaluation and ask the tough questions of their healthcare providers about getting the COVID vaccination. Councilor West acknowledged that there is still some hesitancy from the public. He commented that the vaccine is the most safe and effective way to combat the virus.

Councilor West commented that people do not need to be stigmatized because of their vaccination status. Councilor West encouraged anybody who has questions about the COVID vaccine to speak with a trusted healthcare advisor to help walk them through the decision.

Councilor West recalled the issue of COVID was on the forefront of his mind because the healthcare community and nurses are working crazily. Councilor West expressed gratitude to his colleagues for the work they are doing pulling insane shifts and caring for their community.

He thanked Mayor Fitzgerald for her advocacy regarding tolling issues in the community and for asking the important questions. Councilor West mentioned his concerns with tolling and the potential of diversion of traffic, increased traffic, public safety, cost to community, and road maintenance

Councilor West hopes to be able to attend upcoming meeting regarding the Oregon Toll Program for additional information. Moreover, he hopes that if it is necessary Council will advocate with a passion in the same way Council has done with the Aurora Airport to protect the interests of Wilsonville.

Councilor West announced that on October 23, 2021 Wilsonville Friends of Trees is holding a volunteer opportunity to do tree planting here in Wilsonville. He encouraged those interested to visit the Friends of Trees website and/or Twitter account for additional information.

D. Councilor Linville - Excused

CONSENT AGENDA

Ms. Jacobson read the titles of the Consent Agenda items into the record.

A. Resolution No. 2934

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Amend The Professional Services Agreement With JayRay Ads & PR, Inc., For ‘Explore Wilsonville’ Tourism Promotion And Development And Destination Marketing Program.

B. Resolution No. 2936

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute An Amendment To The Construction Manager/General Contractor (CM/GC) Contract With Kiewit Infrastructure West Co. To Procure A New Ozone Generation System For The Willamette River Water Treatment Plant Expansion Project (Capital Improvement Project #1144).

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C. Minutes of the October 4, 2021 City Council meeting.

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Motion: Councilor Lehan moved to approve the Consent Agenda as read. Councilors Akervall and West seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Excused

NEW BUSINESS

A. Resolution No. 2928

A Resolution Of The City Of Wilsonville Approving An Amendment To The Planning Division Fee Schedule Adding Fees For Middle Housing Land Divisions And Further Refining The Fee Schedule For Wireless Communication Facilities.

Ms. Jacobson read the title of Resolution No. 2928 into the record.

Dan Pauly, Planning Manager summarized the staff report.

Motion: Councilor West moved to approve Resolution No. 2928. Councilor Lehan seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Excused

B. Resolution No. 2929

A Resolution Of The City Of Wilsonville Amending The Old Town Neighborhood Plan And Continuing To Accept The Old Town Neighborhood Plan As A Non-Regulatory Planning Tool.

Ms. Jacobson read the title of Resolution No. 2929 into the record.

Dan Pauly, Planning Manager summarized the staff report.

Clarifying questions ensued.

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Motion: Councilor Lehan moved to approve Resolution No. 2929. Councilor Akervall seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Excused

C. Resolution No. 2930

A Resolution Of The City Of Wilsonville Authorizing The City Manager To Enter Into An Interim Development Agreement With Taylor Morrison Northwest, LLC Regarding Design, Funding And Construction Of Regional Parks 5 And 6 In The Clermont Subdivision, Villebois.

Ms. Jacobson read the title of Resolution No. 2930 into the record.

Chris Neamtzu, Community Development Director provided the staff report and PowerPoint. Both of which have been added to the record.

After the presentation, Mr. Neamtzu answered Council’s questions.

Motion: Councilor Akervall moved to approve Resolution No. 2930. Councilor West seconded the motion.

Council discussion ensued.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Excused

CONTINUING BUSINESS

A. Ordinance No. 850 – 2nd Reading

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An Ordinance Of The City Of Wilsonville Adopting The Wilsonville Town Center Streetscape Plan As An Appendix To The Wilsonville Town Center Plan, A Sub-Element Of The Comprehensive Plan.

Ms. Jacobson read the title of Ordinance No. 850 into the record on second reading.

Mayor Fitzgerald provided the legislative hearing format for the ordinance on second reading.

Ms. Jacobson shared staff had received no further comments on Ordinance No. 850 since the first reading

Motion: Councilor West moved to adopt Ordinance No. 850 on second reading. Councilor Lehan seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Excused

B. Ordinance No. 851 – 2nd Reading

An Ordinance Of The City Of Wilsonville Amending The Text Of The Wilsonville Comprehensive Plan, Text Of The Development Code, The Frog Pond West Master Plan, And The Villebois Village Master Plan; Adopting A Legislative Zone Map Amendment To Rezone Residential Properties In The Old Town Neighborhood To The Newly Established Old Town Residential Zone; And Declaring Development In Planned Development Residential Zones As Legal Non-Conforming To Increase The Allowance Of Middle Housing In Wilsonville.

Ms. Jacobson read the title of Ordinance No. 851 into the record on second reading.

Mayor Fitzgerald provided the legislative hearing format for the ordinance on second reading.

Ms. Jacobson shared staff had received no further comments on Ordinance No. 851 since the first reading

Motion: Councilor Lehan moved to adopt Ordinance No. 851 on second reading. Councilor Akervall seconded the motion.

Council President Akervall asked a procedural question regarding the language of the motion. Ms. Akervall asked whether the motion on second reading needed to include the verbiage included in

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the packet. As the motion listed in the staff report, states for the ordinance to be adopted on second reading with edits to Exhibit C as outlined in the memorandum dated October 1, 2021.

The City Attorney acknowledged that the motion should include the additional language.

Amended Motion: Councilor Lehan moved to amend the motion to adopt Ordinance No. 851 on second reading with edits to Exhibit C as outlined in the memorandum dated October 1, 2021. Councilor Akervall seconded the motion.

Council discussion ensued.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Excused

C. Ordinance No. 852 – 2nd Reading

An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From Public Facility (PF) Zone To The Village (V) Zone On Approximately 1.40 Acres In The Villebois Village Center, Adjacent To The Piazza At Villebois To The Northeast And Northwest; The Land Is More Particularly Described As Tax Lot 2800 And Adjacent Right-Of-Way, Section 15AC, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Costa Pacific Communities, Applicant.

Ms. Jacobson read the title of Ordinance No. 852 into the record on second reading.

Mayor Fitzgerald began reading the quasi-judicial hearing format for the ordinance on second reading. During the reading of the script, the Mayor noticed it included extraneous information. She then requested a brief recess so that staff could provide the correct version of the ordinance script on second reading.

After the recess, Ms. Jacobson reread the title of Ordinance No. 852 into the record on second reading.

Mayor Fitzgerald then read the updated quasi-judicial hearing script for the ordinance on second reading.

No Councilor declared a conflict of interest, bias, or conclusion from information gained outside the hearing. No member of the audience challenged any of the Councilor’s participation.

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Staff announced the City had received no further comments on Ordinance No. 852 since the first reading

Motion: Councilor West moved to adopt Ordinance No. 852 on second reading. Councilor Lehan seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Excused

PUBLIC HEARING

A. Resolution No. 2932

A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2021-22.

Ms. Jacobson read the title of Resolution No. 2932 into the record.

Keith Katko, Finance Director summarized the staff report.

Mayor Fitzgerald provided the public hearing format and opened the public hearing at 8:43 p.m.

Mayor Fitzgerald invited public testimony, seeing none she closed the public hearing at 8:47 p.m.

Motion: Councilor Akervall moved to approve Resolution No. 2932. Councilor Lehan seconded the motion.

Vote: Motion carried 4-0.

SUMMARY OF VOTES

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Excused

CITY MANAGER’S BUSINESS

City Manager Cosgrove recalled sending a few emails to City Council regarding the uptick in petty crimes around the community especially in the Charbonneau area. Mr. Cosgrove reported that Chief Wurpes had been invited to an upcoming meeting to share the data on these crimes.

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Moreover, Mr. Cosgrove explained he had been in contact with Jim Meierotto, Charbonneau Country Club General Manager regarding the uptick. In addition, he is working with Mr. Meierotto to help strategize on how residents can protect their community.

City Manager requested that resident report suspicious activities, not leave valuables in cars or garages, implement neighborhood watches and ask neighbors to pick up packages when you are away. Mr. Cosgrove described that it had been reported that the element running around Charbonneau had a way to bypass security codes on garages.

It was reported that the Police Department had been performing enhanced patrols in areas hit hardest. Mr. Cosgrove disclosed that unfortunately right now overtime is not an option. However, in the past when Charbonneau experienced something similar the City had initiated overtime.

Mr. Cosgrove explained the Clackamas County Sheriff's office has mandatory overtime enacted to cover normal patrol duties. When the backlog clears, there is a possibility to perform enhanced services for the City requiring overtime.

Councilor West announced the last home Wilsonville High school Football game was scheduled for Friday, October 22, 2021. He also shared that it was anticipated the team would be participating in the playoffs.

LEGAL BUSINESS

No report.

ADJOURN

Mayor Fitzgerald adjourned the meeting at 8:51 p.m.

Respectfully submitted,

DocuSigned by:
Kimberly Veliz
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Kimberly Veliz, City Recorder

ATTEST:

DocuSigned by:
Julie Fitzgerald
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Julie Fitzgerald, Mayor