

Director's Report

Dwight Brashear, Transit Director

Cold Outside but Hot at SMART

November may have come in like a lamb but is beginning to resemble a lion as it heads for the exit. With the dramatic change in weather comes the necessity for SMART to ensure the comfort of both its customers and employees. To this end, our technicians have been working hard to prepare our fleet for the chilly conditions that are certain to arrive. There is no replacement for a properly working heating system – better to have it and not need it than to need it and not have it.

On a separate and unrelated topic, our operations team in, cooperation with the HR Department is working to complete a major update of SMART's Policies

and Procedures Manual. We are all convinced that having clear and concise policies and procedures makes for a happier and more productive workplace. To ensure complete transparency, SEIU is engaged and providing feedback.



Working in tandem with the Wilsonville Area Chamber of Commerce, SMART played host to a Morning Spark Networking event. The SMART team did a great job converting the driver's breakroom to accommodate this breakfast social of sorts. The breakroom remained accessible to drivers throughout the get-together. The event was a huge success by any measure. SMART's Morning Spark attracted approximately 40 representatives from area businesses.

Finally, SMART/Fleet held its First Annual Chili Cook-off and Bake-off. Employees from across the department brought their very best edible creations. The smell of competition filled the air and all had a good time. In the end, all entrants walked away a winner. One could argue that there are few things better in life than a hot bowl of chili. I guess you can say, it was cold outside but hot at SMART.

November Operations Report

Eric Loomis, Operations Manager

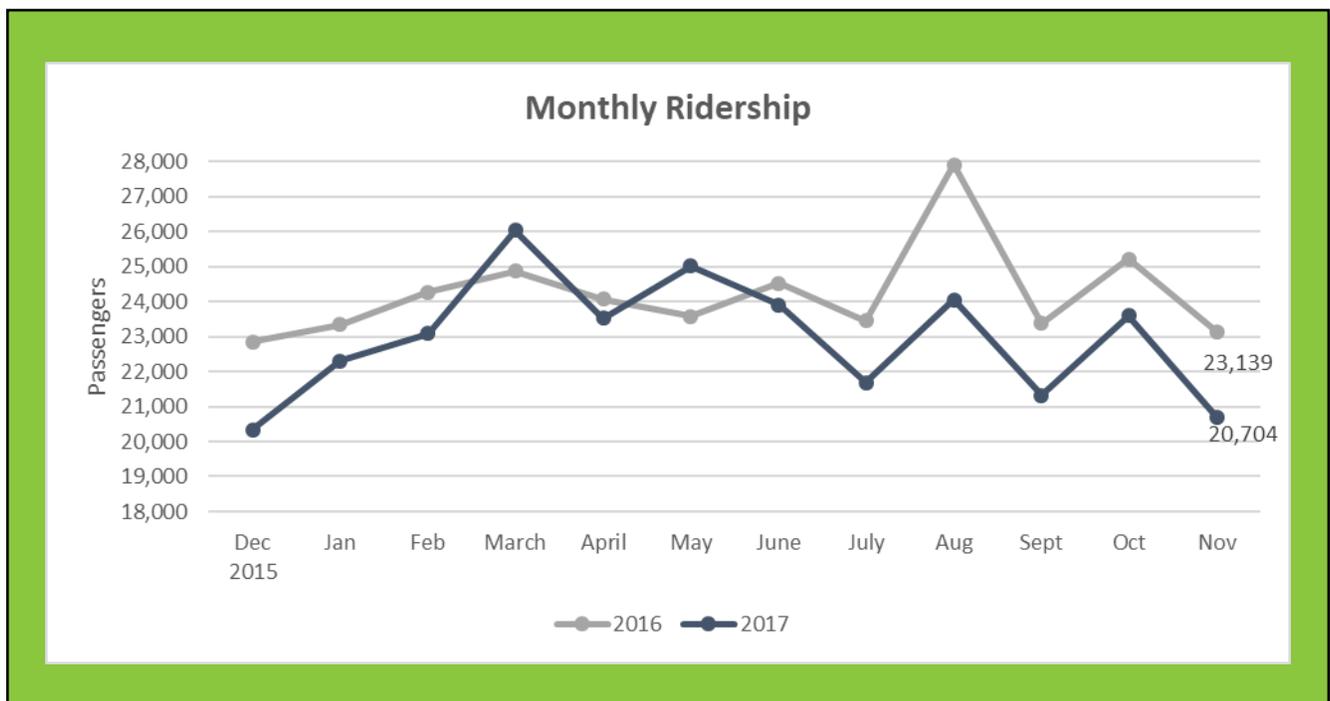
Medical Transportation for Residents of Wilsonville

SMART's Out-of-Town Dial-a-Ride program provides transportation to medical facilities in the greater metropolitan area for people with disabilities and seniors that might not otherwise have access. The program is partially funded through the Special Transportation Fund (STF), a competitive state fund dispersed through TriMet's STF Advisory Committee. SMART is also a voting member of the committee.

This time of year, SMART sees an increase in ridership in the program. Although Dial-a-Ride operates five less days in November (21) than October (26), the Out-of-Town program saw an 81% increase in ridership this year. For a program that is near capacity, SMART dispatchers are challenged with grouping customers that have similar appointment times. Computer aided software helps considerably in scheduling; however, traffic congestion and disruptions in service happen at a moment's notice, and Dispatchers are responsible for choreographing the timeliness of all Dial-a-Ride vehicles in order to get customers to and from appointments.

Ridership

SMART saw a decrease in ridership in November relative to the previous year consistent with the nationwide trend in public transit. SMART sees fewer in-service days in November than October due to holiday closures, giving reason to have lower ridership for the month.



November Grant Report

Elli Work, Grants and Programs Manager

TriMet & Sub-apportionments

Each year, Congress passes legislation that appropriates funds for the Department of Transportation and related agencies. For public transportation, these funds are sub-allocated through the urbanized areas (UZAs) which, for SMART, is TriMet. TriMet, using a federal formula, sub-allocates funding to itself, C-TRAN, and SMART. Funds are categorized as section 5307, 5339, and 5310.

These sections cover funding for line items such as preventive maintenance, vehicle purchases, ADA compliance, bus stop amenities, and signs.

Another sub-apportionment through TriMet is the Special Transportation Fund (STF). The STF from July 2017 – June 2019 is for \$196,256. These funds are used exclusively for the out of town Dial-A-Ride Program.



FTA Grants in Progress

When SMART submits an FTA grant, it goes to the regional representative in Seattle for “pre-review.” The following three grants have passed the pre-review process:

5339 Funds from FY15-17 were combined to create an application for one replacement, ADA accessible, 26’ Cutaway CNG bus for \$112,371 in federal funds with a local match of \$22,474 for a total project cost of \$134,845.

5307 Funds for a 30’ Bus Replacement for \$381,353 in federal funds and a local match of \$43,648 for a total of \$425,001.

TDM/RTO (previously unobligated) funding for SMART’s Options Program in federal funds for \$218,020 with a local match of \$22,391 for a total project cost of \$240,411. These funds are for marketing and outreach and may include special projects such as outreach to low-income residents, Spanish-speaking commuters, and youth.

Federal Grants

SMART, designated as a small-urban public transit agency, can also apply directly to the FTA for competitive grants. SMART currently has a Bus and Bus Facilities 5339(b) grant pending for five vehicles (two vans, two cutaways, and one trolley) for \$361,600 in federal funds and a local match of \$90,400 for a total of \$452,000.



Metro

Metro’s Regional Travel Options (RTO) funding is for \$76,599 annually and supports the SMART Options Program. This funding match is unusual: 89.73% federal and 10.27% local match. These funds help cover staff: 100% for interns, 50% for the program coordinator, and 25% for the grants and programs manager. The Options Program works to reduce single-car trips by promoting programs such as public transportation, vanpooling, dial-a-ride, biking, and walking to lessen traffic congestion and greenhouse gases.



**How we spend our days is,
of course,
how we spend our lives.**

— Annie Dillard,
The Writing Life

November Fleet Report

Scott Simonton, Fleet Services Manager

As the season changes once again, the focus of work performed by Fleet Services staff changes accordingly.

Winter Preparedness

- Tire chain inventory and inspection: The Fleet shop is stocked with tire chains for the majority of the City's vehicles. Every November, employees inspect the chains and adjust stocking levels to assure adequate chains are available.
- Winter tires have been installed on the SMART bus fleet. We use an all season traction tire with a DOT "snowflake" designation in the winter months. This has proven to be a good compromise between a standard all season tire and studded snow tires. Use of studded tires on City vehicles, including transit buses, was discontinued in 2009.
- As freezing temperatures approach, multiple pieces of equipment have been winterized. Any items that carry water, such as pressure washers and pumps, are flushed and prepared for winter storage.

Vehicle and Equipment Purchases

- One, seventeen-passenger transit bus has been ordered. This bus is funded with federal dollars, at an 80% federal share, 20% city share. Delivery is anticipated in the Spring of 2018.
- We have ordered two mobile fuel trailers. One will hold and transport 500 gallons of diesel; the other will carry 500 gallons of unleaded gasoline. The need for this equipment was realized during an emergency management exercise conducted in 2016. Paid for with emergency management funds, the goal is to be able to have mobile fueling available for use in building generators as well as other city equipment in the event of a natural disaster. As an additional benefit, these trailers will be stored with the majority of the City's small equipment. This allows Public Works and Parks and Recreation crews to fuel equipment at their location, eliminating the need for employees to bring equipment to the Fleet yard for refueling, saving time each day.



BE SEEN, BE SMART BRIGHTEN UP WITH LIGHTS AND REFLECTORS.



— AVAILABLE MONDAY NOV 6 AT WILSONVILLE TRANSIT CENTER



Wilsonville Community Bike Walk map

BIKE SAFETY TIPS

- 1. STAY TO THE CENTER
- 2. DON'T DRINK AND DRIVE
- 3. DON'T USE YOUR PHONE
- 4. DON'T DRAG YOUR FEET
- 5. DON'T DRAG YOUR BAGS
- 6. DON'T DRAG YOUR FEET
- 7. DON'T DRAG YOUR BAGS
- 8. DON'T DRAG YOUR FEET
- 9. DON'T DRAG YOUR BAGS
- 10. DON'T DRAG YOUR FEET
- 11. DON'T DRAG YOUR BAGS
- 12. DON'T DRAG YOUR FEET

BRING YOUR BIKE ON THE BUS

PICK UP YOUR FREE COPY TODAY!



Thanksgiving Day Holiday

SMART CLOSED 11/23 & 11/24
 TriMet buses on Sunday Schedule
 WES Closed 11/23 open 11/24
 Cherris Closed 11/23 & regular service 11/24...

Happy Thanksgiving

November Outreach & Marketing Report

Michelle Marston, Outreach Programs Coordinator

Wilsonville Community Bike Walk Map and Updated SMART bus schedules were distributed to just under 75 locations this month. This information will also be in the Boones Ferry Messenger letting folks know where they are available for pick up.

Be Seen. Be Smart. This campaign kicked off November 6 with two table events at the Wilsonville Transit Center. The morning commute table was from 6 am– 830 am, while the evening commute table was hosted from 4 pm- 630 pm. Nearly 1000 safety strobes were distributed. In addition to the Transit Center, 100 lights were provided to the Charbonneau Country Club for distribution to the many walkers who traverse the sidewalks in the Charbonneau community in the dark. Lights will also be available for pick up at Wilsonville Community Center and at City Hall while supplies last during the month of December.

Travel Planners were distributed in bulk to Wilsonville Fred Meyer to educate the seasonal new hires on their transportation options in Wilsonville with their new positions.

SMART hosted a Morning Spark on behalf of the Wilsonville Chamber of Commerce. Our event was well attended with about 40 chamber members attending.

Smart Art is in the beginning stages of planning a new project which will involve Wilsonville High School and Wilsonville Arts and Technology School in an art project to create possible designs for the two new electric buses to be rolled out in 2019.

Walk Smart is in the planning stages for 2018.

RideWise Travel Training and Charbonneau Shopper Shuttle are in the beginning stages of planning to advertise new services and information to the public. We will be concentrating on the Charbonneau area of Wilsonville.



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Sign up at [RideSmart.com/enotify](https://www.RideSmart.com/enotify)